AGENDA

Scio Village Council

October 10, 2018

Pledge of Allegiance

Roll Call

Approval of Minutes

- 1. Visitors-
- 2. Letters & Correspondence attached in packet
- 3. Clerk/Treasurer –
- 4. Water/WW-Income Tax Dept.
- 5. Solicitor -
- 6. Mayor's Report Update on condemned properties
- 7
- 8. Village Administrator SEE ATTACHED SHEET
- 8. Old Business
- 9. New Business -
- 10. Financial Report Approval
- 11. Pay bills
- 12. Adjourn

7. Village Administrator Agenda

October 10, 2018

WTP:

WTP project:

- Well#1 has a new pump is on order. Installation is scheduled this week.
- -The as built plans of final construction have been started, AOP is anticipating delivery of the plans by the end of the month.
- The new H/S pump installation has been completed, no issues at this point.
- -Installation and Calibration of the Ortho-Phosphate pump and injector, calibration has been completed and the level sensor has been installed.

The last remaining portions for this project are the reclamation of the one ball field, Well #1 pump installation and service checks, as built plans.

WWTP:

- -The outer paddle wheel has been replaced, the new wheel, shafts, and bearings were installed.
- -The results from the OEPA inspection have arrived, reference the information in your packet.
- -The inner oxidation ditch is scheduled for preventive maintenance, the ORC and VA will set a tentative schedule.

OEPA:

- -The monthly status report on the WTP upgrade project will was sent on Oct 4, 2018 to the OEPA SEDO. IAW with our bilateral agreement.
- -The OEPA has requested a walk-through of the water treatment plant, it has been rescheduled for October; this will serve as a post completion inspection.
- -The OEPA had released a 488 page document outlining additional requirements for the Water and Waste water facilities as well as the distribution and collection systems. The VA and both ORC's have been in discussion with the SEDO for clarification and the impact it will be to the Village.

RCAP

-RCAP assisted the VA in adding the new "Collector Application" to the new hand held tablets. The new tablets have been fielded and are in use.

Buildings / Equipment:

-The F450 has arrived, all paperwork has been delivered to the Clerk-Treasurer.

The old Village truck was traded in on the new vehicle. All pertinent information is contained in the purchase agreement on file in the Clerk-Treasures office.

Engineering:

- Quicksall and Associates: Phase II planning and engineering complete. The Village is awaiting on the status of the grant application.

Roadway and structures:

-The RS2 emulsions will be picked up at the ODOT St. Clairsville location for the rest of the season for 2018. Alternate locations are being looked at for procurement of Rs2 for the Village.

General Info:

- -Tours of the WTP and WWTP can be scheduled Oct 17-19 or Oct 24-26 as to not impact regular testing and maintenance requirements.
- -Scrap metal monies will be used to procure needed tools and or equipment, the employees are making a list of what is needed to expedite work on remote job sites.
- -The advertisement has been published for the sale of property at the football field, all bids received will be opened during the Oct 24th public meeting.
- -Cameras for the park are on order, once they arrive, the Village employees will install the new system.

September 26, 2018

Scio Village Council met in regular session on September 26, 2018 at 6 pm with Mayor Michelle Carpenter presiding and leading the Pledge to the Flag. This was the second meeting to be held in the "new" offices at 210 East Main Street.

Members present were Heidi Trice, Erin Thompson, Carol Davy, Ron Wright and Betty Gotschall. Turner is on guard duty. Others included Village Administrator Jason Tubaugh, Water/WW & Income Tax Adm Janeen Scott and Clerk-Treasurer Trish Copeland. J.D. Long represented the News-Herald. David Singer of News-Nine came in at approximately 6:30 pm; meeting was almost concluded by that time.

Davy moved to approve minutes from the previous meeting of the Records Commission as well as the regular meeting of 9/12/18 as presented and Trice seconded; all present voted yes. Motion carried.

Clerk-Treasurer

Copeland said that PNC is waiting on their door and then they can finish working on the ATM area and be done with construction in the meeting area.

She also told the group that the drop box for water & Income Tax payments is installed and working and asked J.D. Long to include that in his meeting write-up.

Water/Income Tax

The new computers are ready to go after having the programs installed. She is still going after delinquent income tax residents.

Mayor

Told council she would like to see 3 wider-range cameras installed at the park for security. Ron Wright moved to make the purchase and Thompson seconded. Roll call: Thompson, yea; Wright, yea; Gotschall, yea; Davy, yea; Trice, yea – motion carried.

Village Administrator

WTP:

WTP project:

- Well#1 has been a new pump is on order. Installation is scheduled next week. Operational checks and flow rate verification will be done to verify the pump is meeting all the requirements.
- -The as built plans of final construction have been started, AOP is aware and has had a representative at the WTP taking video as a reference for the plans.
- The new H/S pump has arrived at AOP, installation is scheduled for next week.
- -Installation and Calibration of the Ortho-Phosphate pump and injector, calibration of the optical level sensor will be done next week at the same time as the H/S pump
- The second baseball field reclamation will be done after the new well pump is installed next week. This is a one day event.
- *The final payment for the project will be held until all aspects of the project are completed. The WTP project is still ahead of schedule, EPA deadline is 12/31/18.

WWTP:

- -The outer paddle wheel has an inner bearing going bad. The replacement is scheduled for Oct 4th and 5th if needed.
- -The results from the OEPA inspection are pending, the VA has had email correspondence with the SEDO, a digital copy of the collection system and sanitary will be sent per their request.

P. 2

OEPA:

-The monthly status report on the WTP upgrade project will be sent on Oct 4, 2018 to the OEPA SEDO, IAW with our bilateral agreement.

It was mentioned the VA will try to make it possible for council to view the WTP prior to the next meeting.

- -The OEPA has requested a walk-through of the water treatment plant, it has been rescheduled for October, this will serve as a post completion inspection.
- -The OEPA has released a 488 page document outlining additional requirements for the Water and Waste water facilities as well as the distribution and collection systems. The VA and both ORC's are reviewing the new requirements, the council needs to be aware that some of the additional requirements may add additional costs associated with both systems.

RCAP:

-RCAP is assisting the VA in adding the new "Collector Application" to the new hand held tablets the Village had purchased. This is include all digital mapping to be used by Village employees.

Buildings / Equipment:

- -The F450 will be delivered to Guess Motors on Sept 28th. The new vehicle will be purchased from Income Tax revenue for a term of five years. The final paperwork for the new vehicle will be done once the Village takes delivery of the Vehicle from Guess Motors. The council will be briefed on specifics after the transaction.
- -The park has been winterized for the season, it will reopen in May 2019. Roger Custer did a "great job" for us this year.
- -The new tough book tablets have arrived. The digital map program and reading of the digital water meters programs will be installed.
- -New laptops have been purchased for the Water and Income Tax Departments. The new laptops are in the process of file and program transfer.

Engineering:

- Quicksall and Associates: Phase II planning and engineering complete. The set of project plans for Phase II have been approved by the OEPA. The next step is the grant application and submittal, Erin at Quicksall will be submitting the application.

The VA and engineering have established a material list to be utilized on this project.

Roadway and structures:

-The VA is working with ODOT to establish an alternate location to pick up emulsions material since Cadiz has lost their tank to a different location in the 11th District. Scio would have to go to New Philadelphia or St. Clairsville for the material.

General Info:

The website will be made public the first week in October, it will have the same web address as the old site.

- -Scrap metal monies will be used to procure needed tools and or equipment needed by the Village.
- -The part time help for the park will end Oct 12th for the Fall and Winter season, and brought back in March / April of 2019. Mr. Custer has been informed by the VA in person. Mr. Majewski will be reduced to 25 hours a week or less unless of an emergency.
- -Mr. Albaugh has completed some work on the baseball field at the park. Clerk was asked to send Travis a "Thank you".
- -The advertisement has been published for the sale of property at the football field
- -Cameras for the park range from \$60-\$125 depending on what the council wants. Wide range and up high were discussed.

OLD BUSINESS

Ms. Carpenter said after contacting Jason Jackson he said the paperwork for the Mills property on Eastport is out of date – She is going to contact the head of the Health Dept. for another letter condemning the property.

Heidi Trice moved to authorize Village Administrator Jason Tubaugh to sign any paperwork necessary for the purchase of the 2019 Ford truck. Wright seconded and roll call reflected the following vote: Thompson, yea; Wright, yea; Davy, yea; Trice, yea; Gotschall, yea. Motion carried.

Thompson asked if any of the street name signs had been ordered and was told no, due to the high cost.

Mayor Carpenter said each council member needs to identify abandoned alleys that would not need plowed this coming winter. The Street Committee decided to meet at 5:15 on October 24th for further discussion.

Ms. Trice said she would like to hand out candy on Halloween. Tubaugh thought it is a good idea. Copeland said she will not participate.

Carol Davy gave a summary of the Personnel Committee Meeting. They recommend the following: a 3% raise for John McCluskey and a 7% raise for Jason Tubaugh. Davy moved to grant a 3% raise to John McCluskey effective September 29, 2018 and a 7% raise for Jason Tubaugh effective September 29, 2018. Motion was seconded by Heidi Trice and passed on the following voice vote: Thompson, yea; Gotschall, yea; Davy, yea; Trice, yea; Wright, yea.

After discussion, it was decided the Open House will be on October 24th, 2018 from 3 to 5:30 pm. Dr. Center (Scio Vet Clinic & building owner) and the new hair salon/barber will be asked to participate. Harrison Regional Chamber of Commerce will assist.

NEW BUSINESS

None presented.

Wright moved to approve the Financial Report and Davy seconded. Roll call: Thompson, yea; Gotschall, yea; Davy, yea; Trice, yea; Wright, yea. Motion carried.

Davy moved to pay the bills as presented and seconded by Gotschall. Roll call reflected: Trice, yea; Thompson, yea; Wright, yea; Gotschall, yea; Davy, yea; motion carried.

As there was no further business Thompson moved to adjourn the meeting.

Mavor

Clerk-Treasurer Clerk-Treasurer

PAGE: 1 COMPUTER DATE: 10/10/2018 1:14:48 PM CHECK REGISTER REPORT - CHECKS ONLY FROM DATE : 09/27/18 TO DATE : 10/10/18

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK P. AMOUNT A	PAY IN AMOUNT	END ING BALANCE	RECORD
10/02/2018	1450	01011	ARTESIAN OF PIONEER	4,600.00		1,212,048,97	16411
10/01/2018	1451	09021	JOHNKRISTIN Properties LT	750.00		1,216,648.97	16410
10/04/2018	1452	02988	THE CITIZENS BANK	439.00		1,212,991.28	16426
10/10/2018	1454	02002	BAKER'S MANAGEMENT	8,35		1,209,284.02	16428
10/10/2018	1455	02019	BORDEN'S OFFICE EQT CO.	360.00		1,208,924.02	16429
10/10/2018	1456	03005	CINTAS CORPORATION 013	248.96		1,208,675.06	16430
10/10/2018	1457	06016	FRONTIER	582.47		1,208,092.59	16431
10/10/2018	1458	09018	ATTY. JASON L JACKSON	366.00		1,207,726.59	16432
10/10/2018	1459	10003	Kimble Recycling & Dispos	174.25		1,207,552.34	16433
10/10/2018	1.460	10040	OHIO MUNICIPAL JOINT SELF	229.00		1,207,323.34	16434
10/10/2018	1461	13001	JOHN MCCLUSKEY	88.00		1,207,235.34	16435
10/10/2018	1462	15013	ORME DO IT BEST HOWE	205.45		1,207,029.89	16436
10/10/2018	1463	16031	QUILL	203.96		1,206,825.93	16437
10/10/2018	1.464	20010	Ronald Thompson II	88.00		1,206,737.93	16438
10/10/2018	1465	21002	USA BLUE BOOK	134.51		1,206,603.42	16439
10/10/2018	1466	23012	STACY L WOODS	172.50		1,206,430.92	16440
10/01/2018	10118	03031	CENTRAL PAYMENT	144.05		1,222,199.49	16423
10/08/2018	10218	08005	HARRISON COUNTY AUDITOR	2.37		1,217,398.97	16409
10/09/2018	10218	18012	SCIO PAYROLL	7,684.08, 2169.21		1,214,515.41	16424
10/09/2018	10318	18012	SCIO PAYROLL	1,085.13/0,	,	1,213,430.28	16425
09/27/2018	92618	18012	SCIO PAYROLL	9,064.77/ シャンダンダ	46	1,209,957.31	16393
09/27/2018	92718	18012	SCIO PAYROLL	1,310.97		1,208,646.34	16394
10/10/2018	101018	15002	AMERICAN ELECTRIC POWER	3,698.91		1,209,292.37	16427

0.00

31,640.73

and Folsonal

RECONCILIATION REPORT FOR THE MONTH SEPTEMBER

DATE

	5				
DATE: 10/08/18 PAGE: 1 COMPUTER DATE 10/8/2018 1:34:28 PM	CASH BALANCE	1,144,706.74 0.00 0.00 1,004,77	55,515,80 12,073.44 0.00 -3,401.30	1,209,899.45 -1,000.76 0.01	1,208,898.70 1,208,898.70 0.00
TATION REPORT FOR THE MONTH SEPTEMBER DATE: 10/0 COMPUTER D	BANK ACCOUNT NAME	CITIZENS BANK CITIZENS BANK PR PNC	CD # 1 CD # 2 BANK ERROR PAYROLL TO BUDGET ACCT DEPOSITS NOT POSTED	TOTAL CASH BALANCES TOTAL OUTSTANDING CHECKS TOTAL DEPOSITS IN TRANSIT	TOTAL RECONCILED BALANCE TOTAL COMPUTER FUND BALANCE RECONCILED DIFFERENCE
iation report for	BANK ACCT #	1045841 10458PAYROLL 4227351786	6756936 8366936 90100 90200 90300		

VILLAGE OF SCIO - RECONCILLARION REPORT FOR THE MONTH 09

DATE: 10/02/18 PACE: 1

		DATE: 10/02/1	DATE: 10/02/18 PAGE: 1	COMPUTER DATE: 10/2/2018 1:44:23 PM
DATE	BANK ACCT #	BANK ACCOUNT	CASH	DATE BANK BANK ACCOUNT CASH ACCT # NAME BALANCE
09/30/2018	09/30/2018 4227614873	PNC Bank	0,00	09/2018 4227614873 PNC Bank
09/30/2018 990000	990000 991000	CORRECTION PAYROLL TO BUDGET ACCT	0,00	
09/30/2018 992000	992000	OPERS 8-14	00.0	
09/30/2018 993000	993000	DEPOSIT IN TRANSIT	3,401.30	
09/30/2018 1045868	1045868	THE CITIZENS BANK	2,380.67	
		TOTAL CASH BALANCES	5,782.07	
		TOTAL OUTSTANDING CHECKS	-503,26	
		TOTAL DEPOSITS IN TRANSIT	0.00	
		TOTAL UNPAID LIABILITIES	-5,278.81	
		TOTAL RECONCILED BALANCE	00.00	

Auditor's Office, HARRISON County, Cadiz, Ohio, 2018 STATEMENT OF SEMI-ANNUAL APPORTIONMENT OF TAXES - 2nd Made at the August Settlement 2018, with the County Treasurer for SCIO 520010 G52-J

PI 14879 10-2-18 = \$19.75

RECEIPTS Gen. Prop.Tax - Real Estate (Gross) Delinquent Real Estate Tangible Personal Property Tax (Gross) Delinquent Tangible Personal Property Estate Tax Cigarette Tax Special Assessments Manufactured Home Tax Delinquent Manufactured Home PERSONAL PROPERTY TAX EXEMPTION	General Fund ALLS-1	Water	Road & Bridge Fund	Park Fund	Police Fund	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0
TOTAL DISTRIBUTION	16.44	0.00	0.00	1.92	1.39	· 0.00
DEDUCTIONS Aud. and Treas. Fees P.E.R.S. Election Expense State Examiner's Comp. County Health Dept. Advertising Del. Tax Lists	ALTG230			B43X 2 0.23		2.37 0.00 0.00 0.00 0.00
Del. Real Estate Trax & Coll. Fees	0.00		:	0.00	0.00	0.00
TOTAL DEDUCTIONS	1.97	0.00	0.00	0.23	0.17	2,37
BALANCE:		0.00	0 00 ଜୀବନ	1.69	1,22	17.38
TO BE RECEIVED FROM THE STATE						2011
PERSONAL PROPERTY TAX EXEMPTION						
10% Rollback 2.5% Homestead	5.26 0.37 0.00		4	0.61 0.04 0.00	0.44 0.03 0.00	6.31 0.44 0.00
NET DISTRIBUTION STATE	5.63	. 0.00	0 00	0.65	0.47	6.75

Oakub More County Auditor

Chesapeake Operating, LLC Revenue Distribution Account P.O. Box 18496 Oklahoma City, OK 73154 (877) 245-1427

13347385

PAGE: 1 of 4

DATE: September 28, 2018 CHECK NUMBER: 13347385 AMOUNT PAID: \$7,967.59

For more information about your check stub or electronic deposit enrollment, visit www.CHK.com/owners.

DIESS 43898 CKS ZB 16270 - DOLFF 265 PRINCHNNNNNNN 2705 DODODOLS 12 X699A3 C PO BOX 307 SCIO OH 43988-0307



OWNER: 11693578

Gross Value refers to the sales price received by the operator/lessee or in some instances its affiliate purchaser before deduction of taxes. Deductions from Gross Value are generally limited to taxes or deductions made by the operator/lessee, but may include deductions made by the purchaser (affiliated or non-affiliated) in computing the gross price before payment is made to the operator/lessee. Volume of gas is the volume (mct) of gas produced which may or may not be equal to the volume of gas sold depending on fuel use. Retain this statement for tax purposes. No duplicates furnished. State taxes have been deducted and paid where required. When writing, refer to property number and owner number

TRANSACT	TION INFO	RMATION	OWNER	INFORMATION				VOLUME AND	VALUATION INFORMATIO	XV		
PROD DATE	PROD	DOI	INT TYPE	INTEREST	DESCRIPTION	UOM PB	BTU / PRICE	1	· · · · · · · · · · · · · · · · · · ·	OWNER VOLUME / VALUE	Ē.	OWNER NET AMOUNT
PROPERTY: 6	53660.0	1-121413	R ALAN	3-13-6 6H	co	UNTY: HAI	erison	STATE: O	H WELL API: 340	6721390		
12/2017 GA	S	00001-01	RI	0.02608296	VOLUME GROSS VALUE SEVERANCE TAX SUBTOTAL	MCF 0.000	;	0.0 0.0 5 (17,774.44 5 (17,774.44	0 \$) \$	0.00 0.00 (463.61)	\$	(463.61)
07/2018 OII	r.	00001-01	RI	0.02608296	VOLUME GROSS VALUE SUBTOTAL	BBL	\$ 64.67	1.5 97.0 97.0	0 \$	0.04 2.53	\$	2.53
07/2018 DRI	IP	00001-01	RI	0.02608296	VOLUME GROSS VALUE SUBTOTAL	BBL	\$ 60.35	6.3 383.7 383.7	8 \$	0.17 10.01	\$	10.01
07/2018 OII	L	00001-01	RI	0.02608296	VOLUME GROSS VALUE SEVERANCE TAX SUBTOTAL	BBL	\$ 64.13 :	763.6 \$ 48,973.7 \$ (153.16 \$ 48,820.5	\$ } \$	19.92 1,277.38 (4.00)	\$	1,273.38
07/2018 GAS	s	00001-01	RI	0.02608296	VOLUME GROSS VALUE SEVERANCE TAX SUBTOTAL	MCF 14.730	1091.19 \$ 1.38 :	14,173.8 19,534.5 (499.51 19,035.0	9 \$) \$	369.70 509.52 (13.03)	\$	496.49

PLEASE DETACH BEFORE DEPOSITING CHECK

Chesapeake Operating, LLC Revenue Distribution Account P.O. Box 18496 Oklahoma City, OK 73154 (877) 245-1427

13347385 NUMBER

CHECK

September 28, 2018

*** VOID AFTER 90 DAYS ***

PAY TO THE VILLAGE OF SCIO PO BOX 307

ORDER OF: SCIO, OH 43988-0307

EXACTLY ******7,967 DOLLARS AND 59 CENTS

CHECK AMOUNT \$7,967.59

88-88

1113

JPMorgan Chase Bank, N.A. Dallas, TX

OWNER: 11693578

NO THIRD PARTY ENDORSEMENT

AMORTIZATION SCHEDULE

Principal	Loan Date	Maturity	Loan No	Call / Coll	Account	Officer	Initials				
\$57,097.00	10-04-2018	11-15-2022	50277	4a / 1	* * *	MWS					
References in the	References in the boxes above are for Lender's use only and do not limit the applicability of this document to any particular loan or item. Any item above containing "***" has been omitted due to text length limitations.										

Borrower:

VILLAGE OF SCIO P O BOX 37

P O BOX 37 SCIO, OH 43988 Lender:

UNIFIED BANK

Jewett

201 S. 4th St., PO Box 10 Martins Ferry, OH 43935

Disbursement Date: October 4, 2018

Interest Rate: 4.440

Repayment Schedule: Installment

Calculation Method: 365/360 U.S. Rule

Payment Number	Payment Date	Payment Amount	Interest Paid	Principal Paid	Remaining Balance
1	11-15-2018	12.511.84	295.76	12.216.08	44,880.92
2	11-15-2019	12,511,84	2.020.39	10.491.45	34,389.47
3	11-15-2020	12.511.84	1.552.34	10,959.50	23,429.97
4	11-15-2021	12,511.84	1.054.74	11.457.10	11,972.87
5	11-15-2022	12,511.85	538.98	11,972.87	0.00
TOTALS:		62,559,21	5,462.21	57,097.00	- 4

NOTICE: This is an estimated loan amortization schedule. Actual amounts may vary if payments are made on different dates or in different amounts.

LazerPro, Ver. 18.1.10.007 Copr. Finantia USA Corporation 1997, 2018. All Rights Reserved. OH THICFILE LAMORY FC TR-10844 PR-2

HARRISON COUNTY COURT

100 WEST MARKET STREET CADIZ, OHIO 43907 (740) 942-8865 PNC Bank, N.A. 070 0HIO 6-12/410 025793

10/01/2018

\$ 30.00

DOLLARS

PAY TO THE Village Of Scio ORDER OF** THIRTY AND 00/100 DOLLARS ***

Village Of Scio

MEMSept., 2018 Remittance - Scio Fines

Pamela S Brown # POS PACE

#O25793# #O41000124# 4224342841#

025793

Case Number ...:

Date ..: 10/01/2018

Plaintiff:

Amount : \$ 30.00

025793

Case Number ...:

Date ..: 10/01/2018

Plaintiff:

Amount: \$ 30.00

-vs-

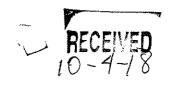
Defendant:

Remarks: Sept., 2018 Remittance - Scio Fines

09/17/2018 836934 Bush, Isaiah T 72.124 30.00

Sept., 2018 By Agency SPD ----> Fines 30.00





John R. Kasich, Governor Mary Taylor, Lt. Governor Craig W. Butler, Director

September 28, 2018

Mayor and Council Village of Scio 306 E Main Street P.O. Box 307 Scio. OH 43988 Re: Scio WWTP
Inspection
Inspection
NPDES
Harrison County

0PB00058

Subject: NPDES Compliance Evaluation Inspection

Dear Mayor and Council:

On August 15, 2018, a compliance evaluation inspection was conducted at the of Scio wastewater treatment plant (WWTP) located in Scio, Ohio. Along with myself from the Ohio EPA's Southeast District Office, Jason Tubaugh, Brian Jurosko, Ron Thompson, and John McClusky were also present during the inspection.

The purpose of the inspection was to evaluate compliance with the terms and conditions of your National Pollutant Discharge Elimination System (NPDES) permit and to evaluate the operation and maintenance of the plant.

Findings

1. Discharge monitoring reports submitted between August 2015 and August 2018 indicates there were eleven permit effluent violations and one hundred and twenty-five permit frequency and code violations. No additional permit violations have been reported between May 2017 and August 2018.

In February and March of 2016, the Village of Scio struggled to located and retain an operator of record for the wastewater treatment plant. Standard laboratory operating procedures were not developed at that time, and the effluent sampling did not occur for all the required NPDES parameters during this time frame. Since 2016, the Village of Scio has generated and maintains a standard operating procedure for wastewater collection and analysis to prevent any future occurrences.

2. Screw screen brushes are changed every 6 months. In 2016, the outer oxidation ditch track wall behind the paddle wheel was rebuilt and repairs to the inner top wall located behind the paddle wheel were made. Diffusers were replaced in the digester for better mixing. The UV lights are cleaned 1/month.

Scio WWTP
Ohio EPA NPDES Inspection
Page 2

3. The pump in the # T-6 lift station has been replaced since the last inspection in 2015. A capital improvement plan has been developed to upgrade the pump stations through-out the collection system. By 2021, back-up power will be available for all 3 remaining pump stations. A contingency fund was established in 2018 to prepare for current and future repairs/evaluations at the wastewater treatment plant and the collection system serving the Village.

If you have any questions or comments concerning the enclosed inspection report, please contact me at (740) 380-5425 or e-mail at Emily.Poling@epa.ohio.gov.

Sincerely,

Emily Poling

Environmental Specialist 2
Compliance and Enforcement

Ohio EPA Division of Surface Water

Southeast District Office

EP/dh

c: Jason Tubaugh, Administrator, Village of Scio

			Frequency Violat				
Reporting	Period	Station	Parameter	Sample	Expected	Reported	Violation
	300 S S S S S S S S S S S S S S S S S S	(42 A 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3		Frequency		304 305 37 2 33 33	Date
March	2016	601	Total Suspended Solids	1/Week	1	0	3/1/2016
March	2016	601	CBOD 5 day	1/Week	1	0	3/1/2016
March	2016	001	Water Temperature	1/Day	1	0	3/1/2016
March	2016	001	Total Suspended Solids	2/Week	2	0	3/1/2016
March	2016	001	Dissolved Oxygen	1/Day	1	0	3/1/2016
March	2016	001	Turbidity, Severity	1/Day	1	0	3/1/2016
March	2016 2016	001 001	CBOD 5 day	2/Week	2	0	3/1/2016
March			pH	1/Day	1	0	3/1/2016
March	2016	001	Nitrogen, Ammonia (NH3	1/2Weeks	1	0	3/1/2016
March	2016	001	Water Temperature	1/Day	1	0	3/2/2016
March	2016	001	Dissolved Oxygen	1/Day	1	0	3/2/2016
March	2016	001	pH	1/Day	1	0	3/2/2016
March	2016	001	Turbidity, Severity	1/Day	1	0	3/2/2016
March	2016	001	Water Temperature	1/Day	1	0	3/3/2016
March	2016	001	Dissolved Oxygen	1/Day	11	0	3/3/2016
March	2016	001	pH	1/Day	1	0	3/3/2016
March	2016	001	Turbidity, Severity	1/Day	1	0	3/3/2016
March	2016	001	Water Temperature	1/Day	1	0	3/4/2016
March	2016	001	Dissolved Oxygen	1/Day	1	0	3/4/2016
March	2016 2016	001	pH Turkidiku Casariku	1/Day	1	0	3/4/2016
March		001	Turbidity, Severity	1/Day	1		3/4/2016
March	2016		Water Temperature	1/Day		0	3/5/2016
March	2016	001 001	Dissolved Oxygen	1/Day	1	0	3/5/2016
March	2016	<u> </u>	pH Tarbidik Casadik	1/Day	1		3/5/2016
March	2016	001 001	Turbidity, Severity	1/Day	1	0	3/5/2016 3/6/2016
March	2016 2016	001	Water Temperature	1/Day 1/Day	1	0	3/6/2016
March March	2016	001	Dissolved Oxygen pH		1	0	3/6/2016
March	2016	001	Turbidity, Severity	1/Day 1/Day	1	0	3/6/2016
March	2016	001	Water Temperature	1/Day	1	0	3/7/2016
March	2016	001	Dissolved Oxygen	1/Day 1/Day	1	0	3/7/2016
March	2016	001	різзоїлец одудел	1/Day	1	0	3/7/2016
March	2016	001	Turbidity, Severity	1/Day	1	0	3/7/2016
March	2016	601	Total Suspended Solids	1/Week	1	0	3/8/2016
March	2016	601	CBOD 5 day	1/Week	1	0	3/8/2016
March	2016	001	Water Temperature	1/Day	1	0	3/8/2016
March	2016	001	Dissolved Oxygen	1/Day	1	0	3/8/2016
March	2016	001	Turbidity, Severity	1/Day	. 1	0	3/8/2016
March	2016	001	CBOD 5 day	2/Week	2	0	3/8/2016
March	2016	001	pH	1/Day	1	0	3/8/2016
March	2016	001	Total Suspended Solids	2/Week	2	0	3/8/2016
March	2016	001	Water Temperature	1/Day	1	0	3/9/2016
March	2016	001	Dissolved Oxygen	1/Day	1	0	3/9/2016
March	2016	001	pH	1/Day	1	0	3/9/2016
March	2016	001	Turbidity, Severity	1/Day	1	0	3/9/2016
March	2016	001	Water Temperature	1/Day	1	0	3/10/2016
March	2016	001	Dissolved Oxygen	1/Day	1	0	3/10/2016
March	2016	001	pH	1/Day	1	Ō	3/10/2016
March	2016	001	Turbidity, Severity	1/Day	1	0	3/10/2016
March	2016	001	Water Temperature	1/Day	1	Ö	3/11/2016
March	2016	001	Dissolved Oxygen	1/Day	1	ő	3/11/2016
March	2016	001	рН	1/Day	1	0	3/11/2016
March	2016	001	Turbidity, Severity	1/Day	1	Ō	3/11/2016
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		2016				2	1	
	Septemb	er 2016	001	E. coli	1/Week		0	9/22/2016

High Flow Data for Scio WWTP between 8/1/2015 and 8/28/2018

Top 1	0 Flows
Date	Flows (MGD)
4/12/2016	0.539
4/13/2016	0.533
3/15/2016	0.380
12/28/2015	0.288
2/16/2018	0.259
2/17/2018	0.252
3/16/2016	0.240
9/30/2016	0.239
11/19/2017	0.227
12/19/2016	0.218
Average	0.056

SECTION D: PERMIT VERIFICATION

		Yes	No	N/A
a.	Correct name and mailing address of permittee	×		
b.	Correct name and location of receiving waters	×		
C.	Flows and loadings conform with NPDES permit	\boxtimes		
d.	Treatment processes are as described in permit application	×		
e.	New treatment process added since last inspection		×	
f.	Notification given to State of new, different or increased discharges			\boxtimes
g.	All discharges are permitted	\boxtimes		
h.	Number and location of discharge points are as described in permit	×		
1.	Are all storm water discharges properly permitted?	\boxtimes		
For	Industrial Facilities Only			
j.	Products and production rates conform with permit application?			×
k.	Do categorical standards apply? If yes, which ones?			

SECTION E: COMPLIANCE

See previous page for more compliance information.

		Yes	No	N/A
a.	NPDES renewal app submitted 180 days prior to expiration	⊠		
b.	Permittee has a compliance schedule		\boxtimes	
C.	Document containing compliance schedule	Choos	e an ite	m.
d.	Permittee is meeting compliance schedule			×
e.	Any bypasses since last inspection		\boxtimes	
f.	Regulatory agency notified of all bypasses			×
g.	Permittee or representative reporting all noncompliance per Part III of NPDES	\boxtimes		

SECTION F: OPERATION AND MAINTENANCE

а.	Standby power available	Generator		
b.	Standby power provides power to which treatment components?	The generator is designed to run all components of the plant, which includes screw screen, rotors, and pumps.		ncludes
C.	Which treatment components have alarm system available for power or equipment failures?	Screw screen has an audible alarm.		rm.
			Yes	No
d.	All treatment units in service other than backup units		\boxtimes	
e.	Routine and preventative maintenance scheduled and performed		\boxtimes	
f.	Any major equipment breakdown since last inspection			×
g.	Operation and maintenance manual provided and maintained		×	
h.	Any operational problems due to influent quality or quantity since last inspection			×
ì.	Are WWTP operations changed during high-flow ev	rents?		\boxtimes
j.	Does your facility accept trucked in wastewater, and if so, from what sources?			

Comments: Screw screen brushes are changed every 6 months. In 2016, the outer oxidation ditch track wall behind the paddle wheel was rebuilt and repairs to the inner top wall located behind the paddle wheel were made. Diffusers were replaced in the digester for better mixing. The UV lights are cleaned 1/month.

SECTION G: OPERATOR CERTIFICATION

a.	Wastewater Treatment Works Classification			
Ž. 1. 25		Yes	No	N/A
b.	Operator of Record holds unexpired license of class required by Permit?			
C.	Current Operator of Record form submitted?	×		
d.	Copy of certificate of Operator of Record displayed on-site?	\boxtimes		
e.	Minimum operator staffing requirements fulfilled (OAC 3745-7)	×		
f.	If a Staffing Reduction plan has been approved, are the stipulations of the plan being met?			×
g.	g. Has the Operator of Record submitted written notifications to the permittee, Ohio EPA and, if applicable, any local environmental agencies when a collection system overflow, treatment plant bypass or effluent limit violation has occurred?			
h.	. Operator of Record log book provided?			
i.	Log book location Log book at WWTP			
<u>j.</u>	Logbook Format Hardbound			·
Log book contains the following:				
k.	. Identification of treatment works			
l. ————————————————————————————————————	Date/times of arrival/departure for Operator of Record and any other operator required by OAC 3745-7			
m.	,			
	preventative maintenance, repairs and request for repairs, process control test results, etc.)			
n.	Laboratory results (unless documented on bench sheets)		h She	ets
٥.	o. Identification of person making entries			

SECTION H: COLLECTION SYSTEM

Collection System Over	erview
------------------------	--------

a.	Which department oversees collection system operation and maintenance	Village Street Maintenance Dept.
b.	Who is the certified Collection System Operator?	Brian Jurosko
C.	Is there a plan for collection system maintenance? If yes, to what extent is this plan being implemented?	Yes. Once a week stations are evaluated for maintenance requirements. A contingency fund was established in 2018 to prepare for current and future repairs/evaluations.
ä	Were there any major repairs or improvements to collection system since last inspection?	Yes
€.	Name the satellite communities that discharge into your collection system	None

Pumps and Force Mains

a.	How many lift stations are within the collection system?	4
b.	How many lift stations have alarms?	2 with visual alarms
C.	How many lift stations are equipped with permanent	1 with a diagol gonerator
	standby power or equivalent?	1 with a diesel generator

Comments: The pump in the # T-6 lift station has been replaced since the last inspection in 2015. A capital improvement plan has been developed to upgrade the pump stations. By 2021, back-up power will be available for all 3 remaining pump stations.

Ca	pacity / SSOs / I&I / WIB		Yes	No
a.	Are portable pumps used to relieve the system?			⊠
b.	Any complaints received since last inspection of basement flooding?			\boxtimes
C.	Have there been any SSOs since the last inspection?			×
d.	What progress has been made in SSO elimination if applicable?	Not applicable.		
e.	Are any portions of the sewer system at or near dry weather capacity? If yes, describe plans.	No		
f.	Is there an inflow and infiltration reduction plan being followed? If yes, describe plans.	Yes. In 2016, the collection system was smoke tested and clean water was removed from the system.		

Co	mbined Sewer System	Yes	Ν̈́ο		
a.	Does the collection system include combined sewers?				
j.	Skip following questions if there are no combined sewers				
b.	Are all CSOs included in your NPDES permit? If not, explain.				
C.	What is the status of the LTCP implementation?	***************************************			
d.	If there is no LTCP, what is the status of preparation of the LTCP?				

SECTION I: SLUDGE MANAGEMENT a. Date of last sludge inspection unknown b. Sludge disposal method Haul to Mixed c. Name of sludge disposal contractor Village hauls their own sludge d. How many days of sludge storage are provided at <30 plant? Yes No e. Has amount of sludge generated changed significantly since last П \boxtimes inspection? f. Sludge records maintained for a minimum of 5 years? X g. Any complaints received last year regarding sludge \boxtimes h. Is sludge adequately processed (digestion, pathogen control) X Is inadequate sludge handling causing operational problems? X SECTION J: STORM WATER PROGRAM - Not Applicable SECTION K: SELF-MONITORING PROGRAM Flow Measurement Yes No a. Actual flow discharged is measured? \boxtimes b. Flow measurement equipment adequate to handle full range of flows \times c. Is the primary flow measuring device calibrated at least annually or in accordance with manufacturers specifications d. Date of last calibration 4-23-2018 Total instrument e. Who calibrates the flow measuring device? maintenance Frequency of calibration Annually g. How often is the flow measuring device checked for functionality? daily Sampling, Monitoring, and Records Yes N/A No a. Secondary instruments operated and maintained \boxtimes b. Sampling location(s) are as specified by permit \boxtimes c. Sampling frequency agree with permit (look at compliance table for \boxtimes frequency violations or missing DMRs) d. Are proper sampling methods used (i.e. Oil & Grease collected in a glass \boxtimes container) e. Are the proper sampling types used (i.e., Grab, Composite, Flow \boxtimes proportionate, etc.) f. Are the field parameters (pH, DO, total residual chlorine, temperature) \boxtimes measured within 15 minutes of collection? g. Monitoring records (i.e., flow, pH, DO) maintained for a minimum of three years including all original strip chart recordings (i.e. continuous monitoring \boxtimes instrumentation, calibration and maintenance records)

Comments: In February and March 2016, the Village of Scio struggled to located and retain an operator of record for the wastewater treatment plant. Standard laboratory operating procedures were not developed, and the effluent sampling did not occur for all the required NPDES parameters during this time frame. Since 2016, the Village of Scio has generated and maintains a standard operating procedure for wastewater collection and analysis to prevent any future occurrences.

Fax 866-526-2592

105 Sunset Road Scio, Ohio 43988 Phone: 740-945-4115



October 5, 2018

Village of Scio Scio, Ohio 43988

Attn: Jake Tubaugh

My name is Jack Felgenhauer, I was admitted to the Ohio bar in November of 2000 and to the United States District Court, Northern District of Ohio in July of 2012. I am writing to express my interest in the Solicitor position for the Village of Scio, Ohio for the year 2019 beginning January 1, 2019 and ending December 31, 2019.

I am a current resident of the Village of Scio, Ohio residing at 105 Sunset Boulevard (Road), Scio, Ohio and feel that I have a vested interest in matters relating to the Village of Scio.

I have been a licensed practicing attorney in Ohio for nearly eighteen years and currently employed as an assistant prosecutor with Harrison County in addition to maintaining a small general law practice focusing primarily on municipal law and wills, trusts, and estates.

I have been an assistant prosecutor in Harrison County for nearly five years where my duties include prosecuting misdemeanor criminal and traffic cases, juvenile delinquency cases, child welfare cases, and felony cases. I served as a special assistant prosecutor of felony drug cases for Knox County for a period of time in 2013 and was an assistant prosecutor in Crawford County for nearly nine and one-half years. I have litigated countless criminal cases to the bench and numerous cases to the jury in municipal and common pleas courts. I also have experience drafting and filing appellate briefs, and responses, researching various legal issues, filing pretrial motions and responses, litigating civil matters for the County agencies and issuing legal opinions and advice to the county agencies. I am well-versed in the rules of evidence and criminal procedure, am a competent trial attorney and have considerable experience in matters relating to municipal law having served as civil counsel for the Village of Jewett for three years and as counsel for Hopedale for four years.

Prior to accepting the position as assistant prosecutor with Crawford County I was a Staff Attorney at the Tuscarawas County Child Support Enforcement Agency where I served as an Administrative Hearing Officer and represented the agency before the juvenile and domestic relations courts.

I have included herewith a contract for legal services for council to consider, if you have questions, concerns or corrections please contact me at 419-569-2443 or at my e-mail address jackf1969@hotmail.com.

Sincerely,

Jack L. Felgenhauer

Ohio Sup.Ct. # 0072971

CONTRACT FOR LEGAL SERVICES

THIS AGREEMENT is entered into this _____ day of December, 2018 by and between the Village of Scio, an Ohio political subdivision, by and through its legislative authority acting in its administrative capacity (hereinafter "Village") and Attorney Jack L. Felgenhauer (hereinafter "Counsel").

WTNESSETH:

WHEREAS, Village, through its legislative authority deems it necessary and does desire to provide a Village Solicitor for the Village in certain specified legal matters, as provided in Ohio Revised Code Section 705.11; and

WHEREAS, Counsel is licensed to practice law in the State of Ohio; and

WHEREAS, by vote of the Village Counsel, the Mayor and Village Clerk/Treasurer, were authorized and directed to enter into a contract for legal services with Counsel on behalf of the legislative authority.

THEREFORE, the parties agree as follows:

1. Counsel shall act as legal counsel and attorney for the Village and the officials of its legislative authority (hereinafter "officers") in certain specified legal matters, subject to the exceptions set forth below, including providing legal advice and counsel to the Village and its officers in matters relating to their official duties, rendering legal opinions when requested in writing by Village officers, preparing legislation, preparing and

- 7. Legal matters that include prosecuting or defending, on behalf of Village, civil complaints, suits, and controversies in which the Village is a party, shall provide for Counsel to be paid at the rate of Seventy-Five Dollars (\$75.00) per hour.
- 8. Village agrees that Counsel may, when necessary, retain co-counsel, and counsel agrees that Village will be consulted concerning co-counsel and any fee arrangement with co-counsel prior to retention of co-counsel.
- 9. Village agrees that in the event any fees and costs are unpaid for more than ten (10) days after receipt of a billing Counsel may, at Counsel's sole discretion, withdraw from representation of Village and do no further work as authorized under the Code of Professional Responsibility and Rules of Court.
- 10. The duration of this contract is from beginning January 1, 2019 and terminating December 31, 2019.
- 11. Either party to this agreement may terminate this contract by providing the other party with thirty (30) days advance written notice.
- 12. Any provision in the contract found to be illegal, unconscionable, or otherwise unenforceable shall be severed without affecting the remainder of the agreement.

 Further, this contract shall be construed so as to achieve the goals of the parties.
- 13. This instrument constitutes the entirety of the agreement by and between the parties.

 Neither party shall be bound by any terms, conditions, or representations, oral or written, not contained within this instrument. Each party acknowledges that in executing this contract that the executing party has not been induced, persuaded, or motivated by any promise or representation made by the other party unless expressly set forth herein.

VILLAGE OF SCIO

MICHELLE CARPENTER, MAYOR
TRISH COPELAND, CLERK-TREASURER
JASON TUBAUGH, VILLAGE ADMINISTRATOR
MEMBERS: HEIDI TRICE, CAROL DAVY, ERIN THOMPSON
RONALD WRIGHT, BETTY GOTSCHALL & ANDREW TURNER
JANEEN SCOTT, WATER/WW CLERK & INCOME TAX ADM.

306 East Main Street P.O. Box 307 Scio, OH 43988

VILLAGEOFSCIO.COM

PHONE: 740-945-5571 FAX: 740-945-5855 SCIOI@FRONTIER.COM

October 4, 2018

Mr. Travis Albaugh 38160 Tappan-Scio Road Scio, OH 43988

Dear Travis;

On behalf of the Mayor, Council, Administration and Citizens, we wish to thank you for your generosity and hard work at the baseball field at Scio Community Park.

It's folks like you who make this community such a special place to live!

Sincerely.

Trish Copeland Clerk-Treasurer

THERE WILL BE A PERSONNEL COMMITTEE MEETING

PRIOR TO THE
REGULAR SCIO
VILLAGE COUNCIL
MEETING

On October 10, 2018

TIME: 5:15 pm

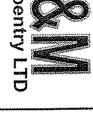
PLACE: 210 EAST

MAIN ST. SCIO, OH

(() () () () () () ()

D. ... J. CTM.

There were and Number 6 Mine out of Po He started work while he excused from work to an graduation. "It was the on was ever excused, from v a scale model of the Bur Attorney At Lav in high school and ha said. George Bedway was Walking Dragline Mode Katheline M. K. 1 * LIC Planning OII & Cas * Linganon From PG | 1 REUNION



rpentry LTD

the DAR met Sept. 15 in St. Clairsville at the home of member Charlotte Thomas for a

to the negotiation rable. Pakistan will nudge the Taliban that a new prime minister in

family was satisfied with the result the record. Bruzzese did say that the

Bruzzese said.

chilidian, and the to be a

results are not admissible unless

head in defiance of some or what

take a lie detector test, though the

beginning of the alley.

"We need the support of our years."

an end and various organizations

From PG | 1

SC 50

CADIZ - It's that time of the rear again when all the summer festivals and fairs have come to

im@harrisonnewsherald,com

By JD LONG

the new "tough book tablets, they have arrived.

through and see where the \$840,000 was spent, as he emphasized the amount.

Selieve that," Tubaugh told the "So, when people question ou, you can say, 'hey look, this is what we've done' and anybody who says your water quality hasn't improved, I don't

an EPA deadline of Dec. 31 of

this year. Tubaugh said he

\$68,000" until they have everything checked and all work is completed. He said the WTP project is ahead of schedule with wanted it done at the end of

September, but "due

unforeseen problems" that won't

Equipment, Tubaugh said their F450 truck would be delivered He said the new truck is going to Guess Motors on Sept. 28. Buildings Under

through of their treatment plant

once it is done. The postcompletion inspection has been

Regarding the EPA, he said they are still requesting a walk-

come out and support those events. Campbell also brought along two workers of TCHC, Danessa Stotley and Melinda

to be purchased with income May of 2019. He said regarding winterized and will next open in tax revenue "for a term of five Also, the park is now

personnel at 5:15 p.m. and the second one is a street committee

meeting on Oct. 24, also at 5:15

announced, one for Oct. 10 for

meetings

meters programs will be installed," he said. And new "The digital map program and reading of the digital water purchased for the Water and Income Tax Departments and are in the process of being setup also have aptops

the side of the building, at the In other announcements, the new drop box is now in place to the left of the front entrance on and prepared.

hopefully in the spring.

been lost over the past year to note stating that two victims had murder. She said explained the Campbell ended with a sad complications in dealing with domestic violence such as, the

Mayor

One last bit of information involves new street signs that were discussed earlier in the summer. That will no longer Carpenter announced a ribbon which is to be held on Oct. 24 happen, at least for now. Tubaugh said the expense got to be too high and will now be cutting for their new location, from 3 - 5:30 p.m.

e took to the lectern and d to read the graphic

The Moravian Trail Chapter of collapsing. There is some hope

reported Member on.

involvement and investment in Kelley Michelli past DAR

to deadly diseases, saw deat

Revolution could be quite

nurses. Nursing in

hazardous. They were exposed

district.

DAR returns from summer break, holds luncheon Jommissioners recognize domestic HARRISON NEWS-HERALD | AREA Bruzzese was revealing but when and she encouraged everyone to violence awareness month Dobbs. of violence including one in seven men and one in every four women from the age of 18 and "... Domestic violence is still woman," the resolution states. It re-scheduled for the month of the leading cause of injury to [a] October with no specific date He told council that before the inspection they are welcome to see for themselves with a walk-

Saturday, September 29, 2018