

AGENDA
SCIO VILLAGE COUNCIL MEETING
June 10, 2020

Kindly mute all electronics-thank you!

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors-

1. Clerk/ Treasurer- Res. 2020-004 Police Levy, Budget Hearing on June 24th
2. Water/WW-Income Tax Dept.
3. Solicitor
4. Mayor-
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills
10. Adjourn

Village Administrator

Current Project Overview:

- WWTP: Clarifier
- WTP: Water lines to be replaced
- Oil and Shale: SR 646 112295 HAS-646-6.37

WTP:

- No change to the current regulation for water / sewer turn on and off. (Reference the addition located in your council packets)
- *UPDATE:* Water Meters
- Cost **\$28,245.00**. Anticipate receiving the remaining meters in July/August 2020
- The annual CCR has been completed. It will be published on the Village website. The due date is 1 July 2020.

WWTP:

- Clarifier Project Update: Initial planning is completed. The scope of work and material list have been reviewed and requested changes updated.

June 1st the Pre-application was submitted.

June 8th at the first public meeting was held at 4 pm

The completed application is due June 17th, OMEGA will be the grant writer with the Harrison County Commissioners sponsoring the application on the Villages behalf.

The Grant authority will publish the selected projects in the August /Sept time frame, anticipate notification during that period.

Projected timeline: Nov 15, 2020 - Sept 30, 2021. Estimated Cost \$565,132.00 Village cost share is 10%.

OEPA:

- 2019 CCR has been received, the CCR certification of distribution will be submitted prior to June 17th.

-The lead and copper sampling requirement will resume in June. The Village is required to submit 10 samples prior to August 30th for lead and copper.

-The Village has been awarded the lead service line replacement grant from the OEPA; this will be tied to the upcoming water line replacement project.

Capital Improvements:

- CY2020

1) T-6 super pump installation COMPLETED. East Port Lift station and East College St lift stations are completed, to include new control panels and T-6 pumps.

2) Service truck, Chevy 4x4 3500 series work truck model

Update -Anticipate delivery in August 2020.

3) Water line improvement projects have moved to the engineering and design phase.

Thrasher Group is currently working on the application for OEPA funding for the engineering and design costs of the project.

Oil and Shale Program:

-Project ID: **112295 HAS-646-6.37**

UPDATE: The current storm drains will need to be rerouted to the ditch line behind the old fire station on East College St.

*Request for an executive session

Roadways/ Equipment/ Buildings:

- Village roadways have been identified for repair; the Village has started repairing the worst sections of roads within the Village. We will continue to utilize the Durapatcher.

-Continued parking issues across from the Fire station on main street are ongoing. * The deputy and VA have discussed the issue, signs posted may elevate the issue.

General:

- Bathrooms and park equipment, request the council determine the date to open the park restrooms and playground equipment.

-Mowing is being done at multiple homes within the Village, the list of dilapidated properties is growing.

-Mosquito Spraying, June 8th was done due to rescheduling. The original schedule will be followed as weather permits

-The Village website has been updated.

** Request a executive session for pending litigation**

May 27, 2020

Scio Village Council met in via Microsoft Teams Meetings on May 27, 2020 at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Erin Thompson, Carol Davy, Andrew Turner, Betty Gotschall and Kari Salsberry. Others included Village Administrator Jason Tubaugh, Clerk-Treasurer Heidi Trice, Janeen Scott, Water/WW, Income Tax Department, Jack Felgenhauer, Solicitor and J.D. Long was the representative from the News-Herald.

Turner moved to approve minutes from the previous meeting as presented and Thompson seconded. All present voted in the affirmative.

Clerk-Treasurer

Nothing currently

Water/WW & Income Tax

Nothing currently

Solicitor

Mr. Felgenhauer spoke about the Village offices opening on June 1, 2020. The Village will be in compliance with the Covid-19 recommendations.

Mayor:

Letter of Resignation from Gordon Kress: Turner made a motion to accept the Letter of Resignation from Gordon Kress, Davy seconded the motion. Roll call: Davy, yea; Salsberry, yea; Gotschall, yea; Turner, yea; and Thompson, yea. Motion carried.

Village clean-up day: Davy made a motion to have Village clean-up day on June 20, 2020 inside the gates at the WWTP. No tires or appliances will be accepted. Thompson seconded the motion. Roll call: Davy, yea; Salsberry, yea; Gotschall, yea; Turner, yea; and Thompson, yea. Motion carried.

Village Administrator

WTP:

- No change to the current regulation for water / sewer turn on and off.

- *UPDATE:* Water Meters

The current estimate for remaining meters is 155. The meters will be ordered prior to May 25th. We are awaiting access to the Barr memorial and the storage area to determine meter sizes for the order.

-The annual CCR is under review, it will be posted on the Village website and the web address noted on the outgoing water bills to comply with OEPA regulations.

-A water storage tank inspection will be scheduled for 2021 per OEPA guidelines.

WWTP:

-The clarifier project is in the design phase. Refer to the emergency Ordinance located in the Councils packet. (*The Village Solicitor has reviewed the Ordinance*) The loan will cover the cost of design and submission, as instructed by the Council during the April 22nd meeting. The loan will be for five years, and the interest rate will not exceed 2.9%.

OEPA:

- The Village has maintained contact with the EPA, and is practicing staggered visitation to the WTP / WWTP for employees per the guidelines given.

- The VA has discussed with the OEPA the Order preventing the termination of services due to the COVID 19 epidemic. The order was issued in March. The State assembly had also issued a provision in HB197 in March prohibiting the termination of services for nonpayment. These orders and provisions have been addressed due to the State reopening in May and June.

Capital Improvements:

- CY2020

1) T-6 super installation in May / June 2020

2) Service truck, Chevy 4x4 3500 series work truck model

Update -Anticipate delivery in September 2020.

3) Water line improvement projects have moved to the engineering and design phase. The Village is awaiting preliminary review of the plans prior to submission to the OEPA.

Oil and Shale Program:

-Project ID: **112295 HAS-646-6.37**

UPDATE: Preliminary work that is in process, the land survey has been completed. The environmental survey is pending review at this time. Estimate construction in the summer of 2021.

Roadways/ Equipment/ Buildings:

- The Village office will remain closed until Monday June 1, 2020.

- Village roadways have been identified for repair; the Village has started repairing the worst sections of roads within the Village. We will continue to utilize the Durapatcher.

-SR151, ODOT and the VA have discussed the repairs on SR151 at the red light and across from the restaurant. The areas have been surveyed and marked. The Village is still on the slate for 2020, repairs are anticipated to be done no later than September 2020.

-Parking issues have been called in across from the old school. It has been asked of the Village to post signs to not block the old alley way.

-Bling person signs have been posted on Maple St, as requested by a resident who is losing their sight.

General:

- The part time park employee has submitted all paperwork and completed screening; the park grounds maintenance is being completed. NO date to open the park has been set. It will take approximately two to three days to prepare the bathrooms to open at the park, referred to the park committee for determination.

- The Summer youth program has been scheduled; the start date is May 19th.

-Mosquito Spraying, Mr. Albright who lives on Grandview Road has express concerns about spraying and his bee keeping business. The schedule is listed on the Village web site.

-The Village website has been updated

OLD BUSINESS

Mayor Carpenter addressed the mosquito spraying at the end of Grandview Street. The technician spraying for mosquitos will shut down the spray before the location.

Davy had questions concerning the rental of the pavilions at the park. The park will remain closed until the order of the Governor is lifted.

Gotschall inquired about the fencing company hired to work on the baseball field at the park. Village Administrator Tubaugh informed the council that no date has been provided by the company due to Covid-19.

Davy made a motion to accept the recommendation by the Personnel and Finance committee to use the returned check from Ohio Workers Compensation to provide bonuses for the employees who have been working throughout the pandemic of Covid-19. Salsberry seconded the motion. Roll call: Davy, yea; Salsberry, yea; Gotschall, yea; Turner, yea; and Thompson, abstain. Motion carried.

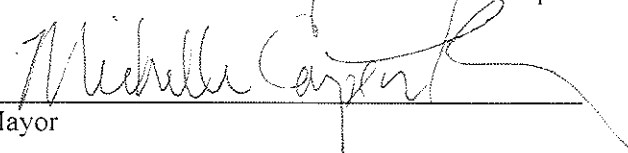
NEW BUSINESS

Davy questioned if the Village would still be in compliance with the Governors recommendation to have open meetings at the Village Office. No more than 10 individuals and 6 feet distance requirements. Turner made the suggestion of having the meetings at the Scio Fire Hall. Thompson will check availability for the June 13, 2020 meeting to be held there. Notices will be posted as to where the meeting will be held.

Thompson moved to approve the Financial Report and Gotschall seconded. Roll call: Davy, yea; Salsberry, yea; Gotschall, yea; Turner, yea; and Thompson, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Davy. Roll call reflected: Salsberry, yea; Turner, abstain; Gotschall, yea; Thompson, yea; and Davy, yea - motion carried.

As there was no further business Thompson moved to adjourn the meeting.



Mayor



Clerk-Treasurer

CHECK REGISTER REPORT - CHECKS ONLY

FROM DATE : 05/27/20 TO DATE : 06/10/20

PAGE: 1

COMPUTER DATE: 6/9/2020 3:23:12 PM

DATE	CHECK #	PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
05/29/2020	1980		09021	JOHNKRISTIN Properties LT	750.00		1,343,485.15	18317
05/29/2020	1981		16031	QUILL	31.38		1,343,453.77	18318
06/08/2020	1982		04013	DELUXE BUSINESS FORMS	204.33		1,340,190.65	18348
06/08/2020	1983		06000	FP MAILING SOLUTIONS	81.00		1,340,109.65	18349
06/08/2020	1984		15013	ORME DO IT BEST HDWE	49.14		1,340,060.51	18350
06/08/2020	1985		18999	SCIO NAPA AUTO PARTS	89.74		1,339,970.77	18351
06/08/2020	1986		19003	SAL CHEMICAL CO INC.	723.00		1,339,247.77	18352
06/08/2020	1987		20006	THE TIMES REPORTER	126.25		1,339,121.52	18353
06/08/2020	1988		20032	TREAS OF STATE/ODOT	686.25		1,338,435.27	18354
06/09/2020	1989		20010	Ronald Thompson II	88.00		1,341,238.59	18364
06/09/2020	1990		20041	JASON TUBAUGH	151.95		1,341,086.64	18365
06/02/2020	6220		20400	UNIFIEDCREDIT	258.52		1,338,303.00	18336
06/02/2020	06120		03031	CENTRAL PAYMENT	51.94		1,338,561.52	18335
06/05/2020	06520		18012	SCIO PAYROLL	984.00		1,335,615.07	18332
06/04/2020	06520		18012	SCIO PAYROLL	1,528.84		1,336,774.16	18337
06/09/2020	61020		19799	T-MOBILE	132.67		1,340,953.97	18366
05/29/2020	052720		03004	COLUMBIA GAS	122.93		1,343,330.84	18319
05/29/2020	052820		21002	USA BLUE BOOK	82.05		1,343,248.79	18320
05/29/2020	052920		06016	FRONTIER	76.68		1,343,172.11	18321
06/02/2020	060120		02988	THE CITIZENS BANK	150.00		1,338,613.46	18334
06/05/2020	060520		18012	SCIO PAYROLL	7,102.07		1,336,599.07	18331
06/09/2020	060920		18012	SCIO PAYROLL	1,787.92		1,336,647.35	18355
05/31/2020	05112020		22013	FLEET Services	-0.02		1,343,701.14	18330
05/29/2020	05292020		17003	REAM & HAAGER Environ Lab	815.00		1,342,357.11	18322
					16,073.64	0.00		

Kari Salobreny

Paul Salobreny

RECONCILIATION REPORT FOR THE MONTH MAY

DATE: 06/01/20 PAGE: 1 of 2 *AT*
 COMPUTER DATE 6/1/2020 1:38:30 PM

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
05	1045841	CITIZENS BANK	1,277,952.35
05	10458PAYROLL	CITIZENS BANK FR	0.00
05	4227351786	FNC	0.00
05	6736763	CD # 3	1,019.78
05	6766316	CD # 1	55,840.00
05	8366936	CD # 2	12,253.85
05	90100	BANK ERROR	-0.01
05	90200	PAYROLL TO BUDGET ACCT	-1,834.45
05	90300	DEPOSITS NOT POSTED	0.00
		TOTAL CASH BALANCES	1,345,231.52
		TOTAL OUTSTANDING CHECKS	-1,878.04
		TOTAL DEPOSITS IN TRANSIT	347.66
		TOTAL RECONCILED BALANCE	1,343,701.14
		TOTAL COMPUTER FUND BALANCE	1,343,701.14
		RECONCILED DIFFERENCE	0.00

Carol Dary

Kari Salaberney

DATE	CHECK #	VEN #	VENDOR NAME	CHECK AMOUNT	PAY IN AMOUNT
3/31/2005	1				
5/29/2020	1980	09021	JOHNKRISTIN Properties LT	759.00	
5/29/2020	1981	16031	QUILL	31.38	
5/29/2020	052720	03004	COLUMBIA GAS	122.93	
5/29/2020	052820	21002	USA BLUE BOOK	82.05	
5/29/2020	052920	06016	FRONTIER	76.68	
5/29/2020	05292020	17003	REAM & HAAGER Environ Lab	815.00	
5/29/2020	015317		W/S		69.04
5/29/2020	015318		INC TX		278.62
			GRAND TOTALS	1,878.04	347.66

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REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	528,790.21	341.16	6,172.43	522,958.94	34,049.44	488,909.50
		574,043.67	65,320.27	116,405.00	522,958.94	34,049.44	488,909.50
A02	GENERAL FUND CD#1	26,811.78	0.00	0.00	26,811.78	0.00	26,811.78
		26,612.23	199.55	0.00	26,811.78	0.00	26,811.78
A03	GENERAL FUND CD#2	188.94	0.00	0.00	188.94	0.00	188.94
		155.91	33.03	0.00	188.94	0.00	188.94
A04	GENERAL FUND CD#3	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
		1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
B01	STREET FUND	6,663.29	0.00	1,573.55	5,089.74	418.66	4,671.08
		7,948.19	12,979.26	15,837.71	5,089.74	418.66	4,671.08
B02	STATE HIGHWAY	9,202.42	0.00	0.00	9,202.42	574.32	8,628.10
		5,941.44	3,803.14	542.16	9,202.42	574.32	8,628.10
B04	PARK FUND	26,596.77	3,148.39	89.74	29,655.42	10,623.85	19,031.57
		21,413.73	11,162.82	2,921.13	29,655.42	10,623.85	19,031.57
B05	FEMA	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
B08	POLICE LEVY	16,965.78	0.00	664.99	16,300.79	0.00	16,300.79
		16,981.99	4,038.88	4,720.08	16,300.79	0.00	16,300.79
B09	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
B10	PERMISSIVE MVL	995.92	0.00	0.00	995.92	0.00	995.92
		264.98	730.94	0.00	995.92	0.00	995.92
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
D03	INCOME TAX/PERM IMPROVE	185,327.99	873.45	407.07	185,794.37	278.00	185,516.37
		173,621.27	28,961.45	16,788.35	185,794.37	278.00	185,516.37
E01	WATER FUND	337,653.37	4,162.71	3,074.04	338,742.04	30,554.10	308,187.94
		302,613.89	85,339.82	49,211.67	338,742.04	30,554.10	308,187.94
E02	SEWER FUND	113,812.98	3,019.74	2,213.80	114,618.92	46,668.26	67,950.66
		98,378.48	71,040.06	54,799.62	114,618.92	46,668.26	67,950.66
E03	WATER CONTINGENCY	49,403.91	0.00	0.00	49,403.91	0.00	49,403.91
		48,694.61	709.30	0.00	49,403.91	0.00	49,403.91
E08	WATER DEPOSIT FUND	15,287.78	-97.00	0.00	15,190.78	0.00	15,190.78
		14,496.46	694.32	0.00	15,190.78	0.00	15,190.78

Kari Sababery

Robert Berry

REPORTING YEAR	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
G01	RUMA ESCROW	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00
		25,000.00	0.00	0.00	25,000.00	0.00	25,000.00
	GRAND TOTAL ALL FUNDS MONTH-TO-DATE	1,343,701.14	11,448.45	14,195.62	1,340,953.97	123,166.63	1,217,787.34
	GRAND TOTAL ALL FUNDS YEAR-TO-DATE	1,317,166.85	285,012.84	261,225.72	1,340,953.97	123,166.63	1,217,787.34

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
2020	B01-6W-211-0	WAGES	29,000.00	0.00	1,224.80	12,860.00	0.00	16,140.00	55.66%
	B01-6B-212-0	BENEFITS	4,800.00	0.00	189.23	1,986.85	0.00	2,813.15	58.61%
	B01-6X-230-0	STATE AUDITOR FEE	300.00	0.00	0.00	0.00	0.00	100.00	100.00%
	B01-6X-230-1	STREET CONTRACTUAL SERVICES	300.00	0.00	0.00	300.00	0.00	0.00	0.00%
	B01-6X-240-0	SUPPLIES & MATERIALS	5,050.00	0.00	159.52	690.86	418.66	3,940.48	78.03%
	B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B02-6B-240-0	STREET FUND SUB TOTAL	39,250.00	0.00	1,573.55	15,837.71	418.66	22,993.63	58.58%
	B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
	B02-6C-211-0	STATE HWY/WAGES	2,100.00	0.00	0.00	166.48	0.00	1,933.52	92.07%
	B02-6C-240-0	CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
	B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
	B02-6E-231-0	UTILITIES	1,000.00	0.00	0.00	375.68	574.32	50.00	5.00%
	B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
	B04-3B-231-0	STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	0.00	542.16	574.32	5,833.52	83.94%
	B04-3B-231-0	UTILITIES	3,000.00	0.00	0.00	1,243.84	1,681.16	75.00	2.50%
	B04-3B-240-0	SUPPLIES & MATERIALS	19,800.00	0.00	89.74	1,595.23	8,942.69	9,262.08	46.78%
	B04-3X-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
	B04-3X-230-1	COUNTY AUDITOR FEE	150.00	0.00	0.00	64.34	0.00	85.66	57.11%
	B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	17.72	0.00	22.28	55.70%
	B04-3X-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-7A-230-0	PARK FUND SUB TOTAL	23,390.00	0.00	89.74	2,921.13	10,623.85	9,845.02	42.09%
	B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B08-7A-211-0	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B08-7A-211-0	POLICE WAGES	5,100.00	0.00	576.00	4,032.00	0.00	1,068.00	20.94%
	B08-7A-212-0	POLICE BENEFITS	1,300.00	0.00	88.99	622.93	0.00	677.07	52.08%
	B08-7A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
	B08-7A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B08-7G-230-0	COUNTY AUDITOR FEE	130.00	0.00	0.00	52.10	0.00	77.90	59.92%
	B08-7H-230-0	DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.00	0.00	90.00	100.00%
	B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	13.05	0.00	21.95	62.71%
	B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B09-7X-272-0	POLICE LEVY FUND SUB TOTAL	6,705.00	0.00	664.99	4,720.08	0.00	1,984.92	29.50%
	B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B10-6X-230-0	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B10-6X-240-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
	B10-6X-240-0	SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	0.00	0.00	2,120.00	100.00%
	B10-6X-240-0	PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	0.00	0.00	2,200.00	100.00%

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
2020									
	C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	12,511.84	100.00%	100.00%
	D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	6,202.00	100.00%	100.00%
	D03-7K-211-0	WAGES	10,500.00	0.00	344.80	3,593.93	6,906.07	65.77%	65.77%
	D03-7K-212-0	BENEFITS	3,000.00	0.00	53.27	619.36	2,242.64	74.75%	74.75%
	D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	3,000.00	100.00%	100.00%
	D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	500.00	100.00%	100.00%
	D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	9.00	2,905.06	954.94	23.87%	23.87%
	D03-7K-250-0	CAPITAL OUTLAY	130,000.00	0.00	0.00	9,670.00	120,330.00	92.56%	92.56%
	D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	700.00	100.00%	100.00%
	D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	1,000.00	100.00%	100.00%
		INCOME TAX/PERM IMPROVE FUND S	171,413.84	0.00	407.07	16,788.35	278.00	154,347.49	90.04%
	E01-5A-211-1	SUPERINTENDENT WAGES	11,200.00	0.00	414.18	4,505.48	6,694.52	59.77%	59.77%
	E01-5A-211-2	CLERK WAGES	5,200.00	0.00	196.39	2,128.89	3,071.11	59.06%	59.06%
	E01-5A-211-3	METER READER WAGES	1,400.00	0.00	46.15	507.65	892.35	63.74%	63.74%
	E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
	E01-5A-211-6	CLERK HELPER WAGES	1,200.00	0.00	110.94	719.91	480.09	40.01%	40.01%
	E01-5A-211-7	LABORER WAGES	45,000.00	0.00	1,107.99	10,913.98	34,086.02	75.75%	75.75%
	E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	64.00	813.67	961.84	53.44%	53.44%
	E01-5A-212-2	CLERK BENEFITS	900.00	0.00	29.41	364.76	487.24	54.14%	54.14%
	E01-5A-212-3	METER READER BENEFITS	250.00	0.00	7.13	87.80	150.11	60.04%	60.04%
	E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
	E01-5A-212-6	CLERK HELPER BENEFITS	225.00	0.00	17.14	116.94	108.06	48.03%	48.03%
	E01-5A-212-7	LABORER BENEFITS	14,700.00	0.00	215.20	2,292.81	396.50	12.00%	12.00%
	E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,600.00	0.00	72.00	966.00	53.00	33.13%	33.13%
	E01-5B-241-0	CREDIT CARD CHARGES	600.00	0.00	51.94	433.26	166.74	27.79%	27.79%
	E01-5D-250-0	CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
	E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
	E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
	E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	0.00	285.76	72.80	66.16%	66.16%
	E01-5I-230-0	LANDS & BUILDINGS	17,700.00	0.00	0.00	0.00	17,700.00	100.00%	100.00%
	E01-5I-231-0	UTILITIES	21,200.00	0.00	0.00	0.00	21,200.00	100.00%	100.00%
	E01-5X-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	5,880.00	100.00%	100.00%
	E01-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	200.00	100.00%	100.00%
	E01-5X-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	4,000.00	100.00%	100.00%
	E01-5X-230-4	CONTRACTUAL SERVICES	4,000.00	0.00	0.00	2,769.02	320.96	8.02%	8.02%
	E01-5X-240-0	SUPPLIES & MATERIALS	40,000.00	0.00	747.57	8,589.30	17,716.18	44.29%	44.29%
	E01-5X-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	845.09	2,833.15	12.69%	12.69%
	E01-5X-261-0	LOAN INTEREST	1,770.00	0.00	0.00	0.00	1,770.00	100.00%	100.00%
	E01-5X-273-0	MISC REFUNDS	150.00	0.00	0.00	5.48	144.52	96.35%	96.35%
		WATER FUND FUND SUB TOTAL	202,476.24	0.00	3,074.04	49,211.67	30,554.10	122,710.47	60.60%
	E02-5A-211-1	SUPERINTENDENT WAGES	12,500.00	0.00	414.18	4,485.28	8,014.72	64.12%	64.12%

ENTITY NAME : VILLAGE OF SCIO

EXPENSE STATEMENT - BY ACCOUNT # REPORTING PERIOD: JUN 2020

PAGE: 4

COMPUTER DATE 6/9/2020 3:24:05 PM

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
2020	E02-5A-211-2	LABORER WAGES	39,700.00	0.00	1,207.45	11,864.28	132.50	27,703.22	69.78%
	E02-5A-211-3	METER READER WAGES	1,400.00	0.00	46.15	507.65	0.00	892.35	63.74%
	E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	E02-5A-211-5	CLERK WAGES	5,200.00	0.00	190.38	2,128.80	0.00	3,071.20	59.06%
	E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	290.07	0.00	809.93	73.63%
	E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	64.00	942.42	24.54	933.04	49.11%
	E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	230.53	2,094.89	264.00	4,341.11	64.79%
	E02-5A-212-3	METER READER BENEFITS	300.00	0.00	7.13	87.80	47.09	165.11	55.04%
	E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	E02-5A-212-5	CLERK BENEFITS	810.00	0.00	29.41	364.76	48.00	397.24	49.04%
	E02-5A-212-6	CLERK HELPER BENEFITS	190.00	0.00	0.00	50.54	0.00	139.46	73.40%
	E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,300.00	0.00	0.00	307.55	125.00	867.45	66.73%
	E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	0.00	194.89	152.10	853.01	71.08%
	E02-5E-230-0	LAND & BUILDINGS	16,910.00	0.00	0.00	8,759.13	206.00	7,944.87	46.98%
	E02-5E-231-0	UTILITIES	30,000.00	0.00	0.00	10,887.46	18,537.54	575.00	1.92%
	E02-5X-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
	E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
	E02-5X-230-4	CONTACTUAL SERVICES	2,500.00	0.00	0.00	1,564.50	414.00	521.50	20.86%
	E02-5X-243-0	SUPPLIES & MATERIALS	34,000.00	0.00	24.57	8,014.13	24,467.49	1,518.38	4.47%
	E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
	E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	E02-5X-273-0	MISC REFUNDS	80.00	0.00	0.00	5.47	0.00	74.53	93.16%
		SEWER FUND SUB TOTAL	164,326.00	0.00	2,213.80	54,799.62	46,668.26	62,858.12	38.25%
	E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
		WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
	E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
		WATER DEPOSIT FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
		GRAND TOTAL	1,060,631.08	0.00	14,195.62	261,225.72	123,166.63	676,238.73	63.76%

#1 form

A RESOLUTION DECLARING THE NECESSITY TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION
ORC 5705.19, ORC 5705.191, ORC 5705.25, ORC 5705.26

The Village of Scio of HARRISON COUNTY, OHIO, met in regular session on the
10 day of June, 2020, at the office of The Village of Scio, with the following
members present:

Carol Davy Erin Thompson
Betty Gotschall Andrew Turner

Andrew Turner moved the adoption of the following Resolution: 2020- 004

BE IT RESOLVED by the Village of Scio of HARRISON COUNTY, OHIO, that:

Section 1. This Board determines and declares that the amount of taxes which may be raised within the ten mill
limitation will be insufficient and that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of

the Village of Scio, Harrison County, Ohio, for the purpose of Police Expenses

at a rate not exceeding 1 mills for each one dollar of valuation, which amounts to Ten cents for each one
hundred dollars of valuation for Five Tax years, and which levy is a renewal of
an existing levy of ONE mills

Section 2. The question of approving the levy shall be submitted to the electors of the Village of Scio at the
election to be held on the 3 day of November, 2020, and that said levy be placed on the tax lists of the
current tax year, commencing in 2021, first due in calendar year 2022, in compliance with the provisions of ORC
5705.34, if a majority of the electors voting thereon vote in favor thereof.

¹ Insert name of Board
² Insert name of Subdivision, Township, Board or other Beneficiary
³ Insert any one of the purposes listed in ORC 5705.19
⁴ Insert duration of levy
⁵ If the levy is a renewal of an existing levy, or an increase or decrease, insert as part of the resolution "and which levy is a renewal of
an existing levy of ___ mills" and which levy as a renewal of an existing levy of ___ mills and an increase of ___ mills to constitute a tax
of ___ mills" or "and which levy is a renewal or part of an existing levy, being a reduction of ___ mills to constitute a tax of ___ mills."
⁶ Insert the Township or County in which the vote will be held or if authorized by the Revised Code, a description of the portion of
the territory of the Township or County in which the tax is to be levied.

Section 3. The Fiscal Officer of this Board is directed to certify immediately a copy of this resolution to the County Auditor of Harrison County requesting that the County Auditor certify to the Board the total current tax valuation of the 7 Village of Scio and the dollar amount of revenue that would be generated annually by the ONE mill levy.

Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open in the public, in compliance with law.

Erin Thompson seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Carol Davy - yea Erin Thompson - yea
Betty Gotschall - yea Andrew Turner - yea
Andrew Turner yea

ADOPTED the 10 day of June, 202020

Heidi L Trice
Fiscal Officer

THE STATE OF OHIO, HARRISON COUNTY
I, Heidi L Trice, Clerk/Treasurer Fiscal Officer of Village of Scio, do hereby certify that Regular the foregoing is taken and copied from the Record of Proceedings of said Village of Scio and that the same meeting has been compared by me with the said Record, and that it is a true and correct copy thereof. minutes

WITNESS my signature this 10 day of June, 2020

Heidi L Trice
Fiscal Officer
Clerk/Treasurer

⁷ Insert the Township or County in which the vote will be held

RESOLUTION 2020- 005

A RESOLUTION AFFIRMING THAT FUNDS FROM THE COUNTY CORONAVIRUS RELIEF DISTRIBUTIONS FUND MAY BE EXPENDED ONLY TO COVER COSTS OF THE SUBDIVISION CONSISTENT WITH THE REQUIREMENTS OS SECTION 5001 OF THE CARES ACT AS DESCRIBED IN 42 U.S.C. 601(d), AND ANY APPLICABLE REGULATIONS.

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the “Coronavirus Aid, Relief, and Economic Security Act” in Senate Bill 310 of the 133rd General Assembly (S.B. 310); and

WHEREAS, S.B. 310 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, Council for the Village of Scio, Ohio (herein “Council”) is requesting its share of funds from the County Coronavirus Relief Distribution Fund.

NOW THEREFORE, be it resolved by the Council of Village of Scio, Ohio that Council affirms that all funds received from the County Coronavirus Relief Distribution Fund pursuant to S.B. 310 be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in Village of Scio’s most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

FURTHERMORE, in compliance with S.B. 310, be it resolved by the Council of The Village of Scio, Ohio, Harrison County that the Village Clerk-Treasurer take all necessary action to:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the Village of Scio’s local coronavirus relief fund to the County Treasurer;
- (2) On or before December 28, 2020, pay the balance of any money in the Village of Scio’s local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
- (3) Provide any information related to any payments received under S.B. 310 to the Director of the Ohio Office of Budget and Management as requested.

FURTHERMORE, All deliberations resulting in the passage of this Resolution were conducted in open meetings of the Village Council, and all deliberations of Village Council that resulted in such action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code;

Adopted on: _____

Approved:

Michelle K. Carpenter
Michelle Carpenter, Mayor

Approved as to Form:

[Signature]
Village Solicitor

Attest:

Heidi L. Trice
Heidi Trice, Clerk-Treasurer



Allison M. Anderson

Harrison County Auditor
100 West Market St. | Cadiz, Ohio 43907
Phone: 740-942-8861 | Fax: 740-942-8860
aanderson@harrisoncountyohio.org

June 10, 2020

To: Fiscal Officers, Mayors, Council Members

RE: SB 310 – Coronavirus Relief

I want to take a moment to ensure everyone is aware of SB 310 and its potential effect on local municipalities. SB 310 was drafted to help pass Coronavirus Relief Funding from the State of Ohio to local governments who have not received direct funding from the Federal Government. Many of you may have already received a memo from the Municipal League, but just in case you haven't, I wanted to reach out.

SB 310 distributes funding based upon the 2019 Local Government Fund distribution (it should be around 100-110% of the amount received in 2019). This money can only be used for expenses incurred by your township in relation to fighting/protecting from COVID-19. It cannot be used for supplementing revenues. The guidance from the Department of Treasury is located at the following website: <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf> along with the FAQ's at the following website: <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>.

If you have qualified expenses already made (or will still need to be made), there are a few steps you will need to take in order to qualify to receive the funding. See the information in yellow below from OBM:

OBM registration for Coronavirus Relief Funding & training opportunity

The Office of Budget and Management (OBM) is now accepting registrations from counties, cities, villages, and townships for Coronavirus Relief Funding so that funds can be quickly disbursed after SB 310 is enacted. The registration portal can be found at <https://grants.ohio.gov/fundingopportunities.aspx>. Note that each jurisdiction will need a DUNS number to complete the registration. Directions for obtaining a DUNS number along with how to register it in the federal SAM is located at <https://grants.ohio.gov/helpfulresources.aspx#helpful-resources-DUNS-SAM-registration>.

While the CRF disbursements for cities, villages, and townships will flow from the state through county auditors, OBM considers each local government to be a sub-recipient of the state and will structure reporting and monitoring that way; therefore, we need to collect this contact information and have attempted to create a process that is streamlined and easy to use.



Allison M. Anderson

Harrison County Auditor
100 West Market St. | Cadiz, Ohio 43907
Phone: 740-942-8861 | Fax: 740-942-8860
aanderson@harrisoncountyohio.org

In addition, OBM has developed a 42-minute training to provide an overview of grants management for those who are new to managing federal grant funds or for those who would like a refresher. That training can be found at <https://grants.ohio.gov/helpfulresources.aspx#helpfulresources-citizen-grant-training>. If you would like to maintain a record of your training, you can register through the Ohio Learn system; if you do not need to maintain a record, you can view the training online through YouTube by clicking the direct link.

Additionally, OBM has posted the sample resolutions under the Attachments section of the SB 310 funding opportunity (<https://grants.ohio.gov/fundingopportunities.aspx>). Completed resolutions should be sent to grants@obm.ohio.gov.

Please contact the Ohio Grants Partnership team at OBM at grants@obm.ohio.gov with questions.

If you decide your municipality is going to participate, please go ahead and get registered on the OBM portal to make the process quicker. I will notify everyone once I find out the bill has become law so that you can get your resolutions ready and filed and the Auditor's office can get your allocation to you. For an estimate of your amount, look at your 2019 revenues and see what you received for LGF funding. The SB 310 amount should be no less, and possibly a little more.

As always, please feel free to reach out with any questions or concerns,

Allison M Anderson

aanderson@harrisoncountyohio.org

740-942-8861

Saturday, May 30, 2020

Development Services Agency on behalf of the Village of Scio for funding through the Community Development Block Grant (CDBG) Critical Infrastructure Grant Program, a federally funded program administered by the State. The Village is eligible to apply for funding through the CDBG Critical Infrastructure (RPIG) Grant Program.

The first of two or more public hearings will be held on Monday, June 8th, 2020 at 4:00 pm at the RJ Spiker Firehall on 318 W. Main Street, Scio, Ohio 43988.

This public hearing will provide citizens with pertinent information about the CDBG program, including an explanation of eligible activities and program requirements. The CDBG program can fund a broad range of activities, including economic development projects, street, water supply, drainage and sanitary sewer improvements, park acquisition and improvements, demolition of unsafe structures, rehabilitation of housing and neighborhood facilities. The activities must be designed to primarily benefit low and moderate income persons and in the prevention or elimination of slums and blight or meet an urgent need of the community.

Citizens are encouraged to attend this meeting on June 8th to provide input on the County's proposed CDBG project.

By order of The Harrison County Commissioners
Cadiz, Ohio

Date of Notice: May 29, 2020

*Social distancing requirements will be observed. Wearing a mask is strongly suggested, but not required.

(5:30, 6:6)

PUBLIC NOTICE

The Harrison County Commissioners intend to apply to the Ohio

Public Notice

(6:6)

PUBLIC NOTICE NOTICE OF PUBLIC HEARING NO. 2

The Harrison County Commissioners, Harrison County, intend to apply to the Ohio Development Services Agency for funding through the Community Development Block Grant (CDBG) Critical Infrastructure, a federally funded program administered by the State. On June 8, 2020, the Harrison County Commissioners will conduct the first public hearing to provide citizens with pertinent information about the CDBG program, including eligible activities and program requirements.

The Harrison County Commissioners will conduct a second public hearing at 4:00 p.m. on Monday, June 15, 2020 at the RJ Spiker Fire Hall, 318 W. Main Street, Scio, OH 43988. This public hearing will give citizens an opportunity to review and comment on

the plans for improvements to the village's water treatment plant and CDBG Critical Infrastructure application to the Ohio Development Services Agency. The village proposes to undertake activities to retrofit the wastewater treatment plant clarifier, including replacement of deteriorated chains, replacement of the gate/valves on the clarifier and the purchase of a portable generator to provide backup electricity to the collection system as stated in the last sanitation inspection completed by the Ohio EPA SEDCO. The cost for improvements is estimated at \$365,132. The estimated sources and amounts of funding are as follows: CDBG Residential Public Infrastructure Grant Program \$500,000, and the Village of Scio \$65,132.

Citizens are encouraged to attend this important meeting on Monday, June 15th to express their views and comments on the County's proposed Water Treatment Plant Improvements

on behalf of the Village of Scio
The Village of Scio

(6:6)

revised 3/13/19

Capital Improvement Plan
Compiled by Village Administrator Jason Tubaugh
As Adopted at Regular Meeting of March 28, 2018

Water Line Replacement and Paving Projects:

Phase I- Second Street in between Carrollton Street and Eastport Street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second Street from Eastport to Custer Way, allow to encompass all cross streets such as School House junction and Masonic Way, projected date 2019 for initial planning and cost assessment - engineering and grant possibilities for upgraded line from a four inch to a six inch line

Phase III- Proposed engineering and grant feasibility for Eastport Street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton Street 2020

Phase IV- Maple and Walnut Street 2021

Engineering and grant proposal for upgrading from a 4 inch main line to a 6 inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport Street

Eastport from the intersection of West College St. to the intersection of Crimm Road 2022-2023

Engineering services and grant possibilities, move the existing four inch water line to the sidewalk area and replace it with a new six inch line - replace any fire hydrants that are needed.

Phase VI- Brown Street / Elm Street / Grandview Street from West College St. to the village limit at Cemetery Road

Replace existing line with new C900 plastic - repave as needed

Proposed for 2024

Lift Station Upgrades:

East Port Lift Station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection

College Lift Station

New T6 pump purchase and install in 2018 [\$14,000 purchase price has already been approved]

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection

Church St Lift Station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment

Water Treatment Plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

-Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)

-Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)

-Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)

-EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump) The WTP will have 4 pumps in service and 4 spares on hand

-Schedule 80 pipe-Plumbing is rated for 40 year life span at 120 PSI, inspect annually

-Additional equipment and inspections will be required with the upgrade project in 2018

Wastewater Treatment Plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20 year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 yrs.)
- Digesters- Inspect annually, repair or ~~replace as needed~~ (associated equipment and bubbler)
- Inner and outer oxidation ditches- ~~Repairs done in 2015-2016~~ Inspect concrete walls annually - repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years
- Screw Screen - Inspect semi-annually. Replace brushes annually or as needed
- Generator - Inspect annually and service (they are diesel engines)
- 3 way Valves - Inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs. before rebuild is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
 - Street Department Truck - 2008 Dodge Ram 2500 4x4 (bought in 2014)
 - Backhoe
 - Plow Truck - 2009 F450 requires a new bed (bought in 2008) [New truck price \$60,000 to \$70,000?]
 - Tractor- New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.

Lawn equipment:

- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed

Those attending the 3/26/18 meeting that was called to order by Mayor Carpenter at 5:30 pm were: Heidi Trice, Carol Davy, George Tubaugh, Jake Tubaugh & Clerk-Treas. Trish Copeland.

Purpose of the meeting was to discuss the mandated Capital Improvement Plan that needs to be put into place this year.