

## AGENDA

Scio Village Council

January 22, 2020

*Kindly mute all electronic devices – thank you!*

Pledge of Allegiance          Roll Call

Approval of Minutes

Visitors –

1. Clerk/Treasurer –

Please bring the ordinance/contract copies with you next time as well so we are not copying the same info over and over.

2. Water/WW-Income Tax Dept. –

3. Solicitor -

4. Mayor - Ordinance to adopt Ohio Basic Code

5. Village Administrator – See below

6. Old Business

7. New Business

8. Financial Report Approval

9. Pay bills

10. Adjourn

### Village Administrator

#### **WTP:**

- The next purchase of water meters for the Village... council had previously approved the purchase of 50 additional Kamstrup meters for residential installation. The intent for installation will be to have new meters in all commercial properties, and the remaining meters will be installed in homes with new water lines. As the Capital Improvement plan progresses, those areas will be identified and new meters will be ordered / installed as the finances allow.

#### **WWTP:**

- Paddle wheel #2. A new pulley motor is on order. The old motor will be rebuilt and utilized as a spare if needed.

- Upon certification of the LMI, the engineering firm will assess what funding agencies and grants can be used at the WWTP.

- The WWTP received a compliance review notification on 16 January. The ORC, VA, and Village employee have again reviewed the NPDES permit. There have been implemented changes to the testing procedures and sample collection.

#### **OEPA:**

- Phone conference scheduled for Jan 24th to review the lead service line loan forgiveness program for the Village. OEPA SEDO, Thrasher Group, and the VA will be on the call.

Village Administrator  
P. 2  
1/22/20

**Capital Improvements:**

- CY2020
- 1) T-6 super series pump purchase for East College Street, previously approved
- 2) Procurement of a new Service truck, previously approved
- 3) Grant applications will be due in the Spring of 2020 for future projects Waterline Replacement projects and WWTP upgrades.
- 4) Generator, portable for the lift stations on Eastport and East College St.

**Oil and Shale Program:**

- UPDATE: January 30th there will be a scope of work meeting held in the Village. ODOT district 11, Thrasher Group, and the VA will review the project and establish a projected time line. There will be a walk-through of the project area.

**Roadways/ Equipment/ Buildings:**

- ODOT District 11 and the VA have discussed the ODOT building in the Village on January 10th. ODOT is pending the rejection from ODNR at this time. The Village will be offered an option once ODNR submits a refusal. A callback is tentatively scheduled for mid-February 2020.
- All building fire extinguishers have been inspected and / or replaced as needed at all locations.
- The Village has spread salt on several occasions due to inclement weather, The usage of salt is estimated to be less than 15% of what we have on hand.

**General:**

- The contract for training and employment has been executed by the VA and the Village employee. The contract expiration date is May 2022.
- Employee evaluations will be due in February, March, and April. The published COLA is 1.6% for 2020.
- Budgeting for water utilities RCAP training was held today via webinar at 11am.

**\*\*Request the following committee meetings in the first quarter of 2020\*\***

- 1) *Personnel*: Clarification requested for salary personnel, the Ordinance addresses the number of vacation days allotted, but fails to address the balance of unused vacation days. Salary employees pay during Holidays if working on that day. Employee evaluations reviews.
- 2) *Water / Wastewater*: Upon certification of the LMI survey, a conference call with Thrasher group and the committee to discuss funding options for the Capital Improvement plan for 2020 and 2021. Discuss public utilities and services connections for all residential homes in the Village. This committee is advised to review the OEPA tracking metrics published by the OEPA.
- 3) *Finance*: Procurement of the new service truck and time frame. Portable Generator for the lift stations. Grant options for Capital Improvement projects and the WWTP

January 8, 2020

*Scio Village Council* met in regular session on January 8, 2020 at 6 pm with Mayor Michelle Carpenter presiding and leading the Pledge to the Flag. Council members present were Erin Thompson, Carol Davy, Andrew Turner, Gordon Kress and Betty Gotschall. Others included Village Administrator Jason Tubaugh, Solicitor Jack Felgenhauer and Clerk-Treasurer Trish Copeland. J.D. Long was the representative from the News-Herald. Kari Salsberry was also in attendance.

Turner moved to approve minutes from the previous meeting with times corrected to read 6:24 and 6:33 pm and Davy seconded. All present voted in the affirmative.

**Clerk-Treasurer**

Read Ordinances 20-001 and 20-002 by title only for the third time: 001 is An Ordinance Authorizing Scio, OH to Enter Into a Debt Collection Agreement with Capital Recovery Systems, Inc. for the Collection of Outstanding Debts and 002 is An Ordinance Establishing a Collection Service Fee for Unpaid Debt Owed to Scio, OH. Davy moved to pass both ordinances and Gotschall seconded. Roll call indicated: Thompson, yea; Kress, yea; Turner, yea; Davy, yea and Gotschall, yea. Motion carried.

**Mayor**

The Mayor passed the letters of interest for the vacant council seat around the table for all members to read—Thompson moved (at approx. 6:10 pm) to enter Executive Session “To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing.” Gotschall seconded and roll call: Turner, yea; Davy, yea; Gotschall, yea; Kress, yea; and Thompson, yea. At approx. 6:15 pm Davy moved to exit the session and Thompson seconded. Again, the roll call all voting in the affirmative. Motion carried. Ms. Thompson then made a motion to place Kari Salsberry in the two year unexpired term council seat to expire Dec. 31, 2021. Roll call: Thompson, yea; Kress, yea; Turner, yea; Davy, yea and Gotschall, yea. Motion carried. Solicitor Felgenhauer swore in Ms. Salsberry to fill the council seat that has two years remaining on the term and the Mayor welcomed her to the table.

Nominations for Council President: Salsberry nominated Erin Thompson and Davy nominated Andrew Turner. Thompson moved to close the nominations. Roll call: Andrew Turner, abstained; Gordon Kress for A. Turner, Carol Davy for A. Turner; Erin Thompson, abstained; Kari Salsberry, E. Thompson and Betty Gotschall, A. Turner. Results indicated Turner was elected Council President.

Erin moved to accept the 2020 Meeting Schedule as presented: All meetings on the second and fourth Wednesdays at 6 pm except November when the meetings will be held on the 10th and 24th at 6 pm and the last meeting of the year will be December 30, 2020 at 6 pm. Carol Davy seconded. Roll call: Thompson, yea; Kress, yea; Salsberry, yea; Turner, yea; Davy, yea and Gotschall, yea. Motion carried.

**Village Administrator**

**WTP:**

- The OEPA required asset management tracking metrics are being implemented per OEPA guidelines. This is an additional requirement to bolster the current Asset Management Program. The OEPA will require an annual report to be submitted by each community water system.

**WWTP:**

- The #1 clarifier valve tube and chain broke on Sunday January 5th. The ORC and VA worked on repairs that day. We were successful in partially draining Clarifier #1 and stopping the chain and motor on that side. New parts were ordered January 6th. A new section of valve pipe was bought January 6th and installed January 7th. The new chain was ordered and arrived Jan 7th, and installed January 8th. The clarifier is back online and operational. The testing cycle will determine what impact this will have on the WWTP.

**OEPA:**

-Pb and Cu testing for 10 sites will be done in July 2020 per the Village permit to operate the WTP.

Jan. 8, 2020  
P. 2

\*\*\*\*\*Funding opportunity UPDATE: Thrasher Group has submitted the loan forgiveness paperwork for the replacement of any lead service line that is from the curb stop to the meter at no cost to the resident. The Village will be notified by the OEPA if we are selected for the program. \* *An evaluation of lead service lines located within the Village will dictate any future Capital Improvement projects to maximize the use of the loan forgiveness program offered by the OEPA for lead service lines.*

**Capital Improvements:**

- CY2020

- 1) T-6 super series pump purchase for East College Street, previously approved
- 2) Procurement of a new Service truck, previously approved
- 3) Grant applications will be due in the Spring of 2020 for future projects Waterline Replacement projects and WWTP upgrades.
- 4) Generator, portable for the lift stations on Eastport and East College St.

**Oil and Shale Program:**

- UPDATE: The Village of Scio has been selected for funding for the SR646 / E. College St project in the amount of **\$500,000.00**. This is a 100% funded project through the local roads Oil and Shale program. The Village will submit an acceptance letter to receive the funds. A project scope meeting will be scheduled in the first quarter of 2020. The council will be updated as the project time line is established.

**Roadways/ Equipment/ Buildings:**

-The Village Municipal Building will be closed January 20th in observation of the Martin Luther King Holiday.

**General:**

- OTCO training opportunity: February of 2020 either Dover or Steubenville will host the Basic Wastewater Treatment class. The program will run for 14 weeks. The cost is \$635. It is recommended that Mr. Thompson attend either class. The council will need to decide what stipulations may accompany his attendance to the course.
- The Village Website has been updated post holiday season and for January 20th.
- Employee evaluations will be due in February, March, and April. The published COLA is 1.6% for 2020.
- Another fence company will be at the park this week to assess the needs.
- The village will now charge \$35.00 effective Jan. 1, 2020, for NSF charges.
- Scio's newest LMI percentage is 68% according to calculations received by Ms. Scott earlier this week.

\*\*Request the following committee meetings in the first quarter of 2020:

- 1) **Personnel:** Clarification requested for salary personnel, the Ordinance addresses the number of vacation days allotted, but fails to address the balance of unused vacation days. Salary employees pay during Holidays if working on that day.  
Employee evaluations reviews.
- 2) **Water / Wastewater:** Upon certification of the LMI survey, a conference call with Thrasher group and the committee to discuss funding options for the Capital Improvement plan for 2020 and 2021. Discuss public utilities and services connections for all residential homes in the Village. This committee is advised to review the OEPA tracking metrics published by the OEPA.
- 3) **Finance:** Procurement of the new service truck and time frame. Portable Generator for the lift stations. Grant options for Capital Improvement projects and the WWTP

**OLD BUSINESS**

Copeland reminded the council of Jake's diligence in procuring the ENTIRE cost of the SR 151/646 improvement at the intersection.

**NEW BUSINESS**

Purchase of a projector for use at council meetings was mentioned. It would not be necessary to buy a screen.

Jan. 8, 2020  
P. 3

Andrew will look into military flags for the street poles as the ones previously found on a vendor's website are no longer available.

Mr. Tubaugh again brought up the Water Math Class and the WWTP Class A classes that Ron Thompson could attend. Turner moved to pay for the Math class on Jan. 16th for Mr. Thompson to attend. Carol seconded and roll call indicated: E. Thompson, abstain, Turner, yea; Davy, yea; Kress, yea, Salsberry, yea and Gotschall, yea. Motion carried.

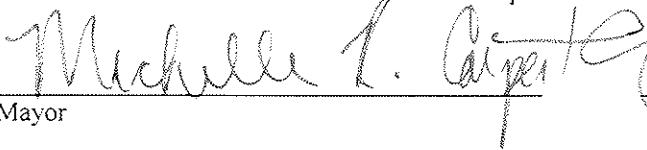
Council felt that if the Village is going to pay the tuition for the 16 week class that Ron Thompson should agree to stay on with Scio for two years after certification. Our solicitor will draw up a contract for the Village and Ron to sign.

Mr. Kress moved to send Ron Thompson for the 16 week Wastewater Class I course at a cost of \$635.00, contingent on the contract. Gotschall seconded and roll call reflected: Kress, yea; Salsberry, yea; Erin Thompson, abstained; Turner, yea; Davy, yea; and Gotschall, yea. Motion carried.

Thompson moved to approve the Financial Report and Davy seconded. Roll call: Gotschall, yea; Davy, yea; Salsberry, yea; Turner, yea; Kress, yea and Thompson, yea. Motion carried.

Davy moved to pay the bills as presented and seconded by Thompson. Roll call reflected: Salsberry, yea; Turner, yea; Thompson, yea; Gotschall, yea; Kress, yea; Davy, yea - motion carried.

As there was no further business Thompson moved to adjourn the meeting.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk-Treasurer

CHECK REGISTER REPORT - CHECKS ONLY  
 FROM DATE : 01/09/20 TO DATE : 01/22/20

PAGE: 1  
 COMPUTER DATE: 1/22/2020 11:14:31 AM

DATE	CHECK #	PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
01/22/2020	1320C		18012	SCIO PAYROLL	1,065.35		1,319,978.59	17932
01/15/2020	1880		20010	Ronald Thompson II	88.00		1,322,602.71	17898
01/15/2020	1881		14008	NATIONAL ROAD UTILITY SUP	818.61		1,321,784.10	17899
01/17/2020	1882		14003	NATIONAL LIME & STONE	1,438.56		1,320,345.54	17900
01/17/2020	1883		20018	OHIO EPA/TREAS OF STATE	200.00		1,320,145.54	17901
01/20/2020	1884		06016	FRONTIER	530.12		1,319,615.42	17902
01/20/2020	1885		10003	Kimble Recycling & Dispos	227.25		1,319,388.17	17903
01/20/2020	1886		15014	ONE CALL NOW	535.50		1,318,852.67	17904
01/20/2020	1887		21001	US POST OFFICE	120.00		1,318,732.67	17905
01/20/2020	1888		07011	GIPSON BEARING AND SUPPLY	505.46		1,318,227.21	17906
01/20/2020	1889		08006	HARRISON NEWS HERALD	19.95		1,318,207.26	17907
01/20/2020	1890		17003	REAM & HAAGER Environ Lab	965.00		1,317,242.26	17908
01/20/2020	1891		18008	REX PIPE & SUPPLY CO.	124.98		1,317,117.28	17909
01/20/2020	1892		19799	T-MOBILE	132.70		1,316,984.58	17910
01/21/2020	1893		08028	HARR REGIONAL CHAMBER	80.00		1,326,192.87	17919
01/21/2020	1894		18999	SCIO NAPA AUTO PARTS	57.84		1,326,135.03	17920
01/21/2020	1895		20010	Ronald Thompson II	99.48		1,326,035.55	17921
01/21/2020	1896		21001	US POST OFFICE	55.00		1,325,980.55	17922
01/10/2020	11020		02988	THE CITIZENS BANK	150.00		1,317,016.85	17876
01/10/2020	11120		03031	CENTRAL PAYMENT	52.68		1,316,964.17	17877
01/14/2020	11320		22013	FLEET Services	293.55		1,322,690.71	17897
01/22/2020	11320		18012	SCIO PAYROLL	7,893.27		1,322,056.59	17930
01/22/2020	11420		18012	SCIO PAYROLL	1,112.65		1,320,943.94	17931
01/14/2020	11520		15002	AMERICAN ELECTRIC POWER	7,641.06		1,322,984.26	17896
					24,207.01	0.00		

*Carol Henry*

*Carol Henry*

All updated Financial Info was included in the Temp. Appropriations Packet  
 1-23-20 ye

# 2020 COMMITTEES

**Michelle Carpenter, Mayor**  
**Jason Tubaugh, Village Administrator**  
**MAYOR SERVES ON ALL COMMITTEES**  
**First named person is chair**

**Water & Sewer (Wells, treatment plant, repairs, future):**  
Andrew Turner, Erin, Thompson, Kari Salsberry

**Street (Paving, patching, equipment):**  
Andrew Turner, Gordon Kress, Erin Thompson

**Finance (pay loans, grants, budgeting, appropriations):**  
Carol Davy, Gordon Kress, Kari Salsberry

**Police (Equipment, complaints, and hiring):**  
Erin Thompson, Betty Gotschall, Andrew Turner

**Park (Use, ball fields, and ideas):**  
Betty Gotschall, Erin Thompson, Carol Davy

**Land & Business (Annex, use, new business, development):**  
Gordon Kress, Kari Salsberry, Betty Gotschall

**Insurance (Carriers and claims):**  
Kari Salsberry, Carol Davy, Gordon Kress

**Personnel:**  
Carol Davy, Kari Salsberry, Gordon Kress

**Records:**  
Michelle Carpenter, Trish Copeland, Jack Felgenhauser  
Janeen Scott, Cindy Spiker

1/9/2020

**HARRISON COUNTY**

RECEIVED

Jan. 13, 2020

The following matters are the subject of this public notice by the Ohio Environmental Protection Agency. The complete public notice, including any additional instructions for submitting comments, requesting information, a public hearing, or filing an appeal may be obtained at:

<http://www.epa.ohio.gov/actions.aspx> or Hearing Clerk, Ohio EPA, 50 W. Town St. P.O. Box 1049, Columbus, Ohio 43216. Ph: 614-644-3037 email: HCLerk@epa.ohio.gov

**Application for Antidegradation Project**

MWCD - Tappan Lake Marina

33315 Cadiz-Dennison Rd, Scio, OH 43988

Facility Description: State Facility

Receiving Water: Tappan lake

ID #: OPP00089, 1315620

Date of Action: 01/10/2020

Antidegradation project as defined by OAC 3745-1-05 - an exclusion or waiver is applicable.

Antidegradation is for MWCD-Tappan lake Marina WWTP expansion.

Requests for a public hearing, to be on the mailing list or to submit comments, respond within 30 days of the public notice date via email to: [epa.dswcomments@epa.ohio.gov](mailto:epa.dswcomments@epa.ohio.gov) or via mail to: Ohio EPA-DSW, Attn: Permits Processing, PO Box 1049, Columbus, OH 43216-1049.



# Tappan Lake Marina: Water Quality Standards and Antidegradation

exclusions refer to the level of the requested discharge in relation to what the stream or receiving water can handle safely (for example, application proposed to discharge at less than 10 percent of what the stream can accept) or that an environmental benefit will result from the proposed activity (for example, cleanup of contaminated ground water, providing sewage services to homes with unsanitary conditions, etc.).

The exclusions are outlined by the rules and Ohio EPA makes the determination if a project and/or application meets the appropriate conditions. If a project is determined to meet one of these exclusions, the application and review process is somewhat streamlined since a detailed analysis for environmental, human health and water resource protection is not warranted.

## **Will the WQS be lowered? What is the risk to the environment and public health? What is meant by a lowering of water quality?**

Any project that is subject to the antidegradation rule will result in a "lowering of water quality" by definition. However, this does not mean that the utilization of that water body for recreational purposes, water consumption or other direct or indirect utilization will be harmed or that the aquatic life and fish communities present in that water body are impacted or harmed in any way. In simple terms, a "lowering of water quality" simply means that the existing instream conditions may be modified by the proposal—it will be a different environment within the water that will still be protective of all uses for that water body. Though there will be this "lowering of water quality," at no time will any discharge be able to exceed the values derived in Ohio water quality standards that were developed to protect all ultimate uses of a water body.

## **How can I learn more about the project under consideration?**

All discharge or construction permit applications are initially submitted to the district office responsible for that geographic area. The district offices are responsible for coordinating the review and/or evaluation of these applications. Copies of all applications including detailed design drawings and any associated correspondence with the applicant can be viewed at the appropriate district office.

## **What is the antidegradation review schedule?**

### **How can I comment on this proposal?**

Initially, once the application is received and notice issued there is a 30 day comment period from the date of this notice/fact sheet—this date is documented on this fact sheet. During this period, interested parties can request to be kept informed of the project by being placed on the mailing list for the project and may also request a hearing on the application or proposal if one has not already been scheduled. Such requests need to be forwarded to the Ohio EPA in writing. Once this initial comment period is over, a draft/proposed permit action may be taken recommending either approval or denial of the application. This then would have an additional comment period of at least 30 days before a final action can be taken on the application.

### **For More Information**

To be placed on the interested parties mailing list, request a public hearing or request additional information about this project, contact Ohio EPA in writing at:

Ohio EPA  
Division of Surface Water  
50 West Town Street, Suite 700  
P.O. Box 1049  
Columbus, OH 43216-1049

More information can also be obtained by contacting the Division of Surface Water staff at the appropriate district office.

Ohio EPA District Offices  
Ohio EPA-Southeast District Office  
2195 Front Street  
Logan, Ohio 43138  
(740) 385-8501

Ohio EPA-Southwest District Office  
401 East Fifth Street  
Dayton, Ohio 45402-2911  
(937) 285-6357

Ohio EPA-Northwest District Office  
347 N. Dunbridge Road  
Bowling Green, Ohio 43402  
(419) 352-8461

Ohio EPA-Northeast District Office  
2110 East Aurora Road  
Twinsburg, Ohio 44087  
(330) 963-1200

Ohio EPA-Central District Office  
50 West Town Street, Suite 700  
Columbus, Ohio 43215  
(614) 728-3778



**Public Utilities  
Commission**

Sam Randazzo, Chairman

Commissioners

M. Beth Trombold  
Lawrence K. Friedeman  
Dennis P. Deters  
Daniel R. Conway

**PUBLIC UTILITIES COMMISSION OF OHIO**

*Certified as a Competitive Retail Electric Service Provider*

**RENEWAL**

Certificate Number:

**13-764E (4)**

Issued Pursuant to Case Number(s):

**13-2273-EL-GAG**

A certificate as a Competitive Retail Electric Service Provider is hereby granted to **Village of Scio** whose office or principal place of business is located at **P.O. Box 307, Scio, Ohio 43988** to provide **governmental aggregation** services within the State of Ohio effective **January 15, 2020**.

The certification of competitive retail electric suppliers is governed by Section 4901:1-24-(01-13) of the Ohio Administrative Code, Section 4901:1-21-(01-15) of the Ohio Administrative Code, and Section 4928.08 of the Ohio Revised Code.

This Certificate is revocable if all of the conditions set forth in the aforementioned case(s) are not met.

Subject to all rules and regulations of the Commission, now existing or hereafter promulgated.

Witness the seal of the Commission affixed at Columbus, Ohio.

**Dated: January 16, 2020**

By Order of

PUBLIC UTILITIES COMMISSION OF OHIO

Tanewa M. Troupe, Secretary

Debbie Ryan, Acting Secretary

Donielle M. Hunter, Acting Secretary

Susan Patterson, Acting Secretary

**Certificate Expires: January 15, 2022**

**HARRISON HILLS  
CITY SCHOOL DISTRICT**

HOME OF THE HARRISON CENTRAL HUSKIES  
100 Huskies Way Cadiz, Ohio 43907

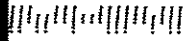
The Harrison Central Business  
Advisory Social will take place at  
our new PreK-12 educational facility  
on Tuesday, January 28, 2020.

6:00pm - 6:30pm **Hors d'oeuvres**

6:30pm **Presentation**

Building Tour to Follow the Presentation

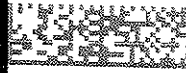
**RSVP** [kjohnson@hhcsd.org](mailto:kjohnson@hhcsd.org)  
740.942.7803



NEOPOST

01/13/2020

US POSTAGE \$000.35<sup>00</sup>



ZIP 43907  
041M11454614

Village of Scio  
PO Box 307  
Scio, OH 43988



**Annual Cardholder Summary**  
Calendar Year Ending 12/31/2019



**VILLAGE OF SCIO**  
Village Of Scio  
4436-0300-7047-3262

Thank You For Your Business.

Groupings	Travel		Dining & Entertainment		Vehicle Expenses		Office Services & Merchandise		Cash Advance		Total
	Travel	Lodging	Restaurant Entertainment	Entertainment	Vehicle Expenses	Fuel Service Auto Parts	Office Services Mail Order Retail	Office Services	Cash Advances	Other Charges	
Key Categories	Airline Car Rental Other Transport	Lodging	Restaurant Entertainment	Entertainment	Vehicle Expenses	Fuel Service Auto Parts	Office Services Mail Order Retail	Office Services	Cash Advances	Other Charges	
January											
February											15
March											15
April											
May											
June											
July											
August											
September											
October											
November											
December											
<b>Total</b>											<b>15</b>
Total Quarter 1											15
Total Quarter 2											15
Total Quarter 3											15
Total Quarter 4											15



**Annual Cardholder Summary**  
 Calendar Year Ending 12/31/2019



**VILLAGE OF SCIO**  
 Trish Copeland  
 4436-0300-7912-9303

Thank You For Your Business.

Groupings	Travel		Lodging		Dining & Entertainment		Vehicle Expenses		Office Services & Merchandise		Cash Advance	Other	Total
	Airline Car Rental Other Transport		Lodging		Restaurant Entertainment		Fuel Service Auto Parts	Office Services Mail Order Retail		Cash Advances Other Charges			
January													581
February													439
March													1,124
April													907
May													105
June													
July								412				111	524
August													505
September												371	371
October												2,464	2,464
November								3,845		181			4,026
December										83		654	737
<b>Total</b>								<b>4,258</b>		<b>2,441</b>		<b>5,089</b>	<b>11,768</b>
Total Quarter 1										1,162		982	2,145
Total Quarter 2										508		504	1,013
Total Quarter 3								412		505		482	1,400
Total Quarter 4								3,845		264		3,118	7,228

## 2020 Newly Elected Council Training Seminar

From: The Ohio Municipal League (zwade@omloho.org)

To: scio1@frontier.com

Date: Monday, January 13, 2020, 04:04 PM EST



### *Newly Elected Council Training*



As in the past during even numbered years the OML conducts seminars for newly elected council members after the municipal election year. These seminars are held regionally, on Saturdays for convenience and have the same program for each location. We would be so grateful if you could circulate the information on these programs to any newly elected council members in your municipality. If "veteran" members of council or municipal officials wish to attend, we also welcome them.

In order to create a more efficient way of distributing materials, you will receive all available materials 7 days in advance of the seminar you are registered for via email. Once registered, the email will also serve as your registration confirmation. Please feel free to print out these materials in advance and bring them with you to the seminar and/or download to your personal electronic devices such as an iPad or tablet. Some presenters may bring handouts with them that were not made available for distribution prior to the seminar. Please be aware that emails are sent through the same software as the OML Legislative Bulletin, anyone who has "unsubscribed" from the distribution list must re-subscribe or use a different email address. If you have any questions, please feel free to contact the OML office at 614-221-4349.

**Registration Begins at 8:30 am at all 3 location**



## 2020 Newly Elected Council Training Series Registration Form

Registration Begins: 8:30 a.m.

*\*Same Program for Each Location\**

Municipality: \_\_\_\_\_

Name	Title	Email (*Required to Register)

Please Choose One

Saturday, February 29, 2020 <input type="checkbox"/> Marriott Northeast Mason, Ohio		Saturday, March 21, 2020 <input type="checkbox"/> Doubletree Columbus/Worthington		Saturday, April 4, 2020 <input type="checkbox"/> Embassy Suites Independence, Ohio	
OML Members	Non- Members	OML Members	Non- Members	OML Members	Non- Members
<input type="checkbox"/> \$75 (Fee includes written materials and lunch) 9:00 a.m. - 4:00 p.m.	<input type="checkbox"/> \$125 (Fee includes written material and lunch) 9:00 a.m. - 4:00 p.m.	<input type="checkbox"/> \$75 (Fee includes written materials and lunch) 9:00 a.m. - 4:00 p.m.	<input type="checkbox"/> \$125 (Fee includes written material and lunch) 9:00 a.m. - 4:00 p.m.	<input type="checkbox"/> \$75 (Fee includes written materials and lunch) 9:00 a.m. - 4:00 p.m.	<input type="checkbox"/> \$125 (Fee includes written material and lunch) 9:00 a.m. - 4:00 p.m.

*If you are unsure if your municipality is an OML Member, feel free to contact Zoë at the OML offices.*

No. of attendees \_\_\_\_\_ X (Fee) \$ \_\_\_\_\_ = Total Enclosed \$ \_\_\_\_\_

**No Show & Refund Policy:** *Email [info@omloho.org](mailto:info@omloho.org) for cancellations. No refunds will be made unless cancellation is received in writing 7 days prior to the training date. No Refund for "No Shows" "No Shows" that have not paid and do not cancel will be invoiced. Mail check with Registration Form or Register & Pay online.*

**Please Make Check Payable & Return To:**  
Ohio Municipal League, 175 S. Third Street, Suite 510, Columbus, Ohio 43215; Phone 614-221-4349



RECEIVED  
1-20-20

Regional Planning Commission 11/26/19

Meeting opened at 7:05 by Commissioner Norris.

Present; Commissioner Norris & Coffland, Joyce K., Jody H., Doug B., Adrian P., Ken Zitko

Paul made motion to re-nominate Chris Jacobs to the District 14 Natural Resources Assistance Council for the Green Space Conservation Program. Ken second, all in favor motion passed.

Appointments to the Planning Commission;

Motion	2 <sup>nd</sup>	Person	Vote
Joyce	Ken	Sandi Thompson	all in favor
Jody	Adrian	Joyce Klingler	all in favor
Joyce	Jody	Trish Copeland	all in favor
Paul	Doug	George Romig	all in favor
Jody	Joyce	Adrian Pincola	all in favor

\*Reminders to be sent about appointments

Joyce made motion to accept the minutes from last meeting and Jody 2<sup>nd</sup>. All in favor motion passed. Paul presented the Treasurers Report. Ken made motion to accept, Jody 2<sup>nd</sup>, all in favor motion passed.

Engineer Report; County road 51 bridge open as of last Friday. Engineer Bachman said the subdivision standards need to be updated. He will bring back additional information.

Old Business; question was asked if any movement on the possible coal mine opening on route 250 by the old race track. No additional information

Motion to adjourn by Jody, 2<sup>nd</sup> by Adrian. Meeting adjourned at 7:26pm



Village of Scio TEMPORARY App for 2020  
Itemized Funds

FUND TYPE/CLASSIFICATIONS	CASH BALANCE AS OF 12/30/19	TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES	TOTAL AMOUNT AVAILABLE PLUS BALANCES
<b>GENERAL FUND TYPE</b>			
GENERAL FUND	\$579,369	\$178,032	\$757,401
<b>SPECIAL REVENUE FUNDS</b>			
STREET FUND	7,948	32,817	40,765
STATE HIGHWAY FUND	5,941	2,714	8,655
PARK FUND	21,412	19,871	41,283
POLICE LEVY	16,982	5,072	22,054
PERMISSIVE MVL	265	1,856	2,121
FUND TOTAL	\$52,548	\$62,330	\$114,878
<b>PROPRIETARY FUND TYPE</b>			
<b>ENTERPRISE FUNDS</b>			
WATER FUND	304,222	227,746	531,968
SEWER FUND	99,288	158,883	258,171
WATER DEPOSITS	14,496	1,213	15,709
FUND TOTAL	\$418,006	\$387,842	\$805,848
<b>FIDUCIARY FUND TYPE</b>			
<b>TRUST AND AGENCY FUNDS</b>			
LOCAL INCOME TAX	\$173,955	\$81,477	\$255,432
TOTAL ALL FUNDS	\$1,223,878	\$709,681	\$1,933,559

MAYOR - MICHELLE R. CARPENTER  
SIGNATURE - JAN 22, 2020

CLERK/TREASURER - Trish Copeland  
SIGNATURE - JAN 22, 2020

EXPENSE #	EXPENSE DESCRIPTION	PRIOR YEAR APPROPRIATION	PRIOR YEAR EXPENSE	CURRENT YEAR APPROPRIATION	CURRENT YEAR EXPENSE	NEXT YEAR APPROPRIATION
A01-1A-211-0	POLICE WAGES	9,762.00	2,933.00	9,762.00	1,296.00	0.00
A01-1A-212-0	POLICE BENEFITS	1,202.00	341.13	1,202.00	341.35	0.00
A01-1C-230-0	STREET LIGHTING	18,225.00	18,219.49	18,500.00	1,783.44	0.00
A01-2B-230-0	COUNTY HEALTH DEPT.	250.00	207.22	250.00	0.00	0.00
A01-7A-211-0	MAYOR & VA WAGES	26,425.00	26,423.88	52,250.00	756.44	0.00
A01-7A-212-0	MAYOR & VA BENEFITS	4,100.00	4,072.59	4,100.00	222.77	0.00
A01-7B-211-0	COUNCIL WAGES	7,625.00	6,815.00	7,625.00	0.00	0.00
A01-7B-212-0	COUNCIL BENEFITS	645.00	521.37	645.00	0.00	0.00
A01-7B-240-0	COUNCIL SUPPLIES & MATERIALS	75.00	0.00	50.00	0.00	0.00
A01-7B-211-0	CLERK/TREASURER WAGES	15,430.00	15,426.45	21,270.00	571.35	0.00
A01-7B-212-0	CLERK/TREASURER BENEFITS	2,310.00	2,303.30	2,600.00	168.26	0.00
A01-7B-240-0	ADMIN SUPPLIES & MATERIALS	6,800.00	5,814.22	6,800.00	424.95	0.00
A01-7B-231-0	UTILITIES	15,950.00	14,819.93	15,950.00	1,003.70	0.00
A01-7B-240-0	LAND/BUILD SUPPLIES & MATERIAL	51,600.00	11,214.45	51,000.00	0.00	0.00
A01-7F-230-0	ELECTION EXPENSE	520.00	511.65	520.00	0.00	0.00
A01-7G-230-0	COUNTY AUDITOR FEE	1,400.00	1,204.55	1,400.00	0.00	0.00
A01-7H-230-0	DELIQ LAND TAX ADVERT	50.00	43.20	50.00	0.00	0.00
A01-7H-231-0	DEL REAL EST. TAX & COLL. FEES	180.00	170.95	180.00	0.00	0.00
A01-7I-230-0	STATE AUDITOR FEE	2,500.00	800.00	2,500.00	0.00	0.00
A01-7J-211-0	SOLICITOR WAGES	0.00	0.00	6,000.00	0.00	0.00
A01-7J-212-0	SOLICITOR BENEFITS	0.00	0.00	2,000.00	0.00	0.00
A01-7J-230-1	SOLICITOR CONTRACTUAL SERVICE	8,500.00	6,038.25	1,000.00	0.00	0.00
A01-7K-211-0	IT-WAGES	3,000.00	2,959.47	3,000.00	109.61	0.00
A01-7K-212-0	IT-BENEFITS	800.00	462.38	700.00	32.29	0.00
A01-7K-230-0	IT-STATE AUDITOR FEE	350.00	240.00	350.00	0.00	0.00
A01-7K-230-1	IT-SOLICITOR CONTRACT SERV	300.00	0.00	300.00	0.00	0.00
A01-7K-240-0	IT-SUPPLIES/MATERIALS	500.00	341.10	300.00	0.00	0.00
A01-7K-250-0	IT-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
A01-7K-272-0	INCOME TAX REFUNDS	200.00	40.99	200.00	0.00	0.00
A01-7K-273-0	PRIOR YEAR REFUND	25.00	0.00	25.00	0.00	0.00
A01-7X-211-0	JANITOR WAGES	0.00	0.00	0.00	0.00	0.00
A01-7X-211-1	PART TIME LABOR WAGES	10,000.00	6,363.03	10,000.00	69.58	0.00
A01-7X-212-0	JANITOR BENEFITS	0.00	0.00	0.00	0.00	0.00
A01-7X-212-1	PART TIME LABOR BENEFITS	1,400.00	1,012.29	1,400.00	10.75	0.00
A01-7X-230-0	CONTRACTUAL SERVICE	15,000.00	8,064.50	15,000.00	0.00	0.00
A01-7X-230-2	ENGINEERING SERVICES	15,000.00	0.00	15,000.00	0.00	0.00
A01-7X-240-0	OTHER SUPPLIES & MATERIALS	10,000.00	3,095.26	10,000.00	0.00	0.00
A01-7X-250-0	LEASE CAPITAL OUTLAY	94,771.00	24,762.98	94,771.00	0.00	0.00
A01-7X-251-0	SPECIAL PROJECTS	6,400.00	6,400.00	0.00	0.00	0.00
A01-7X-271-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
A01-7X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00
A01-7X-273-0	BALANCE CORRECTION	0.00	0.00	0.00	0.00	0.00
A01-7X-999-0	OTHER FINANCIAL USES	62,105.00	25,058.68	60,000.00	499.93	0.00
	GENERAL FUND FUND SUB TOTAL	393,400.00	196,681.31	416,700.00	7,290.42	0.00
A02-7X-250-0	CD#1	0.00	0.00	0.00	0.00	0.00
A03-7X-250-0	CD#2	0.00	0.00	0.00	0.00	0.00
A03-7X-271-0	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
	GENERAL FUND CD#2 FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00
A04-7X-250-0	CD#3	0.00	0.00	0.00	0.00	0.00
	GENERAL FUND CD#3 FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00

EXPENSE #	EXPENSE DESCRIPTION	PRIOR YEAR	PRIOR YEAR	CURRENT YEAR	CURRENT YEAR	CURRENT YEAR	NEXT YEAR
		APPROPRIATION	EXPENSE	APPROPRIATION	EXPENSE	EXPENSE	APPROPRIATION
B01-6B-211-0	WAGES	24,900.00	24,596.58	25,000.00	1,153.61		0.00
B01-6B-212-0	BENEFITS	4,300.00	3,800.18	4,300.00	178.23		0.00
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	100.00	0.00		0.00
B01-6X-230-1	STREET CONTRACTUAL SERVICES	200.00	200.00	100.00	0.00		0.00
B01-6X-240-0	SUPPLIES & MATERIALS	2,250.00	1,418.04	2,250.00	45.25		0.00
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00		0.00
	STREET FUND SUB TOTAL	31,750.00	30,014.80	31,750.00	1,377.09		0.00
B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	176.22	1,800.00	0.00		0.00
B02-6C-211-0	STATE HWY/WAGES	800.00	629.98	2,100.00	0.00		0.00
B02-6C-240-0	CLEANING/SNOW REMOVAL	1,000.00	0.00	800.00	0.00		0.00
B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	1,100.00	0.00		0.00
B02-6E-231-0	UTILITIES	1,010.00	862.02	1,000.00	78.01		0.00
B02-6X-230-0	STATE AUDITOR FEE	150.00	45.00	150.00	0.00		0.00
	STATE HIGHWAY FUND SUB TOTAL	5,860.00	1,713.22	6,950.00	78.01		0.00
B04-3B-231-0	UTILITIES	2,700.00	2,335.04	3,000.00	298.76		0.00
B04-3B-240-0	SUPPLIES & MATERIALS	17,875.00	17,534.08	17,900.00	0.00		0.00
B04-3X-230-0	STATE AUDITOR FEE	400.00	45.00	400.00	0.00		0.00
B04-3X-230-1	COUNTY AUDITOR FEE	150.00	139.62	150.00	0.00		0.00
B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	19.94	40.00	0.00		0.00
B04-3X-230-3	ENGINEERING SERVICES	20.00	0.00	0.00	0.00		0.00
B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00		0.00
	PARK FUND SUB TOTAL	21,185.00	20,073.68	21,390.00	298.76		0.00
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00		0.00
B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00		0.00
B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00		0.00
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00		0.00
B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00		0.00
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00		0.00
B08-1A-211-0	POLICE WAGES	8,000.00	0.00	8,000.00	0.00		0.00
B08-1A-212-0	POLICE BENEFITS	2,100.00	0.00	2,100.00	0.00		0.00
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	50.00	50.00	0.00		0.00
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00		0.00
B08-7G-230-0	COUNTY AUDITOR FEE	125.00	113.04	130.00	0.00		0.00
B08-7H-230-0	DELIQ LAND TAX ADVERT	85.00	3.23	90.00	0.00		0.00
B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	11.40	35.00	0.00		0.00
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00		0.00
	POLICE LEVY FUND SUB TOTAL	10,395.00	177.67	10,405.00	0.00		0.00
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00		0.00
	BLOCK GRANT WATERLIN FUND SUB TOTAL	0.00	0.00	0.00	0.00		0.00
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	80.00	0.00		0.00
B10-6X-240-0	SUPPLIES AND MATERIALS	6,650.00	4,350.00	6,000.00	0.00		0.00
	PERMISSIVE MVL FUND SUB TOTAL	6,730.00	4,350.00	6,080.00	0.00		0.00

EXPENSE #	EXPENSE DESCRIPTION	PRIOR YEAR APPROPRIATION	PRIOR YEAR EXPENSE	CURRENT YEAR APPROPRIATION	CURRENT YEAR EXPENSE	NEXT YEAR APPROPRIATION
C01-7K-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00
C01-7K-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00
	TRUCK DEBT SERVICE FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	12,511.84	12,511.84	0.00	0.00
D03-7I-271-1	TRANSFER TO WAVER LOAN 5022	6,202.00	0.00	6,202.00	0.00	0.00
D03-7K-211-0	WAGES	9,000.00	8,881.11	9,000.00	328.93	0.00
D03-7K-212-0	BENEFITS	2,000.00	1,380.19	2,000.00	96.87	0.00
D03-7K-230-0	STATE AUDIT FEE	3,000.00	300.00	3,000.00	0.00	0.00
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	1,000.00	0.00	1,000.00	0.00	0.00
D03-7K-240-0	IT SUPPLIES & MATERIALS	6,000.00	3,897.56	6,000.00	0.00	0.00
D03-7K-250-0	CAPITAL OUTLAY	90,000.00	25,727.95	90,000.00	0.00	0.00
D03-7K-272-0	INCOME TAX REFUNDS	700.00	122.97	700.00	0.00	0.00
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	1,000.00	0.00	0.00
	INCOME TAX/PERM IMPR FUND SUB TOTAL	131,413.84	52,821.62	131,413.84	425.80	0.00
E01-5A-211-1	SUPERINTENDENT WAGES	11,100.00	11,080.90	11,200.00	404.08	0.00
E01-5A-211-2	CLERK WAGES	5,150.00	5,140.53	5,200.00	190.39	0.00
E01-5A-211-3	METER READER WAGES	1,400.00	1,246.05	1,400.00	46.15	0.00
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00
E01-5A-211-6	CLERK HELPER WAGES	1,265.00	1,178.07	1,270.00	40.61	0.00
E01-5A-211-7	LABORER WAGES	49,800.00	45,764.42	45,000.00	1,011.37	0.00
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	1,671.20	1,800.00	154.44	0.00
E01-5A-212-2	CLERK BENEFITS	950.00	778.09	900.00	56.06	0.00
E01-5A-212-3	METER READER BENEFITS	250.00	190.64	250.00	13.59	0.00
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00
E01-5A-212-6	CLERK HELPER BENEFITS	250.00	176.47	225.00	11.97	0.00
E01-5A-212-7	LABORER BENEFITS	7,700.00	7,008.84	7,500.00	475.24	0.00
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,600.00	1,339.49	1,600.00	0.00	0.00
E01-5B-241-0	CREDIT CARD CHARGES	1,200.00	0.00	500.00	0.00	0.00
E01-5D-250-0	CDBG-CAPITAL OUTLAY	40,079.00	40,079.00	0.00	0.00	0.00
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	540.00	540.00	0.00	0.00	0.00
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00
E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	997.25	1,100.00	57.84	0.00
E01-5I-230-0	LANDS & BUILDINGS	19,550.00	1,430.69	18,000.00	0.00	0.00
E01-5I-231-0	UTILITIES	23,000.00	20,334.93	21,000.00	2,285.31	0.00
E01-5X-230-0	STATE AUDITOR FEE	5,880.00	340.00	5,880.00	0.00	0.00
E01-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	300.00	0.00	200.00	0.00	0.00
E01-5X-230-2	ENGINEERING SERVICE	6,000.00	0.00	4,000.00	0.00	0.00
E01-5X-230-4	CONTRACTUAL SERVICES	4,000.00	3,988.50	4,000.00	0.00	0.00
E01-5X-240-0	SUPPLIES & MATERIALS	54,000.00	24,441.14	40,000.00	2,102.47	0.00
E01-5X-260-0	LOAN PRINCIPLE	22,401.24	19,262.96	22,401.24	0.00	0.00
E01-5X-261-0	LOAN INTEREST	3,770.00	1,036.94	3,770.00	0.00	0.00
E01-5X-273-0	MISC REFUNDS	200.00	141.14	150.00	0.00	0.00
	WATER FUND FUND SUB TOTAL	263,285.24	188,167.25	197,346.24	6,849.52	0.00
E02-5A-211-1	SUPERINTENDENT WAGES	12,500.00	12,432.51	12,000.00	404.08	0.00
E02-5A-211-2	LABORER WAGES	39,200.00	39,006.87	39,600.00	1,141.38	0.00

EXPENSE #	EXPENSE DESCRIPTION	PRIOR YEAR APPROPRIATION	PRIOR YEAR EXPENSE	CURRENT YEAR APPROPRIATION	CURRENT YEAR EXPENSE	NEXT YEAR APPROPRIATION
E02-5A-211-3	METER READER WAGES	1,500.00	1,246.05	1,500.00	46.15	0.00
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00
E02-5A-211-5	CLERK WAGES	5,150.00	5,140.26	5,200.00	190.38	0.00
E02-5A-211-6	CLERK HELPER WAGES	1,200.00	1,096.47	1,200.00	40.61	0.00
E02-5A-212-1	SUPERINTENDENT BENEFITS	2,000.00	1,746.95	2,000.00	286.38	0.00
E02-5A-212-2	LABORER BENEFITS	6,700.00	6,531.35	6,800.00	228.73	0.00
E02-5A-212-3	METER READER BENEFITS	250.00	190.64	250.00	13.59	0.00
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00
E02-5A-212-5	CLERK BENEFITS	850.00	778.09	850.00	56.06	0.00
E02-5A-212-6	CLERK HELPER BENEFITS	190.00	163.87	200.00	11.97	0.00
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,400.00	1,204.34	1,400.00	0.00	0.00
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	2,200.00	870.17	2,000.00	0.00	0.00
E02-5E-230-0	LAND & BUILDINGS	19,990.00	13,633.01	18,000.00	129.75	0.00
E02-5E-231-0	UTILITIES	30,350.00	27,853.60	30,350.00	2,819.46	0.00
E02-5X-230-0	STATE AUDITOR FEE	2,000.00	330.00	2,000.00	0.00	0.00
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	500.00	0.00	0.00
E02-5X-230-4	CONTACTUAL SERVICES	2,500.00	2,396.53	2,500.00	0.00	0.00
E02-5X-243-0	SUPPLIES & MATERIALS	38,600.00	27,863.72	35,000.00	2,518.87	0.00
E02-5X-260-0	LOAN PRINCIPLE	6,236.22	6,236.20	6,236.00	0.00	0.00
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00
E02-5X-273-0	MISC REFUNDS	70.00	67.97	70.00	0.00	0.00
	SEWER FUND FUND SUB TOTAL	173,376.22	148,788.50	167,656.00	7,887.41	0.00
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	13,000.00	0.00	0.00
	WATER CONTINGENCY FUND SUB TOTAL	12,900.00	0.00	13,000.00	0.00	0.00
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	80.18	9,000.00	0.00	0.00
E08-5A-000-0	DEPOSITS APPLIED	3,300.00	0.00	3,300.00	0.00	0.00
	WATER DEPOSIT FUND FUND SUB TOTAL	12,300.00	80.18	12,300.00	0.00	0.00
	GRAND TOTAL	1,062,595.30	642,868.23	1,014,991.08	24,207.01	0.00

REPORTING YEAR	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	574,043.67	2,489.59	7,290.42	569,242.84	38,920.23	530,322.61 MTD 530,322.61 YTD
A02	GENERAL FUND CD#1	26,612.23	0.00	0.00	26,612.23	0.00	26,612.23 MTD 26,612.23 YTD
A03	GENERAL FUND CD#2	155.91	0.00	0.00	155.91	0.00	155.91 MTD 155.91 YTD
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
B01	STREET FUND	7,948.19	3,117.05	1,377.09	9,688.15	904.75	8,783.40 MTD 8,783.40 YTD
B02	STATE HIGHWAY	5,941.44	252.73	78.01	6,116.16	871.99	5,244.17 MTD 5,244.17 YTD
B04	PARK FUND	21,413.73	0.00	298.76	21,114.97	4,776.24	16,338.73 MTD 16,338.73 YTD
B05	FEMA	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
B08	POLICE LEVY	16,981.99	0.00	0.00	16,981.99	0.00	16,981.99 MTD 16,981.99 YTD
B09	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
B10	PERMISSIVE MVL	264.98	198.44	0.00	463.42	0.00	463.42 MTD 463.42 YTD
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
D03	INCOME TAX/PERM IMPROVE	173,621.27	1,665.10	425.80	174,860.57	90.00	174,770.57 MTD 174,770.57 YTD
E01	WATER FUND	302,613.89	10,426.43	6,849.52	306,190.80	43,691.57	262,499.23 MTD 262,499.23 YTD
E02	SEWER FUND	98,378.48	8,769.41	7,887.41	99,260.48	60,350.36	38,910.12 MTD 38,910.12 YTD
E03	WATER CONTINGENCY	48,694.61	0.00	0.00	48,694.61	0.00	48,694.61 MTD 48,694.61 YTD
E08	WATER DEPOSIT FUND	14,496.46	0.00	0.00	14,496.46	0.00	14,496.46 MTD 14,496.46 YTD
G01	RUMA ESCROW	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 MTD 25,000.00 YTD

REPORTING YEAR	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
2020	GRAND TOTAL ALL FUNDS MONTH--TO--DATE	1,317,166.85	26,918.75	24,207.01	1,319,878.59	149,605.14	1,170,273.45
	GRAND TOTAL ALL FUNDS YEAR--TO--DATE	1,317,166.85	26,918.75	24,207.01	1,319,878.59	149,605.14	1,170,273.45

MTD  
YTD

revised 3/13/19

Capital Improvement Plan  
Compiled by Village Administrator Jason Tubaugh  
As Adopted at Regular Meeting of March 28, 2018

Water Line Replacement and Paving Projects:

Phase I - Second Street in between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way alley to encompass all cross streets such as School House junction and Masonic Way, projected date 2019 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III - Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street 2020

Phase IV - Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V - Eastport Street

Eastport from the intersection of West College St. to the intersection of Crimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI - Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

Lift Station Upgrades:

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 [\$14,000 purchase price has already been approved]

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018



Wastewater Treatment Plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- inspect annually, repair or ~~replace as needed~~ (associated equipment and bubbler)
- Inner and outer oxidation ditches- ~~Repairs done in 2015-2016~~ / inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - inspect semi-annually. Replace brushes annually or as needed
- Generator - inspect annually and service (they are diesel engines)
- 3 way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
  - Street Department Truck - 2008 Dodge Ram 2500 4x4 (bought in 2014)
  - Backhoe
  - Plow Truck - 2009 F450 requires a new bed (bought in 2008). [New truck price \$60,000 to \$70,000?]
  - Tractor- New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were: Heidi Trice, Carol Davy, George Tubaugh, Jake Tubaugh & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.