

AGENDA
Scio Village Council
November 28, 2018

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors- Jackie & Chuck Greene

1. Letters & Correspondence – attached in packet
2. Clerk/Treasurer
3. Water/WW-Income Tax Dept.
4. Solicitor –
5. Mayor's Report
6. Village Administrator – SEE ATTACHED SHEET
7. Old Business
8. New Business
9. Financial Report Approval
10. Pay bills
11. Adjourn

11/28/18

VILLAGE ADMINISTRATOR:

WTP:

WTP project:

-The project is completed and the OEPA inspection is done

The final invoices shall be forthcoming. The water plant is running completely on the new system designed. The plant is performing as expected.

WWTP:

-The Village has received the renewal for NPDES (National Pollutant Discharge Elimination System permit) issued by the OEPA. The cost will be \$200 to the Village. The submission is required 180 days prior to the expiration of the current permit. The VA and ORC have discussed the permit and will schedule a meeting in December to start the paperwork for submission. The permit application will need submitted no later than Feb 15 2019.

OEPA:

-A Violation was received for the 2017 CCR, a copy is attached in your packet. The VA and ORC have discussed the "clerical error" and adjustments have been made. No further action is required.

-The monthly status report on the WTP upgrade project will be sent on December 5, 2018 to the OEPA SEDO, IAW with our bilateral agreement. The plant inspection by the OEPA is done. Inspection results will be forthcoming within 60 to 90 days.

The Village will request that the bilateral agreement and findings and orders be removed as the Village has fulfilled its contractual obligations. The anticipated time period is sixty to ninety days.

-The Village is awaiting the OEPA's final decision if the Village is to use Ortho Phosphate in the water treatment process. No time line was given for a final decision.

RCAP:

-RCAP training for elected officials is available through their various webinars. A copy of upcoming webinars is in your packets. Please consider several of these webinar classes, they are free.

Buildings / Equipment:

-Inspection of the Barr Memorial gym was done on Nov 14th. The building assessment was requested NLT November 28 at noon.

-Both plow vehicles are set up for the winter season.

-Mowing equipment has been winterized for the season.

Engineering:- Quicksall and Associates:

-The Grant application is pending for Phase II of the Capitol Improvement plan

Roadway and structures:

-RUMA request. Shell pipeline has added the requested information to the RUMA protecting the Villages under ground utilities for a 36 month period. The RUMA is projected to start in 2019.

General:

-Legal: A conference call was held with Mr. Jim Mathews on November 14th, information was exchanged and the paperwork reviewed by the council is being completed by Mr. Mathews 's office. The VA anticipates receiving this paperwork within the next several weeks.

- Employee "On Call" began this month. The Mayor and VA have a copy of the personnel schedule. An employee is on call from Monday at 7am to the following Monday at 7am as stated in the manual.

Any questions or concerns in regards to the VA brief sheet, please email me.

Thank you

November 14, 2018

Scio Village Council met for the regular meeting on November 14, 2018 at 6 pm with Mayor Michelle Carpenter presiding and leading the Pledge to the Flag.

Members present were Erin Thompson, Carol Davy, Ron Wright, Andrew Turner, Betty Gotschall and Heidi Trice. Others included Village Administrator Jason Tubaugh, Water/WW & Income Tax Adm Janeen Scott and Clerk-Treasurer Trish Copeland. J.D. Long represented the News-Herald.

Clerk-Treasurer

Copeland asked for council approval of to transfer \$12511.84 from Income Tax to the Truck Debt Service line item for the first payment on the 2019 truck that is due Nov. 15, 2018. Trice moved to OK the transfer and Wright seconded. Roll call: Thompson, yea; Turner, yea; Gotschall, yea; Davy, yea; Wright, yea; and Trice, yea. Motion carried.

Mayor

The mayor asked for action resulting from the Street Committee Meeting on Oct. 24th pertaining to various alleys in the village. Turner moved to name Lee and Moore alleys and Second St. Extension as **UNMAINTAINED** alleys and also the unnamed alley at the end of Walnut St. past the last alley to the right. Trice seconded this motion and roll call indicated: Turner, yea; Thompson, yea; Gotschall, yea; Davy, yea; Wright, yea; and Trice, yea. Motion carried.

Trice then moved to hire Jack Felgenhauer as the new village solicitor beginning Jan. 1, 2019 and Gotschall seconded. The following answered roll call in the affirmative: Trice, Thompson, Gotschall, Wright, Turner and Davy. Motion carried.

VILLAGE ADMINISTRATOR

WTP:

WTP project:

- Well#1 VFD was having difficulty with the installed program. AOP was on site November 8th for the initial programing and again on November 12th. The issues have been resolved. The VA has the technical representatives contact information if needed.
- The as built plans of final construction have been delivered. One additional copy is being sent to the Village per our request. One set will be maintained at the WTP and one at the main office.
- AOP has corrected the issues with the high surface pumps, the VFD's were programmed for a soft start and the voltage was decreased to allow for the same pump rate on each high surface pump at the same setting on the PLC control panel, both pumps are within the allowable variance.
- The 21 year old blower motor for the furnace at the WTP was repaired on October 24th.
- The WTP plant project is completed as defined in the contract and in accordance with the OEPA bilateral agreement. Final payments shall be made as invoices are received. The deadline for completion of the WTP is 31 December 2018, we have exceeded our goal and completed the project forty eight days ahead of schedule.

WWTP:

-The ORC and VA are discussing additional needed repairs at the WWTP. To date the Clarifier Building will require some repairs on equipment, a price list will be completed and briefed to council.

-The WWTP has been transitioned to the Fall / Winter treatment procedures per OEPA guidelines.

Vil. Adm. Agenda

11/14/18

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-The Village has received the renewal for NPDES (National Pollutant Discharge Elimination System permit) The cost will be \$200 to the Village. The submission is required 180 days prior to the expiration of the current permit.

OEPA:

-The monthly status report on the WTP upgrade project was sent on Nov 5, 2018 to the OEPA SEDO, IAW with our bilateral agreement. A meeting and plant inspection was requested for November to complete the requirements set forth in the bilateral agreement.

-The OEPA walk through of the WTP facility was scheduled for November 13th, this is required according to the stipulations of the bilateral agreement. Inspection results will be forthcoming within 60 to 90 days.

-The OEPA 488 page document outlining additional requirements for the Water and Wastewater facilities as well as the distribution and collection systems, has been reviewed by the VA and both ORC's. The OEPA SEDO has provided guidance to the Village on the specific requirements, both ORC's are aware of the expectations and are abiding by the new directives.

RCAP:

-RCAP training was attended on Oct 30th in Jewett, the VA and Mr. Thompson attended this training on manganese removal and maintenance. The training provided valuable testing methodology and techniques that can be utilized at both Village facilities.

Buildings / Equipment:

-The old Backhoe: it is recommended that the Village either scrap or dispose of the old backhoe and utilize any additional monies as deemed necessary by the council. The cost to repair the piece of equipment is not justified and the VA is asking council to decide on disposal as it takes up valuable space in our work areas, the VA is requesting the council determine what course of action will be taken on the old equipment. Mr. Tubaugh asked for action on this from council.

-Batwing tractor, North Township is in discussion to sell or bid their older tractor with the batwing mower. This would assist the Village in mowing several areas within the Village.

-Both plow vehicles are set up for the winter season.

-Mowing equipment is being winterized for the season.

Engineering:

- Quicksall and Associates: The grant application for small government was submitted to the County Engineer's office on Oct 25th for funding for the Phase II Capital Improvement Plan Project. The VA hand-carry the applications to the Harrison County Engineer's office. Quicksall will keep the Village abreast of any progress with the application.

Roadway and structures:-General Info:

-RUMA request. Shell pipeline is requesting a RUMA from the Village of Scio for use of approx. 324 feet of Cemetery Road as access to the pipeline project. A copy is in your packets for your review.

-Tours of the WTP and WWTP are completed

-Sixty tons of winter salt were delivered to the Village on Oct 25th. The Village has approximately 90 (+/-) tons available for the 2018-2019 winter season.

-The RS2 emulsion has been picked up at the ODOT St Clairsville location. Areas that were completed are Allensworth Dr., Brown St., Church St., Carrollton St. and Eastport St. The Durapatcher will be winterized this week for the season.

Tubaugh thanked Travis Albaugh for the continuing work at the baseball field at the park – “it looks great.”

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OLD BUSINESS

Turner moved to scrap the old backhoe and Ms. Gotschall seconded. Roll call: Turner, yea; Thompson, yea; Gotschall, yea; Trice, yea; Wright, yea; Davy, yea. Motion carried.

The Mayor reminded everyone that the school's deadline for an answer about whether the village wants to take possession of the Barr Memorial Building is November 29, 2018. Turner said he had contacted Jeremiah Fierbaugh (a resident of Bowerston) of Integrity Exteriors and "for no more than \$500.00" he could perform a building inspection to give council insight as to its life expectancy. Turner moved to approve the inspection of the Barr Memorial Building for no more than \$500.00 and Trice seconded. Roll call for the inspection: Turner, yea; Davy, yea; Trice, yea; Wright, yea; Thompson, yea; and Gotschall, yea. Motion carried.

Copeland asked if there would be no town meeting to include residents in the information that has been gathered. Wright moved to hold a town meeting on November 20 at 6 pm in Village offices for discussion on the Barr Memorial. Trice seconded the motion and roll call indicated: Turner, yea; Thompson, yea; Gotschall, yea; Trice, yea; Wright, yea; Davy, yea. Motion carried. (Mayor Carpenter checked with Attorney Jackson while meeting was in session that all that was needed is a 24 hour notice and an ad did not need put in a newspaper).

Ms. Davy said that council had learned at the last meeting with the Harrison Hills City School Board that if someone wants something (a memento) from the building that a letter needs submitted to the BoE.

At approximately 6:30 pm Turner moved to enter Executive Session for possible litigation and Davy seconded. Roll call: Turner, yea, Davy, yea; Thompson, yea; Trice, yea; Wright, yea; and Gotschall, yea. Motion carried. Turner moved at approx. 6:45 to exit the session and Thompson seconded. Roll call: Turner, yea, Davy, yea; Thompson, yea; Trice, yea; Wright, yea; and Gotschall seconded. Motion carried.

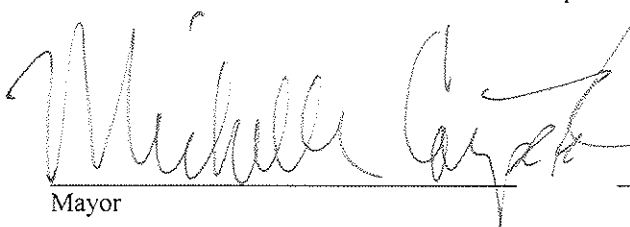
NEW BUSINESS

The Village Administrator asked for action on the RUMA for Shell pipeline that was included with the packets. Turner moved to accept the RUMA as presented PLUS "The Shell pipeline, its subsidiaries, and contractors shall be held liable for any damage done to the Village of Scio's underground utilities for a period of no less than 36 months upon the *end* of use of Cemetery Road located within the Village of Scio". Davy seconded and roll call as follows: Roll call: Thompson, yea; Turner, yea; Gotschall, yea; Davy, yea; Wright, yea; Trice, yea. Motion carried.

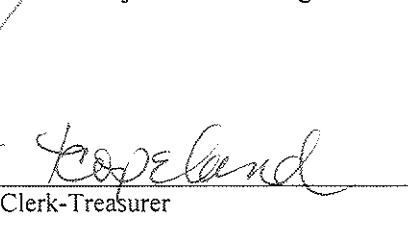
Davy moved to approve the Financial Report and Gotschall seconded. Roll call: Thompson, yea; Turner, yea; Gotschall, yea; Davy, yea; Wright, yea; Trice, yea. Motion carried.

Davy moved to pay the bills as presented and seconded by Wright. Roll call reflected: Thompson, yea; Wright, yea; Turner, abstain; Gotschall, yea; Davy, yea; Trice, yea, motion carried.

As there was no further business Thompson moved to adjourn the meeting.



Mayor



Clerk-Treasurer

November 20, 2018

Town Meeting

Scio Village Council met for a town meeting on November 20, 2018 at 6 pm with Mayor Michelle Carpenter presiding and leading the Pledge to the Flag.

Members present were Erin Thompson, Carol Davy, Ron Wright, Andrew Turner, Betty Gotschall and Heidi Trice. Others included Village Administrator Jason Tubaugh, Water/WW & Income Tax Adm Janeen Scott and Clerk-Treasurer Trish Copeland. J.D. Long represented the News-Herald.

Those present from the village were: Tom Spiker, Cindy Spiker, E.D. Shumaker, Ronald Thompson, Doug Trice, David Copeland, Harry Horstman and J.T. Thompson.

Purpose of the meeting was to discuss disposition of the Barr Memorial Building that sits beside the present middle school in Scio.

Andrew Turner spoke about the possibility of the building being razed. Current costs of *utilities* are \$2,000.00 to \$3,000.00 per month. Guests at the meeting were told the School Board (i.e. Harrison Hills City School Board) had advised to put any questions "in writing".

One commissioner wants the county to assist the village financially but there is nothing in writing. The Barr bldg... could be sold by the village if the village so chooses to take ownership of same.

Ms. Davy stated that immediate costs would be the utilities, insurance and someone to manage the building.

Turner said the village could purchase the Barr for \$1.00; this was per the School Board. Turner said an inspection can be done on November 21st. It was stated the school would auction the Barr at fair market value if Scio does not take it. Davy said one board member said there is "some interest" if the building went to auction.

J.T. Thompson said there is an approx. 50 foot parcel the Scio Volunteer Fire Department would like to have.

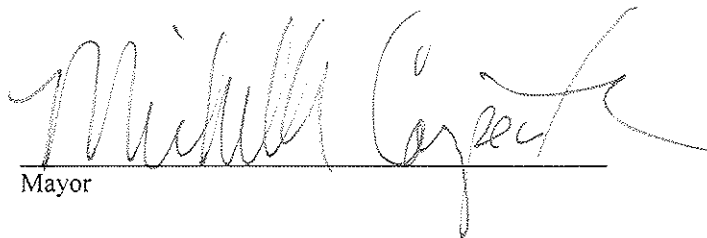
Carpenter explained the school board keeps it mineral rights if the property changes hand.

Council will vote at the November 28th meeting as to whether it will attempt to gain ownership of the property. Council's decision will be based on the upcoming inspection report.

One possibility mentioned that if the town took the option of ownership it might have some control in a future sale of the building.

Mrs. Spiker thanked the council for having the meeting and Mr. Horstman said he certainly understands the problems council is facing.

Turner moved to adjourn.



Mayor



Clerk Treasurer

CHECK REGISTER REPORT - CHECKS ONLY
 FROM DATE : 11/15/18 TO DATE : 11/28/18

PAGE: 1
 COMPUTER DATE: 11/27/2018 3:19:34 PM

DATE	CHECK #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
11/15/2018	1503	20399	UNIFIED BANK	12,511.84		1,215,412.78	16568
11/28/2018	1504	02013	BLOOM'S PRINTING INC	718.00		1,234,040.03	16591
11/28/2018	1505	03004	COLUMBIA GAS	186.37		1,233,853.66	16592
11/28/2018	1506	04009	D & J SALES & SERVICE	751.22		1,233,102.44	16593
11/28/2018	1507	08022	HARRISON CO FARM BUREAU	80.00		1,233,022.44	16594
11/28/2018	1508	12011	LOWES BUSINESS ACCOUNT	1,262.16		1,231,760.28	16595
11/28/2018	1509	14008	NATIONAL ROAD UTILITY SUP	211.77		1,231,548.51	16596
11/28/2018	1510	15003	OHIO MUNICIPAL LEAGUE	355.00		1,231,193.51	16597
11/28/2018	1511	19026	STAPLES CREDIT PLAN	125.05		1,231,068.46	16598
11/28/2018	1512	21002	USA BLUE BOOK	364.86		1,230,703.60	16599
11/28/2018	1513	23012	STACY L WOODS	202.50		1,230,501.10	16600
11/15/2018	111518	22013	FLEET Services	554.05		1,214,858.73	16569
11/15/2018	111518a	15002	AMERICAN ELECTRIC POWER	1,419.99		1,213,438.74	16570
11/27/2018	112618	02020	BELMONT CARSON PETROLEUM	925.01		1,229,576.09	16601
11/20/2018	PI14964E	99999	TRANSFERS & IN-HOUSE	12,511.84		1,207,220.67	16578
				32,179.66	0.00		

truck pay.

Sheryl Dine
Betty Abbott

Mrs. Dary unable to attend (excused)

CHECK REGISTER REPORT
 FROM DATE : 11/20/18

TO DATE : 11/20/18

PAGE: 1

COMPUTER DATE: 11/27/2018 3:09:59 PM

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE
11/20/2018 A01-E-126-0	14955		HARR CTY AUD	1,178.28	1,178.28	1,218,802.40 LOCAL GOV
11/20/2018 A01-H-184-0	14956		JEFF CTY COMM ACTION COUNCIL	105.99	105.99	1,218,908.39 SUMMER HELP work clothes/boot.
11/20/2018 D03-71-271-0	PI14964E	99999	TRANSFERS - for new truck - for payment of	12,511.84	12,511.84	1,207,220.67 TRANSFER
11/20/2018 C01-I-192-0	14964			12,511.84	12,511.84	1,219,732.51 TRANSFER IN
11/20/2018 A01-F-162-0	14959		TRAVIS ALBAUGH/j harvey	10.00	10.00	1,219,742.51 BLDG PERMIT
11/20/2018 E01-E-155-1 E01-E-155-6	14960		W/S	58.89 1.11	60.00	1,219,802.51 WAT AF
11/20/2018 E01-E-155-1 E02-E-156-1 E01-E-155-6 E02-E-156-6	14961		W/S	4,156.81 3,994.06 32.49 32.48	8,215.84	1,228,018.35 WAT WW AF AF
				25,023.68	22,081.95	

per prior auditor instructions

Signatures are for 5 pages

REPORTING YEAR	FUND DESCRIPTION	2018 BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	590,695.66	19,319.72	7,254.36	602,761.02	12,443.96	590,317.06 MTD 590,317.06 YTD
A02	GENERAL FUND CD#1	694,893.60	208,623.26	300,755.84	602,761.02	12,443.96	
A03	GENERAL FUND CD#2	26,488.04	0.00	0.00	26,488.04	0.00	26,488.04 MTD 26,488.04 YTD
A04	GENERAL FUND CD#3	54,241.80	4.14	27,757.90	26,488.04	0.00	
B01	STREET FUND	12,869.90	0.00	0.00	12,869.90	0.00	12,869.90 MTD 12,869.90 YTD
B02	STATE HIGHWAY	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
B04	PARK FUND	1,000.00	0.00	0.00	1,000.00	0.00	
B05	FEMA	2,223.14	2,211.32	184.69	4,249.77	373.00	3,876.77 MTD 3,876.77 YTD
B08	POLICE LEVI	5,387.87	179.29	332.19	5,234.97	415.71	4,819.26 MTD 4,819.26 YTD
B09	BLOCK GRANT WATERLINE REPLACE	4,265.87	4,454.15	3,485.05	5,234.97	415.71	
B10	PERMISSIVE MVL	19,865.23	122.15	997.92	18,989.46	287.99	18,701.47 MTD 18,701.47 YTD
C01	TRUCK DEBT SERVICE	7,991.49	19,061.84	8,065.87	18,989.46	287.99	
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
D03	INCOME TAX/PERM IMPROVE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E01	WATER FUND	2,291.17	260.00	0.00	2,551.17	0.00	2,551.17 MTD 2,551.17 YTD
E02	SEWER FUND	1,759.37	2,400.80	1,600.00	2,551.17	0.00	
E03	WATER CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E08	WATER DEPOSIT FUND	152,021.00	2,554.89	13,021.65	141,554.24	154.06	141,400.18 MTD 141,400.18 YTD
		131,585.74	59,531.83	49,563.33	141,554.24	154.06	
		260,793.15	16,709.14	7,587.83	269,914.46	16,783.00	253,131.46 MTD 253,131.46 YTD
		257,160.15	677,894.15	685,139.84	269,914.46	16,783.00	
		81,734.23	14,688.31	9,431.27	86,991.27	4,181.71	82,809.56 MTD 82,809.56 YTD
		100,186.70	142,494.19	155,689.62	86,991.27	4,181.71	
		43,960.05	476.60	0.00	44,436.65	0.00	44,436.65 MTD 44,436.65 YTD
		0.00	44,436.65	0.00	44,436.65	0.00	
		13,398.38	0.00	0.00	13,398.38	61.36	13,337.02 MTD 13,337.02 YTD
		12,719.32	740.42	61.36	13,398.38	61.36	

GRAND TOTAL ALL FUNDS MONTH-TO-DATE 1,211,964.58
 GRAND TOTAL ALL FUNDS YEAR-TO-DATE 1,291,792.07

51,321.75 1,229,676.09 34,700.79 1,194,975.30 MTD
 1,262,141.24 1,229,676.09 34,700.79 1,194,975.30 YTD

[Signature]

Mrs. Day excused from meeting

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0	WAGES	19,100.00	0.00	0.00	19,023.06	0.00	76.94	.40%
B01-6B-212-0	BENEFITS	3,300.00	0.00	0.00	2,860.13	0.00	439.87	13.33%
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B01-6X-240-0	SUPPLIES & MATERIALS	2,450.00	0.00	184.69	2,056.93	373.00	20.07	.82%
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET FUND SUB TOTAL	25,000.00	0.00	184.69	23,940.12	373.00	696.88	2.75%
B02-6B-240-0	SUPPLIES & MATERIALS	1,175.00	0.00	0.00	1,146.61	0.00	28.39	2.42%
B02-6C-211-0	STATE HWY/WAGES	720.00	0.00	0.00	312.38	0.00	407.62	56.61%
B02-6C-240-0	CLEANING/SNOW REMOVAL	600.00	0.00	200.00	200.00	366.70	33.30	5.55%
B02-6S-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	46.00	880.49	15.51	204.00	18.55%
B02-6S-231-0	UTILITIES	1,010.00	0.00	86.19	945.57	33.50	30.93	3.06%
B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
	STATE HIGHWAY FUND SUB TOTAL	4,755.00	0.00	332.19	3,485.05	415.71	854.24	17.97%
B04-3B-231-0	UTILITIES	2,640.00	0.00	166.52	2,361.52	100.13	178.35	6.76%
B04-3B-240-0	SUPPLIES & MATERIALS	8,760.00	0.00	831.40	5,546.32	187.86	3,025.82	34.54%
B04-3X-230-0	STATE AUDITOR FEE	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
B04-3X-230-1	COUNTY AUDITOR FEE	200.00	0.00	0.00	142.85	0.00	57.15	28.58%
B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	15.18	0.00	24.82	62.00%
B04-3X-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0	DELIQ LAND TAX ADVERT	25.00	0.00	0.00	0.00	0.00	25.00	100.00%
	PARK FUND SUB TOTAL	12,165.00	0.00	997.92	8,065.87	287.99	3,811.14	31.33%
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0	TRANSFER CUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B08-1A-211-0	POLICE WAGES	3,500.00	0.00	0.00	487.50	0.00	3,012.50	86.07%
B08-1A-212-0	POLICE BENEFITS	1,100.00	0.00	0.00	75.32	0.00	1,024.68	93.15%
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0	COUNTY AUDITOR FEE	115.00	0.00	0.00	114.68	0.00	0.32	.28%
B08-7H-230-0	DELIQ LAND TAX ADVERT	85.00	0.00	0.00	12.89	0.00	72.11	84.84%
B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	40.00	0.00	0.00	0.00	0.00	40.00	100.00%
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	POLICE LEVY FUND SUB TOTAL	4,890.00	0.00	0.00	690.39	0.00	4,199.61	85.88%
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0	SUPPLIES AND MATERIALS	1,620.00	0.00	0.00	1,600.00	0.00	20.00	1.23%
	PERMISSIVE MVL FUND SUB TOTAL	1,700.00	0.00	0.00	1,600.00	0.00	100.00	5.88%

EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
C01-7X-261-0	TRUCK PRINCIPLE	12,216.08	0.00	12,216.08	12,216.08	0.00	0.00	.00%
C01-7X-262-0	TRUCK INTEREST	295.76	0.00	295.76	295.76	0.00	0.00	.00%
	TRUCK DEBT SERVICE FUND SUB TO	12,511.84	0.00	12,511.84	12,511.84	0.00	0.00	.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	12,511.84	12,511.84	0.00	0.00	.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	8,500.00	0.00	268.35	6,147.90	0.00	2,352.10	27.67%
D03-7K-212-0	BENEFITS	2,000.00	0.00	41.46	976.80	62.44	960.76	48.04%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	1,500.00	0.00	200.00	825.00	0.00	675.00	45.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	7,500.00	0.00	0.00	3,503.76	80.00	3,916.24	52.22%
D03-7K-250-0	CAPITAL OUTLAY	98,524.92	0.00	0.00	25,002.60	0.00	73,522.32	74.62%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	595.43	11.62	92.95	13.28%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/PERM IMPROVE FUND S	141,438.76	0.00	13,021.65	49,563.33	154.06	91,721.37	64.85%
E01-5A-211-1	SUPERINTENDENT WAGES	10,200.00	0.00	392.31	9,023.13	0.00	1,176.87	11.54%
E01-5A-211-2	CLERK WAGES	3,900.00	0.00	150.00	3,430.75	0.00	469.25	12.03%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	46.15	1,061.45	0.00	338.55	24.18%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	1,265.00	0.00	40.61	1,138.12	0.00	126.88	10.03%
E01-5A-211-7	LABORER WAGES	41,027.00	0.00	1,913.67	37,041.86	0.00	3,985.14	9.71%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,600.00	0.00	60.61	1,444.03	0.00	155.97	9.75%
E01-5A-212-2	CLERK BENEFITS	675.00	0.00	23.18	547.84	42.31	84.85	12.57%
E01-5A-212-3	METER READER BENEFITS	300.00	0.00	7.13	178.99	0.00	121.01	40.34%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	231.00	0.00	6.28	175.95	0.00	55.05	23.83%
E01-5A-212-7	LABORER BENEFITS	7,700.00	0.00	339.66	6,258.06	138.53	1,303.41	16.93%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,800.00	0.00	100.00	1,258.62	500.00	41.38	2.30%
E01-5B-241-0	CREDIT CARD CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5B-250-0	CDBG-CAPITAL OUTLAY	349,300.00	0.00	0.00	309,221.20	0.00	40,078.80	11.47%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	195,960.00	0.00	0.00	195,960.00	0.00	0.00	.00%
E01-5D-250-2	ARC OMEGA GRANT	5,000.00	0.00	0.00	5,000.00	0.00	0.00	.00%
E01-5R-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	0.00	1,062.83	0.00	37.17	3.38%
E01-5I-230-0	LANDS & BUILDINGS	16,973.00	0.00	535.00	11,686.71	2,405.62	2,880.67	16.97%
E01-5I-231-0	UTILITIES	23,000.00	0.00	1,241.88	18,508.75	2,671.25	1,820.00	7.91%
E01-5X-230-0	STATE AUDITOR FEE	5,879.00	0.00	0.00	0.00	0.00	5,879.00	100.00%
E01-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E01-5X-230-2	ENGINEERING SERVICE	6,000.00	0.00	0.00	6,000.00	0.00	0.00	.00%
E01-5X-230-4	CONTRACTUAL SERVICES	4,000.00	0.00	0.00	3,373.92	0.00	626.08	15.65%
E01-5X-240-0	SUPPLIES & MATERIALS	46,000.00	0.00	2,731.35	41,791.01	1,764.36	2,444.63	5.31%
E01-5X-260-0	LOAN PRINCIPLE	25,401.24	0.00	0.00	10,284.14	8,622.83	6,494.27	25.57%
E01-5X-261-0	LOAN INTEREST	3,770.00	0.00	0.00	666.99	638.10	2,464.91	65.38%
E01-5X-273-0	MISC REFUNDS	200.00	0.00	0.00	25.49	0.00	174.51	87.26%
	WATER FUND FUND SUB TOTAL	753,181.24	0.00	7,587.83	665,139.84	16,783.00	71,258.40	9.46%
E02-5A-211-1	SUPERINTENDENT WAGES	12,000.00	0.00	572.31	9,141.58	0.00	2,858.42	23.82%
E02-5A-211-2	LABORER WAGES	36,700.00	0.00	1,910.44	34,054.49	94.53	2,550.98	6.95%

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E02-5A-211-3		METER READER WAGES	2,300.00	0.00	90.19	1,105.49	0.00	1,194.51	51.94%
E02-5A-211-4		TEMP LABOR WAGES	2,000.00	0.00	0.00	0.00	0.00	2,000.00	100.00%
E02-5A-211-5		CLERK WAGES	3,950.00	0.00	150.00	3,430.75	0.00	519.25	13.15%
E02-5A-211-6		CLERK HELPER WAGES	1,250.00	0.00	40.61	913.12	0.00	336.88	26.95%
E02-5A-212-1		SUPERINTENDENT BENEFITS	3,000.00	0.00	88.42	1,462.34	0.00	1,537.66	51.26%
E02-5A-212-2		LABORER BENEFITS	6,650.00	0.00	339.15	5,735.33	44.00	870.67	13.09%
E02-5A-212-3		METER READER BENEFITS	400.00	0.00	13.94	185.80	0.00	214.20	53.55%
E02-5A-212-4		TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5		CLERK BENEFITS	800.00	0.00	23.17	547.11	42.81	210.08	26.26%
E02-5A-212-6		CLERK HELPER BENEFITS	180.00	0.00	6.28	141.19	0.00	38.82	21.57%
E02-5B-240-0		BILLING SUPPLIES & MATERIALS	1,705.00	0.00	200.00	1,170.10	533.00	1.90	.11%
E02-5D-240-0		AUTO SUPPLIES & MATERIALS	2,995.00	0.00	763.20	2,684.35	0.00	310.65	10.37%
E02-5E-230-0		LAND & BUILDINGS	21,350.00	0.00	29.26	19,655.37	1,271.30	423.33	1.98%
E02-5E-231-0		UTILITIES	30,350.00	0.00	2,234.88	29,421.22	558.78	370.00	1.22%
E02-5K-230-0		STATE AUDITOR FEE	1,500.00	0.00	0.00	0.00	0.00	1,500.00	100.00%
E02-5K-230-1		SOLICITOR CONTRACTUAL SERVICE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
E02-5K-230-2		ENGINEERING SERVICES	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
E02-5K-230-4		CONTRACTUAL SERVICES	4,050.00	0.00	0.00	1,263.53	0.00	2,786.47	68.80%
E02-5K-243-0		SUPPLIES & MATERIALS	42,000.00	0.00	2,969.42	38,516.14	1,637.29	1,846.57	4.40%
E02-5K-260-0		LOAN PRINCIPLE	6,236.22	0.00	0.00	6,236.22	0.00	0.00	.00%
E02-5K-261-0		LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5K-273-0		MISC REFUNDS	350.00	0.00	0.00	25.50	0.00	324.50	92.71%
		SEWER FUND FUND SUB TOTAL	180,666.22	0.00	9,431.27	155,689.62	4,181.71	20,794.89	11.51%
E03-5D-250-0		CONTINGENCY CAPITAL OUTLAY	12,869.90	0.00	0.00	0.00	0.00	12,869.90	100.00%
		WATER CONTINGENCY FUND SUB TOT	12,869.90	0.00	0.00	0.00	0.00	12,869.90	100.00%
E08-5A-000-0		DEPOSITS REFUNDED	9,000.00	0.00	0.00	61.36	61.36	8,877.28	98.64%
E08-5B-000-0		DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
		WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	61.36	61.36	12,177.28	99.00%
		GRAND TOTAL	1,692,913.94	0.00	51,321.75	1,262,141.24	34,700.79	396,071.91	23.40%



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Nov. 27, 2018

To Scio town council:

First, I want to thank you for the opportunity to help you. In this report I will write what concerns, thoughts, and findings I had when I inspected the Barr building last week.

My process during the inspection was to look and as much as I could of what was available to me. My focus was first: structural integrity, second, weather protection, then from there things like heating and cooling and cosmetics.

Structural Integrity:

Upon entry, I noticed the weather cracking around the base of the pillars out front. I do not feel that these are in any danger of failure in the near future, or something that is a great expense to repair at this point. Concern: minimal

The foyer and front locker rooms. I inspected all of these front areas for cracking and movement. I didn't find any significant cracking in any of these areas, even corners and edges, which is the most concerning areas as they indicate movement of the structure or foundation. Concern: None

Gymnasium. In this area I focused on corners and walls, again looking for cracks to indicate movement. I found none. Concern: None

Band room. This area I inspected as the gymnasium and found it to be in equally good condition. The tile in this area did show what could be cracks in the concrete, which appeared to be more across the span of the floor, away from any footers or steel members. These cracks are not indicators of structural movement. Concern: None

Wrestling rooms. In this area there are noticeable cracks in the floors and the wall/ corner joints. The floor joints are not concerning as there is no indication of cracking around and/or out from footer areas. The corner cracking is an indication of some movement. Based on the lack of cracks around footer areas, I feel these cracks are more expansion-contraction cracks that have probably developed over the years and are not aggressively changing. They do certainly bear watching, though. Concern: Somewhat.

All in all, I feel very secure in saying that the structure of the building (especially the main structure) is solid with no reason to anticipate any major repairs as being necessary. As for future uses, I might be inclined to think that the concrete is less than 6" thick, but that is just speculation.

Weather Protection:

As for any outside weather getting into the building, I feel this is basically a non-issue. I did notice water markings in both the foyer area on the ceiling tiles and some discoloring on the gymnasium ceiling.

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The foyer area. Upon asking maintenance staff about their knowledge of them, they are a result of condensation from heating and cooling units in the ceiling. The stained tiles have been in place for a minimum of 4 years. Concern: None

Gymnasium area. There are some water discoloration marks on the ceiling. Upon inspection of the outside, these water marks appear to be located very near roof vents. It isn't uncommon for very occasional moisture to find its way under the roof in such locations. I feel that the water marks in these areas are more a result of the normal life of a near 30 year old building, rather than some indication of roof system failure. Concern: Minimal

Band and wrestling areas. These areas showed minimal water markings. Again, I feel these are mainly a result of normal use over time. The doors in these areas appear to seal well from the weather, which indicates a lack of heaving due to weather changes and better protecting the interior from the elements. Concern: Minimal

Outside. It is evident that some portions of the roof have been replaced or painted. Original portions have gotten to the edge of their coating's usefulness. There was one spot on a lap joint that appears to have a buckle in it and require a sealer to protect against leaks. The rust areas are simply age and not an indication of the material failing, rather the coating being wore down. I would plan on a needed protective coating or replacement definitely within the next 5 years. A metal roof coating can add many many years of life to a seamless roof system. A rough general cost estimate would be in the \$2-\$4 per square foot range. ~~Concern: Action Plan~~

Heating and Cooling:

AC units. The air conditioning in this building is nearing the edge of it's efficient life (according to maintenance personnel). Depending on the use of the building going forward, this could be a need area for planning, or something that isn't quite as big of deal. I did not hear from the heating and cooling people on rough cost to replace. Concern: Somewhat

Boiler unit. I am in no way an educated assessor on boilers. By visual appearance everything appears very well maintained with several new parts in the plumbing. I did get a call on replacement cost estimate for a unit to heat a building that size, a rough estimate would be in the \$10-\$15k range. Concern: Minimal

Overall:

For a building of it's size and age, I feel the Barr building is in overall very good condition. It's uses, of course, could extend or shorten it's life. With regular and planned maintenance I feel there is no indication that it doesn't have at least another 20-years. In certain areas, the anchor bolts are visible for inspection, and they are not even affected by rust more than simple surface rust.

Thank You

Jeremiah Fierbaugh
Integrity Exteriors

Capital Improvement Plan
Compiled by **Village Administrator Jason Tubaugh**
As Adopted at Regular Meeting of March 28, 2018

Water Line Replacement and Paving Projects:

Phase I- Second Street in between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way alley to encompass all cross streets such as School House junction and Masonic Way, projected date 2019 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III- Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street 2020

Phase IV- Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport Street

Eastport from the intersection of West College St. to the intersection of Crimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI- Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

Lift Station Upgrades:

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 [\$14,000 purchase price has already been approved]

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018

Wastewater Treatment Plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - inspect semi-annually. Replace brushes annually or as needed
- Generator - Inspect annually and service (they are diesel engines)
- 3 way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
- Street Department Truck - 2006 Dodge Ram 2500 4x4 (bought in 2014)
- Backhoe
- Plow Truck - 2009 F450 requires a new bed (bought in 2008) [New truck price \$60,000 to \$70,000?]
- Tractor - New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were:
Heidi Trice, Carol Davy, George Tubaugh, Jake Tubaugh & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.