

AGENDA
Scio Village Council
Dec. 30, 2019

Pledge of Allegiance Roll Call

Approval of Minutes

Visitors –

1. Clerk/Treasurer – Please bring the ordinance/contract copies with you next time as well so we are not copying the same info over and over.
2. Water/WW-Income Tax Dept. –
3. Solicitor -
4. Mayor - Second reading of Ordinances 20-001 and 20-002 for attempt at collection recovery
5. Village Administrator – See below
7. Old Business
8. New Business
9. Financial Report Approval
10. Pay bills
11. Adjourn

Village Administrator

WTP:

- 3/4" service line rupture on Sunset Ave. An old curb stop that was installed by the Village in 2009 ruptured directly in front of the house. The old curb stop and line were removed and replaced. A new meter was installed during the repair. The new curb stop is within the right of way along the road that was installed when the new 6' water line was installed. No knowledge was known of the old curb stop that had been installed by previous employees.

WWTP:

- East College St lift station valve system, a leak was discovered on one of the valves during the quarterly inspection. It is contained within the manhole. It will need repaired. The ORC, VA, and Village employee are discussing options and solutions at this point.

-Sludge permit through Kimble's land fill is set to expire Dec 31, 2019. The Village will apply for a new two year permit in January. The process will include a lab certified sample tested at an EPA certified laboratory, the results, along with Kimble's application and fee will be sent to the land fill. This is an additional cost that will occur every two years for the disposal of sludge from the WWTP.

Village Administrator
P. 2
12/30/2019

OEPA:

-The 2020 permit to operate and testing cycle have been received from the OEPA. The Village testing cycle for lead and copper will be (10) ten samples once a year versus the (20) twenty samples semi-annually.

-Funding opportunity UPDATE; Thrasher Group has submitted the loan forgiveness paperwork for the replacement of any lead service line that is from the curb stop to the meter at no cost to the resident. The Village will be notified by the OEPA if we are selected for the program.

- Water and Waste Water training programs, several programs are being researched for training. The programs will offer classroom course work and offer the student a opportunity to test for a Class I license upon completion of the course. The cost is between \$695 and \$740 depending on the location.

Capital Improvements:

- CY2020

- 1) T-6 super series pump purchase for East College Street, previously approved
- 2) Procurement of a new Service truck
- 3) Grant applications will be due in the Spring of 2020 for future projects
- 4) Generator, portable for the lift stations on Eastport and East College St.

Oil and Shale Program:

- UPDATE: The Grant award for SR646 has been pushed to January due to the Holidays. We received notification from ODOT on December 16th.

Roadways/ Equipment/ Buildings:

-The Village Municipal Building will be closed December 31st and January 1st for the New Year's Holiday.

General:

- The water clerk and VA have discussed assessments for homes that have the water turned off but are still utilizing the sanitation system due to the home still being occupied by tenants.

-The Village Website has been updated post Holiday season

Request the following committee meetings in the first quarter of 2020 once the committees are established by the Mayor:

- 1) Personnel: Clarification requested for salary personnel, the Ordinance addresses the number of vacation days allotted, but fails to address the balance of unused vacation days.
- 2) Water / Wastewater: Upon certification of the LMI survey, a conference call with Thrasher group and the committee to discuss funding options for the Capital Improvement plan for 2020 and 2021. Discuss public utilities and services connections for all residential homes in the Village.
- 3) Finance: Procurement of the new service truck and time frame. Portable Generator for the lift stations.

December 11, 2019

Scio Village Council met in regular session on December 11, 2019 at 6 pm with Mayor Michelle Carpenter presiding and leading the Pledge to the Flag. Council members present were Heidi Trice, Erin Thompson, Carol Davy Andrew Turner, Gordon Kress and Betty Gotschall. Others included Janeen Scott, Water/WW Clerk & Inc. Tax Admin., Village Administrator Jason Tubaugh and Clerk-Treasurer Trish Copeland. J.D. Long was the representative from the News-Herald. Kari Salsberry was also in the room.

Turner moved to approve minutes from the previous meeting as presented and Thompson seconded. All present voted in the affirmative

Income Tax/Water-WW

Ms. Scott said only 7 more LMI returns are needed to finalize the survey. She asked council for assistance in getting the last few done.

A sewer customer who owes over \$500.00 was discussed. Vil. Adm. said he wants to see action taken soon.

Turner moved to suspend the three readings of *Ordinance 19-005* for the State of Ohio to repair two locations on SR 151 during the calendar year 2020 – Trice seconded and all members present voted yes. Turner then moved to pass *Ordinance 19-005* and Trice seconded this motion; roll call showed: Gotschall, yea; Davy, yea; Turner, yea; Trice, yea; Kress, yea and Thompson, yea. Motion carried.

Mavor

Ms. Carpenter did the first reading, by title only, of *Ordinances 20-001 and 20-002*. An Ordinance Authorizing Scio, OH to Enter Into a Debt Collection Agreement with Capital Recovery Systems, Inc. for the Collection of Outstanding Debts and An Ordinance Establishing a Collection Service Fee for Unpaid Debt Owed to Scio, OH.

Village Administrator

WTP:

- 2" Valve rupture on Brown St at the school. The valve was repaired and a new 2" valves installed. Services to the school are terminated. The Barr memorial will retain Village services as requested by the School District.

WWTP:

- The new testing requirements have been implemented at the WWTP. The new testing for Mercury will add additional costs form this point forward. This is part of the five year discharge permit issued to the Village by the OEPA.

OEPA:

-The VA and Waste Water ORC attended the RCAP asset management training in Lisbon, Ohio on December 10th. New requirements will be implemented for all PWS. The new community Asset Management Metrics will be a reportable item on the monthly MOR. An example is located within your packet.

-Funding opportunity; The OEPA has a loan forgiveness program that will replace any lead service line that is from the curb stop to the meter at no cost to the resident. This program is designed to be incorporated with a water line replacement project. This would ensure that the owners line was replaced if found to be lead, at zero cost. The Village will send notification to the OEPA that we would like to incorporate this loan forgiveness program into future projects. The dead line for submission is January 2, 2020.

Capital Improvements:

- CY2020

- 1) T-6 super series pump purchase for East College Street, previously approved
- 2) Procurement of a new Service truck - second quarter 2020
- 3) Grant applications will be due in the Spring of 2020 for future projects

December 11, 2019

P. 2

Oil and Shale Program:

- UPDATE: The Grant award is to be announced by mid-December. A phone conference was held with the engineering firm, Thrasher Group, on December 9th to discuss this project and feasible time lines if the Village receives the award. Thrasher Group and the VA will hold another phone conference post Grant award prior to the holidays; Topics will be SR 646, Phase III through Phase V for possible funding sources and a realistic time tables.

Roadways/ Equipment/ Buildings:

-Repairs for SR151 Ordinance request from ODOT.
- The red light on SR 151 and Brown St. has new bulbs and is working properly.
-The Village Municipal Building will be closed December 24, 25, and 26 for the Christmas Holiday, and again on December 31st and January 1st for the New Year's Holiday.

General:

- The Village website has been updated. The Holiday schedule has been posted.
An explanation of the LMI has been posted on the Village website, and a request that the Village residents please mail them back to the Village office.

Personnel:

-Clarification requested for salary personnel, the Ordinance addresses the number of vacation days allotted, but fails to address the balance of unused vacation days.

Mr. Tubaugh suggests termination of services for any residence in Scio still using a well – there are two within the village. He wants to see this resolved in 2020.

OLD BUSINESS

There has been no word from Gil Thermes Fencing as to when the product will be delivered to the ballpark.

Ms. Trice mentioned the letter from College St. resident David Sechrest that had been in the packets last meeting. He is concerned with the uncleanly conditions on Lee St. Turner said find out who owns the property and send them a letter.

NEW BUSINESS

Turner brought up the question of whether the waterline at SR 151 and 6t46 should be replaced when the drainage project finally happens.

Ms. Davy summarized the Dec. 4th Personnel Committee meeting: She said the committee felt that the Clerk-Elect should start Jan. 1, 2020, at \$12.65 per hour as an assistant to the present Clerk-Treas. The weekly hours would be capped at twenty. Kress moved to go with the committee's plan and Thompson seconded the motion. Roll call: Turner, yea; Gotschall, yea; Davy, yea; Trice, abstain; Kress, yea and Thompson, yea. Motion carried.


Trice moved to approve the Financial Report and Thompson seconded. Roll call: Gotschall, yea; Davy, yea; Trice, yea; Turner, yea; Kress, yea and Thompson, yea. Motion carried.

Davy moved to pay the bills as presented and seconded by Thompson. Roll call reflected: Trice, yea; Turner, abstain; Thompson, yea; Gotschall, yea; Kress, yea; Davy, yea - motion carried.

As there was no further business Thompson moved to adjourn the meeting.



Mayor



Clerk-Treasurer

CHECK REGISTER REPORT - CHECKS ONLY

FROM DATE : 12/12/19 TO DATE : 12/31/19

PAGE: 1

COMPUTER DATE: 12/26/2019 2:53:09 PM

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
12/16/2019	1864	09014	JOHN DEERE GOV & NAT'L SA	413.83		1,345,677.85	17805
12/16/2019	1865	111295	JACK L FELGENHAUER ESO	500.00		1,345,177.85	17806
12/17/2019	1866	08049	HARRISON COMMUNITY HOSPI/	25.00		1,341,908.03	17817
12/17/2019	1867	19026	STAPLES CREDIT PLAN	82.35		1,341,825.68	17818
12/18/2019	1868	19026	STAPLES CREDIT PLAN	39.96		1,332,906.60	17822
12/19/2019	1869	15011	Ohio Water Develop Author	9,304.86		1,323,601.74	17823
12/19/2019	1870	19029	STULL EXCAVATING LLC	23,813.93		1,299,787.81	17824
12/19/2019	1871	14008	NATIONAL ROAD UTILITY SUP	155.39		1,299,632.42	17825
12/18/2019	1871	14008	NATIONAL ROAD UTILITY SUP	0.00		1,299,632.42	17827
12/18/2019	1871a	14008	NATIONAL ROAD UTILITY SUP	-155.39		1,298,477.42	17832
12/19/2019	1872	23012	STACY L WOODS	202.50		1,299,429.92	17826
12/19/2019	1872	23012	STACY L WOODS	0.00		1,299,429.92	17828
12/18/2019	1872a	23012	STACY L WOODS	-202.50		1,298,679.92	17833
12/19/2019	1873	09021	JOHNKRISTIN Properties LT	750.00		1,298,679.92	17829
12/19/2019	1874	14008	NATIONAL ROAD UTILITY SUP	155.39		1,298,524.53	17830
12/19/2019	1875	23012	STACY L WOODS	202.50		1,298,322.03	17831
12/20/2019	1876	15013	ORME DO IT BEST HDWE	114.93		1,298,564.99	17834
12/26/2019	1877	16031	QUILL	131.44		1,316,231.88	17852
12/26/2019	1878	19003	SAL CHEMICAL CO INC.	616.00		1,315,615.88	17853
12/26/2019	1879	23012	STACY L WOODS	90.00		1,315,525.88	17854
12/12/2019	121219	16004	PNC	4,029.73		1,341,148.12	17807
12/12/2019	121619	15002	AMERICAN ELECTRIC POWER	1,684.19		1,339,463.93	17808
12/16/2019	121719	06016	FRONTIER	487.34		1,342,723.03	17815
12/16/2019	121819	17003	REAM & HAAGER Environ Lab	790.00		1,341,933.03	17816
12/16/2019	121919	16004	PNC	396.26		1,341,429.42	17819
12/16/2019	122019	18012	SCIO PAYROLL	7,450.26		1,333,979.16	17820
12/16/2019	122119	18012	SCIO PAYROLL	1,032.60		1,332,946.56	17821
12/26/2019	122619	03004	COLUMBIA GAS	300.00		1,308,627.98	17842
12/30/2019	123019	21002	USA BLUE BOOK	17.48		1,316,501.69	17850
12/30/2019	12302019	19042	SPECTRUM BUSINESS	138.37		1,316,363.32	17851
				52,566.42	0.00		

Heidi S. Dine

Carol Slavy

Bethy Johnson

JK

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
11/30/2019	4227614873	PNC Bank	0.00
11/30/2019	993000	CORRECTION	0.00
11/30/2019	991000	PAYROLL TO BUDGET ACCT	0.00
11/30/2019	992000	OPERS 5-19	0.00
11/30/2019	993000	DEPOSIT IN TRANSIT	20.70
11/30/2019	1045868	THE CITIZENS BANK	6,160.41
TOTAL CASH BALANCES			6,181.11
TOTAL OUTSTANDING CHECKS			-4,083.00
TOTAL DEPOSITS IN TRANSIT			0.00
TOTAL UNPAID LIABILITIES			-2,098.11
TOTAL RECONCILED BALANCE			0.00

Harold Die

Carol Dany

Betty Gottschall

12/17/2019

Transaction Activity

12/17/2019 to 12/17/2019

Details & Summary

1 Int. Transfers

\$20.70

1 Total Transfers

\$20.70

1 Total Transactions


\$20.70

Accounts Selected

xxx5841 - Budgetary, xxx5868 - Payroll, xxx0277 -
Loan, xxx2022 - CD

Transaction Types Selected

Pending, Failed, Int. Transfer

Type	Send Date	From	To	Amount
Int. Transfer	12/17/2019	xxx5841 - Budgetary	xxx5868 - Payroll	\$20.70 

Note: Use the print icon located at the bottom of the data table to ensure all rows are printed.

ACCT #	ACCOUNT DESCRIPTION	UNENC BAL	ORG APP	APP POST	NEW APP
A01-1C-230-0	STREET LIGHTING	-994.49	17225.00	1000.00	18225.00
A01-7A-211-0	MAYOR & VA WRGES	-167.44	25500.00	250.00	25750.00
A01-7A-212-0	MAYOR & VA BENEFITS	-15.62	4050.00	50.00	4100.00
A01-7B-231-0	UTILITIES	2064.10	16950.00	-1000.00	15950.00
A01-7X-999-0	OTHER FINANCIAL USES	40705.84	63520.00	-300.00	63220.00
SUB A01					
E01-5A-211-2	CLERK WAGES	-150.14	4800.00	200.00	5000.00
E01-5A-211-7	LABORER WAGES	6199.74	50000.00	-200.00	49800.00
SUB E01					
E02-5A-211-2	LABORER WAGES	-351.50	38700.00	500.00	39200.00
E02-5A-211-5	CLERK WAGES	-149.88	4800.00	300.00	5100.00
E02-5A-212-5	CLERK BENEFITS	-24.66	800.00	50.00	850.00
E02-5X-243-0	SUPPLIES & MATERIALS	11712.26	40000.00	-850.00	39150.00
SUB E02					
GRAND TOTAL					

to cover final expenses for 2019

Spencer Dine

Carol Henry

Betty Entenall

of 9

REPORTING YEAR FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01 GENERAL FUND	619,951.79	6,266.58	46,849.12	579,369.25	2,131.93	577,237.32 MTD 577,237.32 YTD
A02 GENERAL FUND CD#1	592,692.53	178,032.45	191,355.73	579,369.25	2,131.93	
A03 GENERAL FUND CD#2	26,572.93	39.30	0.00	26,612.23	0.00	26,612.23 MTD 26,612.23 YTD
A04 GENERAL FUND CD#3	26,488.96	123.27	0.00	26,612.23	0.00	
B01 STREET FUND	149.38	6.53	0.00	155.91	0.00	155.91 MTD 155.91 YTD
B02 STATE HIGHWAY	40.51	115.40	0.00	155.91	0.00	
B04 PARK FUND	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
B05 FEMA	1,000.00	0.00	0.00	1,000.00	0.00	
B08 POLICE LEVY	6,819.72	3,808.77	2,680.30	7,948.19	0.00	7,948.19 MTD 7,948.19 YTD
B09 BLOCK GRANT WATERLINE REPLACE	5,145.43	32,817.56	30,014.80	7,948.19	0.00	
B10 PERMISSIVE MVL	5,688.98	308.82	56.36	5,941.44	136.76	5,804.68 MTD 5,804.68 YTD
C01 TRUCK DEBT SERVICE	4,940.85	2,713.81	1,713.22	5,941.44	136.76	
D01 OFWC GRANT	18,398.62	3,262.74	247.63	21,413.73	29.99	21,383.74 MTD 21,383.74 YTD
D03 INCOME TAX/FERM IMPROVE	21,706.27	19,781.14	20,073.68	21,413.73	29.99	
E01 WATER FUND	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E02 SEWER FUND	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E03 WATER CONTINGENCY	264.98	1,856.31	4,350.00	264.98	0.00	264.98 MTD 264.98 YTD
E08 WATER DEPOSIT FUND	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
G01 RUMA ESCROW	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
	172,480.32	2,234.15	759.50	173,954.97	135.90	173,819.07 MTD 173,819.07 YTD
	144,966.02	81,476.87	52,487.92	173,954.97	135.90	
	308,553.13	13,962.46	18,293.09	304,222.50	2,007.62	302,214.88 MTD 302,214.88 YTD
	261,703.64	227,745.55	185,226.69	304,222.50	2,007.62	
	95,615.42	11,935.79	8,263.05	99,288.16	3,065.34	96,222.82 MTD 96,222.82 YTD
	87,229.18	158,882.63	146,823.65	99,288.16	3,065.34	
	48,490.36	204.25	0.00	48,694.61	0.00	48,694.61 MTD 48,694.61 YTD
	44,969.49	3,725.12	0.00	48,694.61	0.00	
	14,434.96	61.50	0.00	14,496.46	0.00	14,496.46 MTD 14,496.46 YTD
	13,363.38	1,213.26	80.18	14,496.46	0.00	
	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 MTD 25,000.00 YTD
	25,000.00	0.00	0.00	25,000.00	0.00	

James D. Do
Allen Gottshall
Debra May

REPORTING YEAR	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE	MTD	YTD
	GRAND TOTAL ALL FUNDS MONTH-TO-DATE	1,360,402.58	42,090.89	77,149.05	1,325,344.42	7,507.54	1,317,836.88		
	GRAND TOTAL ALL FUNDS YEAR-TO-DATE	1,244,092.78	713,555.18	632,303.54	1,325,344.42	7,507.54	1,317,836.88		

REPORTING YEAR EXPENSE #	2019 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0	WAGES	24,900.00	0.00	2,321.62	24,596.58	0.00	303.42	1.22%
B01-6B-212-0	BENEFITS	4,300.00	0.00	358.68	3,800.18	0.00	499.82	11.62%
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	200.00	0.00	0.00	0.00	0.00	0.00	0.00%
B01-6X-240-0	SUPPLIES & MATERIALS	2,250.00	0.00	0.00	1,418.04	0.00	831.96	36.96%
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET FUND SUB TOTAL	31,750.00	0.00	2,680.30	30,014.80	0.00	1,735.20	5.47%
B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	176.22	23.78	1,600.00	88.89%
B02-6C-211-0	STATE HWY/WAGES	800.00	0.00	0.00	629.98	0.00	170.02	21.25%
B02-6C-240-0	CLEANING/SNOW REMOVAL	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
B02-6E-231-0	UTILITIES	1,010.00	0.00	56.36	862.02	112.98	35.00	3.47%
B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	45.00	0.00	105.00	70.00%
	STATE HIGHWAY FUND SUB TOTAL	5,860.00	0.00	56.36	1,713.22	136.76	4,010.02	68.43%
B04-3B-231-0	UTILITIES	2,700.00	0.00	90.70	2,335.04	0.00	364.96	13.52%
B04-3B-240-0	SUPPLIES & MATERIALS	17,875.00	0.00	156.93	17,534.08	29.99	310.93	1.74%
B04-3X-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	45.00	0.00	355.00	88.75%
B04-3X-230-1	COUNTY AUDITOR FEE	100.00	0.00	0.00	139.62	0.00	10.38	6.92%
B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	19.94	0.00	20.06	50.15%
B04-3X-230-3	ENGINEERING SERVICES	20.00	0.00	0.00	0.00	0.00	20.00	100.00%
B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	PARK FUND SUB TOTAL	21,185.00	0.00	247.63	20,073.68	29.99	1,081.33	5.10%
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-1A-211-0	POLICE WAGES	8,000.00	0.00	0.00	0.00	0.00	8,000.00	100.00%
B08-1A-212-0	POLICE BENEFITS	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	50.00	0.00	0.00	0.00%
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0	COUNTY AUDITOR FEE	125.00	0.00	0.00	113.04	0.00	11.96	9.57%
B08-7H-230-0	DELIQ LAND TAX ADVERT	85.00	0.00	0.00	3.23	0.00	81.77	96.20%
B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	11.40	0.00	23.60	67.43%
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	POLICE LEVY FUND SUB TOTAL	10,395.00	0.00	0.00	177.67	0.00	10,217.33	98.29%
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0	SUPPLIES AND MATERIALS	6,650.00	0.00	0.00	4,350.00	0.00	2,300.00	34.59%
	PERMISSIVE MVL FUND SUB TOTAL	6,730.00	0.00	0.00	4,350.00	0.00	2,380.00	35.36%

REPORTING YEAR EXPENSE #	2019 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	12,511.84	0.00	0.00	0.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	9,000.00	0.00	657.86	8,552.18	0.00	447.82	4.98%
D03-7K-212-0	BENEFITS	2,000.00	0.00	101.64	1,375.42	95.90	528.68	26.43%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	300.00	0.00	2,700.00	90.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	6,000.00	0.00	0.00	3,897.56	40.00	2,062.44	34.37%
D03-7K-250-0	CAPITAL OUTLAY	90,000.00	0.00	0.00	25,727.95	0.00	64,272.05	71.41%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	122.97	0.00	577.03	82.43%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/PERM IMPROVE FUND S	131,413.84	0.00	759.50	52,487.92	135.90	78,790.02	59.96%
E01-5A-211-1	SUPERINTENDENT WAGES	11,000.00	0.00	808.16	10,423.69	0.00	576.31	5.24%
E01-5A-211-2	CLERK WAGES	5,000.00	0.00	380.78	4,950.14	0.00	49.86	1.00%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	92.30	1,199.90	0.00	200.10	14.29%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	1,265.00	0.00	81.22	1,137.46	0.00	127.54	10.08%
E01-5A-211-7	LABORER WAGES	49,800.00	0.00	2,322.89	43,809.26	0.00	5,999.74	12.05%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	124.86	1,661.67	0.00	138.33	7.69%
E01-5A-212-2	CLERK BENEFITS	950.00	0.00	58.82	775.33	49.33	125.34	13.19%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	14.26	189.97	10.41	49.62	19.85%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	250.00	0.00	12.56	175.88	0.00	74.12	29.65%
E01-5A-212-7	LABORER BENEFITS	7,700.00	0.00	402.88	6,980.35	102.59	617.06	8.01%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,600.00	0.00	0.00	1,339.49	0.00	260.51	16.28%
E01-5B-241-0	CREDIT CARD CHARGES	1,200.00	0.00	0.00	0.00	0.00	1,200.00	100.00%
E01-5D-250-0	CPBG-CAPITAL OUTLAY	40,079.00	0.00	0.00	40,079.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	540.00	0.00	0.00	540.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	0.00	997.25	0.00	102.75	9.34%
E01-5I-230-0	LANDS & BUILDINGS	19,800.00	0.00	0.00	1,430.69	0.00	18,369.31	92.77%
E01-5I-231-0	UTILITIES	23,000.00	0.00	1,775.47	20,334.93	404.55	2,260.52	9.83%
E01-5K-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	340.00	0.00	5,540.00	94.22%
E01-5K-230-1	SOLICITOR CONTRACTUAL SERVICE	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
E01-5K-230-2	ENGINEERING SERVICE	6,000.00	0.00	0.00	0.00	0.00	6,000.00	100.00%
E01-5K-230-4	CONTRACTUAL SERVICES	4,000.00	0.00	700.00	3,988.50	0.00	11.50	0.29%
E01-5K-240-0	SUPPLIES & MATERIALS	54,000.00	0.00	2,214.03	24,441.14	440.74	29,118.12	53.92%
E01-5K-260-0	LOAN PRINCIPLE	22,401.24	0.00	8,801.12	19,262.96	1,000.00	2,138.28	9.55%
E01-5K-261-0	LOAN INTEREST	3,770.00	0.00	503.74	1,036.94	0.00	2,733.06	72.50%
E01-5K-273-0	MISC REFUNDS	200.00	0.00	0.00	141.14	0.00	58.86	29.43%
	WATER FUND FUND SUB TOTAL	263,285.24	0.00	18,293.09	185,226.69	2,007.62	76,050.93	28.89%
E02-5A-211-1	SUPERINTENDENT WAGES	12,000.00	0.00	808.16	10,832.88	0.00	1,167.12	9.73%
E02-5A-211-2	LABORER WAGES	39,200.00	0.00	1,553.44	38,946.87	104.63	148.50	0.38%

REPORTING YEAR EXPENSE #	2019 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E02-5A-211-3	METER READER WAGES	1,500.00	0.00	92.30	1,199.90	0.00	300.10	20.01%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,100.00	0.00	380.76	4,949.88	0.00	150.12	2.94%
E02-5A-211-6	CLERK HELPER WAGES	1,200.00	0.00	81.22	1,055.86	0.00	144.14	12.01%
E02-5A-212-1	SUPERINTENDENT BENEFITS	2,000.00	0.00	124.86	1,723.66	0.00	276.34	13.82%
E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	284.02	6,530.48	0.00	169.52	2.53%
E02-5A-212-3	METER READER BENEFITS	250.00	0.00	14.26	189.97	10.41	49.62	19.85%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	850.00	0.00	58.82	775.33	49.33	25.34	2.96%
E02-5A-212-6	CLERK HELPER BENEFITS	190.00	0.00	12.56	163.28	0.00	26.72	14.06%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,400.00	0.00	0.00	1,204.34	0.00	195.66	13.98%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	2,200.00	0.00	0.00	870.17	0.00	1,329.83	60.45%
E02-5E-230-0	LAND & BUILDINGS	19,980.00	0.00	77.39	13,633.01	984.35	5,362.64	26.84%
E02-5E-231-0	UTILITIES	30,350.00	0.00	2,168.84	27,853.60	1,482.58	1,013.82	3.34%
E02-5X-230-0	STATE AUDITOR FEE	2,000.00	0.00	0.00	330.00	10.00	1,660.00	83.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTRACTUAL SERVICES	2,500.00	0.00	0.00	2,396.53	0.00	103.47	4.14%
E02-5X-243-0	SUPPLIES & MATERIALS	39,150.00	0.00	2,606.42	27,863.72	424.02	10,862.26	27.75%
E02-5X-260-0	LOAN PRINCIPLE	6,236.22	0.00	0.00	6,236.20	0.02	0.00	.00%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	70.00	0.00	0.00	67.97	0.00	2.03	2.90%
E03-5D-250-0	SEWER FUND SUB TOTAL	173,376.22	0.00	8,263.05	146,823.65	3,065.34	23,487.23	13.55%
	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	80.18	0.00	8,919.82	99.11%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND SUB TOT	12,300.00	0.00	0.00	80.18	0.00	12,219.82	99.35%
	GRAND TOTAL	1,062,595.30	0.00	77,149.05	632,303.54	7,507.54	422,764.22	39.79%

REPORTING YEAR REVENUE #	REVENUE DESCRIPTION	ESTIMATED REVENUE	M-T-D REVENUE	Y-T-D REVENUE	UNCOLLECTED BALANCE	PERCENT COLLECTED
A01-A-111-0	PROPERTY TAX	45,200.00	0.00	45,712.14	-512.14	101.13%
A01-A-112-0	TANGIBLE PERSONAL PROPERTY	4,000.00	0.00	4,171.01	-171.01	104.28%
A01-A-114-0	INCOME TAX COLLECTIONS	26,000.00	744.73	27,159.29	-1,159.29	104.46%
A01-A-114-1	INC TAX DEL COLLECTIONS	0.00	0.00	0.00	0.00	.00%
A01-A-115-0	TRAILER TAX	60.00	0.00	64.07	-4.07	106.78%
A01-B-121-0	STATE SHARED TAX PERMITS	0.00	0.00	0.00	0.00	.00%
A01-B-122-0	INHERITANCE TAX	0.00	0.00	0.00	0.00	.00%
A01-B-123-0	CIGARETTE TAX	0.00	0.00	0.00	0.00	.00%
A01-B-125-0	LIQUOR & BEER PERMITS	300.00	0.00	336.00	-36.00	112.00%
A01-B-126-0	LOCAL GOVERNMENT	18,500.00	0.00	20,747.10	-2,247.10	112.15%
A01-B-128-0	HOMESTEAD ROLLBACK	4,000.00	0.00	4,171.01	-171.01	104.28%
A01-D-290-0	STATE SHARED TAXES AND PERMITS	0.00	0.00	0.00	0.00	.00%
A01-F-162-0	FINES LICENSES PERMITS	1,100.00	0.00	1,127.50	-27.50	102.50%
A01-F-162-1	GAS LEASE	65,000.00	0.00	70,777.08	-5,777.08	108.89%
A01-H-141-0	FEMA REIMB TO GEN	0.00	0.00	0.00	0.00	.00%
A01-H-182-1	GENERAL - CK ACCT INTEREST	1.00	0.00	0.89	0.11	89.00%
A01-H-184-0	MISC.	3,200.00	64.37	3,766.36	-566.36	117.70%
A01-I-190-0	REFUNDS OF PRIOR YR EXPENSES	0.00	0.00	0.00	0.00	.00%
A01-I-191-0	ADVANCE FROM INCOME TAX	0.00	0.00	0.00	0.00	.00%
A01-I-192-0	TRANSFER FROM INCOME TAX	0.00	0.00	0.00	0.00	.00%
	GENERAL FUND FUND SUB TOTAL	167,361.00	6,266.58	178,032.45	-10,671.45	106.38%
A02-H-182-0	CD#1 INTEREST	80.00	39.30	123.27	-43.27	154.09%
A03-H-182-0	CD#2 INTEREST	98.00	6.53	115.40	-17.40	117.76%
	GENERAL FUND CD#2 FUND SUB TOT	178.00	45.83	238.67	-60.67	134.08%
B01-B-124-0	MVL TAX	3,400.00	332.31	4,129.01	-729.01	121.44%
B01-B-126-0	GAS & PERM TAX	24,800.00	3,476.46	28,688.55	-3,888.55	115.68%
B01-H-182-1	STREET - CK ACCT INTEREST	0.00	0.00	0.00	0.00	.00%
B01-H-184-0	MISC.	0.00	0.00	0.00	0.00	.00%
B01-I-191-0	ADVANCE FROM INCOME TAX	0.00	0.00	0.00	0.00	.00%
B01-I-192-0	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
	STREET FUND FUND SUB TOTAL	28,200.00	3,808.77	32,817.56	-4,617.56	116.37%
B02-B-124-0	MVL TAX	298.00	26.94	334.74	-36.74	112.33%
B02-B-126-0	GAS & PERM TAX	2,000.00	281.88	2,379.07	-379.07	118.95%
B02-H-182-1	STHWY - CK ACCT INTEREST	0.00	0.00	0.00	0.00	.00%
B02-I-192-0	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
	STATE HIGHWAY FUND SUB TOTAL	2,298.00	308.82	2,713.81	-415.81	118.09%
B04-A-111-0	PROPERTY TAX	5,100.00	0.00	5,273.27	-173.27	103.40%
B04-A-112-0	TANGIBLE PERSONAL PROPERTY	450.00	0.00	486.75	-36.75	108.17%
B04-A-115-0	TRAILER TAX	7.00	0.00	7.49	-0.49	107.00%
B04-B-128-0	HOMESTEAD ROLLBACK	475.00	0.00	486.75	-11.75	102.47%
B04-D-290-0	STATE SHARED TAXES AND PERMITS	0.00	0.00	0.00	0.00	.00%
B04-E-153-0	PARK RENTAL FEES	200.00	0.00	210.00	-10.00	105.00%
B04-H-183-0	DONATIONS	0.00	0.00	0.00	0.00	.00%
B04-H-184-0	MISC.	12,000.00	3,262.74	13,316.88	-1,316.88	110.97%
B04-I-192-0	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
	PARK FUND FUND SUB TOTAL	18,232.00	3,262.74	19,781.14	-1,549.14	108.50%

REPORTING YEAR	REVENUE #	REVENUE DESCRIPTION	ESTIMATED REVENUE	M-T-D REVENUE	Y-T-D REVENUE	UNCOLLECTED BALANCE	PERCENT COLLECTED
	R05-D-141-0	FEMA FEDERAL RESTRICTED	0.00	0.00	0.00	0.00	.00%
	R05-D-144-0	FEMA STATE	0.00	0.00	0.00	0.00	.00%
	R05-D-191-0	FEMA TRANSFER	0.00	0.00	0.00	0.00	.00%
	R05-D-192-0	FEMA ADVANCE	0.00	0.00	0.00	0.00	.00%
	R05-H-182-0	CDBG ACCT INTEREST	0.00	0.00	0.00	0.00	.00%
	R05-H-184-0	MISC.	0.00	0.00	0.00	0.00	.00%
	R05-I-191-0	ADVANCE FROM GENERAL	0.00	0.00	0.00	0.00	.00%
		FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	.00%
	R08-A-111-0	PROPERTY TAX	4,000.00	0.00	4,359.81	-359.81	109.00%
	R08-A-112-0	TANGIBLE PERSONAL PROPERTY	345.00	0.00	353.20	-8.20	102.38%
	R08-A-115-0	TRAILER TAX	7.00	0.00	5.60	1.40	80.00%
	R08-B-128-0	REAL PROPERTY ROLHACK	345.00	0.00	353.20	-8.20	102.38%
	R08-D-290-0	STATE SHARED TAXES AND PERMITS	0.00	0.00	0.00	0.00	.00%
	R08-I-191-0	ADVANCE FROM STREET	0.00	0.00	0.00	0.00	.00%
	R08-I-192-0	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
	R08-I-193-0	OTHER FIN SOURCES	0.00	0.00	0.00	0.00	.00%
		POLICE LEVY FUND SUB TOTAL	4,697.00	0.00	5,071.81	-374.81	107.98%
	R10-D-128-0	PERMISSIVE MVL	1,800.00	0.00	1,856.31	-56.31	103.13%
		PERMISSIVE MVL FUND SUB TOTAL	1,800.00	0.00	1,856.31	-56.31	103.13%
	C01-I-192-0	TRANSFER IN/TAX	0.00	0.00	0.00	0.00	.00%
		TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	.00%
	D01-D-142-0	OPWC GRANT	0.00	0.00	0.00	0.00	.00%
		OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	.00%
	D03-A-114-0	INCOME TAX COLLECTIONS	79,000.00	2,234.15	81,476.87	-2,476.87	103.14%
	D03-A-114-1	INC TAX DELINQUENT COLL	0.00	0.00	0.00	0.00	.00%
		INCOME TAX/PERM IMPROVE FUND S	79,000.00	2,234.15	81,476.87	-2,476.87	103.14%
	E01-D-142-0	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	.00%
	E01-D-143-0	HARR CTY GRANT	540.00	0.00	540.00	0.00	100.00%
	E01-D-143-1	CDBG GRANT - WTPFI	40,079.00	0.00	0.00	40,079.00	.00%
	E01-D-144-0	OTHER GRANT - WTPFI	0.00	0.00	40,079.00	-40,079.00	*****
	E01-E-154-0	GRANT REMIMBURSEMENT	165,000.00	0.00	0.00	165,000.00	.00%
	E01-E-155-1	WATER COLLECTIONS	0.00	13,558.83	180,090.63	-180,090.63	*****
	E01-E-155-2	TAP FEE	0.00	0.00	0.00	0.00	.00%
	E01-E-155-3	BULK WATER SALES	0.00	0.00	0.00	0.00	.00%
	E01-E-155-4	WATER TURN OFF-ON FEES	1,700.00	207.81	1,839.48	-139.48	108.20%
	E01-E-155-5	WATER COUNTY R.E. PAYMENTS	1,750.00	0.00	1,813.36	-63.36	103.62%
	E01-E-155-6	ADM FEE	1,790.00	166.55	2,008.63	-218.63	112.21%
	E01-H-156-3	MISC.	850.00	0.00	965.02	-115.02	113.53%
	E01-H-156-4	CREDIT CARD FEES	300.00	29.27	409.43	-109.43	136.48%
	E01-H-172-0	OWDA LOAN	0.00	0.00	0.00	0.00	.00%
	E01-H-830-0	WATER DONATIONS	0.00	0.00	0.00	0.00	.00%
	E01-I-192-0	ADVANCE IN	0.00	0.00	0.00	0.00	.00%
		WATER FUND SUB TOTAL	212,009.00	13,962.46	227,745.55	-15,736.55	107.42%

REPORTING YEAR REVENUE #	REVENUE DESCRIPTION	ESTIMATED REVENUE	M-T-D REVENUE	Y-T-D REVENUE	UNCOLLECTED BALANCE	PERCENT COLLECTED
E02-E-154-0	GRANT REIMBURSEMENT	0.00	0.00	0.00	0.00	.00%
E02-E-156-1	SEWER COLLECTIONS	142,000.00	11,796.90	155,612.04	-13,612.04	109.59%
E02-E-156-2	TAP FEE	0.00	0.00	0.00	0.00	.00%
E02-E-156-5	SEWER COUNTY R.E. PAYMENTS	1,175.00	0.00	1,226.58	-51.58	104.39%
E02-E-156-6	ADM FEE	1,870.00	138.89	1,991.67	-121.67	106.51%
E02-H-156-3	MISC.	25.00	0.00	52.34	-27.34	209.36%
E02-I-192-0	TRANSFER IN	0.00	0.00	0.00	0.00	.00%
	SEWER FUND FUND SUB TOTAL	145,070.00	11,935.79	158,882.63	-13,812.63	109.52%
E03-F-162-1	CONTINGENCY ROYALTY	3,000.00	204.25	3,395.57	-395.57	113.19%
E03-H-182-0	INTEREST TO CONTING	300.00	0.00	329.55	-29.55	109.85%
E03-I-192-0	TRANSFERS IN	0.00	0.00	0.00	0.00	.00%
	WATER CONTINGENCY FUND SUB TOT	3,300.00	204.25	3,725.12	-425.12	112.88%
E08-E-155-4	WATER DEPOSITS	500.00	61.50	1,213.26	-713.26	242.65%
	WATER DEPOSIT FUND FUND SUB TO	500.00	61.50	1,213.26	-713.26	242.65%
G01-X-193-0	RUMA ESCROW	0.00	0.00	0.00	0.00	.00%
	RUMA ESCROW FUND SUB TOTAL	0.00	0.00	0.00	0.00	.00%
	GRAND TOTAL	662,645.00	42,090.89	713,555.18	-50,910.18	107.68%

VILLAGE OF SCIO - RECONCILIATION REPORT FOR THE MONTH 11

DATE: 12/17/19 PAGE: 1 COMPUTER DATE: 12/17/2019 2:35:56 PM

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
11/30/2019	4227614873	PNC Bank	0.00
11/30/2019	990000	CORRECTION	0.00
11/30/2019	991000	PAYROLL TO BUDGET ACCT	0.00
11/30/2019	992000	OPERS 5-19	0.00
11/30/2019	993000	DEPOSIT IN TRANSIT	20.70
11/30/2019	1045868	THE CITIZENS BANK	6,160.41
TOTAL CASH BALANCES			6,181.11
TOTAL OUTSTANDING CHECKS			-4,083.00
TOTAL DEPOSITS IN TRANSIT			0.00
TOTAL UNPAID LIABILITIES			-2,098.11
TOTAL RECONCILED BALANCE			0.00

CERTIFICATE OF COPY
STATE OF OHIO

The village of Scio of Harrison County, Ohio

I, Trish Copeland, as Clerk ^{Treasurer} of the village of Scio, Ohio, do hereby certify that the foregoing is a true and correct copy of ~~Ordinance # 19-005~~ adopted by the legislative Authority of the said village of Scio on the 11th day of December, 2019, that the publication of such Ordinance # 19-005 has been made and certified of record according to law; that no proceedings looking to a referendum upon such Ordinance # 19-005 have been taken; and that such Ordinance # 19-005 and certificate of publication thereof are of record in Ordinance Record No., Page 19-005.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this 11th day of December, 2019.

Trish Copeland
Clerk-Treasurer
Village of Scio, Ohio

(Seal Required)
or letter stating no seal

The foregoing is accepted as a basis for proceeding with the project herein described.
For the village of Scio, Ohio

Attest: Trish Copeland Michelle T. Coyne, Date 12-11-19
Contractual Officer

For the State of Ohio

Attest: _____, Date _____
Director, Ohio Department of Transportation

PRELIMINARY LEGISLATION-Consent

Rev. 6/26/00

Ordinance # 19-005

PID No. 98117

County/Route/Section D11-SP-FY2020

The following Ordinance is enacted by the village of Scio, Harrison County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, the STATE has identified the need for the described project:

Being the removal of approximately fourteen (14) inches of asphalt, brick and subgrade and the placement of an asphalt repair, including approximately six (6) inches of aggregate base and eight (8) inches of asphalt pavement at two spot repair locations on State Route 151 within the corporation limits of Scio.

Location #1 - length 240 ft., width 34 ft.

Location #2 - length 60 ft., width 16 ft.

NOW THEREFORE, be it ordained by the village of Scio, Ohio:

SECTION II - Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION III - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

The Village agrees allow the repair work to be completed by the State's contractor during calendar year 2020, and under the supervision of the State's inspection personnel.

In addition, the Village also agrees to assume and bear 100% of the cost of any construction items requested by the Village on the entire improvement, which are not necessary for the improvement, as determined by the State and Federal Highway Administration.

SECTION IV - Utilities and Right-of-Way Statement

The LPA agrees to acquire and/or make available to ODOT, in accordance with current State and Federal regulations, all necessary right-of-way required for the described Project. The LPA also understands that right-of-way costs include eligible utility costs. The LPA agrees to be responsible for all utility accommodation, relocation, and reimbursement and agrees that all such accommodations, relocations, and reimbursements shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

SECTION V - Maintenance

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable state and federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for such maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public purposes.

SECTION VI - Authority to Sign

The Mayor of said village of Scio is hereby empowered on behalf of the village of Scio to enter into contracts with the Director of Transportation necessary to complete the above described project.

Passed: Dec. 11, 2019.
(Date)

Attested: Trish Copeland
(Clerk) - Treasurer

Michelle L. Carpent
(Officer of Village - Mayor)

Attested: Trish Copeland
(Clerk) - Treasurer

Heidi L. Trice
(President of Council)

This Ordinance is hereby declared to be an emergency measure to expedite the highway project(s) and to promote highway safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

VILLAGE OF SCIO

MICHELLE CARPENTER, MAYOR

JASON TUBAUGH, VILLAGE ADMINISTRATOR

TRISH COPELAND, CLERK-TREASURER

COUNCIL: HEIDI TRICE, CAROL DAVY, ERIN THOMPSON

BETTY GOTSCHALL, GORDON KRESS, & ANDREW TURNER

JANEEN SCOTT, WATER/WW CLERK & INCOME TAX ADM.

210 EAST MAIN STREET
P.O. Box 307
Scio, OH 43988

VILLAGEOFSCIO.COM

PHONE: 740-945-5571
FAX: 740-945-5855
SCIO1@FRONTIER.COM

December 13, 2019

Pauly's Pizza
Christina Tronsgard
90580 Conotton Road
Bowerston, OH 44695

Dear Chrissy & Family;

On behalf of the Village we wish to welcome your business to the area and look forward to your having a long career here in the village!

Happy Holidays,



Trish Copeland
Clerk-Treasurer

tc

Ordinance # 20-001

An Ordinance Authorizing Scio, OH to Enter Into a Debt Collection Agreement with Capital Recovery Systems, Inc. for the Collection of Outstanding Debts.

WHEREAS, the Village of Scio, Ohio desires to insure the timely receipt of outstanding receivables.

WHEREAS, Scio, Ohio desires to collect outstanding monies that are owed to Scio for unpaid debt.

NOW THEREFORE BE IT ORDAINED, by the Village of Scio, Ohio, as follows:

SECTION I: The Village Council of Scio hereby authorizes its Mayor to enter into a Debt Collection Agreement with Capital Recovery Systems, Inc. according to the terms attached therein.

SECTION II: Said agreement authorizes Capital Recovery Systems, Inc. to collect for any and all of the outstanding debts owed to Scio for unpaid debt.

SECTION III: This ordinance shall take effect and be in force upon its passage, and upon the execution of a Debt Collection Agreement between Scio and Capital Recovery Systems, Inc.

First Reading: Dec. 11, 2019

Second Reading: _____

Passed this ____ day of _____, 2020

Approved:

Attest:

Mayor

Clerk-Treasurer

Date

(OVER)

Ordinance # 2020-02

An Ordinance Establishing a Collection Service Fee for Unpaid Debt owed to Scio, Ohio.

WHEREAS, the Village of Scio, Ohio desires to insure the timely receipt of outstanding receivables.

WHEREAS, Scio, Ohio desires to collect outstanding monies that are owed to Scio for unpaid debt

NOW THEREFORE BE IT ORDAINED, by the Village Council of Scio, Ohio, as follows:

SECTION I: The Village Council of Scio, Ohio hereby establishes a collection fee of up to 33% of the balance to be assessed to unpaid debt.

SECTION II: The collection service fee shall be automatically assessed once any account is turned over to a collection agency.

SECTION III: The foregoing Ordinance was adopted and all actions and deliberations of the Village of Scio, Harrison County, Ohio relating thereto were conducted in open meetings of the public in compliance with all applicable legal requirements including Sections 121.22 of the Ohio Revised Code. This ordinance shall take effect and be in force immediately upon its passage and approval by Council and shall become effective upon passage by Council.

First Reading: Dec. 11, 2019

Second Reading: _____

Passed this ____ day of _____, 2019

Approved:

Attest:

Mayor

Clerk-Treasurer

Date



Community Asset Management Metrics

All public water systems are required to track and annually document asset management metrics in accordance with Ohio Administrative Code Rule 3745-87-05.

Metrics are performance measures that allow public water systems (PWSs) to gauge the status of their water system. Metrics must be tracked and reported to Ohio EPA on an annual basis. PWSs are encouraged to set goals for their metrics in order to improve operations and reduce costs over time.

Community Metrics

All community public water systems (PWSs) are required to review and document the following metrics:

- Operating ratio
- Operating cost to produce water per service connection
- Breaks per ten miles of distribution pipe
- Non-revenue water
- Maintenance tasks per year on vertical assets
- One additional customer service metric to be tracked as determined by the PWS

Some of the metrics are determined based on a calculation. For those metrics, the PWS will be required to report the data, and Ohio EPA will complete the calculation. Therefore, the following metrics data are required to be reported to Ohio EPA on annual basis using the License to Operate (LTO) Pre-Application/Inventory Portal. Additional instructions for how to access the portal will be provided.

Metrics Data to Report

Metric	Report to Ohio EPA Annually <i>Use the total over the past 12 months</i>
Operating ratio	<ul style="list-style-type: none"> • Total PWS Expenses • Total PWS Revenue
Operating cost to produce water per service connection	<ul style="list-style-type: none"> • Total PWS Expenses • Total number of service connections
Breaks per ten miles of distribution pipe	<ul style="list-style-type: none"> • Total number of distribution line breaks • Total miles or feet of distribution pipe
Non-revenue water	<ul style="list-style-type: none"> • Total gallons of billed water exported (e.g., interconnections) • Total gallons of billed, metered consumption (e.g., water billed to service connections or sold through a bulk station) • Total gallons of billed, unmetered consumption (e.g., flat fee structure accounts). This usage must be estimated if unknown. • Total gallons produced
Maintenance Tasks per year on vertical assets	<ul style="list-style-type: none"> • Total number of planned maintenance tasks (e.g., routine) • Total number of unplanned maintenance tasks (e.g., emergency)
One additional customer service metric to be determined by the PWS	The PWS must determine one additional customer service metric to track and report each year. Some examples are included below.

Community Asset Management Metrics

Revenue water = Total for the past 12 months and includes the sum of the following:

- **Billed water exported** (e.g., interconnections).
- **Billed metered consumption** (e.g., water billed to service connections, water billed to consecutives and sold through a bulk station). This does not include billed metered consumption that will not be collected (e.g., payment not collected for leak adjustments, bad debt, forgiveness).
- **Billed unmetered consumption** (e.g., flat fee structure accounts).

If the PWS does not have distribution meters, the PWS is required to estimate the amount of consumption (e.g., Appendix D of Greenbook: <https://epa.ohio.gov/portals/28/documents/engineering/greenbook.pdf>).

Total gallons produced = Total gallons of water produced over the past 12 months (e.g., production total from the past 12 monthly operating reports). If the PWS does not have a finished water meter, the PWS is required to estimate the amount of water produced, and should include meter installation in its capital improvement plan.

Public water systems interested in pursuing a formal water audit can reference the M36 Water Audits and Loss Control Programs manual by the American Water Works Association (AWWA).

- **Maintenance tasks per year on vertical assets**

Community PWSs must track maintenance tasks performed on vertical assets. Vertical assets are above-ground assets located within a building or facility associated with the water system (assets in the water treatment plant, pump station, storage facility, etc.). Planned and unplanned maintenance tasks must be tracked separately on an on-going basis.

- Planned = Maintenance tasks that were planned to be conducted prior to the work being completed. These tasks will generally include routine maintenance (e.g., greasing pumps, changing pump tubing, replacing cartridge filters, cleaning storage tanks).
- Unplanned = Maintenance tasks that were not anticipated or planned prior to the work needing to be completed. These tasks will generally include emergency maintenance (e.g., asset broken or leaking, unexpected maintenance).

- **One additional customer service metric to be tracked as determined by the PWS**

Community PWSs must select one additional customer service metric to track. PWSs should select a metric that is relevant and useful to track. Some examples include:

- Disruptions of Service
 - Disruptions of water service (outages/1,000 accounts)
 - Planned, track event duration in separate categories (<4, 4-12 hr, >12 hr)
 - Unplanned, track event duration in separate categories (<4, 4-12 hr, >12 hr)
 - Average time to restore service (# hrs)
- Number of water complaints/1,000 accounts
- Call center indicators
 - Average wait time (minutes)
 - Average talk time (minutes)
 - First call resolution (%)
 - Percentage of calls that address the customer's need the first time a customer calls
- Customer service cost per account (\$/account)
 - Total annual customer service costs/number of active residential accounts + number of nonresidential accounts
 - Customers service costs would include:
 - New account activation
 - Meter reads, maintenance, repair, or replacement
 - Bill preparation and delivery
 - Payment receipt and processing
 - Records maintenance

revised 3/13/19

Capital Improvement Plan
Compiled by Village Administrator Jason Tubaugh
As Adopted at Regular Meeting of March 28, 2018

Water Line Replacement and Paving Projects:

Phase I - Second Street in between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way alley to encompass all cross streets such as School House junction and Masonic Way, projected date 2019 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III - Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street 2020

Phase IV - Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V - Eastport Street

Eastport from the intersection of West College St. to the intersection of Crimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI - Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

Lift Station Upgrades:

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 [\$14,000 purchase price has already been approved]

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator Tanks and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018

Wastewater Treatment Plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - inspect semi-annually. Replace brushes annually or as needed
- Generator - Inspect annually and service (they are diesel engines)
- 3 way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
 - Street Department Truck - 2006 Dodge Ram-2500 4x4 (bought in 2014)
 - Backhoe
 - Plow Truck - 2009 F450 requires a new bed (bought in 2008) [New truck price \$60,000 to \$70,000?]
 - Tractor - New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were: Heidi Trice, Carol Davy, George Tubaugh, Jake Tubaugh & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.