

AGENDA
SCIO VILLAGE COUNCIL MEETING
October 28, 2020

Kindly mute all electronics-thank you!

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors-

1. Clerk/ Treasurer- Res. 20-006 Emergency
Res. 20-007 and Res 20-008
Application for Business Relief Fund
Sealed bid for truck
2. Water/WW-Income Tax Dept.
3. Solicitor-
4. Mayor
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills
10. Adjourn

Village Administrator

Current Project Overview:

- WWTP: Clarifier / Pending
- WTP: Water lines to be replaced/ Pending
- Oil and Shale: SR 646 112295 HAS-646-6.37 / Pending

WTP:

-Pending: The water line project is progressing; Thrasher has provided grant paperwork that needs reviewed by Council and the Mayor.

WWTP:

- **PENDING** Clarifier Project:

UPDATE: Resubmission will be done in **Feb 2021**. Grant award notification is estimated to be in **April 2021**.

Estimated Cost **\$565,132.00** Village cost share is 10%. (\$56,514.0)

OEPA:

- The 2019 EPA WTP metrics has been submitted to the Ohio EPA October 27, 2020.

Recommend the Mayor and Council review the Metrics.

-Discussion on leak detection equipment procurement for the Village and a comprehensive review of software and billing for the water department.

Oil and Shale Program:

-Project ID: **112295 HAS-646-6.37**

UPDATE: Current Grant is \$500,000.00; Project shortfall is \$250,000. The Village and Thrasher Group are working to submit for Labor / Commerce and CDBG grants, pending notification in Dec 2020. Paperwork has been provided by Thrasher Group for review by the Mayor and Council.

Roadways/ Equipment/ Buildings:

- Plow equipment has been serviced and is prepared for the upcoming winter season.

- The 2020 Ford F150 will be picked up October 30th, the vehicle will be in service within several days. The price has been reduced to \$25,660.00

-The 2020 Chevy 3500 is in service for the Village

-RUMA

General:

- Salt delivery is scheduled for the first week in November (2-6)

-The Village website is updated

- The Park will be raked and cleaned up October 31st by youth needing to complete community service, Mr. Crothers will be on site to supervise.

October 14, 2020

Scio Village Council met in regular session at the Scio Village Hall on October 14, 2020 at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Andrew Turner, Carol Davy, Betty Gotschall, James Clark, Erin Thompson, and Kari Salsberry. Others included Village Administrator Jason Tubaugh, Clerk-Treasurer Heidi Trice, Janeen Scott, Water/WW/Income Tax and Village Solicitor Jack Felgenhauer. Bonnie Rutledge from the Harrison News-Herald.

Thomson moved to approve minutes from the previous meeting as presented and Gotschall seconded. All present voted in the affirmative.

Visitors:

Clerk-Treasurer:

Requested a motion to amend the 2020 appropriations to reflect the incoming money from the CRF and OWDA.

Turner made a motion to accept the amended appropriations. Salsberry seconded. Roll call: Thompson, yea; Davy, yea; Gotschall, yea; Turner, yea; Clark, yea Salsberry, yea. Motion carried.

Presented council with the information on flags for the Village. Salsberry made a motion to purchase flags from Mizer's Printing paid for out of Capital Outlay (General) Thompson seconded. Roll call: Thompson, yea; Davy, yea; Gotschall, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried.

The Clerk/Treasurer briefed council on the Unified Credit card company and online access to pay water bills.

CRF Committee meeting scheduled for October 21, 2020 at 5:00 pm.

Water/WW:

Income Tax:

Solicitor:

Mayor:

Reminder that Halloween Trick or Treat will be on October 31 from 3-6pm

A motion was made by Salsberry to allow Pam Berry to hold a community yard sale on Brown street at the park on the weekend of October 24, 2020. Clark seconded. Roll call: Thompson, yea; Davy, yea; Gotschall, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried.

Village Administrator**Current Project Overview:**

- WWTP: Clarifier / Pending
- WTP: Water lines to be replaced/ Pending
- Oil and Shale: SR 646 112295 HAS-646-6.37 / Pending

WTP:

- The water line projects are pending, plans review is completed. Submission for EPA plans approval and grant submission are currently under way.
- The new meter installation is progressing well.

WWTP:

- **PENDING** Clarifier Project:

UPDATE: Resubmission will be done in Feb 2021. Grant award notification is estimated to be in May 2021.

Estimated Cost **\$565,132.00** Village cost share is 10%. (\$56,514.0)

OEPA:

- Review of sampling procedures is pending for the WWTP.
- The 2019 Metrics submission due date is November 15, 2020. All the data is being compiled; the Metrics will be submitted prior to the deadline. (reference EPA notice within your packet)

Oil and Shale Program:

- Project ID: **112295 HAS-646-6.37**

UPDATE: Current Grant is \$500,000.00; Project shortfall is \$250,000. The Village and Thrasher Group are working to submit for Labor / Commerce and CDBG grants, pending notification in Dec 2020.

Roadways/ Equipment/ Buildings:

- Minnesota Limited has completed the repairs on Cemetery road, the request to lift the RUMA will be forthcoming.
- The new service vehicle is completed, the vehicle will be in service prior to the end of the month.
- 6" water line repair on E Elm St 10/13/20. The one call was utilized to inform residents. A cautionary boil order was issued for 48 hours for all of E. Elm St. The number of occupied houses that were affected was 9.

General:

- COVID -19 additional Monies received on 10/13/20, It is recommended that the additional monies received be encumbered for the purchase of a new Water plant service vehicle that is compliant with the COVID 19 package and guidelines.
- The Village website has been updated
- The Park grounds maintenance will stop on or about October 17th.
- The Village would like to thank Probation officer Mr. Crothers for the great job cleaning up the trash and debris at the WTP and the park.

OLD BUSINESS

Council discussed the Holiday meeting dates which will be November 10th and 24th at 6:00 pm and December 30th at 6:00 pm. A motion was already made at the beginning of the year.

Turner made a motion to purchase a new truck compliant with COVID-19 guidelines and an extra \$1,000.00 to go towards purchase of laptops. Davy seconded

Councilperson Salsberry brought to the council's attention a safety hazard at the intersection of Eastport Street and Carrollton Street. Motion was made Salsberry to purchase a fisheye mirror on Carrollton street to help traffic navigate safely. Thompson seconded. Roll call: Thompson, yea; Davy, yea; Gotschall, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried.

NEW BUSINESS

At 7:20 pm Turner made a motion to enter executive session for legal advice, seconded by Thompson Roll call: Thompson, yea; Davy, yea; Gotschall, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried.

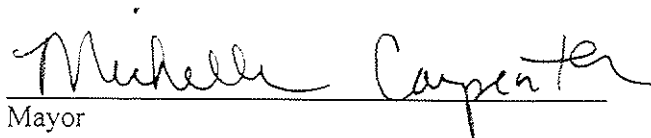
At 7:48 Turner made a motion to exit executive session. seconded by Thompson Roll call: Thompson, yea; Davy, yea; Gotschall, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried.

Turner made a motion to draft an ordinance for the Water Supply and connections. Seconded by Salsberry. Roll call: Thompson, yea; Davy, yea; Gotschall, yea; Turner, yea; Clark, yea; Salsberry, yea. Motion carried.

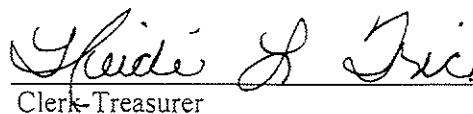
Davy moved to approve the Financial Report and Thompson seconded. Roll call: Davy, yea; Gotschall, yea; Clark, yea; Turner, yea; Thompson, yea; Salsberry, yea. Motion carried.

Thompson moved to pay the bills as presented and seconded by Salsberry. Roll call reflected: Turner, yea; Thompson, yea; Gotschall, yea; Clark, yea; Davy, yea; Salsberry, yea. - motion carried.

As there was no further business Thompson moved to adjourn the meeting.



 Mayor



 Clerk-Treasurer

db 6 605

REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	500,612.82	8,667.03	21,762.31	487,517.54	16,978.51	470,539.03 MTD 470,539.03 YTD
A02	GENERAL FUND CD#1	574,043.67	110,683.96	197,210.09	487,517.54	16,978.51	
A03	GENERAL FUND CD#2	26,973.78	0.00	0.00	26,973.78	0.00	26,973.78 MTD 26,973.78 YTD
A04	GENERAL FUND CD#3	26,612.23	361.55	0.00	26,973.78	0.00	
B01	STREET FUND	215.51	0.00	0.00	215.51	0.00	215.51 MTD 215.51 YTD
B02	STATE HIGHWAY	155.91	59.60	0.00	215.51	0.00	
B04	PARK FUND	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
B05	FEMA	1,000.00	0.00	0.00	1,000.00	0.00	
B08	POLICE LEVY	3,750.36	3,122.05	3,180.02	3,692.39	102.43	3,589.96 MTD 3,589.96 YTD
B09	BLOCK GRANT WATERLINE REPLACE	7,948.19	27,705.37	31,961.17	3,692.39	102.43	
B10	PERMISSIVE MVL	9,674.67	248.19	73.39	9,849.47	217.29	9,632.18 MTD 9,632.18 YTD
B11	COVID RELIEF	5,941.44	4,978.27	1,070.24	9,849.47	217.29	
C01	TRUCK DEBT SERVICE	26,098.00	0.00	722.52	25,375.48	1,393.86	23,981.62 MTD 23,981.62 YTD
D01	OPWC GRANT	21,413.73	16,612.37	12,650.62	25,375.48	1,393.86	
D03	INCOME TAX/PERM IMPROVE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E01	WATER FUND	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E02	SEWER FUND	2,259.50	322.50	0.00	2,582.00	0.00	2,582.00 MTD 2,582.00 YTD
E03	WATER CONTINGENCY	264.98	2,317.02	0.00	2,582.00	0.00	
		26,351.61	25,801.59	0.00	52,153.20	21,500.00	30,653.20 MTD 30,653.20 YTD
		0.00	52,153.20	0.00	52,153.20	21,500.00	
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		168,849.68	2,801.88	1,101.15	170,550.41	267.00	170,283.41 MTD 170,283.41 YTD
		173,621.27	46,613.87	49,694.73	170,550.41	267.00	
		356,708.94	14,750.81	11,086.61	360,373.14	25,742.48	334,630.66 MTD 334,630.66 YTD
		302,613.89	207,293.58	149,534.33	360,373.14	25,742.48	
		142,273.40	41,835.80	37,188.95	146,920.25	33,565.10	113,355.15 MTD 113,355.15 YTD
		98,378.48	168,189.69	119,647.92	146,920.25	33,565.10	
		49,494.40	0.00	0.00	49,494.40	0.00	49,494.40 MTD 49,494.40 YTD
		48,694.61	799.79	0.00	49,494.40	0.00	

Dolly Johnson

Paul Barry

Kari Salberg

REPORTING YEAR FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
E08 WATER DEPOSIT FUND	15,789.94	63.04	0.00	15,852.98	0.00	15,852.98 MTD
	14,496.46	1,356.52	0.00	15,852.98	0.00	15,852.98 YTD
G01 ROMA ESCROW	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 MTD
	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00 YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE	1,371,931.44	97,612.89	75,114.95	1,394,429.38	99,766.67	1,294,662.71 MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE	1,317,166.85	645,138.49	567,875.96	1,394,429.38	99,766.67	1,294,662.71 YTD

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
	B01-6B-211-0	WAGES	29,000.00	0.00	2,449.60	24,507.08	0.00	4,492.92	15.49%
	B01-6B-212-0	BENEFITS	4,900.00	0.00	378.46	3,786.34	0.00	1,013.66	21.12%
	B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
	B01-6X-230-1	STREET CONTRACTUAL SERVICES	300.00	0.00	0.00	300.00	0.00	0.00	0.00%
	B01-6X-240-0	SUPPLIES & MATERIALS	5,050.00	0.00	351.96	3,367.75	102.43	1,579.82	31.28%
	B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		STREET FUND SUB TOTAL	39,250.00	0.00	3,180.02	31,961.17	102.43	7,186.40	18.31%
	B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
	B02-6C-211-0	STATE HWY/WAGES	2,100.00	0.00	0.00	166.48	0.00	1,933.52	92.07%
	B02-6C-240-0	CLEANING/SNOW REMOVAL	800.00	0.00	0.00	112.79	0.00	687.21	85.90%
	B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	58.26	0.00	1,041.74	94.70%
	B02-6E-231-0	UTILITIES	1,000.00	0.00	73.39	732.71	217.29	50.00	5.00%
	B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
		STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	73.39	1,070.24	217.29	5,662.47	81.47%
	B04-3B-231-0	UTILITIES	3,000.00	0.00	294.87	2,550.22	374.78	75.00	2.50%
	B04-3B-240-0	SUPPLIES & MATERIALS	19,800.00	0.00	427.65	9,935.26	1,019.08	8,945.66	44.68%
	B04-3X-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
	B04-3X-230-1	COUNTY AUDITOR FEE	150.00	0.00	0.00	138.35	0.00	11.65	7.77%
	B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	26.79	0.00	13.21	33.03%
	B04-3X-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		PARK FUND SUB TOTAL	23,390.00	0.00	722.52	12,650.62	1,393.86	9,345.52	39.96%
	B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B08-1A-211-0	POLICE WAGES	5,100.00	0.00	0.00	5,184.00	0.00	-84.00	-1.65%
	B08-1A-212-0	POLICE BENEFITS	1,300.00	0.00	0.00	800.91	0.00	499.09	38.39%
	B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
	B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B08-7G-230-0	COUNTY AUDITOR FEE	130.00	0.00	0.00	118.90	0.00	11.10	8.54%
	B08-7H-230-0	DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.00	0.00	90.00	100.00%
	B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	13.05	0.00	21.95	62.71%
	B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		POLICE LEVY FUND SUB TOTAL	6,705.00	0.00	0.00	6,116.86	0.00	588.14	8.77%
	B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
	B10-6X-240-0	SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	0.00	0.00	2,120.00	100.00%
		PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	0.00	0.00	2,200.00	100.00%

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
2020	B11-7X-240-0	COVID RELIEF EXPENSE	52,153.20	0.00	0.00	0.00	21,500.00	30,653.20	58.78%
		COVID RELIEF FUND SUB TOTAL	52,153.20	0.00	0.00	0.00	21,500.00	30,653.20	58.78%
	C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	.00%
	D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
	D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
	D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
	D03-7K-211-0	WAGES	10,500.00	0.00	689.60	7,041.93	0.00	3,458.07	32.93%
	D03-7K-212-0	BENEFITS	3,000.00	0.00	106.54	1,163.06	127.00	1,709.94	57.00%
	D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
	D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
	D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	305.01	3,462.82	140.00	397.18	9.93%
	D03-7K-250-0	CAPITAL OUTLAY	130,000.00	0.00	0.00	37,915.00	0.00	92,085.00	70.83%
	D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	101.92	0.00	598.08	85.44%
	D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
		INCOME TAX/PERM IMPROVE FUND S	171,413.84	0.00	1,101.15	49,684.73	267.00	121,462.11	70.86%
	E01-5A-211-1	SUPERINTENDENT WAGES	11,200.00	0.00	1,133.31	8,962.23	0.00	2,237.77	19.98%
	E01-5A-211-2	CLERK WAGES	5,200.00	0.00	380.78	4,032.79	0.00	1,167.21	22.45%
	E01-5A-211-3	METER READER WAGES	1,400.00	0.00	92.30	969.15	0.00	430.85	30.78%
	E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	E01-5A-211-6	CLERK HELPER WAGES	2,100.00	0.00	221.88	1,829.31	0.00	270.69	12.89%
	E01-5A-211-7	LABORER WAGES	44,600.00	0.00	2,156.73	21,751.25	0.00	22,848.75	51.23%
	E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	175.11	1,500.92	24.49	274.59	15.26%
	E01-5A-212-2	CLERK BENEFITS	900.00	0.00	69.82	680.87	25.99	193.14	21.46%
	E01-5A-212-3	METER READER BENEFITS	250.00	0.00	18.76	169.71	1.48	78.81	31.52%
	E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	E01-5A-212-5	CLERK HELPER BENEFITS	300.00	0.00	34.28	288.34	0.00	11.66	3.89%
	E01-5A-212-6	LABORER BENEFITS	14,625.00	0.00	388.78	4,179.18	184.59	10,261.23	70.16%
	E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,600.00	0.00	0.00	1,490.03	0.00	109.97	6.87%
	E01-5B-241-0	CREDIT CARD CHARGES	1,100.00	0.00	163.15	872.67	117.65	109.67	9.97%
	E01-5D-250-0	CPBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	E01-5D-250-1	HARR CITY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	0.00	0.00	0.00	0.00	0.00%
	E01-5I-230-0	LANDS & BUILDINGS	8,500.00	0.00	90.15	412.44	146.12	541.44	49.22%
	E01-5I-231-0	UTILITIES	28,900.00	0.00	0.00	1,112.94	0.00	7,387.06	86.91%
	E01-5K-230-0	SPATE AUDITOR FEE	5,880.00	0.00	2,688.76	27,017.27	154.89	1,727.84	5.98%
	E01-5K-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
	E01-5K-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	200.00	100.00%
	E01-5K-230-4	CONTRACTUAL SERVICES	4,000.00	0.00	90.00	3,221.03	548.01	230.96	5.77%
	E01-5K-240-0	SUPPLIES & MATERIALS	40,000.00	0.00	3,328.97	18,814.52	12,354.56	8,830.92	22.08%
	E01-5K-250-0	OWDA GRANT CAP OUTLAY	41,513.50	0.00	0.00	41,513.50	0.00	0.00	.00%
	E01-5K-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	9,803.17	11,791.23	806.84	3.60%
	E01-5K-261-0	LOAN INTEREST	1,770.00	0.00	0.00	393.46	393.46	983.08	55.54%

ENTITY NAME : VILLAGE OF SCIO
 EXPENSE STATEMENT - BY ACCOUNT #

REPORTING PERIOD: OCT 2020

PAGE: 4

COMPUTER DATE 10/27/2020 1:27:57 PM

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E01-5X-273-0	MISC REFUNDS	650.00	0.00	53.82	519.55	0.00	130.45	20.07%
	WATER FUND FUND SUB TOTAL	243,989.74	0.00	11,086.61	149,534.33	25,742.48	68,712.93	28.16%
E02-5A-211-1	SUPERINTENDENT WAGES	12,500.00	0.00	828.36	8,627.08	0.00	3,872.92	30.98%
E02-5A-211-2	LABORER WAGES	39,700.00	0.00	2,102.55	22,804.17	97.25	16,798.58	42.31%
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	92.30	969.15	0.00	430.85	30.78%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,200.00	0.00	380.76	4,032.60	0.00	1,167.40	22.45%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	290.07	0.00	809.93	73.53%
E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	128.00	1,582.42	24.54	293.04	15.42%
E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	367.14	3,955.57	88.00	2,656.43	39.65%
E02-5A-212-3	METER READER BENEFITS	300.00	0.00	18.76	169.71	36.48	93.81	31.27%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	810.00	0.00	68.82	679.87	26.99	103.14	12.73%
E02-5A-212-6	CLERK HELPER BENEFITS	190.00	0.00	0.00	50.54	0.00	139.46	73.40%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,300.00	0.00	160.02	841.56	97.00	361.44	27.80%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	90.16	390.10	56.89	753.01	62.75%
E02-5E-230-0	LAND & BUILDINGS	16,910.00	0.00	25.42	8,794.57	170.56	7,944.87	46.98%
E02-5E-231-0	UTILITIES	30,000.00	0.00	1,184.14	17,572.91	11,852.09	575.00	1.92%
E02-5E-250-0	CAP OUT-CMDA CLARIFIER	29,550.00	0.00	29,550.00	29,550.00	0.00	0.00	0.00%
E02-5X-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTACTUAL SERVICES	2,500.00	0.00	55.00	1,619.50	414.00	466.50	18.66%
E02-5X-243-0	SUPPLIES & MATERIALS	34,000.00	0.00	2,117.54	15,441.38	18,451.30	107.32	.32%
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	80.00	0.00	19.98	26.72	0.00	53.28	66.60%
	SEWER FUND FUND SUB TOTAL	193,876.00	0.00	37,188.95	119,647.92	33,565.10	40,662.98	20.97%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
	GRAND TOTAL	1,183,847.78	0.00	75,114.95	567,875.96	99,766.67	516,205.15	43.60%

ACCT #	ACCOUNT DESCRIPTION	UNENC BAL	ORG APP	APP POST	NEW APP
E01-5A-211-6	CLERK HELPER WAGES	-18.37	1700.00	400.00	2100.00
E01-5A-211-7	LABORER WAGES	24234.67	45000.00	-400.00	44600.00
E01-5A-212-6	CLERK HELPER BENEFITS	13.80	285.00	15.00	300.00
E01-5A-212-7	LABORER BENEFITS	10428.56	14640.00	-15.00	14625.00
SUB E01				.00	
GRAND TOTAL				.00	

Auty Mitchell

Auty Mitchell

Kari Salaberry

ORDINANCE NO. 2020 - 006

AN ORDINANCE AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR AND CLERK-TREASURER OF THE VILLAGE OF SCIO, STATE OF OHIO TO ENTER INTO CONTRACT FOR THE PURCHASE OF A 2020 FORD F150 4X4 PICKUP TRUCK AND EQUIPPING SAME FOR VILLAGE USE AND PAYING FOR SAME FROM COUNTY CORONAVIRUS RELIEF DISTRIBUTION FUNDS AND GENERAL FUND AND DECLARING AN EMERGENCY

WHEREAS, the Legislative Authority of the Village of Scio, Ohio (hereinafter "Council") has determined that the current village truck fleet is not large enough to comply with the COVID19 restrictions and is in need of expanding to comply with same; and

WHEREAS, Council has determined that a 2020 Ford F150 pickup truck upfitted with the necessary safety equipment would permit the Village to comply with the COVID19 requirements; and

WHEREAS, the Village Administrator has solicited multiple bids with the lowest and best bid price being a bid price of Twenty-Five Thousand Six Hundred Sixty Dollars and No Cents (\$25,660.00) through the Ohio Department of Administrative Services contract price (known as "state-bid price"); and

WHEREAS, Council finds that the due and owing amount for the purchase shall be paid from the County Coronavirus Relief Distribution Fund monies received as the Truck is necessary to comply with the COVID19 requirements mandated by the State and Federal Governments.

WHEREAS, Council finds that this Ordinance is an emergency ordinance as it is essential to the health, safety, and general welfare of the county employees and the residents of the Village and should become effective immediately upon signature.

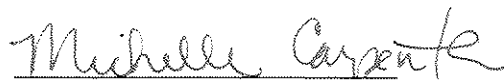
NOW THEREFORE, be it **ORDAINED** by the Village of Scio, Ohio, that the Village Administrator and Clerk-Treasurer of the Village be and hereby are, authorized and directed to enter into a contract for the purchase of the 2020 Ford F150 indicated in the attached vehicle description and upfitting same for Village use and to pay for same from the County Coronavirus Relief Distribution Fund monies received for the purpose of complying with mandated COVID19 restrictions.

Be it further **ORDAINED** that this Ordinance is an Emergency as it essential to the health, safety, and general welfare of the residents of the Village and shall become effective immediately upon signing.

Be it further **ORDAINED** that the foregoing Ordinance was adopted and all actions and deliberations of the Village Council of the Village of Scio, Harrison County, Ohio relating thereto, were conducted in meetings open to the public in compliance with all applicable legal requirements including Section 121.22 of the Ohio Revised Code.

Dated: 10-28-2020

APPROVED:



Mayor

ATTEST:



Clerk-Treasurer

Approved as to Form:

Village Counsel

ORDINANCE NO. 2020 - 007

AN ORDINANCE ENACTING A POLICY FOR ALL PERSONS WITHIN THE VILLAGE OF SCIO, OHIO TO CONNECT TO THE VILLAGE WATER SUPPLY SYSTEM AND DISCONTINUE USE OF ALL PRIVATE WATER SUPPLY SYSTEMS.

WHEREAS, the Legislative Authority of the Village of Scio, Ohio (hereinafter "Council") has determined that the current Ordinances of the Village of Scio, Ohio do not mandate, require or provide for all persons within the Village to connect to the Village of Scio water supply system; and

WHEREAS, Council has determined that continued use of private water supply systems within the Village poses a threat of cross-contamination of the Village of Scio Water Supply System and thereby a threat to the health, safety and general welfare of the residents of the Village of Scio, Ohio; and

WHEREAS, the Village Administrator has been advised by the Ohio Environmental Protection Agency that continued use of private water systems in buildings and structures within the Village, when a public water supply system exists, could result in fines and penalties to the Village of Scio, Ohio; and

WHEREAS, Council finds that the an Ordinance mandating all residents in the Village to connect, at their own expense, to the Village Water Supply system is necessary.

NOW THEREFORE, be it **ORDAINED** by Council of the Village of Scio, Ohio, as follows:

Section 1. Unless context clearly indicates otherwise, the following terms shall have the meaning set forth herein; **A.** Person shall mean any natural person, or partnership, or association, private or public. **B.** Private water supply system shall mean a system owned or operated by a person for collection and delivery of piped water for human consumption into commercial, industrial, or residential buildings or structures. **C.** Public Water System shall mean the Village of Scio, Ohio Water Supply System.

Section 2. No person shall build, establish, expand, or maintain a private water supply system within the corporation limits of the Village of Scio, Ohio.

Section 3. Persons currently using a private water supply system shall discontinue, disconnect, and abandon use of all such private water supply systems.

Section 4. All persons shall connect to the Public Water System, at their own expense and cost, within Ninety (90) days of notification in the manner provided by Section 729.06 of the Ohio Revised Code, and only upon approval of the connection, piping for delivery, and meter, approved by the Village Administrator, or Village personnel having charge of such matters, and only in accordance with the existing ordinances, rules, and regulations regulating said connections and piping.

Section 5. If the person or persons notified to connect to the Public Water System fail to install those connections within 90 days the Village of Scio or an agent thereof may perform

such work and all costs thereof with a forfeiture of five percent assessed against the lots and lands for which such connections are made.

Section 6. All Ordinances, Resolutions, Rules, and Regulations not conflicting herewith and not amended or superseded hereby shall remain in full force and effect.

Be it further **ORDAINED** that the foregoing Ordinance was adopted and all actions and deliberations of the Village Council of the Village of Hopedale, Harrison County, Ohio relating thereto, were conducted in meetings open to the public in compliance with all applicable legal requirements including Section 121.22 of the Ohio Revised Code.

Dated: _____

APPROVED:

Mayor

ATTEST:

Approved as to Form:

Clerk-Treasurer

Village Counsel

ORDINANCE NO. 2020 - 008

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND VILLAGE CLERK/TREASURER OF THE VILLAGE OF SCIO, STATE OF OHIO TO ENTER INTO CONTRACT WITH ATTORNEY JACK L. FELGENHAUER FOR SERVICES AS VILLAGE SOLICITOR DURING 2021.

WHEREAS, the Village has determined that there is a need for the provision of Village Solicitor services for the Village of Scio and its Officers; and

WHEREAS, Attorney Jack L. Felgenhauer and the Village have agreed to terms for the provision of said services; and

WHEREAS, this Ordinance shall be into effect upon signature hereto and the contract become effective January 1, 2021 and terminate December 31, 2021;

NOW THEREFORE, be it **ORDAINED** by the Council of the Village of Scio, Ohio, that the Mayor and Village Clerk-Treasurer of the Village be and hereby are, authorized and directed to enter into a contract for legal services with Attorney Jack L. Felgenhauer for the year 2021, pursuant to the terms of said contract being attached hereto as Exhibit A.

Be it further **ORDAINED** that the foregoing Ordinance was adopted as an and all actions and deliberations of the Village Council of the Village of Scio, Harrison County, Ohio relating thereto, were conducted in meetings open to the public in compliance with all applicable legal requirements including Section 121.22 of the Ohio Revised Code.

This Ordinance hereby is passed upon by a majority vote of a quorum of the Council members and shall become effective upon signature by the Mayor. Otherwise, this ordinance shall become effective at the earliest date provided by law.

Dated: _____

APPROVED:

Mayor

ATTEST:

Village Clerk-Treasurer

Coronavirus Relief Committee
Meeting
October 21, 2020 at 5:00pm

Members present Michelle Carpenter, Mayor; Jason Tubaugh, Village Administrator; Heidi Trice, Clerk/ Treasurer; Janeen Scott, Water Department/Income Tax; Erin Thompson, Committee chair; Andrew Turner, and Carol Davy.

Visitor: JT Thompson- On behalf of the Scio Fire Department. Mr. Thompson briefed the committee on the need for a commercial washer/dryer for the fire department

The committee discussed the COVID-19 Relief fund for businesses and non-profit organization application. This program is intended to assist business or organizations with expenses of proper PPE and to be compliant with Responsible Restart Ohio in connection with the COVID-19 pandemic.

Erin Thompson, Committee Chair

Heid L. Trice, Clerk/Treasurer

Coronavirus Relief Committee
Meeting
October 21, 2020 at 5:00pm

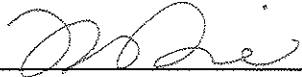
Members present Michelle Carpenter, Mayor; Jason Tubaugh, Village Administrator; Heidi Trice, Clerk/ Treasurer; Janeen Scott, Water Department/Income Tax; Erin Thompson, Committee chair; Andrew Turner, and Carol Davy.

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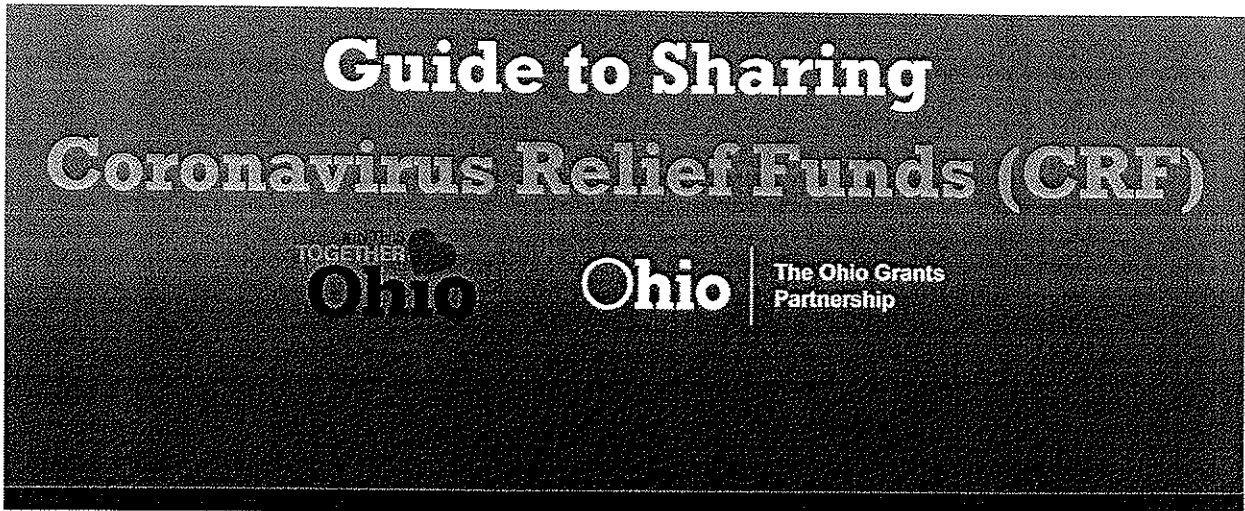
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Erin Thompson, Committee Chair



Heid L. Trice, Clerk/Treasurer



The Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") established the Coronavirus Relief Fund to provide state and local governments assistance to navigate the impact of the COVID-19 public health emergency. Funding was provided from the US Department of Treasury to the State of Ohio to support state and local governments, of which \$350 million has already been distributed through House Bill 481.

When considering the needs of your jurisdiction and community, it may make sense to pass along funding to another jurisdiction such as a fire district or a non-profit that can better serve the specific needs of your community. This concept of passing along funds for use to further expand or address the needs of the community is essentially a "subgrant." A subgrant is different from a traditional contractual relationship where specific goods and/or services are procured and purchased.

Subgranting funds is allowable with Coronavirus Relief Funding if it is necessary due to the public health emergency and will be used to meet the eligibility criteria outlined in the guidance document from the US Treasury. It is important you understand that subgranting funds brings a responsibility to provide notice of the funding to the subrecipient and to monitor their activities; however, don't let that deter you if passing along funds will best serve the needs of your community.

To help simplify this process, here are some recommended steps:

Step 1: Determine the needs of your community and gain approval of your governing body (trustees, board, etc.) on the use of funds and any subgrants of funds.

Step 2: Ensure the type of relationship that exists. In simple terms, a subrecipient relationship means there are ongoing responsibilities with providing the funds. Conversely, a contractor relationship ends once the goods and/or services have been received and paid for outside of warranties or other buyer protections which may extend the relationship.

You have a subrecipient relationship if...

****Funding is provided with a purpose of completing the goal of a program, to assist with a need of the community, or to provide support for the common purpose of the original funding source.**

Example-Funds provided to a fire district from a township to assist with their impacts and continued response to the public health emergency. The fire district is a subrecipient to the township.

You have a contractor relationship if...

******Goods or services were procured following a procurement method and payments typically based on contract terms or a quote. A procurement method is followed, and the contractor provides the goods and/or services specifically procured.

Example-Funds are paid to a private ambulance service for COVID related runs based on the contractual terms in place with the jurisdiction. The private ambulance service is being paid as a contractor based upon terms negotiated, even if Coronavirus Relief Funds may be paying the cost.

There may be situations where a contractor may be passed along funds to assist with needs that are funded from the grant program. In this case, absent contractual terms to perform a service and/or provide goods, this creates a subrecipient relationship with someone that is traditionally viewed as a contractor. An example may be providing funds to a private ambulance service to deal with increased costs of sanitation or supplies due to the public health emergency. There is no expectation or procurement of a good or service, rather providing assistance or a subgrant to the entity.

This guide is for basic situations, if the relationship is more complex then it may be necessary to evaluate further. Refer to 2 CFR 200.330 (<https://ecfr.io/Title-2/Section-200.330>) when making your determination. A tool provided by the Association of Governmental Accountants at <https://www.agacgfm.org/Intergov/More-Tools/Subrecipient-vs-Contractor-Checklist.aspx> may also be able to help.

Step 3: Establish the protocol for the funds.

******If you identified a contractor relationship, you should have a written contract in place with terms and conditions for the procurement.

******If you identified a subrecipient relationship, then this step is a critical point in which a jurisdiction needs to decide the best approach for subgranting the funds. Will funds be advanced? Or will they be provided as reimbursement? Some grants do not allow for funds to be advanced, however the Coronavirus Relief Funds may be advanced. In making this decision, a jurisdiction needs to balance the urgency in providing funds quickly with the ongoing responsibility to monitor the activities the subrecipient has with the funds. Grants that are reimbursement allow for monitoring to occur with each payment, whereas an advance requires work on the back end to ensure all funds are expended appropriately. In all cases, a notice of award must be provided to the subrecipient with the details and requirements of the funds. See appendix A for sample notice of award.

Step 4: Maintain records and be mindful of monitoring and reporting requirements. Ultimately, subgranting funds carries with it the responsibility of informing the subrecipient of the requirements of the funds and monitoring the use to include fulfilling reporting requirements to your main awarding agency.

This guide provides a simple approach in subgranting funds. Specific requirements can be found in the uniform guidance at 2 CFR 200.331 (<https://ecfr.io/Title-2/Section-200.331>).

APPENDIX A

Sample Basic Subgrant Agreement Format

NOTE: This is merely provided as an example to assist in drafting the most appropriate document for your jurisdiction. Additional information or sections may be needed, so it is advised to discuss language with your legal counsel.

Opportunity Title: Description which makes sense with the purpose of the award

Funding Organization: U.S. Department of Treasury

Prime Recipient: Ohio Office of Budget and Management

CFDA Number and Grant Name: 21.019 Coronavirus Relief Fund

Project Start Date: March 1, 2020

Project End Date: December 28, 2020

Grantor: Local Government transferring CRF monies. This should include contact information for the awarding official(s).

Subgrantee: Local Government receiving CRF monies to include contact information.

Award Amount: List the total award amount here.

Payment Method: List the payment method that is planned. For example - Payment will be made to subgrantee on a reimbursement basis. Paid invoices will be submitted to Grantor for review and approval prior to receiving reimbursement.

Project Description: Details on the planned use of funds.

Requirements: This section is where you list all the requirements of the funding source. It may be appropriate to direct the requirements to other authoritative sources for the funds such as the OBM guidance document, the US Treasury guidance and frequently asked questions, and the US Treasury Office of Inspector General reporting and records retention requirements.

Revisions: This provides the terms on adapting to changing requirements. Example language includes "this subgrant agreement was developed and in effect as of the date the agreement was signed. Grantor reserves the right to revise agreement if guidance from the U.S. Treasury changes."

Certification: This is a section where both entities sign-off agreeing to the terms of the award.

VILLAGE OF SCIO COVID-19 RELIEF GRANT PROGRAM

In an effort to provide additional resources to organizations or business to be compliant with the Responsible Restart Ohio due to the COVID-19 pandemic, the Village of Scio authorized the COVID-19 Relief Program. This program is intended to assist business or organizations with expenses of proper PPE and to be compliant with Responsible Restart Ohio in connection with the COVID-19 pandemic.

Eligible Recipients:

- Business or organizations located in the Village of Scio (Applicant must be the business owner/operator).
- Must have fifty (50) or fewer employees or 1099 contractors.
- Must have a Federal Taxpayer Identification Number.

Form of Assistance Available:

- Grants up to \$2,250.00 to be used for compliancy with Restart Ohio.

Application Process and Review:

The Village of Scio Council's Coronavirus Relief Fund Committee will accept and review applications for the Business Relief Program on behalf of the Village of Scio. All applications should be mailed or turned into Scio Mayor's Office and submitted to the Coronavirus Relief Fund Committee. Applications will be evaluated on a first come-first serve basis. In the event request exceed available funds, priority will be given to applications based upon the following criteria:

- Need for assistance.
- Likelihood that grant funds will allow businesses to retain jobs in the Village of Scio
- Overall impact of the grant on qualifying business.

Please note, the COVID-19 Relief Program is not an entitlement program, and as such, funding through this program is not guaranteed. The recommendations of the Coronavirus Relief Fund Committee and action/approval of the Council of the Village of Scio on matters related to the allocation of these funds are final.

VILLAGE OF SCIO
COVID-19 RELIEF PROGRAM

Applicants seeking COVID-19 Relief Program assistance through the Village of Scio must submit the following and supplemental attachments for consideration. All applicable information as requested in this form must be provided, and the applicant is responsible for the accuracy of the information submitted.

COVID Relief Program Request: \$ _____

Section A: General Information

-Applicant Information: Please provide the legal name, address, and other contact information of the applicant for this request.

Applicant Business Name: _____

Contact Name: _____

Applicant Mailing Address: _____

City/State/Zip: _____

Email Address: _____

Website: _____

Daytime Phone Number: _____

Federal Tax ID: _____

-SCIO LOCATION: Please specify the street address of the supplicant business.

Address: _____

-TIME IN BUSINESS: How long has the company that will benefit from the Business Relief Program been in existence at this location?

Years: _____

Months: _____

-DELINQUENCIES AND JUDGMENTS: For each question, please mark yes or no.

Does the applicant, or affiliated company to benefit from the incentive program, owe any delinquent taxes to the State of Ohio or a political subdivision?

Yes _____ No _____

Does the applicant, or affiliated company to benefit from the incentive program, owe any money to the State of Ohio or a State of Ohio agency for the administration or enforcement of any environmental laws?

Yes _____ No _____

Does the applicant. Or affiliated company to benefit from the incentive program, owe any other money to the State of Ohio, a State of Ohio Agency, or any State of Ohio political subdivision, that are past due, whether the amounts owed are being contested in a court of law or not?

Yes _____ No _____

Are there any current or pending lawsuits involving either the principals or the company?

Yes _____ No _____

-NEED FOR ASSISTANCE: Applicants must demonstrate and provide an itemized estimate for use of funds.

Section C: List of Attachments

- Completed W-9
- Documentation of itemized expenditures
- Tax exempt form

Section D: Requirements and Certifications

The undersigned, duly authorized Officers of the Applicant, hereby certify that the statements made in the foregoing application and in all attachments submitted in connection with this application are true and correct to the best information and belief of the undersigned and are submitted as a basis for determining approval of Relief Program assistance.

I/We certify that the requirements listed below will be met:

- A. I/We agree to notify the Village of Scio immediately of any project modification.
- B. The applicant agrees to supply additional information if requested.
- C. This grant is to be used for COVID-19 business related expenses only.
- D. I/We have not nor do we intend to be involved in illegal activity under federal, state, or local laws. Nor do I/We have any criminal proceeding pending against me/us.
- E. I/We do not anticipate receiving business interruption insurance or other federal aid for reimbursement of Relief Program eligible expenses.
- F. The applicant agrees to allow the Village of Scio’s Income Tax Department to share relevant income tax withholding information with the Coronavirus Relief Fund Committee as part of the Relief Program application review process.
- G. The applicant agrees that the Village of Scio may share information publicly regarding grant recipients.
- H. Unspent and/or improperly grant proceeds are to be repaid by the grant recipient to the Village of Scio

Signature of Applicant

Applicant name (printed)

Title

Signature of Applicant

Applicant name (printed)

Title

Signature of Applicant

Applicant name (printed)

Title

**Please submit completed application to:
Village of Scio Mayor’s Office
P.O. Box 307
Scio, Ohio 43988**