

April 22, 2020

Scio Village Council met in via Microsoft Teams Meetings on April 8, 2020 at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Erin Thompson, Carol Davy, Andrew Turner, Betty Gotschall and Kari Salsberry. Others included Village Administrator Jason Tubaugh, Clerk-Treasurer Heidi Trice. Janeen Scott Water/WW, Income Tax Department and J.D. Long was the representative from the News-Herald.

Thompson moved to approve minutes from the previous meeting as presented and Salsberry seconded. All present voted in the affirmative.

Clerk-Treasurer

Presented a renewal for a three year commitment with Assured Partners of the Ohio Municipal Joint Self-Insurance Pool.

Water/WW & Income Tax

Nothing at this time

Solicitor

Mayor

Village Administrator

WTP:

- No change to the current regulation for water / sewer turn on and off.

- UPDATE: Water Meters

Installation of meters on residential properties is completed for the most recent order. One commercial installation is scheduled for Thursday April 23rd that will finish the installations until the next order of meters is received.

A price quote has been received for the 50 additional meters from Kamstrup, the cost per meter will remain the same until May 25, 2020. As of June 2020 anticipate a cost increase to each meter as well as the shipping costs.

WWTP:

-The clarifier project is in the design phase. Does the Council wish to have a loan to cover the cost of the engineering design or make it part of the 10% cost share assigned to the Village? (Loan will have accrued interest, the cost share will need to be paid out of Village funds. (Funds to be paid will need to be voted on and the monetary line item to be used will need to be stated)

OEPA:

- The Village has maintained contact with the EPA, and is practicing staggered visitation to the WTP / WWTP for employees per the guidelines given. N95 masks were provided by the County EMA if needed to continue operations at each facility. The Village has received weekly calls / emails to verify the status of employees and the facilities.

Capital Improvements:

- CY2020

1) T-6 super installation in May / June 2020 (weather permitting, estimate this as a two to three day job)

2) Service truck, Chevy 4x4 3500 series work truck model

-This is on hold due to the pandemic, no arrival date is provided

3) Water line improvement projects have moved to the engineering and design phase. The Village will review the preliminary plans prior to submittal to the OEPA for approval. (The Village will mandate that any residential service lines that are replaced under the OEOP lead line replacement grant be IAW the Village Ordinance)

Oil and Shale Program:

-Project ID: 112295 HAS-646-6.37

UPDATE; Preliminary work that is in process, the land survey notices were sent to land owners on April 17th, this is the first step in the process for the right of way and land survey for this project. The environmental survey is pending at this time. Estimate construction in the summer of 2021.

Roadways/ Equipment/ Buildings:

- The Village office will remain closed until May 12th, request the recommendation of the Mavor and Council for the May 13th meeting and opening the offices.

- Village roadways have been identified for repair, the emulsions for the durapatcher is available, and the Village has procured 250 gallons. Durapatching will start as soon as the weather permits.

General:

-Employee evaluations / referred to council for part time employee. Recommend the same as other part time employees.

-Park is closed, signs are still posted and playground equipment is caution taped off, *Refer the opening of the park and restrooms to the Mavor / Park committee to set a date.

- Employee work schedules will remain flexible during this period.

-New Park part time employee has been informed, he has the required paperwork to be submitted to the Village for payroll. The park has been maintained several times this month. The Park employee job description was submitted to the Mayor and added to the personnel binder.

-Mosquito spraying has been scheduled for May -October 2020. It is posted on the Village website

-The Village website has been updated per Council directives.

-Mowing of Village property has started, the Village part time employee has been notified. His schedule will be limited to 32 hours or less per week. He will assist in an emergency if needed.

-Three after hours emergency call outs were done over the Easter Holiday weekend.

OLD BUSINESS

Village administrator informed council that the schedule for the Mosquito spraying for the village is published on the village website.

Council member Turner question the contents of a letter received on the back of an envelope pertaining to creating jobs in the Village of Scio.

NEW BUSINESS

Davy made a motion for a 2.5% raise based on employee evaluation for Brian Majewski effective on April 25, 2020. The motion was seconded by Gotschall. Roll Call: Salsberry, yea; Thompson, yea; Turner, yea; Davy, yea; Gotschall yea. Motion carried.

Thompson made a motion to accept the renewal of the Ohio Municipal Joint Self-Insurance Pool with Assured Partners for three years, seconded by Gotschall. Roll call: Thompson, yea; Salsberry, yea; Davy, yea; Turner, yea; Gotschall yea. Motion carried.

Davy made a motion to purchase the remaining amount of water meter plus any additional spares needed before May 25th. Motion was seconded by Thompson. Roll call: Gotschall, yea; Thompson, yea; Salsberry, yea; Davy, yea; Turner, yea. Motion carried.

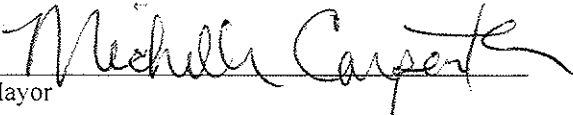
Council discussed acquiring a loan for the WWTP clarifier project for the 10% cost share assigned to the village. Terms of the loan were discussed and tabled for more information from lending companies.


The office and park will remain closed per Governor DeWine's order and will remain closed until further notice

Thompson moved to approve the Financial Report and Salsberry seconded. Roll call: Davy, yea; Salsberry, yea; Gotschall, yea; Turner, yea; and Thompson, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Davy. Roll call reflected: Salsberry, yea; Turner, yea; Gotschall, yea; Thompson, yea; and Davy, yea - motion carried.

As there was no further business Thompson moved to adjourn the meeting.


Mayor


Clerk-Treasurer

RECONCILIATION REPORT FOR THE MONTH APRIL

DATE: 05/04/20 PAGE: 1 of 2
COMPUTER DATE 5/4/2020 12:59:07 PM

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
04	1045841	CITIZENS BANK	1,271,275.42
04	10458PAYROLL	CITIZENS BANK PR	0.00
04	4227351706	PNC	0.00
04	6736763	CD # 3	1,019.24
04	6766316	CD # 1	55,800.56
04	8366936	CD # 2	12,247.32
04	90100	BANK ERROR	-0.01
04	90200	PAYROLL TO BUDGET ACCT	0.00
04	90300	DEPOSITS NOT POSTED	0.00
		TOTAL CASH BALANCES	1,340,342.53
		TOTAL OUTSTANDING CHECKS	-2,319.85
		TOTAL DEPOSITS IN TRANSIT	0.00
		TOTAL RECONCILED BALANCE	1,338,022.68
		TOTAL COMPUTER FUND BALANCE	1,338,022.68
		RECONCILED DIFFERENCE	0.00

Paul Davy

Mr. Kress did not attend
was called to come in to sign and
did not show.

Kari Salsberry

OPEN ITEMS REPORT - ALL ITEMS
APRIL 2020

DATE: 05/04/20 PAGE: 2
COMPUTER DATE 5/4/2020 12:59:09 PM

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT
3/31/2005	1				
4/24/2020	42520	17003	REAM & HAJAGER Environ Lab	975.00	
4/24/2020	1960	02987	CNA SURETY	125.00	
4/24/2020	1961	09021	JOHNKRISTIN Properties LT	750.00	
4/24/2020	1962	16031	QUILL	140.84	
4/27/2020	042720	21002	USA BLUE BOOK	169.36	
4/27/2020	1964	08006	HARRISON NEWS HERALD	19.95	
4/27/2020	1965	16031	QUILL	139.70	
			GRAND TOTALS	2,319.85	0.00

[Handwritten signature]

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
05/04/2020	4227614873	PNC Bank	0.00
05/04/2020	990000	CORRECTION	0.00
05/04/2020	991000	PAYROLL TO BUDGET ACCT	0.00
05/04/2020	992000	OPERS 5-19	0.00
05/04/2020	993000	DEPOSIT IN TRANSIT	0.00
05/04/2020	1045868	THE CITIZENS BANK	2,434.89
TOTAL CASH BALANCES			2,434.89
TOTAL OUTSTANDING CHECKS			0.00
TOTAL DEPOSITS IN TRANSIT			0.00
TOTAL UNPAID LIABILITIES			-2,434.89
TOTAL RECONCILED BALANCE			0.00

Carol Perry

Mr. Kress did not attend meeting
was asked to come in to sign
but did not show

Kari Salderny

CHECK REGISTER REPORT - CHECKS ONLY

PAGE: 1

FROM DATE : 04/22/20 TO DATE : 05/13/20

COMPUTER DATE: 5/12/2020 1:01:36 PM

DATE	CHECK #	PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
04/24/2020	1960		02987	CNA SURETY	125.00		1,324,078.40	18235
04/24/2020	1961		09021	JOHNKRISTIN Properties LT	750.00		1,323,328.40	18236
04/24/2020	1962		16031	QUILL	140.84		1,323,187.56	18237
04/24/2020	1963		21004	USP SANDBLASTING & PAINTI	200.00		1,322,987.56	18238
04/27/2020	1964		08006	HARRISON NEWS HERALD	19.95		1,322,798.25	18240
04/27/2020	1965		16031	QUILL	139.70		1,322,658.55	18241
05/04/2020	1966		02002	BAKER'S MANAGEMENT	14.74		1,332,535.26	18262
05/04/2020	1967		23014	WORLD RADIO TELECOMMUNICA	114.00		1,332,421.26	18263
05/05/2020	1968		07016	GOVERNMENT ACCOUNTING SOL	1,500.00		1,330,771.26	18265
05/05/2020	1969		15013	ORME DO IT BEST HDWE	510.29		1,330,260.97	18266
05/05/2020	1970		23007	WSOS CAC INC	248.01		1,330,012.96	18268
05/06/2020	1971		18999	SCIO NAPA AUTO PARTS	430.88		1,332,882.62	18273
05/12/2020	1972		20010	Ronald Thompson II	88.00		1,329,278.46	18286
04/24/2020	42520		17003	REAM & HAAGER Environ Lab	975.00		1,324,203.40	18234
05/01/2020	50420		02988	THE CITIZENS BANK	150.00		1,332,271.26	18264
05/08/2020	50820		18012	SCIO PAYROLL	8,024.94		1,329,997.74	18257
05/11/2020	51120		16004	PNC	749.69		1,336,977.80	18279
05/11/2020	51220		22013	FLEET Services	240.16		1,336,604.97	18281
05/11/2020	51320		06016	FRONTIER	394.01		1,329,540.56	18283
04/24/2020	042520		03004	COLUMBIA GAS	131.01		1,325,255.08	18232
04/24/2020	042620		06016	FRONTIER	76.68		1,325,178.40	18233
04/27/2020	042720		21002	USA BLUE BOOK	169.36		1,322,818.20	18239
05/08/2020	050820		18012	SCIO PAYROLL	1,111.35		1,328,886.39	18258
05/11/2020	051120		19799	T-MOBILE	132.67		1,336,845.13	18280
05/11/2020	051220		15002	AMERICAN ELECTRIC POWER	6,670.40		1,329,934.57	18282
05/11/2020	051320		10003	Kimble Recycling & Dispos	97.50		1,329,443.06	18284
05/12/2020	051420		03031	CENTRAL PAYMENT	76.60		1,329,366.46	18285
					23,280.78	0.00		

Carol Dany

Mr. Kress did not attend the
meeting / was asked to come in to sign
did not show up

Kari Salberry

HT 1.06

REPORTING YEAR FUND DESCRIPTION	2020 FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	508,324.52	39,868.32	12,125.59	536,067.25	40,377.69	495,689.56 MTD 495,689.56 YTD
A02	GENERAL FUND CD#1	574,043.67	60,566.40	98,542.82	536,067.25	40,377.69	
A03	GENERAL FUND CD#2	26,731.61	40.73	0.00	26,772.34	0.00	26,772.34 MTD 26,772.34 YTD
A04	GENERAL FUND CD#3	26,612.23	160.11	0.00	26,772.34	0.00	
B01	STREET FUND	175.67	6.74	0.00	182.41	0.00	182.41 MTD 182.41 YTD
B02	STATE HIGHWAY	155.91	26.50	0.00	182.41	0.00	
B04	PARK FUND	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
B05	FEMA	1,000.00	0.00	0.00	1,000.00	0.00	
B08	POLICE LEVY	9,239.62	458.42	2,755.03	6,943.01	497.93	6,445.08 MTD 6,445.08 YTD
B09	BLOCK GRANT WATERLINE REPLACE	7,948.19	10,422.35	11,427.53	6,943.01	497.93	
B10	PERMISSIVE MVL	6,355.87	2,787.89	71.79	9,071.97	651.19	8,420.78 MTD 8,420.78 YTD
C01	TRUCK DEET SERVICE	5,941.44	3,595.82	465.29	9,071.97	651.19	
D01	OPWC GRANT	23,148.64	4,661.88	580.86	27,229.66	10,976.99	16,252.67 MTD 16,252.67 YTD
D03	INCOME TAX/PERM IMPROVE	21,413.73	8,011.63	2,195.70	27,229.66	10,976.99	
E01	WATER FUND	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E02	SEWER FUND	0.00	0.00	0.00	0.00	0.00	
E03	WATER CONTINGENCY	945.92	0.00	0.00	945.92	0.00	945.92 MTD 945.92 YTD
E08	WATER DEPOSIT FUND	264.98	680.94	0.00	945.92	0.00	
G01	RUMA ESCROW	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	
		171,209.30	12,712.86	1,262.98	182,659.18	401.00	182,258.18 MTD 182,258.18 YTD
		173,621.27	24,509.05	15,471.14	182,659.18	401.00	
		323,889.36	16,779.61	9,782.79	330,886.18	35,990.98	294,895.20 MTD 294,895.20 YTD
		302,613.89	65,080.02	36,807.73	330,886.18	35,990.98	
		102,318.12	13,276.44	8,328.21	107,266.35	49,605.66	57,660.69 MTD 57,660.69 YTD
		98,378.48	54,430.01	45,542.14	107,266.35	49,605.66	
		49,260.30	113.48	0.00	49,373.78	0.00	49,373.78 MTD 49,373.78 YTD
		48,694.61	679.17	0.00	49,373.78	0.00	
		15,000.74	0.00	0.00	15,000.74	0.00	15,000.74 MTD 15,000.74 YTD
		14,496.46	504.28	0.00	15,000.74	0.00	
		25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 MTD 25,000.00 YTD
		25,000.00	0.00	0.00	25,000.00	0.00	

Mr. Kress did not attend meeting
was asked to come in to sign
Did not come

Kari Salobery

David Day

FUND CASH BALANCE STATEMENT - BY ACCOUNT # REPORTING PERIOD: APR 2020 PAGE: 2 COMPUTER DATE 5/4/2020 1:08:13 PM									
REPORTING YEAR	2020								
FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE		
	GRAND TOTAL ALL FUNDS MONTH-TO-DATE	1,279,581.66	94,743.22	36,302.20	1,338,022.68	138,501.44	1,199,521.24	MTD	
	GRAND TOTAL ALL FUNDS YEAR-TO-DATE	1,317,166.85	232,703.13	211,847.30	1,338,022.68	138,501.44	1,199,521.24	YTD	

EXPENSE STATEMENT - BY ACCOUNT #			REPORTING PERIOD: APR 2020		PAGE: 2		COMPUTER DATE 5/4/2020 1:08:59 PM			
REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION	CARRY OVER	M-T-D	Y-T-D	ENCUMBERED	UNENCUMBERED	PERCENTAGE	
2020			AMOUNT	AMOUNT	EXPENSE	EXPENSE	AMOUNT	AMOUNT		
B01-6B-211-0		WAGES	29,000.00	0.00	2,307.20	9,246.84	0.00	19,753.16	68.11%	
B01-6B-212-0		BENEFITS	4,800.00	0.00	356.46	1,428.62	0.00	3,371.38	70.24%	
B01-6X-230-0		STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%	
B01-6X-230-1		STREET CONTRACTUAL SERVICES	300.00	0.00	0.00	300.00	0.00	0.00	0.00%	
B01-6X-240-0		SUPPLIES & MATERIALS	5,050.00	0.00	91.37	452.07	497.93	4,100.00	81.19%	
B01-6X-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
STREET FUND SUB TOTAL			39,250.00	0.00	2,755.03	11,427.53	497.93	27,324.54	69.62%	
B02-6B-240-0		SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%	
B02-6C-211-0		STATE HWY/WAGES	2,100.00	0.00	0.00	166.48	0.00	1,933.52	92.07%	
B02-6C-240-0		CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	0.00	800.00	100.00%	
B02-6E-230-0		TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%	
B02-6E-231-0		UTILITIES	1,000.00	0.00	71.79	298.81	651.19	50.00	5.00%	
B02-6X-230-0		STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%	
STATE HIGHWAY FUND SUB TOTAL			6,950.00	0.00	71.79	465.29	651.19	5,833.52	83.94%	
B04-3B-231-0		UTILITIES	3,000.00	0.00	427.01	1,038.18	1,886.82	75.00	2.50%	
B04-3B-240-0		SUPPLIES & MATERIALS	19,800.00	0.00	72.04	1,075.71	9,090.17	9,634.12	48.66%	
B04-3X-230-0		STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%	
B04-3X-230-1		COUNTY AUDITOR FEE	150.00	0.00	64.09	64.09	0.00	85.91	57.27%	
B04-3X-230-2		DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	17.72	17.72	0.00	22.28	55.70%	
B04-3X-230-3		ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
B04-7H-230-0		DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
PARK FUND SUB TOTAL			23,390.00	0.00	580.86	2,195.70	10,976.99	10,217.31	43.68%	
B05-7A-230-0		FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
B05-7X-192-0		TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
B05-7X-250-0		CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
B05-7X-272-0		REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
B05-8X-255-0		FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
FEMA FUND SUB TOTAL			0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
B08-1A-211-0		POLICE WAGES	4,300.00	0.00	1,152.00	1,152.00	0.00	3,148.00	73.21%	
B08-1A-212-0		POLICE BENEFITS	2,100.00	0.00	177.98	177.98	0.00	1,922.02	91.52%	
B08-1A-240-0		SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%	
B08-1A-261-0		CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
B08-7G-230-0		COUNTY AUDITOR FEE	130.00	0.00	51.92	51.92	0.00	78.08	60.06%	
B08-7H-230-0		DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.00	0.00	90.00	100.00%	
B08-7H-230-1		DEL. REAL EST. TAX & COLL FEES	35.00	0.00	13.05	13.05	0.00	21.95	62.71%	
B08-7H-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
POLICE LEVY FUND SUB TOTAL			6,705.00	0.00	1,394.95	1,394.95	0.00	5,310.05	79.20%	
B09-7X-272-0		REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
BLOCK GRANT WATERLINE REPLACE			0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
B10-6X-230-0		STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%	
B10-6X-240-0		SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	0.00	0.00	2,120.00	100.00%	
PERMISSIVE MVL FUND SUB TOTAL			2,200.00	0.00	0.00	0.00	0.00	2,200.00	100.00%	

REPORTING YEAR EXPENSE #	2020 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
C01-7K-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7K-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	10,500.00	0.00	672.49	2,559.53	0.00	7,940.47	75.62%
D03-7K-212-0	BENEFITS	3,000.00	0.00	115.91	459.55	138.00	2,402.45	80.08%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	474.58	2,782.06	263.00	954.94	23.87%
D03-7K-250-0	CAPITAL OUTLAY	130,000.00	0.00	0.00	9,670.00	0.00	120,330.00	92.56%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/PERM IMPROVE FUND S	171,413.84	0.00	1,262.98	15,471.14	401.00	155,541.70	90.74%
E01-5A-211-1	SUPERINTENDENT WAGES	11,200.00	0.00	828.36	3,262.94	0.00	7,937.06	70.87%
E01-5A-211-2	CLERK WAGES	5,200.00	0.00	380.78	1,557.72	0.00	3,642.28	70.04%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	92.30	369.20	0.00	1,030.80	73.63%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	1,200.00	0.00	143.43	387.09	0.00	812.91	67.74%
E01-5A-211-7	LABORER WAGES	45,000.00	0.00	1,990.96	7,859.46	0.00	37,140.54	82.53%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	153.51	621.67	24.49	1,153.84	64.10%
E01-5A-212-2	CLERK BENEFITS	900.00	0.00	70.82	276.53	48.00	575.47	63.94%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	17.17	66.41	12.09	171.50	68.60%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	225.00	0.00	22.15	65.52	0.00	159.48	70.88%
E01-5A-212-7	LABORER BENEFITS	14,700.00	0.00	419.12	1,732.85	484.50	12,482.65	84.92%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,600.00	0.00	0.00	250.00	125.00	1,225.00	76.56%
E01-5B-241-0	CREDIT CARD CHARGES	600.00	0.00	55.17	304.72	295.28	0.00	.00%
E01-5D-250-0	CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5I-230-0	LANDS & BUILDINGS	17,700.00	0.00	0.00	158.56	41.44	900.00	81.82%
E01-5I-231-0	UTILITIES	21,200.00	0.00	0.00	0.00	0.00	17,700.00	100.00%
E01-5K-230-0	STATE AUDITOR FEE	5,880.00	0.00	3,237.88	9,645.93	11,539.07	15.00	.07%
E01-5K-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5K-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5K-230-4	CONTRACTUAL SERVICES	4,000.00	0.00	375.00	2,046.01	1,633.03	320.96	8.02%
E01-5K-240-0	SUPPLIES & MATERIALS	40,000.00	0.00	1,990.66	7,352.55	18,954.93	13,692.52	34.23%
E01-5K-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	845.09	2,833.15	18,723.00	83.58%
E01-5K-261-0	LOAN INTEREST	1,770.00	0.00	0.00	0.00	0.00	1,770.00	100.00%
E01-5K-273-0	MISC REFUNDS	150.00	0.00	5.48	5.48	0.00	144.52	96.35%
	WATER FUND FUND SUB TOTAL	202,476.24	0.00	9,782.79	36,807.73	35,990.98	129,677.53	64.05%
E02-5A-211-1	SUPERINTENDENT WAGES	12,500.00	0.00	818.26	3,242.74	0.00	9,257.26	74.06%
E02-5A-211-2	LABORER WAGES	39,700.00	0.00	2,290.07	8,520.97	132.50	31,046.53	78.20%

EXPENSE STATEMENT - BY ACCOUNT #				REPORTING PERIOD: APR 2020		PAGE: 4		COMPUTER DATE 5/4/2020 1:09:00 PM	
REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION	CARRY OVER	M-T-D	Y-T-D	ENCUMBERED	UNENCUMBERED	PERCENTAGE
2020			AMOUNT	AMOUNT	EXPENSE	EXPENSE	AMOUNT	AMOUNT	
E02-5A-211-3		METER READER WAGES	1,400.00	0.00	92.30	369.20	0.00	1,030.80	73.63%
E02-5A-211-4		TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5		CLERK WAGES	5,200.00	0.00	380.76	1,557.66	0.00	3,642.34	70.05%
E02-5A-211-6		CLERK HELPER WAGES	1,100.00	0.00	46.41	290.07	0.00	809.93	73.63%
E02-5A-212-1		SUPERINTENDENT BENEFITS	1,900.00	0.00	151.89	750.42	24.54	1,125.04	59.21%
E02-5A-212-2		LABORER BENEFITS	6,700.00	0.00	387.37	1,490.39	352.00	4,857.61	72.50%
E02-5A-212-3		METER READER BENEFITS	210.00	0.00	17.17	66.41	47.09	96.50	45.95%
E02-5A-212-4		TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5		CLERK BENEFITS	810.00	0.00	70.82	276.53	48.00	485.47	59.93%
E02-5A-212-6		CLERK HELPER BENEFITS	190.00	0.00	7.17	50.54	0.00	139.46	73.40%
E02-5B-240-0		BILLING SUPPLIES & MATERIALS	1,300.00	0.00	0.00	250.00	125.00	925.00	71.15%
E02-5D-240-0		AUTO SUPPLIES & MATERIALS	1,200.00	0.00	0.00	146.99	53.01	1,000.00	83.33%
E02-5E-230-0		LAND & BUILDINGS	17,000.00	0.00	14.25	8,759.13	206.00	8,034.87	47.26%
E02-5E-231-0		UTILITIES	30,000.00	0.00	1,525.62	9,343.57	20,081.43	575.00	1.92%
E02-5X-230-0		STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-1		SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2		ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4		CONTRACTUAL SERVICES	2,500.00	0.00	375.00	1,089.50	889.00	521.50	20.86%
E02-5X-243-0		SUPPLIES & MATERIALS	34,000.00	0.00	2,145.65	7,082.55	25,397.09	1,520.36	4.47%
E02-5X-260-0		LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
E02-5X-261-0		LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0		MISC REFUNDS	80.00	0.00	5.47	5.47	0.00	74.53	93.16%
		SEWER FUND FUND SUB TOTAL	164,326.00	0.00	8,328.21	45,542.14	49,605.66	69,178.20	42.10%
E03-5D-250-0		CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
		WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0		DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0		DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
		WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
		GRAND TOTAL	1,060,631.08	0.00	36,302.20	211,847.30	138,501.44	710,282.34	66.97%

ORDINANCE NUMBER 2020 - 005

AN ORDINANCE AUTHORIZING THE MAYOR OF THE VILLAGE OF SCIO TO APPLY FOR, ACCEPT, AND ENTER INTO A COOPERATIVE AGREEMENT FOR PLANNING and DESIGN OF WASTE WATER TREATMENT PLANT IMPROVEMENT - CLARIFIER PROJECT BETWEEN THE VILLAGE OF SCIO AND THE OHIO WATER DEVELOPMENT AUTHORITY AND DECLARING AN EMERGENCY.

WHEREAS, the Village of Scio (hereinafter referred to as the "LGA") Has elected to proceed with the design of the Waste Water Treatment Plant Improvement Project – Clarifier (herein "WWTP Improvement – Clarifier") within the LGA; and

WHEREAS, the LGA desires to obtain a loan from the Ohio Water Development Authority (hereinafter referred to as the "OWDA") to finance costs of the planning of such facilities on the terms set forth in the Cooperative Agreement defined below; and

WHEREAS, the OWDA has indicated its willingness to make a loan for that purpose and on those terms;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Scio, Ohio:

Section 1. That the LGA hereby approves the planning of the aforesaid WWTP Improvement - Clarifier in cooperation with the OWDA under the provisions, terms and conditions set forth in the "Cooperative Agreement for State Planning Project" as set forth in Exhibit A (the "Cooperative Agreement") and hereby authorizes the Chief Executive Officer and the Chief Fiscal Officer of the LGA to execute the Cooperative Agreement with the OWDA substantially in the form set forth in Exhibit A.

Section 2. That it is found and determined that all formal actions of this Council concerning and relating to the passage of this resolution/ordinance were passed in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of said Village of Scio for the reason that the immediate construction of WWTP Improvement - Clarifier at the earliest possible time is necessary in order to protect the health of the inhabitants of the LGA by providing stormwater drainage infrastructure, eliminating localized flooding during rain events; wherefore, this ordinance shall be in full force and effect from and immediately after its passage.

Passed: May 13, 2020

Attest: Heidi L. Trice
Heidi Trice, Clerk-Treasurer

Attest: Michelle Carpenter
Michelle Carpenter, Mayor

LE958466

Re: Readers Digest inquiry

From: Jason Tubaugh (jaketubaugh@gmail.com)

To: sciomayor@frontier.com; scio1@frontier.com; csdavy@outlook.com; andrew.turnerusaf@gmail.com; bgotschall4482@gmail.com; scio330@yahoo.com; trice33hlt@gmail.com

Date: Wednesday, April 29, 2020, 03:47 PM EDT

Good afternoon,

I have received a message from Mr. Jeremy Greenfield from New York, he claims to be a writer for Readers Digest. He has left his contact number and wishes to speak to someone in regards to a story about the Village of Scio.

The contact number he left: 215 668 2016

I will refer this to council for disposition.

Thank you and have a great day

Jake

Scio VA

740 945 5571 x4 office

740 409 2477 work cell

HARRISON COUNTY COURT
100 WEST MARKET STREET
CADIZ, OHIO 43907
(740) 942-8865



027283

05/04/2020

PAY TO THE
ORDER OF Village Of Scio

\$ 231.00

*** TWO HUNDRED THIRTY-ONE AND 00/100 DOLLARS ***

DOLLARS

Village Of Scio

MEMO April, 2020 Remittance - Scio Fines

Pamela S. Brown
AUTHORIZED SIGNATURE

⑈027283⑈ ⑆041215032⑆ 01780398992⑈

027283

Case Number:

Date ...: 05/04/2020

Plaintiff

Amount : \$ 231.00

-vs-

Defendant

Remarks: April, 2020 Remittance - Scio Fines

4/03/2020	90131	TRD	2000585	Cline, James E	74.04	26.0
4/06/2020	90138	TRD	2000586	Hatfield, Jason D	70.30	75.0
4/07/2020	90148	TRD	2000587	Tuchek, William M	72.124	30.0
4/13/2020	90158	TRD	2000565	Baumgardner, William J	70.31	75.0
4/16/2020	90172	TRD	2000603	Moore, Casey A	74.04	25.0

April, 2020	Sub-Total By Agency	SPD	----->	Fines	231.0
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Supreme Court Creates New Standard for Clean Water Act Jurisdiction Over Discharges to Groundwater

From: Frost Brown Todd LLC (info@fbtlaw.com)

To: scio1@frontier.com

Date: Monday, April 27, 2020, 01:24 PM EDT

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Legal Update



Supreme Court Creates New Standard for Clean Water Act Jurisdiction Over Discharges to Groundwater

By: [Environmental Practice Group](#)

On April 23, 2020, the U.S. Supreme Court issued its much-anticipated ruling in *County of Maui v. Hawaii Wildlife Fund*¹ addressing whether permits are required under the Clean Water Act (CWA) for a point source discharge of pollutants to groundwater that eventually reaches a surface water. By a vote of 6-3, the Court ruled that permits are required for such discharges when they are “functionally equivalent” to a direct discharge to surface waters, taking into account, on a case-by-case basis, all relevant factors, including:

1. The time it takes the pollutants to reach surface waters;
2. The distance traveled to reach surface waters;
3. The nature of the medium through which the pollutants travel;
4. The extent to which the pollutants are diluted or chemically changed before reaching surface waters;
5. The amount of pollutants reaching surface waters;
6. The manner or area by which the pollutants enter surface waters; and
7. The degree to which the pollutants retain their identity when reaching surface waters.

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Environmental

About Frost Brown Todd

Frost Brown Todd, a law firm with more than 500 lawyers across its nine-state footprint, offers a deep, talented roster of legal professionals.

In reaching its decision, the Court rejected: (1) the County's argument that only point source discharges directly to surface waters are required to have permits under the CWA (a standard supported by U.S. EPA), and (2) the Hawaii Wildlife Fund's broader argument that a permit is required if the pollutants are "fairly traceable" from the point source to the surface water (a standard articulated by the Ninth Circuit below).

On the one hand, the Court felt that the County's argument created too great an incentive for entities to circumvent the CWA's permitting obligation by, for example, cutting a pipe short of a surface water or directing pollutants into the ground. Primarily for that reason, the Court declined to afford deference to U.S. EPA's April 2019 interpretive statement that largely supported the County's view². On the other hand, the Court felt that the Wildlife Fund's contrary argument cast such a broad net that it would effectively nullify Congress' exclusion of groundwater from the statute's permitting program. In effect, the majority attempted to find common ground between the two extremes with a new "functionally equivalent" standard.

In the view of dissenting Justices Samuel Alito, Clarence Thomas, and Neil Gorsuch, however, the majority's "functionally equivalent" standard fares no better than the "fairly traceable" standard that was rejected. In their judgment, the new standard is, at best, somewhat less broad, vague, and subjective, thus leaving the regulated community without clear guidance as to its permitting obligations, and subjecting it to substantial enforcement risks if the wrong decision is made.

Obviously, those who looked to *County of Maui* as the case that would resolve an issue that the U.S. EPA admits grappling with for decades did not achieve their objective. Absent an amendment to the CWA, it will now be left to the federal courts to interpret and apply the "functionally equivalent" standard and its list of factors. Only time will tell whether the new standard ends up being much different in application than the standard it just replaced.

For more information about the County of Maui decision or its potential impact, contact [Steve Haughey](#), [Steve Samuels](#), [Tim Hagerty](#), or any member of the Frost Brown Todd's [Environmental Practice Group](#).

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[1] Available at https://www.supremecourt.gov/opinions/19pdf/18-260_jjfl.pdf.

[2] "Interpretive Statement on Application of the [CWA]...to Releases of Pollutants from a Point Source to Groundwater," 84 Fed. Reg.

16,810 (April 23, 2019) (available at <https://www.epa.gov/npdes/releases-point-source-groundwater>).

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U.S. TREASURY RELEASES GUIDANCE ON CORONAVIRUS RELIEF FUND FOR LOCAL GOVERNMENTS

The bill passed by Congress this week does not provide any additional money for state and local governments and does not alter the CARES Act to allow for funds from the Coronavirus Relief Fund to be used to backfill lost revenue.

Here are some of the guidelines from the Treasury Department regarding the Coronavirus Relief Fund:

- A state can transfer payments to local governments provided the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d).
- Governments do have to return unused funds to the Department of the Treasury if they are not used by December 30, 2020
- Funds may be used to respond directly to the emergency **as well as** respond to second-order effects of the emergency, such as by providing economic support to those suffering from unemployment or business interruptions due to COVID-19-related business closures.
- The statute says that an expenditure must be "necessary." Treasury interpreted this term to mean reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.
- Funds **may not** be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Many uses of funds are allowed, but **revenue replacement is not one.**
- The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. The "most recently approved" budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency.
- The U.S. Treasury has provided a long, nonexclusive list of examples of eligible expenditures.
 - Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Expenses for public safety measures undertaken in response to COVID-19.
- Nonexclusive examples of ineligible expenditures:

Ohio Municipal League Legislative Bulletin

From: Ohio Municipal League (kscarrett@omlohio.org)

To: scio1@frontier.com

Date: Friday, April 24, 2020, 07:02 PM EDT

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Legislative Bulletin

April 24, 2020

OML UPDATE AT-A-GLANCE

- The Treasury Department has released guidance for the \$150 billion Coronavirus Relief Fund in the CARES Act. It unfortunately limits state and local use of financial assistance to unbudgeted COVID-19-related expenses. You can read more in the article below.
- The Federal Emergency Management Agency (FEMA) has released guidance addressing personal protective equipment (PPE) in non-healthcare settings. The guidelines state how organizations should manage PPE needs to ensure the protection of their workers. You can read the guidance [HERE](#).
- Two Ohio prisons, Marion Correctional Institution and Pickaway Correctional Institution, are currently number one and number two respectively as the top two COVID-19 hot spots in the nation.

- Expenses for the State share of Medicaid.
- Damages covered by insurance.
- Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
- Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
- Reimbursement to donors for donated items or services.
- Workforce bonuses other than hazard pay or overtime.
- Severance pay.
- Legal settlements.

You can find the full guidelines from the U.S. Treasury [HERE](#) and an FAQ on the guidelines [HERE](#).

The state has been waiting on these guidelines so they can distribute up to \$1.2 billion it was appropriated from the Coronavirus Relief Fund to local governments; however, the state has not determined the appropriate mechanism to distribute the state aid to be directed to local governments. The League continues to speak with legislators and administration officials on a constant basis to produce a delivery system for these critical funds.

UPDATE ON FEDERAL COVID-19 FINANCIAL RELIEF LOBBYING EFFORT

Senate Majority Leader Mitch McConnell has called for pushing the "pause button" for state and local funding, saying he thinks additional financial relief for state and local governments should be "thoroughly evaluated." He also stated that if there were any further aid to state and local governments, he would want it to solely be COVID-19-related and that he would want to oversee how those funds were spent.

Democratic leaders have said a final fourth package would include state and local funding. But this package could not happen without cooperation from McConnell.

Ohio Senators Portman and Brown have been pushing for more flexible and robust federal aid for local governments. We want to thank both Brown and Portman for their concern for Ohio governments and for their efforts in the U.S. Senate to push for robust, dedicated and flexible funding for state and local governments in any future stimulus package.

We continue to encourage our members to continue to contact the members of their Congressional delegation and emphasize the need for supporting local budgets, as well as the importance of the critical services Ohio's cities and villages continue to deliver. Without federal aid, municipal budgets will not be able to sustain the level of services Ohioans need and deserve during the worst health crisis in our nation's history and the ensuing economic fallout.

DEWINE CONTINUES CORONAVIRUS RESPONSE

- As of Friday afternoon, Ohio reports 15,169 cases of coronavirus, 690 deaths, 3,053 hospitalizations and 920 ICU admissions.
- Starting Friday, April 24, Ohioans who are unemployed as a result of the COVID-19 pandemic but don't qualify for regular unemployment benefits can begin pre-registering for Pandemic Unemployment Assistance (PUA), a new federal program that covers many more categories of workers. To pre-register for PUA benefits, Ohioans should visit unemployment.ohio.gov and click on "Get Started Now."
- The state will cover the costs for those aging out of the foster care system for the next three months to ensure they do not leave care during the COVID-19 pandemic. Just over 200,000 children in foster care will turn 18 over the next 3 months and thereby age out of the system. This will also extend to Ohio's Bridges Program, which is foster care until the age of 21.
- Ohio reports that 336 inmates released last week, 844 total have been released over the past five weeks.
- In order to increase testing capacity, Ohio is partnering with Thermo Fisher to produce reagents and ROE Dental Laboratory to produce swabs. Ohio will also be partnering with an organization called Partners in Health to increase the ability to trace contact exposure to COVID-19.

Ohio Municipal League Meetings & Trainings

Due to COVID-19 OML Meetings & Trainings are currently postponed.

OML/OMAA Webinar

April 24, 2020 11:00 am ~ 12:00 pm
"COVID-19: Workforce Reduction, Layoffs, Furloughs, Job Abolishment, and the CARES Act"
FREE WEBINAR HERE

Ohio Municipal League

Legislative Inquires:

Kent Scarrett, Executive Director

Edward Albright, Deputy Director

Ashley Ringle, Director of Communications

Thomas Wetmore, Legislative Advocate

Garry Hunter, General Counsel

Website/Bulletin Issues:

Zoë Wade, Office Manager

Ohio Municipal League, 175 S. Third Street, Suite 510, Columbus, OH 43215

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COVID-19 Economic and Budgetary Impacts

From: Keith Faber, Auditor of State of Ohio (updates@ohioauditor.gov)

To: scio1@frontier.com

Date: Friday, April 24, 2020, 04:36 PM EDT

Auditor of State Advisory Memo

To: Ohio Local Governments
From: Keith Faber, Ohio Auditor of State
Date Issued: April 24, 2020
Subject: **COVID-19 Economic and Budgetary Impacts**

On March 9, 2020 Governor DeWine issued Executive Order 2020-01D which declared a state of emergency in Ohio due to the COVID-19 worldwide pandemic. Subsequently, the Governor has issued stay-at-home orders for the State of Ohio through May 1, 2020. Due to these orders, business-as-usual has been disrupted. Both the private and public sectors are having to manage a disruption to the provision of services, including essential services, which may be impacted by changes in revenues. During these times, the Auditor of State recognizes that local governments are faced with unique challenges. This memo is meant to provide awareness to a variety of issues that your entity may encounter in the months ahead. It is not meant to be a roadmap for navigating each unique case; the way forward for each entity must be driven by local officials with help from their legal counsel. Opportunities do exist for assistance however, the Ohio Revised Code establishes the Auditor of State's (AOS) role in providing assistance to entities in a state of fiscal caution, watch, or emergency through our Local Government Services. Additionally, Local Government Services and the Ohio Performance Team are available to provide consulting services and performance audits to work through financial or operational challenges that political subdivisions may face.

Economic Impacts

The COVID-19 pandemic is leading to significant international and national economic dislocation. As a result of sweeping stay-at-home orders across the country, the United States has seen severe economic disruption in March and April. Some level of disruption is likely to continue for the foreseeable future. Most economists believe there will be a significant economic contraction in the second quarter of 2020, following likely negative growth in the first quarter. Two consecutive quarters of negative economic growth is generally indicative of a recession. What we don't know at this point is how long or how deep a recession would be. But, even without knowing that, we know there will be dramatic impacts on state and local revenue sources. A recession would put untold pressure on state and local budgets and dramatically impact public finances.

State Revenue Impacts

The economic disruption is already beginning to have an impact on state revenues. For example, we began to see a slowdown of **sales tax** in March, but the full impact will not hit until April and beyond, as a result of so much commercial activity shutting down or reducing operations in compliance with stay-at-home orders. With commercial activity slowing, companies will lay people off, which we have already seen. Over the past five weeks, 964,566 people made new claims for unemployment which is almost a quarter-million more than the 715,512 people who initiated claims in years 2018 and 2019 combined. As people lose their jobs, **personal income tax** withheld from employee paychecks is going to drop, decreasing a major state revenue source. Additionally, the April 15th due date for federal, state, and local tax filings (annual and quarterly-estimated payments) has been extended to July 15th which delays the receipt of those tax revenues. For the state and any other entity with a June 30 fiscal-year-end, the delayed date will move receipt of these revenues into the next fiscal year. Beyond the state sales and personal income tax, there are other state general purpose taxes that will likely be impacted by the economic slowdown, including the **commercial activity tax** and **kilowatt hour tax**. Reduced state general purpose taxes deposited in the general revenue fund will result in a reduction of the money distributed through the local government fund and the public library fund, impacting local revenues when paid in the month following state collection. It is also expected that gas tax collections will be depressed during the stay-at-home order which would then affect distributions of gas taxes to local governments. On the state expenditure side, the Governor has already announced a series of budgetary controls including an expectation for budget reductions in state appropriations for both FY 2020 and FY 2021. Local governments and schools should expect that state assistance provided through a number of programs will be impacted by these budget reductions.

Local Revenue Impacts

Based on the economic impacts discussed and information on state revenues, the following are some various sources of revenues that local entities need to also consider during this challenging time. **Permissive sales tax**, like the state sales tax, is likely to be impacted. It is important to remember that receipt of these revenues at a local level has a three-month lag time so the full impact may not be recognized immediately. The **municipal income tax**, received monthly, and the **tax on net profit** from businesses, received annually, will both be affected by the abovementioned economic impacts. Both the delay in Tax Day and the change to working from home may have significant implications for local governments, particularly those who have a heavy reliance on non-residents for income tax purposes. School district income taxes, which are collected by the state and distributed quarterly, will see significant timing-related reductions associated with annual payment delays in the second quarter payments received in July. Annual payment collections will be received by the state in July and distributed in the October payment. **School district income taxes** will also likely see reductions in withholding collections as mentioned above. **Casino revenue distributions** to schools and local governments will be less than expected. With casinos closed since March 14th, the semi-annual school payments received in August and the county and city payments received in July will all be reduced. **Lottery profits** will also be impacted by the closure of racinos, with stay-at-home orders and business closures potentially further reducing lottery profits used to support school funding. **Lodging and admissions taxes** will both likely see impacts from economic slowdown. **Utility collections** may experience significantly increased rates of delinquencies which may have an impact on operations as well as the ability to make debt payments. **Real property tax** collections in 2020 are based on 2019 valuations and rates. Because of this, no immediate impact on property tax is expected other than any potential delays in the timing of payments that may be sought by counties through the Tax Commissioner and any potential increase in delinquencies. Some of this impact may be offset by advances where possible. Local governments need to consider that the current

economic climate and uncertainty may have an impact on the ability to pass levies and this needs to be taken into account as they plan.

Local Expenditure Impacts

In addition to keeping track of revenue changes, it is vital that entities carefully monitor how expenditures may be impacted. For most local governments the largest item of expense is salaries and benefits. During these times, entities need to account for overtime or hazard pay, collective bargaining agreement requirements, and other potential salary-related impacts. If personnel changes are considered, the impacts of unemployment and severance costs must be examined. Jurisdictions should know federal eligibility for stimulus dollars from the CARES Act before decisions are made. There may be additional costs of supplies, information technology, telecommunications, etc. related to work-at-home arrangements. However, there may also be savings related to reduced or no travel, fuel, utilities, training, etc. due to the closure of offices or the rescheduling of events. Local governments who have outstanding debt or are looking to issue new debt need to look at economic impacts of their ability to do so, as well as work with lenders related to any cash flow payment issues. With each entity having its own expenditure changes, it is important to track separately and review expenditures that have increased due to the COVID-19 emergency in order to properly plan and budget moving forward. Entities need to be aware of and properly track opportunities to access state and federal emergency funds. The use of these funds will be audited and need to strictly comply with the rules of each program.

We have been receiving questions regarding the use of local government carry forward funds and restricted purpose accounts. General Revenue Funds may generally be used for other purposes while special use or restricted accounts cannot. You should track your fund use carefully and use funds for their collected purposes. If this is an issue for you, please seek legal guidance. Our Local Government Services and Ohio Performance Team are ready and willing to help.

I hope this memo gives a deeper understanding of the many national, state, and local issues affecting revenues and expenditures for entities during and after the COVID-19 emergency. There are clearly going to be budgetary concerns in the short-term, but political subdivisions also need to consider the longer-term budgetary and operational issues they may face. My office stands ready to be a resource to help with the challenges that undoubtedly lie ahead and encourage you to visit the AOS website to review the COVID-19 FAQ document that is continuously being updated as additional information becomes available. Local Government Services and the Ohio Performance Team can serve as resources as you navigate this uncertainty. Stay safe and healthy.

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revised 3/13/19

Capital Improvement Plan
Compiled by Village Administrator Jason Tubaugh
As Adopted at Regular Meeting of March 28, 2018

Water Line Replacement and Paving Projects:

Phase I - Second Street in between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way, alley to encompass all cross streets such as School House Junction and Masonic Way, projected date 2019 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III - Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street 2020

Phase IV - Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V - Eastport Street

Eastport from the intersection of West College St. to the intersection of Crimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI - Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

Lift Station Upgrades:

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 (\$14,000 purchase price has already been approved)

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018

Wastewater Treatment Plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- ~~Repairs done in 2016-2016~~ Inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - inspect semi-annually, Replace brushes annually or as needed
- Generator - Inspect annually and service (they are diesel engines)
- 3 way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
 - Street Department Truck - 2008 Dodge Ram 2500 4x4 (bought in 2014)
 - Backhoe
 - Plow Truck - 2009 F450 requires a new bed (bought in 2008) (New truck price \$60,000 to \$70,000?)
 - Tractor- New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were:
Heidi Trice, Carol Davy, George Tubaugh, Jake Tubaugh & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.