



**OEPA:**

- The Village has maintained contact with the EPA, and is practicing staggered visitation to the WTP / WWTP for employees per the guidelines given. N95 masks were provided by the County EMA if needed to continue operations at each facility. The Village has received weekly calls / emails to verify the status of employees and the facilities.

**Capital Improvements:**

- CY2020

1) T-6 super installation in May / June 2020 (weather permitting, estimate this as a two to three day job)

2) Service truck, Chevy 4x4 3500 series work truck model

-This is on hold due to the pandemic, no arrival date is provided

3) Water line improvement projects have moved to the engineering and design phase. The Village will review the preliminary plans prior to submittal to the OEPA for approval. (The Village will mandate that any residential service lines that are replaced under the OEOP lead line replacement grant be IAW the Village Ordinance)

**Oil and Shale Program:**

-Project ID: 112295 HAS-646-6.37

UPDATE; Preliminary work that is in process, the land survey notices were sent to land owners on April 17th, this is the first step in the process for the right of way and land survey for this project. The environmental survey is pending at this time. Estimate construction in the summer of 2021.

**Roadways/ Equipment/ Buildings:**

- The Village office will remain closed until May 12th, request the recommendation of the Mayor and Council for the May 13th meeting and opening the offices.

- Village roadways have been identified for repair, the emulsions for the durapatcher is available, and the Village has procured 250 gallons. Durapatching will start as soon as the weather permits.

**General:**

-Employee evaluations / referred to council for part time employee. Recommend the same as other part time employees.

-Park is closed, signs are still posted and playground equipment is caution taped off, \*Refer the opening of the park and restrooms to the Mayor / Park committee to set a date.

- Employee work schedules will remain flexible during this period.

-New Park part time employee has been informed, he has the required paperwork to be submitted to the Village for payroll. The park has been maintained several times this month. The Park employee job description was submitted to the Mayor and added to the personnel binder.

-Mosquito spraying has been scheduled for May -October 2020. It is posted on the Village website

-The Village website has been updated per Council directives.

-Mowing of Village property has started, the Village part time employee has been notified. His schedule will be limited to 32 hours or less per week. He will assist in an emergency if needed.

-Three after hours emergency call outs were done over the Easter Holiday weekend.

April 8, 2020

*Scio Village Council* met in via Microsoft Teams Meetings on April 8, 2020 at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Erin Thompson, Carol Davy, Andrew Turner, and Kari Salsberry. Others included Village Administrator Jason Tubaugh, Clerk-Treasurer Heidi Trice. Solicitor Jack Felgenhauer and J.D. Long was the representative from the News-Herald.

Turner moved to approve minutes from the previous meeting as presented and Davy seconded. All present voted in the affirmative.

**Clerk-Treasurer**

Presented Resolutions 2020-002 to amend 2020 Appropriations. Resolution 2020-003 for WSRLA Agreement.

**Water/WW & Income Tax**

Nothing at this time

**Solicitor**

Recommended council to follow House Bill 197 per tax deadline and water shut-offs.

**Mayor**

Requested stone be placed on 646 intersection. Village Administrator stated stone will be placed once the environmental study is complete for the 646 intersection project.

**Village Administrator**

**WTP:**

- PUCO, OEPA, and the State mandated that utilities will remain on until further notice. The council should anticipate the potential impact on the Villages Finances due to the State of Ohio mandate. Please take the time to become familiar with the "CARES" Act and potential funding provided to small municipalities.

- UPDATE: Water Meters

Installations has begun, over 85% have been installed to date: Request authorization for an additional 50 meters to be purchased the third quarter of 2020. (Estimated cost to be \$10,000.00+)

**WWTP:**

- The Grant for the clarifier is being worked on, more information to follow at a later date. Preliminary engineering is being done for submittal to the OEPA for plans approval.

**OEPA:**

- Several updates and recommendations provided by the OEPA for the COVID 19 state of emergency. Emails and numerous phone calls have been done.

-review of the contingency plan by the VA and ORC's completed

**Capital Improvements:**

- CY2020

1) T-6 super installation in April 2020. (PENDING/ date subject to change)

2) Service truck, Chevy 4x4 3500 series work truck model

-This is on hold due to the pandemic, no arrival date is provided

3) Water line improvement projects preliminary work is being done. The Grant authority is maintaining the regular time line. The Resolution is located in your packet to proceed with the Grant applications.

**Oil and Shale Program:**

-Project ID: 112295 HAS-646-6.37

UPDATE; Preliminary work is still being done. Anticipate possible delays.

**Roadways/ Equipment/ Buildings:**

- The Village office is closed
- Village roadways are being identified for repair, this will be pending due to the pandemic and availability of the emulsions needed for the Durapatcher

**General:**

- Employee evaluations / referred to council
- Park is closed, signs are posted and playground equipment is caution taped off, signs are posted at Bakers, the Post Office, and the Dollar General Store. The bathrooms have remained closed.
- Employee work schedules have been flexible during the Pandemic, this will continue until the state of emergency is lifted.
- New Park part time employee status? Can we proceed to hire and have a new employee?

**OLD BUSINESS**

Turner put forth the question of the schedule for Mosquito spraying. Village administrator informed council that at the present time the company was not accepting appointment; however, once the State of Ohio has been opened back up we will resume with a scheduled 6 treatment.

Turner addressed the flag at the park need taken care of, Village administrator stated that he would follow the proper channels to have this problem taken care of.

New-hire for the park will proceed and given an accurate job description. Steve Coffman will start this seasonal position April 10th, 2020.

**NEW BUSINESS**

Davy made a motion for a 6.1% raise based on employee evaluation for Ron Thompson effective on April 10, 2020. The motion was seconded by Turner. Roll Call: Salsberry, yea; Thompson, abstain; Turner, yea; Davy, yea. Motion carried.

Davy made a motion to accept Resolution 2020-002 to amend 2020 Appropriation to increase Income Tax Capital Outlay to \$130,000.00, seconded by Thompson. Roll call: Thompson, yea; Salsberry, yea; Davy, yea; Turner, yea. Motion carried.

Turner made a motion to accept Resolution 2020-003, A resolution authorizing the Village of Scio to apply for, accept and enter into a water supply revolving loan account (WSRLA) agreement on behalf of the Village of Scio for planning and design of Waterline Replacement Project (Grandview, Maple, Brown, and Walnut); and designating a dedicated repayment source for the loan. Motion was seconded by Davy. Roll call: Thompson, yea; Salsberry, yea; Davy, yea; Turner, yea. Motion carried.


Turner made a motion to order 50 more meters for the cost of \$10,000.00, seconded by Thompson. Roll call: Salsberry, yea; Thompson, abstain; Turner, yea; Davy, yea. Motion carried.

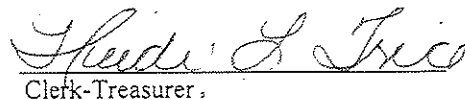
Next meeting will take place on Microsoft Teams Meeting at the regular date and time.

Thompson moved to approve the Financial Report and Salsberry seconded. Roll call: Davy, yea; Salsberry, yea; Turner, yea; and Thompson, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Davy. Roll call reflected: Salsberry, yea; Turner, abstain; Thompson, yea; and Davy, yea - motion carried.

As there was no further business Thompson moved to adjourn the meeting.

  
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Mayor

  
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Clerk-Treasurer

*Handwritten initials/signature*

DATE	CHECK #	PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
04/10/2020	1955		07016	GOVERNMENT ACCOUNTING SOL.	1,500.00		1,268,430.97	18192
04/10/2020	1956		10003	Kimble Recycling & Dispos	14.25		1,268,416.72	18193
04/10/2020	1957		15013	ORME DO IT BEST HDWE	165.02		1,268,251.70	18194
04/14/2020	1958		19003	SAL CHEMICAL CO INC.	847.00		1,269,305.98	18200
04/17/2020	1959		16027	Total Instrument Maintena	375.00		1,278,964.57	18212
04/10/2020	41020		18012	SCIO PAYROLL	0.00		1,279,581.66	18165
04/10/2020	41020		18012	SCIO PAYROLL	0.00		1,279,581.66	18166
04/10/2020	41120		22013	FLBET Services	274.10		1,276,817.80	18187
04/10/2020	41220		19799	T-MOBILE	132.70		1,276,685.10	18188
04/10/2020	41320		06016	FRONTIER	395.24		1,270,338.17	18190
04/10/2020	41420		21002	USA BLUE BOOK	407.20		1,269,930.97	18191
04/14/2020	41520		10003	Kimble Recycling & Dispos	97.50		1,270,833.47	18204
04/20/2020	42420		18012	SCIO PAYROLL	9,044.75		1,276,862.70	18217
04/14/2020	041320		16004	PNC	0.56		1,270,152.98	18199
04/14/2020	041420		15002	AMERICAN ELECTRIC POWER	1,632.68		1,270,930.97	18203
04/21/2020	042120		08005	HARRISON COUNTY ADDITOR	1,009.78		1,274,558.22	18219
04/10/2020	042220		15001	OHIO JOH & FAMILY SERVICE	358.75		1,270,153.54	18198
04/20/2020	0424202		18012	SCIO PAYROLL	1,294.70		1,275,568.00	18218
04/10/2020	4122020		15002	AMERICAN ELECTRIC POWER	5,951.69		1,270,733.41	18189
					23,500.92	0.00		

REPORTING YEAR	2020	BEGINNING BALANCE		REVENUE		EXPENSE		ENDING BALANCE		ENCUMBERED AMOUNTS		AVAILABLE BALANCE	
FUND	FUND DESCRIPTION												
A01	GENERAL FUND	508,324.52	32,209.46	10,918.57	529,615.41	41,403.65	488,211.76						
		574,043.67	52,907.54	97,335.80	529,615.41	41,403.65	488,211.76						
A02	GENERAL FUND CD#1	26,731.61	0.00	0.00	26,731.61	0.00	26,731.61						
		26,612.23	119.38	0.00	26,731.61	0.00	26,731.61						
A03	GENERAL FUND CD#2	175.67	0.00	0.00	175.67	0.00	175.67						
		155.91	19.76	0.00	175.67	0.00	175.67						
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00						
		1,000.00	0.00	0.00	1,000.00	0.00	1,000.00						
B01	STREET FUND	9,239.62	458.42	2,755.03	6,943.01	497.93	6,445.08						
		7,948.19	10,422.35	11,427.53	6,943.01	497.93	6,445.08						
B02	STATE HIGHWAY	6,355.87	2,787.89	71.79	9,071.97	651.19	8,420.78						
		5,941.44	3,595.82	465.29	9,071.97	651.19	8,420.78						
B04	PARK FUND	23,148.64	3,174.20	580.86	25,741.98	10,976.99	14,764.99						
		21,413.73	6,523.95	2,195.70	25,741.98	10,976.99	14,764.99						
B05	FEMA	0.00	0.00	0.00	0.00	0.00	0.00						
		0.00	0.00	0.00	0.00	0.00	0.00						
B08	POLICE LEVY	16,981.99	2,611.17	1,394.95	18,198.21	0.00	18,198.21						
		16,981.99	2,611.17	1,394.95	18,198.21	0.00	18,198.21						
B09	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00						
		0.00	0.00	0.00	0.00	0.00	0.00						
B10	PERMISSIVE MVL	945.92	0.00	0.00	945.92	0.00	945.92						
		264.98	680.94	0.00	945.92	0.00	945.92						
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00						
		0.00	0.00	0.00	0.00	0.00	0.00						
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00						
		0.00	0.00	0.00	0.00	0.00	0.00						
D03	INCOME TAX/PERM IMPROVE	171,209.30	8,303.18	1,163.40	178,349.08	401.00	177,948.08						
		173,621.27	20,099.37	15,371.56	178,349.08	401.00	177,948.08						
E01	WATER FUND	323,889.36	15,218.71	9,406.11	329,701.96	36,167.66	293,534.30						
		302,613.89	63,519.12	36,431.05	329,701.96	36,167.66	293,534.30						
E02	SEWER FUND	102,318.12	12,029.13	7,283.85	107,063.40	50,650.02	56,413.38						
		98,378.48	53,182.70	44,497.78	107,063.40	50,650.02	56,413.38						
E03	WATER CONTINGENCY	49,260.30	0.00	0.00	49,260.30	0.00	49,260.30						
		48,694.61	565.69	0.00	49,260.30	0.00	49,260.30						
E08	WATER DEPOSIT FUND	15,000.74	0.00	0.00	15,000.74	0.00	15,000.74						
		14,496.46	504.28	0.00	15,000.74	0.00	15,000.74						
G01	RUMA ESCROW	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00						
		25,000.00	0.00	0.00	25,000.00	0.00	25,000.00						

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*107*

REPORTING YEAR	2020	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE	
FUND	FUND DESCRIPTION							
GRAND TOTAL ALL FUNDS	MONTH-TO-DATE	1,279,581.66	76,792.16	33,574.56	1,322,799.26	140,748.44	1,182,050.82	MTD
GRAND TOTAL ALL FUNDS	YEAR-TO-DATE	1,317,166.85	214,752.07	209,119.66	1,322,799.26	140,748.44	1,182,050.82	YTD





REPORTING YEAR	2020	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
EXPENSE #									
B01-6B-211-0		WAGES	29,000.00	0.00	2,307.20	9,246.84	0.00	19,753.16	68.11%
B01-6B-212-0		BENEFITS	4,800.00	0.00	356.46	1,428.62	0.00	3,371.38	70.24%
B01-6X-230-0		STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1		STREET CONTRACTUAL SERVICES	300.00	0.00	0.00	300.00	0.00	0.00	.00%
B01-6X-240-0		SUPPLIES & MATERIALS	5,050.00	0.00	91.37	452.07	497.93	4,100.00	81.19%
B01-6X-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		STREET FUND SUB TOTAL	39,250.00	0.00	2,755.03	11,427.53	497.93	27,324.54	69.62%
B02-6B-240-0		SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0		STATE HWY/WAGES	2,100.00	0.00	0.00	166.48	0.00	1,933.52	92.07%
B02-6C-240-0		CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
B02-6E-230-0		TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
B02-6E-231-0		UTILITIES	1,000.00	0.00	71.79	298.81	651.19	50.00	5.00%
B02-6X-230-0		STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
		STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	71.79	465.29	651.19	5,833.52	83.94%
B04-3B-231-0		UTILITIES	3,000.00	0.00	427.01	1,038.18	1,886.82	75.00	2.50%
B04-3B-240-0		SUPPLIES & MATERIALS	19,800.00	0.00	72.04	1,075.71	9,090.17	9,634.12	48.66%
B04-3X-230-0		STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
B04-3X-230-1		COUNTY AUDITOR FEE	150.00	0.00	64.09	64.09	0.00	85.91	57.27%
B04-3X-230-2		DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	17.72	17.72	0.00	22.28	55.76%
B04-3X-230-3		ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0		DELID LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		PARK FUND SUB TOTAL	23,390.00	0.00	580.86	2,195.70	10,976.99	10,217.31	43.68%
B05-7A-230-0		FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0		TRANSFER OVT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0		CDGH SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0		REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0		FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B08-1A-211-0		POLICE WAGES	4,300.00	0.00	1,152.00	1,152.00	0.00	3,148.00	73.21%
B08-1A-212-0		POLICE BENEFITS	2,100.00	0.00	177.98	177.98	0.00	1,922.02	91.52%
B08-1A-240-0		SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0		CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0		COUNTY AUDITOR FEE	130.00	0.00	51.92	51.92	0.00	78.08	60.06%
B08-7H-230-0		DELID LAND TAX ADVERT	90.00	0.00	0.00	0.00	0.00	90.00	100.00%
B08-7H-230-1		DEL. REAL EST. TAX & COLL FEES	35.00	0.00	13.05	13.05	0.00	21.95	62.71%
B08-7H-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		POLICE LEVY FUND SUB TOTAL	6,705.00	0.00	1,394.95	1,394.95	0.00	5,310.05	79.29%
B09-7X-272-0		REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B10-6X-230-0		STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0		SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	0.00	0.00	2,120.00	100.00%
		PERMISSIVE MWL FUND SUB TOTAL	2,200.00	0.00	0.00	0.00	0.00	2,200.00	100.00%

REPORTING YEAR	2020	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
C01-7K-261-0		TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7K-262-0		TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-5D-250-0		OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-0		TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1		TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0		WAGES	10,500.00	0.00	672.49	2,559.53	0.00	7,940.47	75.62%
D03-7K-212-0		BENEFITS	3,000.00	0.00	115.91	459.55	138.00	2,402.45	80.08%
D03-7K-230-0		STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1		SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0		IT SUPPLIES & MATERIALS	4,000.00	0.00	375.00	2,682.48	263.00	1,054.52	26.36%
D03-7K-250-0		CAPITAL OUTLAY	130,000.00	0.00	0.00	9,670.00	0.00	120,330.00	92.56%
D03-7K-272-0		INCOME TAX REFUNDS	700.00	0.00	0.00	700.00	0.00	700.00	100.00%
D03-7K-273-0		PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
		INCOME TAX/PERM IMPROVE FUND S	171,413.84	0.00	1,163.40	15,371.56	401.00	155,641.28	90.80%
E01-5A-211-1		SUPERINTENDENT WAGES	11,200.00	0.00	828.36	3,262.94	0.00	7,937.06	70.87%
E01-5A-211-2		CLERK WAGES	5,200.00	0.00	380.78	1,557.72	0.00	3,642.28	70.04%
E01-5A-211-3		METER READER WAGES	1,400.00	0.00	92.30	369.20	0.00	1,030.80	73.63%
E01-5A-211-4		TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6		CLERK HELPER WAGES	1,200.00	0.00	143.43	387.09	0.00	812.91	67.74%
E01-5A-211-7		LABORER WAGES	45,000.00	0.00	1,990.96	7,859.46	0.00	37,140.54	82.53%
E01-5A-212-1		SUPERINTENDENT BENEFITS	1,800.00	0.00	153.51	621.67	24.49	1,153.84	64.10%
E01-5A-212-2		CLERK BENEFITS	900.00	0.00	70.82	276.53	48.00	575.47	63.94%
E01-5A-212-3		METER READER BENEFITS	250.00	0.00	17.17	66.41	12.09	171.50	68.60%
E01-5A-212-4		TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6		CLERK HELPER BENEFITS	225.00	0.00	22.15	65.52	0.00	159.48	70.88%
E01-5A-212-7		LABORER BENEFITS	14,700.00	0.00	419.12	1,732.85	484.50	12,482.55	84.92%
E01-5B-240-0		BILLING SUPPLIES & MATERIALS	1,600.00	0.00	0.00	250.00	125.00	1,225.00	76.56%
E01-5B-241-0		CREDIT CARD CHARGES	600.00	0.00	55.17	304.72	295.28	0.00	0.00%
E01-5D-250-0		CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1		BARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2		AIRC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0		AUTO REPAIR & MAINT	1,100.00	0.00	0.00	158.56	41.44	900.00	81.82%
E01-5I-231-0		LANDS & BUILDINGS	17,700.00	0.00	0.00	0.00	0.00	17,700.00	100.00%
E01-5I-231-0		UTILITIES	21,200.00	0.00	3,161.20	9,569.25	11,615.75	15.00	0.07%
E01-5X-230-0		STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5X-230-1		SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5X-230-2		ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5X-230-4		CONTRACTUAL SERVICES	4,000.00	0.00	375.00	2,046.01	1,633.03	320.96	8.02%
E01-5X-240-0		SUPPLIES & MATERIALS	40,000.00	0.00	1,690.66	7,052.55	19,054.93	13,892.52	34.73%
E01-5X-260-0		LOAN PRINCIPLE	22,401.24	0.00	0.00	845.09	2,833.15	18,723.00	83.58%
E01-5X-261-0		LOAN INTEREST	1,770.00	0.00	0.00	0.00	0.00	1,770.00	100.00%
E01-5X-273-0		MISC REFUNDS	150.00	0.00	5.48	5.48	0.00	144.52	96.35%
		WATER FUND FUND SUB TOTAL	202,476.24	0.00	9,406.11	36,431.05	36,167.66	129,877.53	64.14%
E02-5A-211-1		SUPERINTENDENT WAGES	12,500.00	0.00	818.26	3,242.74	0.00	9,257.26	74.06%
E02-5A-211-2		LABORER WAGES	39,700.00	0.00	2,290.07	8,520.97	132.50	31,046.53	78.20%

REPORTING YEAR	2020	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	92.30	369.20	0.00	1,030.80	73.63%	
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
E02-5A-211-5	CLERK WAGES	5,200.00	0.00	380.76	1,557.66	0.00	3,642.34	70.05%	
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	46.41	290.07	0.00	809.93	73.63%	
E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	151.89	750.42	24.54	1,125.04	59.21%	
E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	387.37	1,490.39	352.00	4,857.61	72.50%	
E02-5A-212-3	METER READER BENEFITS	210.00	0.00	17.17	66.41	47.09	96.50	45.95%	
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
E02-5A-212-5	CLERK BENEFITS	810.00	0.00	70.82	276.53	48.00	485.47	59.93%	
E02-5A-212-6	CLERK HELPER BENEFITS	190.00	0.00	7.17	50.54	0.00	139.46	73.40%	
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,300.00	0.00	0.00	250.00	125.00	925.00	71.15%	
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	0.00	146.99	53.01	1,000.00	83.33%	
E02-5E-230-0	LAND & BUILDINGS	17,000.00	0.00	14.25	8,759.13	206.00	8,034.87	47.26%	
E02-5E-231-0	UTILITIES	30,000.00	0.00	1,525.62	9,343.57	20,081.43	575.00	1.92%	
E02-5X-230-0	STATE ADDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%	
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%	
E02-5X-230-4	CONTRACTUAL SERVICES	2,500.00	0.00	375.00	1,089.50	889.00	521.50	20.86%	
E02-5X-243-0	SUPPLIES & MATERIALS	34,000.00	0.00	1,101.29	6,038.19	26,441.45	1,520.36	4.47%	
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%	
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
E02-5X-273-0	MISC REFUNDS	80.00	0.00	5.47	5.47	0.00	74.53	93.16%	
SEWER FUND SUB TOTAL			164,326.00	0.00	7,283.85	44,497.78	50,650.02	69,178.20	42.10%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%	
WATER CONTINGENCY FUND SUB TOT			12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%	
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%	
WATER DEPOSIT FUND FUND SUB TO			12,300.00	0.00	0.00	0.00	12,300.00	100.00%	
GRAND TOTAL			1,060,631.08	0.00	33,574.56	209,119.66	140,748.44	710,762.98	67.01%

## Insurance Proposal/Invoice/Documents

From: Amy J. Ballachino (amy.ballachino@assuredpartners.com)

To: scio1@frontier.com

Date: Thursday, March 26, 2020, 04:21 PM EDT

2019's premium was  
\$9093<sup>00</sup>

Hi Trish,

Thank you for the updated renewal information. We went through and applied all of your updates. Attached please find the renewal proposal and invoice for the 20/21 policy term.

The Village has completed their 3-year agreement, and is ready for a new one. ~~This is the same agreement as in the past — I have included a new agreement in the proposal for your review, just need it signed and returned if you would like to participate again.~~

Please note that we increased the property values by 3%. This is a standard change that we make after a 3-year agreement, to keep up with inflation.

Due to some changes in our reinsurance terms, we did have to apply a rate increase of about 5% at this renewal. This is a result of increases that we are seeing across the insurance industry. Many rates are increasing by 8-10%. We did our best to maintain steady and consistent pricing, keeping it down to 5%.

Terrorism coverage has been included for a charge of \$23. This can be rejected and deducted from the invoice by signing the terrorism rejection form (included in the proposal).

I have attached the Fiscal Officers Certificate, which will need to be signed and returned.

There is a new Point of Sale and/or Rental Inspection Exclusion on the renewal policy. We have found that many municipalities have Point of Sale laws or ordinances in place, which have been found to be unconstitutional. In order to review Scio's policy, please have the attached questionnaire completed and returned. If we find that Scio is in compliance, we will remove the exclusion.

A big, huge, thank you to you Trish for everything that you have done. You have been an absolute pleasure to work with. And now Heidi and I will carry on the insurance torch — looking forward to working with Heidi.

We will begin issuing the renewal policy within the next few weeks. In the meantime, please do not hesitate to give me a call with any questions or concerns. I am working from home, but my direct office line will ring right to me.

Stay well and healthy – stay in touch, Trish!

**Amy J. Ballachino**

*Public Entity Program Manager*  
Commercial Insurance

AssuredPartners, Inc.  
3900 Kinross Lakes Parkway #300  
Richfield, OH 44286  
P 440.895.6536 F 440.356.2126

[www.assuredpartners.com](http://www.assuredpartners.com)



thursday3.pdf  
418.3kB



thursday4.pdf  
12.8kB



FOC.pdf  
5.9kB



Point of Sale Questionnaire.docx  
14.2kB

OHIO MUNICIPAL JOINT SELF-INSURANCE POOL  
SELECTION OF  
THREE YEAR COMMITMENT PROGRAM

Contract Number: OML010071100.20

Effective Date: 4/1/2020

Pool Member: Village of Scio

It is understood and agreed that the undersigned Pool Member:

\_\_\_\_\_ Has reviewed and selected the Three-Year Commitment.

\_\_\_\_\_ Authorized Pool Member Representative

Title \_\_\_\_\_ Date \_\_\_\_\_

\*The policy issued to the member will continue to be rated on an annual basis. Should the member select the Three-Year Commitment, the OMJSP will guarantee that the member's rate will not change, subject to the requirements listed below.

- 1) The member must achieve a loss ratio of 55% or lower, reviewed annually.
- 2) Premium will change if exposures change.
- 3) The availability of acceptable reinsurance terms to the Pool



# Meeting and event cancelations

The Village of Scio will be holding a council meeting on April 8 via Microsoft Team Meeting. Anyone may join by calling the Village office and leaving an email address to be added to the meeting by April 7, at 4

p.m.  
The Harrison County CJC April 8 May meetings have been canceled. This cancellation is due to the COVID-19. At this time the next HCCJC meeting is scheduled for June 18

you have any questions please feel free to contact the HCCJC office.  
The Harrison County Chapter of Public Employee Relations Inc. April 6 meeting has been canceled.

## Saturday, April 18, 2020



arrange for the immediate appointment of counsel for indigent persons. If you wish to be represented by an attorney in this proceeding but believe you cannot afford one, you must contact this person immediately. Failure to do so may cause the Court to proceed with this hearing and deny a request to postpone this hearing in order to allow any party to secure an attorney.

JUDGE MATTHEW P. RUSKARCH  
(413)

### PUBLIC NOTICE

The April 22 Village of Scio council meeting will be held via Microsoft Team Meetings at 6:00 pm due to Covid-19. Anyone wishing to join the meeting must submit his or her email address to the village office by April 21, 2020 by 4:00 pm or call 740-945-5571 ext 4. Wait times may vary.

Heidi Trice, Clerk/Treasurer  
(413)



More  
301 W Main St

SC10 Income tax  
2019

You get what you see - owed hours getting cut - benefits  
have a job here instead of 55 mile round trip & get a job  
why don't come & work on that

## April 2020 In The Know Newsletter

From: Ohio Deferred Compensation (communications@ohiodc.org)

To: scio1@frontier.com

Date: Thursday, April 16, 2020, 04:19 PM EDT

April 2020



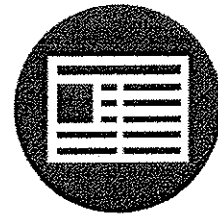
## Your Monthly News & Updates

Stay up to date on the latest Ohio DC employer news. Find information on using the Ohio Business Gateway, billing process changes and resources for your employees.

Visit our Website

### Ohio Business Gateway User Guide

We have updated processes and procedures at Ohio DC to deal with the situation created by the Coronavirus (COVID-19) stay at home order, but we continue to offer the same basic services we did prior to the shutdown. One of the most noticeable changes for employers is the importance of submitting payments through the Ohio Business Gateway. To learn more about using the Gateway, visit [here](#).



### Reminder Regarding Billing Process and Contacting Ohio Deferred Compensation

The processing of paperwork mailed to our office may be delayed. To best serve you, we ask that you submit paperwork to us via email. We will also email or fax you your Contribution Billings and Change Reports.



**Note: If your organization uses a debit blocker, you may need to provide the following information to your bank to allow an electronic funds transfer to be sent to us.**

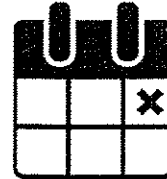
**Account receiving payment: Ohio Deferred Comp**

Debit blocker ID number: 9311284478

Please remember Ohio DC's office phone line is shut down, but you can still contact us with any employer-related questions or concerns by emailing [finance@ohiodc.org](mailto:finance@ohiodc.org). We monitor and respond to email inquiries during our regular business hours. Employee-related questions should be emailed to [Ohio457@Nationwide.com](mailto:Ohio457@Nationwide.com).

## Deferred Comp-Related Articles for Your Employees

Ohio DC can provide monthly information on financial issues for your newsletter or Intranet. This month, we'd like to give your employees some helpful information about how to set up an appointment on the phone: [Set Up Phone Appointments with Local Field Executives](#).



Download articles on health care in retirement, what is deferred compensation, fees, and more. [Learn more](#).

If you received this email you are on the list for future employer communications. If this was forwarded to you, you can join our list by [contacting us](#).

## Message from Ohio Deferred Compensation

### Helping Your Employees in Unprecedented Times

At Ohio DC, we realize you and your employees are dealing with a surprising list of unexpected circumstances due to the ongoing stay at home order related to the Coronavirus (COVID-19). This has caused Ohio DC to alter some of our business practices and the way we provide some of our services.



We are still here to help your employees save for retirement and our staff is available to help educate them about what they can do to continue to save and prepare for a more secure retirement. If you direct your employees to the [Calculators/Tools](#) tab on our website, they can continue to use resources like the My Health Care Estimator tool to help them plan for retirement.

If you or your employees would like to learn more about what Ohio DC has to offer, you can visit our website at [Ohio457.org](http://Ohio457.org).



Ohio Deferred Compensation | 257 E. Town St., Suite 400, Columbus, OH 43215

[Unsubscribe scio1@frontier.com](mailto:Unsubscribe_scio1@frontier.com)

[Update Profile](#) | [About Constant Contact](#)

Sent by [communications@ohiodc.org](mailto:communications@ohiodc.org) in collaboration with

## April 2020 DEFA Monthly Update

From: Ohio EPA (helen.miller@epa.ohio.gov)

To: scio1@frontier.com

Date: Tuesday, April 7, 2020, 09:03 AM EDT

## April 2020 DEFA Monthly Update

### Division of Environmental and Financial Assistance

Helping communities and businesses access compliance, technical and financial assistance for their environmental needs

As a precautionary response to COVID-19, [Ohio EPA](#) is currently operating with most staff working remotely. If you are working with our staff on a current project and you know the name of the employee you are working with, email them at or call them directly. The Agency website has contact information for every district, division, and office. In order to reach us, please contact Ohio EPA's main phone line at (614) 644-3020 or the [main line for the division or office you are trying to reach](#).

After March 23, our district offices and Central Office will be temporarily closed and will have increasingly limited ability to receive deliveries, plans, etc. All entities are encouraged to submit plans, permit applications, etc., electronically where there are existing avenues to do so, such as eBiz. Please refer to the list of available services on the main eBiz webpage. We encourage you to make use of all that apply, even if you have not used eBiz in the past. Plans under 25 MB can be emailed. For large plans over 25 MB, entities should work with the reviewer/division to upload via LiquidFiles. Directions for submitting docs via LiquidFiles is available on [YouTube](#). We apologize for the inconvenience and thank you in advance for your understanding.

To report a spill or environmental emergency, contact the spill hotline (800) 282-9378 or (614) 224-0946.

[Ohio EPA Advises Against Flushing Wipes](#). As some Ohioans search for alternatives to toilet paper, Ohio EPA is advising people not to flush any product other than toilet paper to avoid clogging sewers and septic systems. Flushing products other than toilet paper is generally a bad idea. Cleaning wipes, tissues, and paper towels will eventually clog public sewers and home septic systems. Flushing these items can cause sewage backups into homes and expensive repairs.

#### Ohio EPA Training Opportunities

April 14, 2020, [Great Lakes Circular Materials Virtual Roundtable](#), Ohio Materials Marketplace (OMM) and the Materials Marketplace network. The first virtual roundtable will focus on pallets - a universally difficult material to manage for many facilities in the region. If you share this problem, have a solution provider in your network, or can help Great Lakes businesses keep pallets out of the landfill - this event is for you!

April 23, 2020, [Water Resource Restoration Sponsor Program \(WRRSP\) Program Update for 2020](#), Webinar.

**Did you miss an Ohio EPA webinar?** You can view recorded webinars on our [YouTube Channel](#).

January 14, 2020, [WSRLA Program Update](#).

February 13, 2020, [Proper Management of Universal Waste](#).

#### Ohio EPA Stakeholder Input Opportunities

April 10, 2020, comments due, comments due, Division of Air Pollution Control (DAPC), [State Emergency Response Commission Rules](#).

April 13, 2020, comments due, Division of Materials and Waste Management (DMWM), [Standards for Solid Waste Management Districts](#).

April 14, 2020, comments due, Division of Air Pollution Control (DAPC), [Nitrogen Oxides - Reasonably Available](#)

Control Technology.

April 17, 2020, comments due, Division of Air Pollution Control (DAPC), Asbestos Hazard Abatement Contractors, Specialists & Other Professionals.

April 27, 2020, comments due, Division of Air Pollution Control (DAPC), Power Plant Efficiency Rule.

**New Publications**

Winter 2020 Spigot News, Division of Drinking and Ground Waters (DDAGW)

Process for Ending of Post-Closure Care at Solid Waste Landfills, Division of Materials and Waste Management (DMWM), Guidance Document, February 2020.

Recommendations Regarding Vapor Intrusion Response in Ohio, Division of Environmental Response and Revitalization (DERR), Guidance Document.

Sample Collection and Evaluation of Vapor Intrusion to Indoor Air guidance for Remedial Response, Resource Conservation and Recovery Act, and Voluntary Action Programs, Division of Environmental Response and Revitalization (DERR), Guidance Document.

DEFA Winter Resource Newsletter 2020.

**Small Business Resources**

Go to U.S. Small Business Administration for Coronavirus (COVID-19): Small Business Guidance & Loan Resources.

Don't Forget - U.S. Census 2020.

614-644-3020  
epa.ohio.gov  
50 W. Town St., Suite  
700  
Columbus, OH 43215

This message was sent to: [scio1@frontier.com](mailto:scio1@frontier.com).  
You can check your subscription status by logging into Ohio EPA's Customer Support Center and reviewing your "Profile" information. Once you have logged into your account, you may add additional information to your profile (company name, phone number, etc.) and change your subscription status (subscribe to additional groups, change your existing groups or unsubscribe from all Ohio EPA mailings).

Forward this to a  
Friend

## April 2020 Workers' Comp Newsletter

From: Ohio Municipal League (zwade@omlohio.org)

To: scio1@frontier.com

Date: Tuesday, April 7, 2020, 03:01 PM EDT

# CareWorks

## April 2020 BWC News from CareWorks Comp

*"The real winners in life are the people who look at every situation with an expectation that they can make it work or make it better."  
~Barbara Pletcher*

CareWorks Comp is acutely aware that the spread of coronavirus (COVID-19) is an escalating global health concern. In light of this, our clients will need our support more than ever in meeting the needs of their employees. We also recognize that a widespread outbreak could place increased demands on our capacity to meet those needs. We are fully committed to maintaining all services critical to the welfare of our clients and their employees. We will achieve this in a manner consistent with maintaining total focus on the health and safety of our own colleagues and their families.

In light of the COVID-19 pandemic and in order to provide the most timely and thorough information to all of our clients, we are including both public and private employer updates in this one newsletter. Please note that some of this information will not apply to you if you are public employer.

### COVID-19 and Unemployment

Due to the Covid-19 crisis many employers are facing difficult decisions regarding whether to retain their employees or lay them off. The Small Business Administration (SBA) is offering assistance through the Paycheck Protection Program (PPP) that was designed to keep your workforce employed during the Covid-19 crisis. This program is for small businesses with fewer than 500 employees, including sole proprietorships, independent contractors and self-employed persons. The loan may be forgiven if the funds are used for payroll costs and other criteria as defined by the SBA. You can obtain more information at <https://www.sba.gov/page/coronavirus-covid-19-small-business-guidance-loan-resources>.

Unemployment insurance consultation services are included in the services we provide to all members who are participants in CareWorks Comp workers' comp group rating programs. If you have specific questions about your unemployment issues you are welcome to email your questions to our Unemployment Services Department at [unemployment@careworkscorp.com](mailto:unemployment@careworkscorp.com) or call us at 614-526-7165. For further details and information here is the link to the Ohio Department of Jobs & Family Services website: <http://jfs.ohio.gov/ouio/CoronavirusAndUI.stm>