

**AGENDA**  
**Scio Village Council**  
**Feb. 13, 2019**

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors-

Letters & Correspondence – attached in packet

1. Clerk/Treasurer –
2. Water/WW-Income Tax Dept.
  
3. Solicitor –
4. Mayor's Report -
5. Village Administrator – SEE ATTACHED SHEET
  
7. Old Business
8. New Business
9. Financial Report Approval
10. Pay bills
11. Adjourn

**VILLAGE ADMINISTRATOR AGENDA**  
Feb. 13, 2019

**WTP:**

- The Orthophosphate injection feed was started 1 Feb. The ORC and VA have set the parameters for the PO<sub>4</sub> residual value within distribution and the new testing procedures and requirements. (Testing is being done daily, Monday- Sunday, to establish a record of PO<sub>4</sub> that is present within the distribution system. The target values are set at 2.0-4.0 mg/L in the entire system. Consistent testing and record keeping will ensure the Village meets the OEPA requirements, and does not exceed the OEPA parameters.)
- The SOP and Maintenance manual are updated to reflect the change in treatment.
- Annual cost of testing requirements for 2019 is projected at **\$7,415.00** for the WTP
- Metering Hilltop apartments: Use a Micronics clamp meter for a 4"-6" diameter water pipe, uses ultrasonic metering in addition to remote reading switch to accurately meter water usage. Estimate in your packages. (\$1833.95 + s/h)

**WWTP:**

- Portable generator power available for the lift stations by 2021. Recommend a trailer mounted Gen-Set system for the L/S. Allotted funds to purchase a portable system in 2020-2021 time period. The wiring and pig tail connection will be required for the Eastport and E. College St. stations, along with a transfer switch to utilize the portable generator.
- Parts for the clarifier building will be price checked and new parts implemented in the Spring/Summer 2019.
- Pricing for the T-6 pump and electrical panel for Eastport lift station is underway, council will be briefed once the cost estimate is completed. The Craun-Liebing Company will be providing a quote.
- Annual projected testing cost for WWTP in 2019 are estimated at **\$11,750.00.**

**OEPA:**

- The Village notified the OEPA SEDO that the Orthophosphate is online, the Village should receive the new testing schedule for lead and Copper in the next several months. The requirement will be 20 samples semi-annually for 2019.
- The NPDS discharge permit is submitted and has been accepted by the OEPA SEDO, The Village should receive the new permit by summer 2019. The cost is \$200 for the permit, and has been paid for by the Village Clerk-Treasurer.

**RCAP/ORWA**

- ORWA assisted the Village Feb 1 in location and detection of the water leak/break on Grandview St.
- Applicable training for Village employee will be scheduled as needed for 2019.

**Buildings**

- Disposition on the old Village building  
Quote provided by Stull excavation for demolition and reclamation in your packets (\$10,500 quote includes reclamation on the adjacent property as well.)

**Quicksall and Associates-**

Teleconference with Quicksall on Feb 11th, expecting notification by Feb 15th. The Villages application was sent to small government and is still pending. When notification is received, a email will be sent to notify the Mayor and Council.

**General**

- Water line leak/break repair on Grandview St on 1 Feb 2019. Approximate loss of water is estimated at 45k gallons. The leak was repaired under pressure, no boil order was required. Public notification was done via the one call system.

- The continuation of meter installation is ongoing, additional meters will need ordered, the current quantity is 28 meters remaining and more installations are scheduled to be completed this month. The Village will have 5 meters on hand as spares in case of emergency. Council will need to decide how many additional meters need purchased on the next phase of updating the old meters. There will be a service charge for tech support, software use, and cloud storage once the Village has over 100 meters on the Kamstrup server. The cost is based on the number of meters in use.
- Quotes for a replacement vehicle: The VA has the original quotes for councils review if needed.
  - \*Ferris Chevrolet \$40,185.00
  - \*Dave White Chevrolet \$42,137
  - \* Guess Motors; No bid received
  - \*AutoNation : No bid received
- The cell phones and hot spot were received, they are working very well. The communication gap that previously existed is gone. Each employee can be reached at any time. The on call employee is available in emergency 24/7 with the addition of the cell phones.
- Several calls and emails into Mr. Jim Mathews' office

January 23, 2019

**Land & Business Committee**

Met at 5:30 pm with Mayor Carpenter, Jake Tubaugh, Heidi Trice, Betty Gotschall, Andrew Turner and Trish Copeland present. Carpenter expressed her desire to speak with Lois Butterfield about her possible interest in purchasing the property at 306 East Main Street. Razing the building was also mentioned. Would Brian Stull give the village an estimate of the cost? No decision was reached and the meeting ended so that the council meeting could begin in a timely manner.

*Scio Village Council* met in regular session on pm with January 23, 2019 at 6 pm with Mayor Michelle Carpenter presiding and leading the Pledge to the Flag. Members present were Erin Thompson, Ron Wright, Andrew Turner, Carol Davy, Ron Wright and Betty Gotschall. Others included, Water/WW & Income Tax Adm Janeen Scott, Solicitor Jack Felgenhauer, Clerk-Treasurer Trish Copeland and Village Administrator Jason Tubaugh. J.D. Long of the News-Herald was present.

Turner moved to approve minutes from the previous meeting as presented and Gotschall seconded; all present voted yes. Motion carried.

**Water Clerk**

Said approximately 35-36 of the new meters have been installed in various residences throughout town. Also the program is now installed on the Water Dept. computer for the automatic reader

**Mayor**

Welcomed new solicitor Jack Felgenhauer to his first meeting as the village's attorney.

Carpenter informed the group that the cell phones have arrived and should be ready for use by the end of the week.

**Village Administrator**

**WTP:**

-The Orthophosphate injection at the WTP is installed, all the equipment has been operationally checked and is set for the 1 Feb start-up date. The SOP and Maintenance manual are in process of updates to reflect the change in treatment.

-The Village is required to notify the OEPA SEDO when the Orthophosphate is online, in doing so the Village will receive a new testing schedule for lead and Copper for 2019.

-Annual cost of testing requirements for 2019 is projected at **\$7,415.00**.

-Updated programming was completed for the VFD's at the WTP on 1/11/19

The new program has allowed the ground water pumps to run more robustly and efficiently, the new updates are being added to the SOP manual.

**WWTP:**

-Annual projected testing cost for WWTP in 2019 are estimated at **\$11,750.00**.

- Portable generator power available for the lift stations by 2021.

-Recommend a trailer mounted Gen-set system for the L/S.

-The wiring and pig tail connection will be required for the Eastport and E. College St. stations, along with a transfer switch.

-The NPDS permit is scheduled to be submitted

-Parts for the clarifier building will be price checked and new parts implemented in the Spring/Summer 2019

-T-6 pump and electrical panel for Eastport lift station Spring/Summer 2019

January 23, 2019

P. 2

**OEPA:**

-Correspondence is anticipated once the Orthophosphate is online, a new testing schedule will be sent by the SEDO for lead and Copper. Twenty samples will be required semi-annually due to the change in treatment process.

**RCAP/ORWA**

- Training schedules for 2019 that are applicable for Village employees for continued education on the current materials and equipment utilized will be scheduled as needed

**Buildings**

-Referred to the Land and Business Committee for disposition of the old Village building

**Quicksall and Associates-**

Nothing new to report this period

**General**

-Recommended that the Council look at the water and sewer rates for 2020. The current increase is 2.5% for water and sewer for 2019. The current cost of operation for each facility will increase for 2019. Water treatment chemicals, testing, electric, and labor will increase for 2019 and beyond.

\*a data sheet is provided for the council, recommend the water/wastewater committee discuss 2020 and beyond rate structure, due to the timeline 2019 rates are set

- The continuation of meter installation is ongoing, the water clerk is doing good work in facilitating appointments with each customer.

-awaiting additional quotes for a replacement vehicle

-The cell phones and hot spot were received, the otter box cases should arrive by Jan 24th. A signature card will be signed by each person issued a phone. A policy regarding phone use and conduct should be approved and placed in the personnel manual as signed by each employee.

-Legal; REQUEST an EXECUTIVE SESSION

In closing, Tubaugh asked council to be pro-active with water rates to make sure all expenses for the water and wastewater departments can be met.

He thanked Janeen for her help with getting the new meters installed.

Mentioned a cell phone policy will need to be put in place as state auditors will want to see a written policy.

The water Committee rescheduled their meeting or February 27<sup>th</sup> at 5:30 pm.

**OLD BUSINESS**

Jake said he is still gathering prices from dealers on another truck.

**NEW BUSINESS**

Trice moved to cover all expenses for Trish Copeland to attend the annual Local Government Officials' Conference in Columbus March 7<sup>th</sup> and 8<sup>th</sup>. Ron Wright seconded and roll call: Thompson, yea; Wright, yea; Turner, yea; Gotschall, yea; Davy, yea; Trice, yea, motion carried.

Thompson asked if there could be a Park Committee meeting - one was scheduled for Feb 20<sup>th</sup> at 4:30 pm at the village office.

January 23, 2019

P. 3

The mayor stated the village will not be plowing the snow or salting the area at Hilltop Apartments as it is the owner's responsibility. She asked Mr. Long to be sure her statement is in his paper's write-up.


*Land & Business Committee* – Turner reported that during their meeting held prior to tonight's regular council meeting they had decided to approach Lois Butterfield and ask if she was interested in purchasing the former village office building.

Turner moved, seconded by Trice, to enter into Executive Session for possible pending litigation. At approximately 7:40 pm Turner moved to exit the session and Thompson seconded. For both motions, all present voted in the affirmative and the motions carried.

Wright moved to approve the Financial Report and Davy seconded. Roll call: Thompson, yea; Turner, yea; Gotschall, yea; Wright, yea; Trice, yea; Davy, yea. Motion carried.

Davy moved to pay the bills as presented and seconded by Trice. Roll call reflected: Thompson, yea; Wright, yea; Turner, abstained; Gotschall, yea; Davy, yea; Trice, yea, motion carried.

As there was no further business Thompson moved to adjourn the meeting.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk-Treasurer

CHECK REGISTER REPORT - CHECKS ONLY  
 FROM DATE : 01/24/19 TO DATE : 02/13/19

DATE	CHECK #	PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
01/31/2019	1562		21001	US POST OFFICE	55.00		1,243,447.92	16796
01/31/2019	1563		09021	JOHNKRISTIN Properties LT	750.00		1,247,363.50	16803
02/08/2019	1564		01011	ARTESIAN OF PIONEER	24,120.00		1,232,527.88	16811
02/13/2019	1565		03030	MICHAEL S CONRAD dba	150.00		1,220,895.78	16836
02/13/2019	1566		06016	FRONTIER	592.76		1,220,313.02	16837
02/13/2019	1567		07016	GOVERNMENT ACCOUNTING SOL	153.30		1,220,159.72	16838
02/13/2019	1568		08028	HARR REGIONAL CHAMBER	80.00		1,220,079.72	16839
02/13/2019	1569		10003	Kimble Recycling & Dispos	97.25		1,219,982.47	16840
02/13/2019	1570		11013	KOORSEN FIRE &	384.60		1,219,597.87	16841
02/13/2019	1571		12006	LEGGETS AUTO SERVICE	279.13		1,219,318.74	16842
02/13/2019	1572		12011	LOWES BUSINESS ACCOUNT	471.93		1,218,846.81	16843
02/13/2019	1573		13001	JOHN MCCLUSKEY	88.00		1,218,758.81	16844
02/13/2019	1574		15009	OHIO UTILITIES PROTECTION	75.00		1,218,683.81	16845
02/13/2019	1575		15013	ORME DO IT BEST HDWE	240.46		1,218,443.35	16846
02/13/2019	1576		16031	QUILL	51.95		1,218,391.40	16847
02/13/2019	1577		17003	REAM & HAAGER Environ Lab	775.00		1,217,616.40	16848
02/13/2019	1578		18999	SCIO NAPA AUTO PARTS	26.56		1,217,589.84	16849
02/13/2019	1579		19003	SAL CHEMICAL CO INC.	730.12		1,216,859.72	16850
02/13/2019	1580		20007	TRACTOR SUPPLY CREDIT PLA	54.97		1,216,804.75	16851
02/13/2019	1581		20010	Ronald Thompson II	88.00		1,216,716.75	16852
02/13/2019	1582		21002	USA BLUE BOOK	243.64		1,216,473.11	16853
02/13/2019	1583		23007	WSOS CAC INC	248.01		1,216,225.10	16854
02/13/2019	1584		23014	WORLD RADIO TELECOMMUNICA	114.00		1,216,111.10	16855
01/31/2019	2119		02007	BUREAU OF WORKERS COMP.	557.00		1,242,890.92	16797
02/12/2019	2419		03004	COLUMBIA GAS	127.46		1,229,727.14	16831
02/12/2019	02419		03031	CENTRAL PAYMENT	169.67		1,229,557.47	16832
02/11/2019	11519		18012	SCIO PAYROLL	8,666.04		1,223,861.84	16812
02/11/2019	11619		18012	SCIO PAYROLL	1,227.94		1,222,633.90	16813
01/29/2019	12819		18012	SCIO PAYROLL	7,349.94		1,244,545.15	16794
01/29/2019	12919		18012	SCIO PAYROLL	1,042.23		1,243,502.92	16795
02/12/2019	21119		22013	FLEET Services	426.16		1,229,131.31	16833
02/04/2019	02042019		06000	FP MAILING SOLUTIONS	600.00		1,228,531.31	16834
02/04/2019	02042019a		15002	AMERICAN ELECTRIC POWER	7,485.53		1,221,045.78	16835

57,511.65 0.00

*Patricia Starnall*

*Carol Navy*

Ms. Trice excused

P.1 of 4

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
A01-1A-211-0	POLICE WAGES	9,762.00	0.00	351.00	845.00	0.00	9,917.00	91.34%
A01-1A-212-0	POLICE BENEFITS	1,202.00	0.00	54.23	130.55	70.00	1,001.45	83.32%
A01-1C-230-0	STREET LIGHTING	17,025.00	0.00	0.00	1,688.93	15,336.07	0.00	.00%
A01-2B-230-0	COUNTY HEALTH DEPT.	250.00	0.00	0.00	0.00	0.00	250.00	100.00%
A01-7A-211-0	MAYOR & VA WAGES	24,000.00	0.00	1,256.44	4,025.76	0.00	19,974.24	83.23%
A01-7A-212-0	MAYOR & VA BENEFITS	3,800.00	0.00	194.12	632.98	89.00	3,078.02	81.00%
A01-7B-211-0	COUNCIL WAGES	7,625.00	0.00	0.00	0.00	0.00	7,625.00	100.00%
A01-7B-212-0	COUNCIL BENEFITS	645.00	0.00	0.00	0.00	0.00	645.00	100.00%
A01-7B-240-0	COUNCIL SUPPLIES & MATERIALS	75.00	0.00	0.00	0.00	0.00	75.00	100.00%
A01-7D-211-0	CLERK/TREASURER WAGES	15,000.00	0.00	571.35	2,285.40	0.00	12,714.60	84.76%
A01-7D-212-0	CLERK/TREASURER BENEFITS	2,300.00	0.00	88.27	353.08	0.00	1,946.92	84.65%
A01-7D-240-0	ADMIN SUPPLIES & MATERIALS	6,800.00	0.00	233.30	852.55	2,776.70	3,170.75	46.63%
A01-7E-231-0	UTILITIES	12,400.00	0.00	1,156.23	2,068.81	10,675.12	-343.93	-2.77%
A01-7E-240-0	LAND/BUILD SUPPLIES & MATERIAL	16,850.00	0.00	0.00	750.00	8,250.00	7,850.00	46.59%
A01-7F-230-0	ELECTION EXPENSE	20.00	0.00	0.00	0.00	0.00	20.00	100.00%
A01-7G-230-0	COUNTY AUDITOR FEE	1,400.00	0.00	0.00	0.00	0.00	1,400.00	100.00%
A01-7H-230-0	DELIQ LAND TAX ADVERT	25.00	0.00	0.00	0.00	0.00	25.00	100.00%
A01-7H-231-0	DEL REAL EST. TAX & COLL. FEES	175.00	0.00	0.00	0.00	0.00	175.00	100.00%
A01-7I-230-0	STATE AUDITOR FEE	2,500.00	0.00	0.00	0.00	0.00	2,500.00	100.00%
A01-7J-211-0	SOLICITOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7J-212-0	SOLICITOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7J-230-1	SOLICITOR CONTRACTUAL SERVICE	8,500.00	0.00	0.00	500.00	5,500.00	2,500.00	29.41%
A01-7K-211-0	IT-WAGES	3,000.00	0.00	109.61	438.44	0.00	2,561.56	85.39%
A01-7K-212-0	IT-BENEFITS	800.00	0.00	16.94	67.76	50.00	682.24	85.28%
A01-7K-230-0	IT-STATE AUDITOR FEE	350.00	0.00	0.00	0.00	0.00	350.00	100.00%
A01-7K-230-1	IT-SOLICITOR CONTRACT SERV	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
A01-7K-240-0	IT-SUPPLIES/MATERIALS	500.00	0.00	50.00	50.00	29.00	421.00	84.20%
A01-7K-250-0	IT-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7K-272-0	INCOME TAX REFUNDS	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
A01-7K-273-0	PRIOR YEAR REFUND	25.00	0.00	0.00	0.00	0.00	25.00	100.00%
A01-7X-211-0	JANITOR WAGES	9,300.00	0.00	0.00	0.00	0.00	9,300.00	100.00%
A01-7X-211-1	PART TIME LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-212-0	JANITOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-212-1	PART TIME LABOR BENEFITS	1,400.00	0.00	0.00	0.00	70.00	1,330.00	95.00%
A01-7X-230-0	CONTRACTUAL SERVICE	10,000.00	0.00	114.00	114.00	3,300.00	6,586.00	65.86%
A01-7X-230-2	ENGINEERING SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00	100.00%
A01-7X-240-0	OTHER SUPPLIES & MATERIALS	6,800.00	0.00	0.00	15.26	0.00	5,984.74	89.75%
A01-7X-250-0	LEASE CAPITAL OUTLAY	94,771.00	0.00	0.00	0.00	0.00	94,771.00	100.00%
A01-7X-251-0	SPECIAL PROJECTS	6,400.00	0.00	6,400.00	6,400.00	0.00	0.00	.00%
A01-7X-271-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-273-0	BALANCE CORRECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-999-0	OTHER FINANCIAL USES	40,300.00	0.00	420.66	1,231.38	2,959.46	36,109.16	89.60%
GENERAL FUND FUND SUB TOTAL		313,700.00	0.00	11,016.15	22,449.90	49,105.35	242,144.75	77.19%
A02-7X-250-0	CD#1	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A03-7X-250-0	CD#2	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A03-7X-271-0	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
GENERAL FUND CD#2 FUND SUB TOT		0.00	0.00	0.00	0.00	0.00	0.00	.00%
A04-7X-250-0	CD#3	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
GENERAL FUND CD#3 FUND SUB TOT		0.00	0.00	0.00	0.00	0.00	0.00	0.00%

Mrs. Trice excused  
*Carol Wang*

*Carol Wang*



REPORTING YEAR EXPENSE #	2019 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0	WAGES	20,900.00	0.00	1,128.80	4,433.60	0.00	16,466.40	78.79%
B01-6B-212-0	BENEFITS	3,300.00	0.00	174.40	684.99	0.00	2,615.01	79.24%
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B01-6X-240-0	SUPPLIES & MATERIALS	2,450.00	0.00	142.05	240.85	1,177.19	1,031.96	42.12%
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET FUND SUB TOTAL	26,750.00	0.00	1,445.25	5,359.44	1,177.19	20,213.37	75.56%
B02-6B-240-0	SUPPLIES & MATERIALS	2,000.00	0.00	0.00	0.00	200.00	1,800.00	90.00%
B02-6C-211-0	STATE HWY/WAGES	1,000.00	0.00	249.82	377.39	0.00	622.61	62.26%
B02-6C-240-0	CLEANING/SNOW REMOVAL	1,600.00	0.00	0.00	0.00	0.00	1,600.00	100.00%
B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,600.00	0.00	0.00	0.00	0.00	1,600.00	100.00%
B02-6E-231-0	UTILITIES	1,010.00	0.00	107.56	222.09	752.91	35.00	3.47%
B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
	STATE HIGHWAY FUND SUB TOTAL	7,360.00	0.00	357.38	599.48	952.91	5,807.61	78.91%
B04-3B-231-0	UTILITIES	2,700.00	0.00	361.70	546.56	1,253.44	900.00	33.33%
B04-3B-240-0	SUPPLIES & MATERIALS	18,450.00	0.00	24.31	48.62	1,448.16	16,953.22	91.89%
B04-3X-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
B04-3X-230-1	COUNTY AUDITOR FEE	75.00	0.00	0.00	0.00	0.00	75.00	100.00%
B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	0.00	0.00	40.00	100.00%
B04-3X-230-3	ENGINEERING SERVICES	20.00	0.00	0.00	0.00	0.00	20.00	100.00%
B04-7R-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	PARK FUND SUB TOTAL	21,685.00	0.00	386.01	595.18	2,701.60	18,388.22	84.80%
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-1A-211-0	POLICE WAGES	6,000.00	0.00	0.00	0.00	0.00	6,000.00	100.00%
B08-1A-212-0	POLICE BENEFITS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	50.00	0.00	0.00	0.00%
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0	COUNTY AUDITOR FEE	125.00	0.00	0.00	0.00	0.00	125.00	100.00%
B08-7H-230-0	DELIQ LAND TAX ADVERT	85.00	0.00	0.00	0.00	0.00	85.00	100.00%
B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	0.00	0.00	35.00	100.00%
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	POLICE LEVY FUND SUB TOTAL	7,395.00	0.00	0.00	50.00	0.00	7,345.00	99.32%
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0	SUPPLIES AND MATERIALS	2,650.00	0.00	0.00	0.00	0.00	2,650.00	100.00%
	PERMISSIVE MVL FUND SUB TOTAL	2,730.00	0.00	0.00	0.00	0.00	2,730.00	100.00%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	9,000.00	0.00	328.93	1,315.72	0.00	7,684.28	85.38%
D03-7K-212-0	BENEFITS	2,000.00	0.00	50.82	213.28	140.00	1,646.72	82.34%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	6,000.00	0.00	100.00	308.40	1,626.00	4,065.60	67.76%
D03-7K-250-0	CAPITAL OUTLAY	100,000.00	0.00	17,720.00	17,720.00	0.00	82,280.00	82.28%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/PERM IMPROVE FUND S	141,413.84	0.00	18,199.75	19,557.40	1,766.00	120,090.44	84.92%
E01-5A-211-1	SUPERINTENDENT WAGES	11,000.00	0.00	392.31	1,176.93	0.00	9,823.07	89.30%
E01-5A-211-2	CLERK WAGES	4,800.00	0.00	190.39	761.56	0.00	4,038.44	84.13%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	46.15	184.60	0.00	1,215.40	86.81%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	1,265.00	0.00	40.61	162.44	0.00	1,102.56	87.16%
E01-5A-211-7	LABORER WAGES	46,000.00	0.00	1,604.24	5,991.39	0.00	40,008.61	86.98%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	60.61	181.83	50.00	1,568.17	87.12%
E01-5A-212-2	CLERK BENEFITS	750.00	0.00	29.41	117.64	60.00	572.36	76.31%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	7.13	28.52	15.00	206.48	82.59%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	250.00	0.00	6.28	25.12	0.00	224.88	89.95%
E01-5A-212-7	LABORER BENEFITS	7,700.00	0.00	291.86	1,020.11	633.58	6,046.31	78.52%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,600.00	0.00	225.00	225.00	0.00	1,375.00	85.94%
E01-5B-241-0	CREDIT CARD CHARGES	1,200.00	0.00	0.00	0.00	0.00	1,200.00	100.00%
E01-5D-250-0	CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	0.00	82.70	117.30	900.00	81.82%
E01-5I-230-0	LANDS & BUILDINGS	16,000.00	0.00	0.00	0.00	0.00	16,000.00	100.00%
E01-5I-231-0	UTILITIES	23,000.00	0.00	3,206.87	4,180.87	16,944.13	1,875.00	8.15%
E01-5K-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5K-230-1	SOLICITOR CONTRACTUAL SERVICE	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
E01-5K-230-2	ENGINEERING SERVICE	6,000.00	0.00	0.00	0.00	0.00	6,000.00	100.00%
E01-5K-230-4	CONTRACTUAL SERVICES	4,000.00	0.00	124.01	799.01	589.00	2,611.99	65.30%
E01-5X-240-0	SUPPLIES & MATERIALS	46,000.00	0.00	1,780.87	3,729.86	20,486.77	21,783.37	47.36%
E01-5X-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	845.09	845.09	20,711.06	92.46%
E01-5X-261-0	LOAN INTEREST	3,770.00	0.00	0.00	0.00	0.00	3,770.00	100.00%
E01-5X-273-0	MISC REFUNDS	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
	WATER FUND FUND SUB TOTAL	206,666.24	0.00	8,005.74	19,512.67	39,740.87	147,412.70	71.33%
E02-5A-211-1	SUPERINTENDENT WAGES	12,000.00	0.00	392.31	1,569.24	0.00	10,430.76	86.92%
E02-5A-211-2	LABORER WAGES	40,000.00	0.00	1,664.25	6,091.54	193.58	33,714.88	84.29%

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
2019									
	E02-5A-211-3	METER READER WAGES	1,500.00	0.00	46.15	184.60	0.00	1,315.40	87.69%
	E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	E02-5A-211-5	CLERK WAGES	4,900.00	0.00	190.38	761.52	0.00	4,038.48	84.14%
	E02-5A-211-6	CLERK HELPER WAGES	1,200.00	0.00	40.61	162.44	0.00	1,037.56	86.46%
	E02-5A-212-1	SUPERINTENDENT BENEFITS	2,000.00	0.00	60.61	242.44	0.00	1,707.56	85.38%
	E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	301.13	1,028.15	440.00	5,231.85	78.09%
	E02-5A-212-3	METER READER BENEFITS	250.00	0.00	7.13	28.52	15.00	206.48	82.59%
	E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	E02-5A-212-5	CLERK BENEFITS	800.00	0.00	29.41	117.64	60.00	622.36	77.80%
	E02-5A-212-6	CLERK HELPER BENEFITS	190.00	0.00	6.28	25.12	0.00	164.88	86.78%
	E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,400.00	0.00	225.00	225.00	0.00	1,175.00	83.93%
	E02-5D-240-0	AUTO SUPPLIES & MATERIALS	2,900.00	0.00	279.13	361.82	117.31	2,420.87	83.48%
	E02-5E-230-0	LAND & BUILDINGS	21,000.00	0.00	150.00	150.00	650.00	20,200.00	96.19%
	E02-5E-231-0	UTILITIES	30,350.00	0.00	3,436.33	6,232.47	23,692.53	425.00	1.40%
	E02-5X-230-0	STATE AUDITOR FEE	2,000.00	0.00	0.00	0.00	0.00	2,000.00	100.00%
	E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
	E02-5X-230-4	CONTRACTUAL SERVICES	2,500.00	0.00	124.00	799.00	589.00	1,112.00	44.48%
	E02-5X-243-0	SUPPLIES & MATERIALS	42,000.00	0.00	1,394.48	4,959.98	19,693.20	17,346.82	41.30%
	E02-5X-260-0	LOAN PRINCIPLE	6,236.22	0.00	0.00	3,118.11	3,118.11	0.00	.00%
	E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	E02-5X-273-0	MISC REFUNDS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
		SEWER FUND SUB TOTAL	178,376.22	0.00	8,347.20	26,057.59	48,618.73	103,699.90	58.14%
E03-5D-250-0		CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
		WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0		DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0		DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
		WATER DEPOSIT FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
		GRAND TOTAL	931,276.30	0.00	47,757.48	94,181.66	144,062.65	693,031.99	74.42%

REPORTING YEAR	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
	GRAND TOTAL ALL FUNDS MONTH-TO-DATE	1,247,748.19	19,903.32	47,757.48	1,219,894.03	144,062.65	1,075,831.38
	GRAND TOTAL ALL FUNDS YEAR-TO-DATE	1,244,092.78	69,982.91	94,181.66	1,219,894.03	144,062.65	1,075,831.38

*Betty Gussack*

*Carol Barry*

*Mrs. Trice excused*

REPORTING YEAR	2019	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
FUND	FUND DESCRIPTION						
A01	GENERAL FUND	595,795.50	8,829.17	11,016.15	593,608.52	49,105.35	544,503.17 MTD 544,503.17 YTD
		592,692.53	23,365.89	22,449.90	593,608.52	49,105.35	
A02	GENERAL FUND CD#1	26,489.42	0.00	0.00	26,489.42	0.00	26,489.42 MTD 26,489.42 YTD
		26,489.96	0.46	0.00	26,489.42	0.00	
A03	GENERAL FUND CD#2	51.30	0.00	0.00	51.30	0.00	51.30 MTD 51.30 YTD
		40.51	10.79	0.00	51.30	0.00	
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
		1,000.00	0.00	0.00	1,000.00	0.00	
B01	STREET FUND	3,414.56	0.00	1,445.25	1,969.31	1,177.19	792.12 MTD 792.12 YTD
		5,145.43	2,183.32	5,359.44	1,969.31	1,177.19	
B02	STATE HIGHWAY	4,875.78	0.00	357.38	4,518.40	952.91	3,565.49 MTD 3,565.49 YTD
		4,940.85	177.03	599.48	4,518.40	952.91	
B04	PARK FUND	21,497.10	0.00	386.01	21,111.09	2,701.60	18,409.49 MTD 18,409.49 YTD
		21,766.27	0.00	595.18	21,111.09	2,701.60	
B05	FEMA	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B08	POLICE LEVY	12,037.85	0.00	0.00	12,037.85	0.00	12,037.85 MTD 12,037.85 YTD
		12,087.85	0.00	50.00	12,037.85	0.00	
B09	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
B10	PERMISSIVE MVL	3,096.82	217.50	0.00	3,314.32	0.00	3,314.32 MTD 3,314.32 YTD
		2,758.67	555.65	0.00	3,314.32	0.00	
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
D03	INCOME TAX/FERM IMPROVE	148,372.76	1,085.72	18,199.75	131,258.73	1,766.00	129,492.73 MTD 129,492.73 YTD
		144,966.02	5,850.11	19,557.40	131,258.73	1,766.00	
E01	WATER FUND	265,108.25	5,029.44	8,005.74	262,131.95	39,740.87	222,391.08 MTD 222,391.08 YTD
		261,703.64	19,940.98	19,512.67	262,131.95	39,740.87	
E02	SEWER FUND	82,075.29	4,309.05	8,347.20	78,037.14	48,618.73	29,418.41 MTD 29,418.41 YTD
		87,229.18	16,865.55	26,057.59	78,037.14	48,618.73	
E03	WATER CONTINGENCY	45,520.18	432.44	0.00	45,952.62	0.00	45,952.62 MTD 45,952.62 YTD
		44,969.49	983.13	0.00	45,952.62	0.00	
E08	WATER DEPOSIT FUND	13,413.38	0.00	0.00	13,413.38	0.00	13,413.38 MTD 13,413.38 YTD
		13,363.38	50.00	0.00	13,413.38	0.00	
G01	RUMA ESCROW	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 MTD 25,000.00 YTD
		25,000.00	0.00	0.00	25,000.00	0.00	

RECONCILIATION REPORT FOR THE MONTH JANUARY

DATE: 02/07/19 PAGE: 1  
 COMPUTER DATE 2/7/2019 1:31:11 PM

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DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
01	1045841	CITIZENS BANK	1,180,798.66
01	10458PAYROLL	CITIZENS BANK PR	0.00
01	4227351786	ENC	12,116.21
01	6736763	CD # 3	1,008.33
01	6766316	CD # 1	55,517.64
01	8366936	CD # 2	0.00
01	90100	BANK ERROR	0.00
01	90200	PAYROLL TO BUDGET ACCT	0.00
01	90300	DEPOSITS NOT POSTED	0.00
		TOTAL CASH BALANCES	1,249,440.84
		TOTAL OUTSTANDING CHECKS	-1,692.65
		TOTAL DEPOSITS IN TRANSIT	0.00
		TOTAL RECONCILED BALANCE	1,247,748.19
		TOTAL COMPUTER FUND BALANCE	1,247,748.19
		RECONCILED DIFFERENCE	0.00

*Betty Antoski*

*Edward Perry*

*Mrs. Trice excused*

*Trish Copeland, Clerk/Treasurer*

Village of Scio

PO Box 307

Scio, OH 43988-0351

phone 740-945-5571

fax 740-945-5855

On Thursday, February 7, 2019, 11:07:35 AM EST, Trina Woodland <[trinaw@omegadistrict.org](mailto:trinaw@omegadistrict.org)> wrote:

Good morning, Trish,

As per our conversation this morning, I am providing the following information:

Scio's outstanding invoices for Artesian of Pioneer currently total \$63,888.00. Total funds remaining to pay these invoices are as follows:

CDBG funds remaining: \$40,079

*\* #1567 IN your invoices*

~~X~~ UEO funds remaining: \$6,400

County Commissioners funds remaining: \$ 540

~~X~~ Village of Scio funds remaining: \$17,720

Total CDBG funding available for this project was \$349,300. All has been expended except \$40,079.

Total UEO pledge amount for this project was \$149,000. All has been expended except \$6,400.

Total commitment from County Commissioners was \$196,500. All has been expended except \$540.

Total commitment from Village of Scio was \$47,160. All has been expended except \$17,720.

Please let me know if you need anything else.

Best regards,

***Connecting Communities to Resources***

**Trina Woodland**

**Community Development Specialist**

Ohio Mid-Eastern Governments Association

326 Highland Avenue, Suite B

Cambridge, OH 43725

(740) 439-4471 ext. 201

[trinaw@omegadistrict.org](mailto:trinaw@omegadistrict.org) | [www.omegadistrict.org](http://www.omegadistrict.org)



**Capital Improvement Plan**  
Compiled by **Village Administrator Jason Tubaugh**  
As Adopted at Regular Meeting of March 28, 2018

**Water Line Replacement and Paving Projects:**

Phase I- Second Street in between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way alley to encompass all cross streets such as School House junction and Masonic Way, projected date 2019 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III- Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street 2020

Phase IV- Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport Street

Eastport from the intersection of West College St. to the intersection of Crimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI- Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

**Lift Station Upgrades:**

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 [\$14,000 purchase price has already been approved]

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018

Wastewater Treatment Plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - inspect semi-annually. Replace brushes annually or as needed
- Generator - inspect annually and service (they are diesel engines)
- 3 way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
  - Street Department Truck - 2006 Dodge Ram-2500 4x4 (bought in 2014)
  - Backhoe
  - Plow Truck - 2009 F450 requires a new bed (bought in 2008) [New truck price \$60,000 to \$70,000?]
  - Tractor - New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

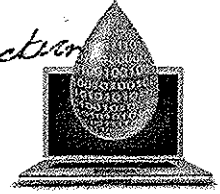
- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were:  
Heidi Trice, Carol Davy, George Tubaugh, Jake Tubaugh & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.

Utility Technologies, LLC  
 1054 Monroe Road, Suite 105  
 Lebanon, OH 45036  
 (513) 488-1940  
 mark@utility.biz  
 http://www.utility.biz

*\* Hilltop Apartments  
 Meter for water usage.  
 Accurate for water production  
 and loss reporting.  
 1/15/19*



# ESTIMATE

ESTIMATE # 1477  
 DATE 01/15/2019  
 EXPIRATION DATE 02/28/2019

**ADDRESS**  
 Jake Tubaugh  
 Scio, Village of  
 306 E. MAIN ST.  
 P O BOX 307  
 Scio, Ohio 43988

**SHIP TO**  
 Jake Tubaugh  
 Scio, Village of  
 306 E. MAIN ST.  
 P O BOX 307  
 Scio, Ohio 43988

Please detach top portion and return with your payment.

**SHIP VIA**  
 UPS Ground

**REFERENCE #**  
 Micronics Meter

ACTIVITY	DATE	QUANTITY	RATE	AMOUNT
Meters-Misc:804-11001602 U1000MKII-FM Clamp-on Ultrasonic Meter with Pulse & Modbus output, up to 6" Pipe, (O.D. Range 4.92-7.08")	01/15/2019	1	1,679.00	1,679.00T
Meters-Misc:VL-9S Kemp Meek LCD remote for Reed Switch Pulse input only.	01/15/2019	1	129.95	129.95

This price estimates expire in 30 days unless otherwise stated. Prices are subject to change or withdrawal based on changes in vendor or freight costs. Please verify costs at time of order. Freight costs are estimates only and actual shipping costs will be charged where freight is added. Ohio Sales tax (7.00%) will be added at the time of ORDER unless a tax exemption certificate is supplied with the order or we have a blanket exemption certificate on file.

SUBTOTAL 1,808.95  
 TAX (0%) 0.00  
 SHIPPING 25.00  
**TOTAL USD 1,833.95**

Accepted By

Accepted Date





# Purchase Agreement

Paul Evans  
 Dave White Chevrolet  
 5880 MONROE ST  
 SYLVANIA, OH 43560

Buyer	Co-Buyer	Vehicle
Village Of Scio Jake Tubaugh 306 W Main St Scio, OH 43988 D: (740) 945-5571, C: (740) 945-1190 jaketabaugh@gmail.com		2019 Chevrolet Silverado 2500HD WT VIN: 2GC2KREG8K1155058 Stock #: 195104 Mileage: 75 Color: Summit White

Purchase Details	
Retail Price:	\$57,503.00
Sales Price:	\$43,404.00
<b>Savings:</b>	<b>\$14,099.00</b>
Accessories:	\$9,045.00
Service Contract:	\$0.00
Government Fees:	\$38.50
Proc/Doc Fees:	\$250.00
Total Taxes	\$0.00
<b>Total Sales Price:</b>	<b>\$52,737.50</b>
Trade Allowance:	\$0.00
Trade Payoff:	\$0.00
Trade Equity:	\$0.00
Rebate:	\$10,600.00
Cash Down:	\$0.00
<b>Cash Price:</b>	<b>\$42,137.50</b>

X  
 \_\_\_\_\_  
 Customer Signature

X  
 \_\_\_\_\_  
 Manager Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

Disclaimer:

Printed 1/24/19 11:54 AM

**\*\* All payments and rate quotes are approximate and are subject to credit approved\*\***  
 Save money with more down payment!  
 Lower BALANCE equals a lower monthly investment,  
 Less finance charges and a shorter trade cycle.



## Configure a New Vehicle: Choose Options



Choose Model Choose Options Customer/Other Info View Summary

### MY CONFIGURATION

Choose the options that are available for the selected PEG, and then click "Next: Configuration Summary". Click "Cancel" to cancel the entire configuration. You can see what changes you have made to the original PEG by expanding the "Options Added and Removed" section and view the "As Configured" pricing in the "My Configuration" box.

2018 CHEVROLET TRUCK  
CDBLHD - CK25953 - 2500HD  
Silverado: LWB, 4WD, Double Cab  
Pickup

PEG: 1WT

Distrib. Entity: FLT Fleet  
Order Type: FBC-Fleet Political  
Subdivision

### Options Added and Removed

\* indicates a required field

### Select Vehicle Options

— View Weekly Constraints Report (Retail)

### RELATED LINKS

Expand / Collapse All Options

† View List of All Options and Their Detailed Descriptions  
† US On-Line Order/Reference Guide

Select	Option Code	Description	MSRP	
<b>Primary Color* (GAZ)</b>				
<input type="checkbox"/>	G1K	Deep Ocean Blue Metallic	\$395.00	
<input type="checkbox"/>	G2X	Havana Brown Metallic	\$0.00	
<input type="checkbox"/>	G7C	Red Hot	\$0.00	
<input type="checkbox"/>	GAN	Silver Ice Metallic	\$0.00	
<input checked="" type="checkbox"/>	GAZ	Summit White	\$0.00	
<input type="checkbox"/>	GBA	Black	\$0.00	
<input type="checkbox"/>	GPA	Graphite Metallic	\$0.00	
<input type="checkbox"/>	GPU	Cajun Red Tintcoat	\$495.00	
<b>Trim*</b>				
<input type="checkbox"/>	H0U	Jet Black, Cloth seat trim	\$0.00	
<input type="checkbox"/>	H2Q	Dark Ash with Jet Black Interior Accents, Vinyl seat trim	\$0.00	
<input type="checkbox"/>	H2R	Dark Ash with Jet Black Interior Accents, Cloth seat trim	\$0.00	
<b>Body Code (ZW9)</b>				
<input type="checkbox"/>	E63	Pickup box	\$0.00	
<input checked="" type="checkbox"/>	ZW9	Pickup box, delete	-\$1,250.00	
<b>GVWR (GEH)</b>				
<input checked="" type="checkbox"/>	GEH	GVWR, 9500 lbs. (4309 kg)	\$0.00	
<b>Engine* (L96)</b>				
<input checked="" type="checkbox"/>	L96	Engine, Vortec 6.0L Variable Valve Timing V8 SF1, E85-compatible, FlexFuel	\$0.00	
<b>Transmission* (MYD)</b>				
<input checked="" type="checkbox"/>	MYD	Transmission, 6-speed automatic, heavy-duty, electronically controlled	\$0.00	
<b>Emissions (NE1)</b>				
<input type="checkbox"/>	FE9	Emissions, Federal requirements	\$0.00	
<input checked="" type="checkbox"/>	NE1	Emissions, Connecticut, Delaware, Maine, Maryland, Massachusetts, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements	\$0.00	
<input type="checkbox"/>	YF5	Emissions, California state requirements	\$0.00	
<b>Rear Axle (GT5)</b>				
<input checked="" type="checkbox"/>	GT5	Rear axle, 4.10 ratio	\$0.00	
<b>Tires (QXT)</b>				
<input type="checkbox"/>	QF2	Tires, LT275/65R18E 123/120Q maximum traction blackwall	\$550.00	
<input type="checkbox"/>	QFC	Tires, LT265/60R20E all-terrain, blackwall	\$200.00	
<input type="checkbox"/>	QGM	Tires, LT265/70R18E all-terrain, blackwall	\$200.00	
<input type="checkbox"/>	QHQ	Tires, LT245/75R17E all-season, blackwall	\$0.00	

\$ 40,185.00  
Total

# Harrison County Community Improvement Corporation

## MEMORANDUM

TO: Harrison County Block Grant Applicants

FROM: Jody Hennis

SUBJECT: CDBG grant applications

The CDBG program is now a biennial allocation. We are on the list to receive 2019 funding. We should receive \$150,000, of which we will have \$120,000 to spend on eligible projects. We are limited to 4 projects. Should this change, the Office of Community Development will notify us after the comment period - which ends March 31<sup>st</sup>.

If needed a single project can consist of more than one activity in your area – **IF** the beneficiaries of the activities are the same...for example – Village Community center furnace replacement & new playground equipment in your park...(or you could partner with your fire department) *Remember your Twp/Village buildings/garages, etc...that are not available for use/rental by the public ARE NOT eligible for these grant funds.* Call me-- let's discuss some ideas where you may be able to combine activities that could equal \$20,000 to \$30,000...

**\*CONSTRUCTION PROJECTS OVER \$2,000 – PREVAILING WAGE WILL APPLY** – you must call me for the current wage rates. Your contractors will have to calculate prevailing wage into their price quote. Also remember that the work will begin on projects in February of 2020.

You are receiving this application because your LMI data is at or above 51%, if not – you must conduct a house-to-house income survey. Call to arrange for survey information to be prepared. I will have to have the completed surveys ASAP so that I can determine eligibility before processing your application.

Please follow the instructions on the bottom of the application and keep in mind that we need the application returned to our office before **3:00 p.m. on April 15, 2019.**

A second public hearing will be set in May prior to the County submitting the application to the State Office of Community Development (OCD) for funding June 14.

We should receive the approved grant application back in November, December 2019-January 2020 I will be preparing the environmental reviews and submitting the awarded projects to Ohio Historic Preservation Office for their review. Projects could begin in March 2020 and would need to be completed by December of the following year.

Call me if you have any questions – 942-2027 or e-mail me at [jrh@harrisoncountyohio.org](mailto:jrh@harrisoncountyohio.org).

---

Harrison County Government Center  
538 North Main Street  
Cadiz, OH 43907  
(740) 942-2027  
(740) 942-2000 (fax)  
[www.harrisoncountyohio.org](http://www.harrisoncountyohio.org)

**2019 CDBG FORMULA APPLICATION  
HARRISON COUNTY, OHIO**

The 2019 biennial Total CDBG Allocation is approximately \$120,000. LIMIT: 4 PROJECTS

COMMUNITY: \_\_\_\_\_

CONTACT PERSON & Title (**one contact person per project or community**)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DAYTIME TELEPHONE: \_\_\_\_\_ E-mail: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_

PROJECT TYPE: \_\_\_\_\_

PROJECT COST: \$ \_\_\_\_\_

OTHER COST: \$ \_\_\_\_\_ Engineering, inspections, plan approval, etc... if applicable

TOTAL COST: \$ \_\_\_\_\_

AREA TO BE SERVED BY PROJECT \_\_\_\_\_

NUMBER OF FAMILIES IN PROJECT AREA \_\_\_\_\_ LMI % \_\_\_\_\_

BRIEF DESCRIPTION OF PROJECT \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please include the following with your application: \*Engineering plans (if applicable)

\*Map showing project location \* Insurance declaration page for projects involving rehab on an

existing building *For improvements to buildings: date the building was constructed:* \_\_\_\_\_

**\*Please submit at least 3 quotes from suppliers or licensed contractors with your application – applications will not be accepted without the 3 quotes. The State will not process our grant application without these quotes. All construction projects over \$2,000-you or the contractor must call CIC office for current prevailing wage rates.**

The application must be returned to the CIC office by April 15, 2019 before 3:00 p.m. A public hearing will be held in **May 2019** in the Harrison County Commissioners hearing room in the County courthouse (Cadiz, Ohio). Call the CIC office should you have any questions: 942-2027 (ext 2).





**HARRISON COUNTY**  
Public Health

Harrison County General Health District  
538 North Main Street – Suite G  
Cadiz, OH 43907-1282  
Phone: (740) 942-2616 – Fax: (740) 942-9331  
HealthDepartment@harrisoncountyohio.org

February 1, 2019

Dear Village Mayor:

The Harrison District Health Department has scheduled the Annual Advisory Council Meeting for Monday, March 4<sup>th</sup>, 2019 at 6:30 p.m. at the Harrison County Courthouse in the Commissioners office.

The attendance of your Chairman or a designee is requested in order to meet a quorum for this **annual mandatory meeting required by law to meet annually in March.**

If your Chairman is unable to attend, please have the Chairman complete a proxy statement giving his/her designee approval for voting purposes. A sample statement is attached for your use.

We look forward to seeing you on March 4<sup>th</sup>, 2019.

Sincerely,

Scott Pendleton, DVM  
Health Commissioner



January 1, 2019

Dear Members and Future Members,

The Harrison Regional Chamber of Commerce would like to thank all of our members for their support this past year. Because of your continued support, we have accomplished a number of our goals.

The following are some of our accomplishments for 2018:

- ◆ Our goal was to increase our membership, which we exceeded in doing this year and the Chamber is continuing to grow. Our goal is set even higher for 2019.
- ◆ The Chamber held several "Grand Openings", this year, along with our "Business After Hours", events. These events help show support for new business openings and also a chance to network with established businesses in our area.
- ◆ Each year we have set up a display and appeared daily at the "Harrison County Fair", showing support for our county fair and to inform businesses, political figures and the general public of our functions within the county.
- ◆ In September, Harrison Regional Chamber of Commerce, in conjunction with Cadiz Lions Club, Sally Buffalo Park Board, Cadiz Volunteer Fire Dept., Harrison County Historical Society and Cadiz Business Association, held their fourth annual "Sally Buffalo Days" event. Thanks to our sponsors, this was a great success and will be an event to look forward to each year.
- ◆ We held our Chamber Winter Dinner at Cadiz Country Club. Each year the Chamber presents the "Ed Coultrap Business of the Year Award", this award for 2018 was presented to "Capital Health Care Network". Our speaker for the evening was Don Bethel, Harrison County Commissioner.

Our objective is to see Harrison Regional Chamber of Commerce grow and become a place for all businesses, organizations and individuals to turn for information and growth. One of our most important goals was to develop our website. We are proud to say we have it up and running, so please visit the site, we welcome any suggestions you may want to share.

**HARRISON REGIONAL CHAMBER OF COMMERCE**

143 SOUTH MAIN ST - P O BOX 96 - CADIZ, OHIO 43907 PHONE: 740-827-3809  
EMAIL: HARRISONREGIONALCHAMBER@OUTLOOK.COM WEBSITE: HARCOCOMMERCE.COM

Whether you are a current member or wanting to become a new member, we are asking for your support for 2019. We are growing and would like for you to become a part of the Harrison County Regional Chamber. A mutual desire for prosperity is what makes Harrison County a great place to start a business, live, work and play.

Thank you again, for your help in recognizing these efforts and enclosed you will find the 2019 membership form. If you would like to list any suggestions for the Chamber, please write us a note on the back of your membership. We need your support here at the Harrison Regional Chamber of Commerce, the more involved the businesses become, the more productive we can be in assisting you with your needs. Please complete and return in the enclosed envelope, with your membership dues by Jan. 31, 2019. The Chamber is starting off the year with a "Coffee Connection", on the 17<sup>th</sup> of January, The Mine Restaurant at, 8:00 AM.

Our 2019 Board of Directors and Officers are as follows:

Board/Officers

Nan Mattern – Chairman of the Board

Janeen Scott – President

Karen Sticht – Vice-President

Anita Coultrap – Treasurer

Joyce Klingler - Secretary

Enclosure



Chris Thomas  
Director  
Government Affairs

February 1, 2019

The Honorable Michelle Carpenter  
Mayor  
Village of Scio  
P.O. Box 307  
Scio, OH 43988

Dear Mayor Carpenter:

Following an internal corporate reorganization, Spectrum Mid-America, LLC now holds the state-issued authority to operate the cable system in your community. Spectrum Mid-America, LLC, is an indirect, wholly owned subsidiary of Charter Communications, Inc. ("Charter"). There was no change in control of the cable franchisee. There will be no change in the service your community receives from Charter, and we look forward to continuing to serve your community.

If you have any questions, please feel free to contact me at 330.630.7984 or via email at [Chris.Thomas1@charter.com](mailto:Chris.Thomas1@charter.com).

Sincerely,

Chris Thomas  
Director, Government Affairs