

AGENDA  
SCIO VILLAGE COUNCIL MEETING

September 28, 2022

***Kindly mute all electronics-thank you!***

***Visitors are limited to 5 minutes***

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors-

1. Clerk/ Treasurer- BWC audit  
HRPC review
2. Water/WW-Income Tax Dept.-.
3. Solicitor
4. Mayor- Award presentation  
*\*Request exec for personnel*
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills.
10. Adjourn.

**Village Administrator**

**Current Project List:**

- Annexation, 9/20/2021.
- WWTP -Clarifier rebuild project, fully funded: Awarded
- WTP- new water lines to be replaced in the distribution system, fully funded by the following agencies: ARC, CDBG, OEPA, OPWC, H2O: Awarded
- Oil and Shale: SR 646 and East College St, funded by Multiple Grants /Pending
- Hilltop Drive Sanitary Project: Pending funding
- Water Line project (Additional) - Lines to be identified for the SSB Grant.

**Annexation:**

- The date is set for the appellate court. (*Executive Session requested*)
- Ordinance 2021-007

-The appeal was filed July 22, 2022. A date will be set for the hearing.

**WTP:**

-Water line project: Brown, Maple, Walnut, and Grandview Streets water line project: Fully Funded by the following agencies and government offices.

The project is funded by: CDBG, H2O, EPA lead service line replacement, ARC, OPWC loan / grant.

\*Pre-Construction meeting 8/26/2022 at the Village office.

The construction phase began on September 19th, Maple Street was the beginning point for the project. The intent is to complete Maple, move to Brown St second, Walnut will be the third, and the final water line will be installed on Grandview St. The paving and some reclamation aspects of this project will be done in the Spring of 2023 due to weather and procurement of pavement. There will be intermittent times of water loss and reduction of pressure due to the tie in of the new lines.

- The \$300,000.00 grant from Senator Brown's office will be used in conjunction with additional grants for additional water line replacements. This is pending\*

**WWTP:**

-UV disinfection system, the UV system requires new parts, some of the new parts have arrived, they will be installed this week.

-Inner paddle wheel, the motor froze,

- Wastewater sanitation project for Hilltop Drive, pending funding. The estimated cost will be 1.4million. The Village has identified several other homes that will need to be added to this project. \* The Thrasher engineer is working on the initial plans; this project is 18-24 months from construction phase.

-The Village has been notified that the \$500,000 application for federal funding is pending. Congressman Johnson's office will contact the Village if funding is awarded.

-152East College St. The Ohio EPA SEDO is working with the Harrison County Health Department on this issue.

-Clarifier WWTP: Material is on site, construction /re-assembly started August 8th. Border Patrol won the bid at \$556,291.00. \*Clarifier #1 is set to be put online this week, and disassembly and reconstruction of Clarifier #2 can begin. The Village has been notified that the generator for this project is an additional month behind schedule. The project as a whole is behind schedule. The Harrison County Commissioners office is overseeing the Grant on behalf of the Village.

**Oil and Shale program:**

-Project ID 112295 HAS-646-6.37 -Phase V: Bid awarded.

- The project was bid, the lowest bid that was received is from TUCSON Inc, the bid was for the amount of \$683,728.50, information is in your Council packet.

- Construction will start in the Spring of 2023. This is due to the paving aspect of the project and material delivery.

-The Villages portion of the project is \$83,349.00

**Roadways/ Equipment/ Buildings/ Park/ General:**

-Columbia Gas project: Replacement of main gas lines and residential connections in the Village. The project will start in the first quarter of 2023. Columbia Gas and the Village

conducted a pre-construction meeting on September 27th, the scope of work and contractor information will be sent to the Village prior to construction.

- Salt purchase 2022-2023: The order has been placed, anticipate delivery in October, Storage will be at the old ODOT facility. Estimated cost \$6250.00 (+/-)

- Mr. Quick has finished for the season, recommending the personnel committee advertise for a new part time employee in February 2023.

- Park part time employee for the park lay off date is Oct 26th.

- Mosquito spraying is completed for the season

- Pending, 104 Maple Ave storm sewer line replacement. The resident has reinstated his request to the VA on 9/23/2022 to replace the storm drain in the Villages right of way.

*\* Request an executive session for pending legal and personnel. \**

## September 14, 2022

**Scio Village Council** met in regular session on September 14, 2022, at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Betty Gotschall, Trish Copeland, Carol Davy, Erin Thompson, and Jim Clark. Others included Heidi Trice, Clerk/Treasurer, Janeen Scott, Water/WW/Income Tax, Village Administrator, Jason Tubaugh, Jack Felgenhauer Village Solicitor.

Clark moved to approve minutes from the previous meeting as presented, Thompson seconded. All present voted in the affirmative.

**Visitors:** Carrie Olson Crossroads Farm spoke to council regarding a program for high school students 6-12<sup>th</sup> grade.

**Clerk-Treasurer:** Opt. out of AEP form

**Water/WW:**

**Income Tax:** Continue to file for unpaid taxes

**Solicitor:**

**Mayor:**

**Village Administrator:**

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- Hilltop Drive Sanitary Project: Pending funding
- Water Line project (Additional) - Lines to be identified for the SSB Grant.

**Annexation:**

- The case is pending at the appellate court; notification will be received through the Village legal counsel.
- Ordinance 2021-007
- The appeal was filed July 22, 2022. A date will be set for the hearing.

**WTP:**

- The 10 Cu/Pb required samples have been completed, delivery of the results will be done before the end of this week.
- The Annual Metrics report will be sent within the next 30 days.

-Water line project: Brown, Maple, Walnut, and Grandview Streets water line project: Fully Funded by the following agencies and government offices.

The project is funded by: CDBG, H2O, EPA lead service line replacement, ARC, OPWC loan / grant.

\*The Pre-Construction meeting was held on August 26th at the Village office. A site walk through was conducted on September 14th to identify any potential issues. Construction will start on September 19th on Maple Ave. All residents will be notified of the project and lane closures during construction. \*

Completion for the project will be 2023 due to the paving aspect of this project.

- The \$300,000.00 grant from Senator Brown's office will be used in conjunction with additional grants for additional water line replacements. A Grant application has been submitted, the tentative timeline for additional grant funding is April 2023.

#### **WWTP:**

- \*The Generator for the Clarifier project has been delayed, information was received September 13th that the new ship date is September 30th if the back ordered parts arrive at the factory. This is a five-week delay for this order \*

-Wastewater sanitation project for Hilltop Drive, pending funding. The estimated cost will be 1.4million. The Village has identified several other homes that will need to be added to this project.

-\*The Village has been notified that the \$500,000 application for federal funding is pending through a Congressional Grant, the budgetary subcommittee has not released the final list, this information is current as of September 9th. \*

-152 East College St, The Ohio EPA SEDO is working with the Harrison County Health Department on this issue: NO UPDATES

-Clarifier WWTP: Material is on site, construction /re-assembly has started August 8th. Border Patrol won the bid at \$556,291.00. The Harrison County Commissioners office is overseeing the Grant on behalf of the Village. An extension has been given for this project due to material shortages.

#### **Oil and Shale program:**

-Project ID 112295 HAS-646-6.37 -Phase IV has started. Proceed to bid

- This project is scheduled to open bids September 15th; the project will be awarded once all bids have been screened to meet the scope of work. ODOT District 11 will notify the Village when the winning bidder is selected.

\*Construction will start in the Spring of 2023. This is due to the paving aspect of the project and material delivery.

-The Villages portion of the project is \$83,349.00; any unused portion of these funds will be remitted back to the Village.

#### **Roadways/ Equipment/ Buildings/ Park/ General:**

- Salt purchase 2022-2023 winter season, cost with delivery and surcharge will be \$5160.00-\$7740.00 for 40 - 60 tons required this season. The Village order for Salt has been submitted, pending delivery in October 2022 of 50 tons of road salt.

-Mowing: Village employees will continue to mow into October and as needed, this will cover the laps due to the part time employee leaving Sept 23rd.

The areas that will be mowed by Village employees will incur overtime costs to maintain the Village grounds.

-Durapatching - The set date to end road maintenance will be in October.

Several streets still need repair prior to the winter season.

- Equipment maintenance stand down: The Village will conduct a Maintenance stand down for several days at the end of October to service and winterize equipment. The winter equipment will be checked and ready for service this winter season.
- Park restroom facilities will remain open for the use of the contractor on the Water line project, the restrooms will be closed during the maintenance stand down.
- Pending, 104 Maple Ave storm sewer line replacement.
- The State highway patrol is working with the Village to close SR646 to any additional super loads. They are also assisting the Village in obtaining heavy steel plates to cover the area of the road that has deteriorated.
- The youth program will end September 16th.

**\*Request an executive session for personnel**

## **OLD BUSINESS:**

Clark inquired about filing a nuisance report on 324 E Main Street.

Clark made a motion to file a nuisance report on 324 E Main Street for dilapidated structure, Thompson seconded. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea. Motion passed.

## **NEW BUSINESS**

Clark asked about a bush blocking road view on 151 and ODOT Street. Village Administrator said he would look at the problem.

Clark made a motion to enter executive session "To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing, Thompson seconded. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea. Motion passed. Entered Executive at 6:25 pm.

Halloween in the Village is set for October 29<sup>th</sup> 3:00pm-5:30pm

Thompson made a motion to exit executive, Copeland seconded. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea. Motion passed. Exited executive session at 6:36 pm.

Thompson moved to approve the Financial Report and Gotschall seconded. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea. Motion passed.

Clark moved to pay the bills as presented and seconded by Copeland. Roll call reflected: Copeland, yea; Clark, yea; Thompson, yea; Gotschall, yea; Davy, yea. Motion passed.

As there was no further business Thompson moved to adjourn the meeting, seconded by Clark. All affirmed.

  
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Mayor

  
\_\_\_\_\_  
Clerk-Treasurer

CHECK REGISTER REPORT - CHECKS ONLY

PAGE: 1

COMPUTER DATE: 9/27/2022 11:59:05 AM

FROM DATE : 09/15/22 TO DATE : 09/28/22

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
09/27/2022	2508	08020	HEALTH DEPT/HARR CTY	140.00		1,392,199.46	20894
09/27/2022	2509	09021	JOHNKRISTIN Properties LT	750.00		1,391,449.46	20895
09/27/2022	2510	21999	UV SUPERSTORE	1,039.52		1,390,409.94	20896
09/19/2022	92322	18012	SCIO PAYROLL	11,188.95		1,393,668.78	20892
09/27/2022	92722	08005	HARRISON COUNTY AUDITOR	3.10		1,390,406.84	20897
09/19/2022	923222	18012	SCIO PAYROLL	1,329.32		1,392,339.46	20893
09/27/2022	927222	20400	UNIFIEDCREDIT	653.35		1,389,753.49	20898
09/27/2022	927224	03004	COLUMBIA GAS	41.81		1,389,711.68	20899
09/27/2022	927225	01001	ACTION NOW PEST CONTROL	647.50		1,389,064.18	20900
09/27/2022	927226	19042	SPECTRUM BUSINESS	332.92		1,388,731.26	20901
				16,126.47	0.00		

Betty Strehall

Superland, che

For Clerk



REPORTING YEAR FUND	2022 FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	365,769.05 401,228.81	22,495.32 160,443.21	13,986.28 187,393.93	374,278.09 374,278.09	18,704.83 18,704.83	355,573.26 MTD 355,573.26 YTD
A02	GENERAL FUND CD#1	27,037.31 27,018.64	0.00 18.67	0.00 0.00	27,037.31 27,037.31	0.00 0.00	27,037.31 MTD 27,037.31 YTD
A03	GENERAL FUND CD#2	217.86 217.04	0.00 0.82	0.00 0.00	217.86 217.86	0.00 0.00	217.86 MTD 217.86 YTD
A04	GENERAL FUND CD#3	1,000.00 1,000.00	0.00 0.00	0.00 0.00	1,000.00 1,000.00	0.00 0.00	1,000.00 MTD 1,000.00 YTD
B01	STREET FUND	21,690.84 16,955.24	3,145.59 24,899.74	1,880.62 18,899.17	22,955.81 22,955.81	104.64 104.64	22,851.17 MTD 22,851.17 YTD
B02	STATE HIGHWAY	25,218.64 20,764.81	255.05 5,130.31	61.65 483.08	25,412.04 25,412.04	846.92 846.92	24,565.12 MTD 24,565.12 YTD
B04	PARK FUND	30,981.62 32,026.97	2,402.20 6,670.93	858.27 6,172.35	32,525.55 32,525.55	1,539.33 1,539.33	30,986.22 MTD 30,986.22 YTD
B05	OPWC EPA FOWLER AVE PROJECT WW	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B08	POLICE LEVY	16,514.43 15,977.52	2,112.23 5,308.20	62.37 2,721.43	18,564.29 18,564.29	0.00 0.00	18,564.29 MTD 18,564.29 YTD
B09	OWDA WWTP CLARIFIER LOAN	0.00 0.00	0.00 1,377.81	0.00 1,377.81	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B10	PERMISSIVE MVL	4,323.66 2,265.60	292.50 2,350.56	0.00 0.00	4,616.16 4,616.16	2,120.00 2,120.00	2,496.16 MTD 2,496.16 YTD
B11	COVID RELIEF	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B12	AMERICAN RESCUE PLAN ACT	75,301.18 37,500.88	0.00 37,800.30	0.00 0.00	75,301.18 75,301.18	0.00 0.00	75,301.18 MTD 75,301.18 YTD
B13	WATERLINE REP OPWC ARC EPA STR	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B14	646 STREET PROJECT	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
C01	TRUCK DEBT SERVICE	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
D01	OPWC GRANT	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
D03	INCOME TAX/PERM IMPROVE	93,710.29 150,267.73	1,536.25 44,829.18	923.60 100,773.97	94,322.94 94,322.94	381.25 381.25	93,941.69 MTD 93,941.69 YTD
E01	WATER FUND	454,484.06 415,847.31	16,705.12 154,142.55	11,052.21 109,852.89	460,136.97 460,136.97	33,936.01 33,936.01	426,200.96 MTD 426,200.96 YTD

*Bob Stachall*

*400eland chr*

*A Clark*

ENTITY NAME : VILLAGE OF SCIO									
FUND CASH BALANCE STATEMENT - BY ACCOUNT #									
REPORTING PERIOD: SEP 2022				PAGE: 2		COMPUTER DATE 9/27/2022 11:58:37 AM			
REPORTING YEAR	2022	BEGINNING	REVENUE	EXPENSE	ENDING	ENCUMBERED	AVAILABLE		
FUND	FUND DESCRIPTION	BALANCE			BALANCE	AMOUNTS	BALANCE		
E02	SEWER FUND	197,153.75	14,146.10	9,959.01	201,340.84	23,587.29	177,753.55	MTD	
		172,999.58	128,772.60	100,431.34	201,340.84	23,587.29	177,753.55	YTD	
E03	WATER CONTINGENCY	56,195.59	0.00	0.00	56,195.59	0.00	56,195.59	MTD	
		52,831.30	3,364.29	0.00	56,195.59	0.00	56,195.59	YTD	
E08	WATER DEPOSIT FUND	20,154.91	0.00	0.00	20,154.91	0.00	20,154.91	MTD	
		17,925.42	2,229.49	0.00	20,154.91	0.00	20,154.91	YTD	
G01	RUMA ESCROW	0.00	0.00	0.00	0.00	0.00	0.00	MTD	
		0.00	0.00	0.00	0.00	0.00	0.00	YTD	
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,389,753.19	63,090.36	38,784.01	1,414,059.54	81,220.27	1,332,839.27	MTD	
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,364,826.85	577,338.66	528,105.97	1,414,059.54	81,220.27	1,332,839.27	YTD	

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REPORTING YEAR	2022	EXPENSE DESCRIPTION	APPROPRIATION	CARRY OVER	M-T-D	Y-T-D	ENCUMBERED	UNENCUMBERED	PERCENTAGE
EXPENSE #			AMOUNT	AMOUNT	EXPENSE	EXPENSE	AMOUNT	AMOUNT	
A01-1A-211-0		POLICE WAGES	24,719.00	0.00	0.00	2,205.00	0.00	22,514.00	91.08%
A01-1A-212-0		POLICE BENEFITS	3,800.00	0.00	0.00	544.85	0.00	3,255.15	85.66%
A01-1C-230-0		STREET LIGHTING	22,000.00	0.00	2,034.23	19,446.69	1,053.31	1,500.00	6.82%
A01-2B-230-0		COUNTY HEALTH DEPT.	250.00	0.00	83.08	166.16	0.00	83.84	33.54%
A01-7A-211-0		MAYOR & VA WAGES	60,248.59	0.00	2,196.16	20,651.32	0.00	39,597.27	65.72%
A01-7A-212-0		MAYOR & VA BENEFITS	4,700.00	0.00	339.31	3,394.76	0.00	1,305.24	27.77%
A01-7B-211-0		COUNCIL WAGES	7,625.00	0.00	0.00	0.00	0.00	7,625.00	100.00%
A01-7B-212-0		COUNCIL BENEFITS	645.00	0.00	0.00	0.00	0.00	645.00	100.00%
A01-7B-240-0		COUNCIL SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
A01-7D-211-0		CLERK/TREASURER WAGES	24,970.00	0.00	1,692.82	16,081.79	0.00	8,888.21	35.60%
A01-7D-212-0		CLERK/TREASURER BENEFITS	3,500.00	0.00	261.54	2,484.63	0.00	1,015.37	29.01%
A01-7D-240-0		ADMIN SUPPLIES & MATERIALS	9,500.00	0.00	567.40	6,005.24	1,100.29	2,394.47	25.21%
A01-7E-231-0		UTILITIES	15,950.00	0.00	737.39	8,787.19	4,317.87	2,844.94	17.84%
A01-7E-240-0		LAND/BUILD SUPPLIES & MATERIAL	42,780.00	0.00	750.00	27,167.23	2,250.00	13,362.77	31.24%
A01-7F-230-0		ELECTION EXPENSE	520.00	0.00	0.00	316.08	0.00	203.92	39.22%
A01-7G-230-0		COUNTY AUDITOR FEE	1,400.00	0.00	596.83	1,207.86	0.00	192.14	13.72%
A01-7H-230-0		DELIQ LAND TAX ADVERT	50.00	0.00	0.00	39.90	0.00	10.10	20.20%
A01-7H-231-0		DEL REAL EST. TAX & COLL. FEES	230.00	0.00	24.85	181.26	0.00	48.74	21.19%
A01-7I-230-0		STATE AUDITOR FEE	2,500.00	0.00	0.00	0.00	0.00	2,500.00	100.00%
A01-7J-211-0		SOLICITOR WAGES	6,360.00	0.00	530.00	4,800.00	0.00	1,560.00	24.53%
A01-7J-212-0		SOLICITOR BENEFITS	2,000.00	0.00	81.89	853.75	0.00	1,146.25	57.31%
A01-7J-230-1		SOLICITOR CONTRACTUAL SERVICE	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
A01-7K-211-0		IT-WAGES	3,600.00	0.00	266.56	2,474.72	0.00	1,125.28	31.26%
A01-7K-212-0		IT-BENEFITS	750.00	0.00	41.18	474.40	0.00	275.60	36.75%
A01-7K-230-0		IT-STATE AUDITOR FEE	350.00	0.00	0.00	0.00	0.00	350.00	100.00%
A01-7K-230-1		IT-SOLICITOR CONTRACT SERV	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
A01-7K-240-0		IT-SUPPLIES/MATERIALS	750.00	0.00	150.00	626.22	120.00	3.78	.50%
A01-7K-250-0		IT-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7K-272-0		INCOME TAX REFUNDS	200.00	0.00	0.00	17.21	0.00	182.79	91.40%
A01-7K-273-0		PRIOR YEAR REFUND	25.00	0.00	0.00	0.00	0.00	25.00	100.00%
A01-7K-273-0		BONUS COVID 19 WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-211-1		PART TIME LABOR WAGES	11,000.00	0.00	1,087.78	6,003.87	0.00	4,996.13	45.42%
A01-7X-211-1		BONUS COVID 19 BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-212-0		PART TIME LABOR BENEFITS	1,450.00	0.00	168.06	1,131.79	0.00	318.21	21.95%
A01-7X-230-0		CONTRACTUAL SERVICE	13,000.00	0.00	0.00	7,464.08	1,531.25	4,004.67	30.81%
A01-7X-230-2		ENGINEERING SERVICES	13,000.00	0.00	0.00	0.00	0.00	13,000.00	100.00%
A01-7X-240-0		OTHER SUPPLIES & MATERIALS	8,500.00	0.00	903.48	3,794.39	3,053.62	1,651.99	19.44%
A01-7X-250-0		LEASE CAPITAL OUTLAY	94,771.00	0.00	0.00	6,157.05	0.00	88,613.95	93.50%
A01-7X-251-0		SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-271-0		TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-273-0		BALANCE CORRECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A01-7X-999-0		OTHER FINANCIAL USES	98,860.00	0.00	1,473.72	44,916.49	5,278.49	48,665.02	49.23%
GENERAL FUND FUND SUB TOTAL			481,353.59	0.00	13,986.28	187,393.93	18,704.83	275,254.83	57.18%
A02-7X-250-0		CD#1	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A03-7X-250-0		CD#2	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A03-7X-271-0		TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
GENERAL FUND CD#2 FUND SUB TOT			0.00	0.00	0.00	0.00	0.00	0.00	.00%
A04-7X-250-0		CD#3	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
GENERAL FUND CD#3 FUND SUB TOT			0.00	0.00	0.00	0.00	0.00	0.00	.00%

REPORTING PERIOD: SEP 2022      PAGE: 2      COMPUTER DATE 9/27/2022 11:58:43 AM

REPORTING YEAR	2022	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0		WAGES	25,422.00	0.00	1,192.96	12,591.87	0.00	12,830.13	50.47%
B01-6B-212-0		BENEFITS	3,500.00	0.00	184.31	1,945.43	0.00	1,554.57	44.42%
B01-6X-230-0		STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1		STREET CONTRACTUAL SERVICES	428.00	0.00	0.00	262.60	0.00	165.40	38.64%
B01-6X-240-0		SUPPLIES & MATERIALS	4,600.00	0.00	503.35	4,099.27	104.64	396.09	8.61%
B01-6X-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
STREET FUND FUND SUB TOTAL									
			34,050.00	0.00	1,880.62	18,899.17	104.64	15,046.19	44.19%
B02-6B-240-0		SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0		STATE HWY/WAGES	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
B02-6C-240-0		CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	380.00	420.00	52.50%
B02-6E-230-0		TRAFFIC SIGNS/SIGNALS	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
B02-6E-231-0		UTILITIES	1,800.00	0.00	61.65	483.08	466.92	850.00	47.22%
B02-6X-230-0		STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
STATE HIGHWAY FUND SUB TOTAL									
			6,950.00	0.00	61.65	483.08	846.92	5,620.00	80.86%
B04-3B-231-0		UTILITIES	3,650.00	0.00	222.40	1,817.16	1,107.84	725.00	19.86%
B04-3B-240-0		SUPPLIES & MATERIALS	12,940.00	0.00	563.14	4,192.96	431.49	8,315.55	64.26%
B04-3X-230-0		STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
B04-3X-230-1		COUNTY AUDITOR FEE	150.00	0.00	72.73	144.06	0.00	5.94	3.96%
B04-3X-230-2		DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	18.17	0.00	21.83	54.58%
B04-3X-230-3		ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0		DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
PARK FUND FUND SUB TOTAL									
			17,180.00	0.00	858.27	6,172.35	1,539.33	9,468.32	55.11%
B05-7X-250-0		FWLER WW OPWC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0		FWLER WW EPA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
OPWC EPA FWLER AVE PROJECT WW									
			0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-1A-211-0		POLICE WAGES	15,184.00	0.00	0.00	2,241.00	0.00	12,943.00	85.24%
B08-1A-212-0		POLICE BENEFITS	1,216.00	0.00	0.00	346.23	0.00	869.77	71.53%
B08-1A-240-0		SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0		CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0		COUNTY AUDITOR FEE	130.00	0.00	62.37	120.89	0.00	9.11	7.01%
B08-7H-230-0		DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.00	0.00	90.00	100.00%
B08-7H-230-1		DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	13.31	0.00	21.69	61.97%
B08-7H-272-0		ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
POLICE LEVY FUND SUB TOTAL									
			16,705.00	0.00	62.37	2,721.43	0.00	13,983.57	83.71%
B09-7X-250-0		WWTP CLAIR OWDA CAP OUT	1,377.81	0.00	0.00	1,377.81	0.00	0.00	0.00%
OWDA WWTP CLARIFIER LOAN FUND									
			1,377.81	0.00	0.00	1,377.81	0.00	0.00	0.00%
B10-6X-230-0		STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0		SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	0.00	2,120.00	0.00	0.00%
PERMISSIVE MVL FUND SUB TOTAL									
			2,200.00	0.00	0.00	0.00	2,120.00	80.00	3.64%
B11-7X-240-0		COVID RELIEF EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
COVID RELIEF FUND SUB TOTAL									
			0.00	0.00	0.00	0.00	0.00	0.00	0.00%

REPORTING YEAR EXPENSE #	2022 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B12-7K-240-0	AMERICAN RESCUE PLAN ACT	75,301.18	0.00	0.00	0.00	0.00	75,301.18	100.00%
B13-7K-250-0	WATERLINE REP OPWC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B13-7K-251-0	WATERLINE REPL ARC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B13-7K-252-0	WATERLINE REPL EPA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	WATERLINE REP OPWC ARC EPA STR	75,301.18	0.00	0.00	0.00	0.00	75,301.18	100.00%
B14-7K-250-0	646 STREET PRO- ODOT CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B14-7K-251-0	646 STREET PRO- EPA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B14-7K-252-0	646 STREET PRO- OPWC CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	646 STREET PROJECT FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7K-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7K-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	10,500.00	0.00	799.98	7,426.89	0.00	3,073.11	29.27%
D03-7K-212-0	BENEFITS	3,000.00	0.00	123.62	1,351.80	0.00	1,648.20	54.94%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	0.00	1,695.64	381.25	1,923.11	48.08%
D03-7K-241-0	CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7K-250-0	CAPITAL OUTLAY	130,000.00	0.00	0.00	90,248.00	0.00	39,752.00	30.58%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	51.64	0.00	648.36	92.62%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/PERM IMPROVE FUND S	171,413.84	0.00	923.60	100,773.97	381.25	70,258.62	40.99%
E01-5A-211-1	SUPERINTENDENT WAGES	13,000.00	0.00	923.08	8,455.25	0.00	4,544.75	34.96%
E01-5A-211-2	CLERK WAGES	5,660.00	0.00	447.70	4,137.83	0.00	1,522.17	26.89%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	0.00	200.00	0.00	1,200.00	85.71%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	3,105.00	0.00	240.64	2,286.08	0.00	818.92	26.37%
E01-5A-211-7	LABORER WAGES	63,778.80	0.00	5,206.96	26,150.83	0.00	37,627.97	59.00%
E01-5A-212-1	SUPERINTENDENT BENEFITS	2,000.00	0.00	142.62	1,294.17	0.00	705.83	35.29%
E01-5A-212-2	CLERK BENEFITS	1,100.00	0.00	69.18	843.51	0.00	256.49	23.32%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	0.00	30.88	0.00	219.12	87.65%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	580.00	0.00	37.16	353.02	0.00	226.98	39.13%
E01-5A-212-7	LABORER BENEFITS	14,700.00	0.00	848.47	4,640.48	132.00	9,927.52	67.53%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,850.00	0.00	203.00	1,491.48	0.00	358.52	19.38%
E01-5B-241-0	CREDIT CARD CHARGES	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
E01-5D-250-0	CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CITY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	700.00	0.00	112.18	536.24	50.60	113.16	16.17%
E01-5I-230-0	LANDS & BUILDINGS	8,500.00	0.00	0.00	1,285.12	0.00	7,214.88	84.88%

REPORTING YEAR EXPENSE #	2022 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E01-5I-231-0	UTILITIES	33,000.00	0.00	1,594.79	18,028.37	2,196.63	12,775.00	38.71%
E01-5X-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5X-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5X-230-4	CONTRACTUAL SERVICES	7,500.00	0.00	0.00	5,339.44	818.29	1,342.27	17.90%
E01-5X-240-0	SUPPLIES & MATERIALS	39,340.00	0.00	1,226.43	14,951.61	11,914.00	12,474.39	31.71%
E01-5X-250-0	OWDA GRANT CAP OUTLAY	70.00	0.00	0.00	0.00	0.00	70.00	100.00%
E01-5X-260-0	LOAN PRINCIPLE	54,801.24	0.00	0.00	19,723.76	18,729.68	16,347.80	29.83%
E01-5X-261-0	LOAN INTEREST	1,770.00	0.00	0.00	94.81	94.81	1,580.38	89.29%
E01-5X-273-0	MISC REFUNDS	650.00	0.00	0.00	10.01	0.00	639.99	98.46%
	WATER FUND FUND SUB TOTAL	265,935.04	0.00	11,052.21	109,852.89	33,936.01	122,146.14	45.93%
E02-5A-211-1	SUPERINTENDENT WAGES	11,500.00	0.00	923.08	8,376.32	0.00	3,123.68	27.16%
E02-5A-211-2	LABORER WAGES	65,000.00	0.00	4,326.32	36,160.04	0.00	28,839.96	44.37%
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	0.00	200.00	0.00	1,200.00	85.71%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,660.00	0.00	447.68	4,137.76	0.00	1,522.24	26.89%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
E02-5A-212-1	SUPERINTENDENT BENEFITS	2,200.00	0.00	142.62	1,498.37	0.00	701.63	31.89%
E02-5A-212-2	LABORER BENEFITS	11,200.00	0.00	712.44	5,982.86	132.00	5,085.14	45.40%
E02-5A-212-3	METER READER BENEFITS	300.00	0.00	0.00	30.90	0.00	269.10	89.70%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	1,063.35	0.00	69.16	843.44	0.00	219.91	20.68%
E02-5A-212-6	CLERK HELPER BENEFITS	166.65	0.00	0.00	0.00	0.00	166.65	100.00%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,200.00	0.00	178.00	1,050.45	97.00	52.55	4.38%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	112.16	795.90	40.93	363.17	30.26%
E02-5E-230-0	LAND & BUILDINGS	11,910.00	0.00	1,039.52	5,867.64	665.00	5,377.36	45.15%
E02-5E-231-0	UTILITIES	22,560.25	0.00	1,197.58	11,874.26	10,350.74	335.25	1.49%
E02-5E-250-0	CAP OUT-OWDA CLARIFIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTRACTUAL SERVICES	3,700.00	0.00	0.00	2,833.61	220.25	646.14	17.46%
E02-5X-243-0	SUPPLIES & MATERIALS	29,500.00	0.00	810.45	18,519.78	9,831.37	1,148.85	3.89%
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	80.00	0.00	0.00	10.01	0.00	69.99	87.49%
	SEWER FUND FUND SUB TOTAL	178,276.25	0.00	9,959.01	100,431.34	23,587.29	54,257.62	30.43%
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
G01-7X-273-0	RUMA BOND REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	RUMA ESCROW FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	GRAND TOTAL	1,275,942.71	0.00	38,784.01	528,105.97	81,220.27	666,616.47	52.25%



Jason Tubaugh <tubaugh.jasonusmc@gmail.com>

## RE: Harrison County - Village of Scio - S.R. 646 - Federal Project No. Non-Federal - PID No. 112295 - Bid Results

4 messages

Dan.Lorenz@dot.ohio.gov <Dan.Lorenz@dot.ohio.gov>  
To: Jason Tubaugh <tubaugh.jasonusmc@gmail.com>

Fri, Sep 16, 2022 at 10:05 AM

Jake,

Please see the bid results below. The lowest two bids were both below the State Estimate, so no additional money will be required. If there are no change orders in construction, you might get a little back at the end of the project, but the lowest two bids were both within 4% of the final State Estimate. The project will be awarded on 9/26/2022 if everything checks out with the low bidder.

BASIC PROJECT INFORMATION				
DIST	PID	CONST#	NAME	PM
11	112295	220511	HAS SR 646 6.33	LORENZ, DANIEL J
DESCRIPTION				
Intersection improvement project				
BID INFORMATION				
VENDOR NAME		BID AMOUNT	% STATE EST. \$709,000.00	% ELLIS EST. \$614,251.64
TUCSON INC		\$683,728.50	-3.56%	11.31%
SHELLY & SANDS INC		\$695,405.80	-1.92%	13.21%
OHIO-WEST VIRGINIA EXCAVATING CO		\$816,489.65	15.16%	32.92%
ECLIPSE CO LLC		\$878,816.70	23.95%	43.07%

Thanks,

**Daniel J. Lorenz, P.E.**

LPA Manager  
ODOT District 11, Engineering  
2201 Reiser Ave SE New Philadelphia, Ohio 44663  
330.308.7875  
[transportation.ohio.gov](mailto:transportation.ohio.gov)



**Bureau of Workers'  
Compensation**

30 W. Spring St.  
Columbus, OH 43215-2256

Governor Mike DeWine  
Administrator/CEO Stephanie McCloud

www.bwc.ohio.gov  
1-800-644-6292

**The Ohio Bureau of Workers' Compensation**

**FUTURE REPORTING INSTRUCTIONS**

**Policy #:** 33411703  
**Name:** SCIO VILLAGE  
**Audit Date:** 9/26/2022  
**Audit Period:** 01/01/2021 to 01/01/2022  
**Auditor:** Hailey Reed  
**Phone/Fax:** (740) 801-8618 (614) 621-2327  
**Address:** 61501 Southgate Rd, Cambridge, OH 43725  
**E-mail:** hailey.r.1@bwc.state.oh.us

**The following instructions address the finding(s) identified in your audit and provides instructions for future reporting. Please keep a copy for your records.**

I am pleased to inform you that the audit of your operation(s) and payroll, found no discrepancies and was declared a "NO FINDINGS" audit (subject to final review).

As part of your audit your EAP estimated annual payroll has been reviewed it will be adjusted to the payroll reported on your audit (\$256,358).

Ohio Administrative Code section 4123-17-17 provides BWC the right to audit employers. A findings audit may result in a follow up audit for the next policy year. Audits are subject to a final review.

If you should have any questions or concerns about any aspect of this audit, please feel free to contact me. Thank you for your cooperation in completing this audit.



#### REPORTABLE REMUNERATION:

- Reportable payroll wage are gross payroll less pre-tax Section 125 less pre-tax contributions to a traditional governmental 457 plan. Note that after-tax contributions to a Roth 457 are reportable.
- 403B Plans;
- 414(h) Plans;
- Employee contributions to public employer retirement plans (PERS, STRS, SERS, Police/Fire);
- Individual hired by a public employer who receive W-2s or participate in PERS or similar plans;
- Elected officials and board members;
- Village magistrate is reportable when holding court for the village;
- Zoning inspectors, commissioners and board of appeal members;
- Emergency volunteers;
- Non-emergency volunteers, including probationer performing community service in lieu of going to jail or paying a fine if the entity has executed a Contract for Coverage of Political Subdivisions (U69);
- Election poll workers;
- Elderly care workers who provide services, such as transportation, personnel care and cleaning services;
- Judges, including temporary or foreign judges;
- Paid recreation department workers, including coaches and bus drivers;
- Public works relief employees (PWRE) recipients. These are individuals performing job services as a condition to receive public assistance. Reportable payroll is the value of the benefit received by PWRE recipient and should include food stamps;
- Employer pick up (paying) the employees contribution of PERS (or similar retirement plans) as a salary reduction thereby reducing the employee's salary;
- Note: Premiums for life insurance over \$50k are not reportable

#### SECTION 125 CAFETERIA PLANS: (Deductions are NOT reportable)

An IRS Code Section 125 Plan is a qualifying pre-tax employee benefit for health insurances, Flexible Spending Accounts and Dependent Care Savings Accounts. These are also known as Cafeteria Plans, but do not require numerous option plans to qualify. These benefits do not include 401K or 403B Plans. The pre-tax contributions made by Ohio employees who have them deducted from their wages are not reportable to BWC.

#### CASUAL LABOR:

Included within the definition of an employee is a casual worker who is paid \$160 or more in a calendar quarter by a single hiring party. BWC requires the hiring party to include the amount paid in payroll reported to BWC in order to calculate premiums. If a casual worker is paid less than \$160 per calendar quarter, BWC does not require the amount paid to be included in the hiring party's payroll report.

However, there are other factors to consider if a casual worker is injured, and files a claim against a hiring party who does not have workers' compensation coverage, or who did not include the payment amount in the payroll report. If such a claim is disputed, the Industrial Commission will make a decision as to whether the claim should be allowed, and BWC has no jurisdiction over the Industrial Commission.

For example, if a hiring party does not have any workers' compensation coverage at all, but the Industrial Commission allows the claim against that hiring party, that party will be a non-complying employer. As a result, BWC will pay the claim, but will then seek dollar for dollar reimbursement from the hiring party for all of the medical and indemnity costs paid in the claim. Similarly, if the Industrial Commission allows the claim against a hiring party who has a workers' compensation policy, but did not include the amount paid to the casual worker in the payroll report, BWC will still pay the claim, but will seek additional premium payments from the hiring party. These factors should be considered by a hiring party who does not have any workers' compensation coverage at all, or who does not report amounts paid to casual workers in the payroll report.

A hiring party may be an Ohio employer and may have a duty to properly report required information to the Bureau of Workers' Compensation for proper calculation of premiums. Employers who fail to secure, maintain, or properly report required information for workers' compensation coverage may be subject to criminal prosecution.

#### INDEPENDANT CONTRACTOR:

Issuance of a 1099 or possession of a BWC certificate does not necessarily lead to the conclusion that BWC will consider the worker an independent contractor. BWC looks at a number of factors to determine if someone is an independent contractor or employee. If the hiring party reserves the right to control the manner or means of doing the work, it most likely will be found to be an employment relationship. If the manner or means are left to the worker who is responsible to the hiring party for results only, an independent contractor relationship most likely exists. Another question to be asked is whether the work activity being performed is usually performed by an independent contractor or employee in that industry. If the work activity is usually performed by an independent contractor and other facts support the position that the worker is running a business, it is likely that the worker is an independent contractor.

Use of independent contractors is common in the construction industry. Independent contractors usually receive a 1099 instead of a W-2. Hiring parties do not pay payroll taxes on these workers. Questions frequently arise that require a determination of the legal status of a particular worker as an employee or an independent contractor. Where a construction contract is at issue, the "right to control" test is not used as the basis for a determination. BWC is required to apply the 20 specific factors in R.C 4123.01(A)(1)(c). If at least 10 of those factors apply, the individual is an employee.

The Ohio Bureau of Workers' Compensation  
SCHEDULE OF AUDIT FINDINGS

SCIO VILLAGE  
Policy # 33411703

AUDIT PERIOD	MANUAL	PAYROLL		FINDINGS
		REPORTED	FOUND	
1/1/2020	9432	0	0	0
1/1/2021		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
	Totals	0	0	0
1/1/2019	9432	0	0	0
1/1/2020		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
	Totals	0	0	0
1/1/2018	9432	0	0	0
1/1/2019		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
	Totals	0	0	0
1/1/2017	9432	0	0	0
1/1/2018		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
	Totals	0	0	0
Grand Total Payroll		256,358	256,358	0

AUDIT PERIOD	MANUAL	PAYROLL		FINDINGS
		REPORTED	FOUND	
1/1/2021	9432	256,358	256,358	0
1/1/2022		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
	Totals	256,358	256,358	0

Audit findings are subject to final approval.

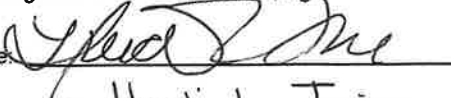
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Information for this audit was provided by:  
**Heidi Trice**

I reviewed the above findings with the BWC auditor:

**Hailey Reed**  
**Premium Audit Department**  
**(740) 801-8618**  
**hailey.r.1@bwc.state.oh.us**

Note: Signing this form does not constitute agreement or disagreement with audit findings.

Signature:   
Print Name: Heidi L Trice  
Title: Clerk/Treasurer  
Date: 9-25-22

#### SUBCONTRACTORS:

A general contractor may be liable for claims filed by employees of subcontractors when the subcontractor fails to provide workers' compensation coverage for its employees. It is a common practice to utilize written contracts. It is also a common practice for the general contractors obtain a copy of and maintain subcontractors' workers' compensation certificates of coverage, liability insurance and invoices, and/or bids for the services provided. A sub-subcontractor must have a valid contract to perform a portion of the work and not merely be providing laborers. Ohio employers have a duty to properly report required information to the Bureau of Workers' Compensation for proper calculation of premiums. Employers who fail to secure, maintain, or properly report required information for workers' compensation coverage may be subject to criminal prosecution.

#### PAYMENT TO SPOT LABOR:

We consider individuals who perform work within a business' normal operation as spot labor. For example, a plumber needs short-term help with a job. He finds someone to help and pays the helper cash. The person works within the business' normal operation. Remuneration/payments to these individuals are reportable to the appropriate classification code based on the work.


Your Employer Services Specialist (ESS) can give you detailed information on how BWC determines your rates; review how claims, settlements, handicap reimbursements and return-to-work programs affect your premiums and help you design a cost-efficient workers' compensation program that meets your needs. Additionally, your ESS can help with payroll reporting and true-up concerns, interpreting account status billings and assigned class codes. Your ESS is the account representative listed under Company Information after signing into your View My Policy page on [www.bwc.ohio.gov](http://www.bwc.ohio.gov)

As a result of this premium audit, your Estimated Annual Premium (EAP) will be adjusted. To view the updated installment payments, please log in to [www.bwc.ohio.gov](http://www.bwc.ohio.gov) and click on For Employers, then View My Policy, then Premium Installment Schedule. Remember, failure to pay installments timely could result in penalties and interest charged to your account. You are also responsible for the cost of any claims that occur during a period of non-coverage.

Audit appeals are subject to 4123.37 and 4123.291 of the Ohio Revised Code and 4123-14-06 of the Ohio Administrative Code within the time frame provided by this rule.

The audit findings & instructions are based on information supplied by: Heidi Trice and I confirm that I have provided the auditor with an accurate and complete description of the employer's operation(s).

I, the undersigned, acknowledge receipt of this letter and understand its content and purpose.

Signature:  Date: 9-25-22  
Print Name: Heidi L Trice Title: Clerk/Treasurer

Fwd: Harrison County - Village of Scio - S.R. 646 - Federal Project No. Non-Federal - PID No. 112295 - Bid Results

From: Jason Tubaugh (tubaugh.jasonusmc@gmail.com)

To: scio1@frontier.com

Date: Friday, September 16, 2022 at 10:08 AM EDT

Heidi

This is good news, so maybe the Village will get a portion of the money back at the end of the project.

This will need to go in the packets for the next meeting Sept 28th

Thank You

Jake

----- Forwarded message -----

From: [Dan.Lorenz@dot.ohio.gov](mailto:Dan.Lorenz@dot.ohio.gov) <[Dan.Lorenz@dot.ohio.gov](mailto:Dan.Lorenz@dot.ohio.gov)>

Date: Fri, Sep 16, 2022 at 10:05 AM

Subject: RE: Harrison County - Village of Scio - S.R. 646 - Federal Project No. Non-Federal - PID No. 112295 - Bid Results

To: Jason Tubaugh <[tubaugh.jasonusmc@gmail.com](mailto:tubaugh.jasonusmc@gmail.com)>

Jake,

Please see the bid results below. The lowest two bids were both below the State Estimate, so no additional money will be required. If there are no change orders in construction, you might get a little back at the end of the project, but the lowest two bids were both within 4% of the final State Estimate. The project will be awarded on 9/26/2022 if everything checks out with the low bidder.

BASIC PROJECT INFORMATION				
DIST	PID	CONST#	NAME	PM
11	112295	220511	HAS SR 646 6.33	LORENZ, DANIEL J
DESCRIPTION				
Intersection improvement project				
BID INFORMATION				
VENDOR NAME		BID AMOUNT	% STATE EST. \$709,000.00	% ELLIS EST. \$614,251.64
TUCSON INC		\$683,728.50	-3.56%	11.31%
SHELLY & SANDS INC		\$695,405.80	-1.92%	13.21%
OHIO-WEST VIRGINIA EXCAVATING CO		\$816,489.65	15.16%	32.92%
ECLIPSE CO LLC		\$878,816.70	23.95%	43.07%

Thanks,

**Daniel J. Lorenz, P.E.**

*LPA Manager*  
ODOT District 11, Engineering  
2201 Reiser Ave SE New Philadelphia, Ohio 44663  
330.308.7875  
[transportation.ohio.gov](http://transportation.ohio.gov)

**From:** Lorenz, Daniel  
**Sent:** Tuesday, August 2, 2022 12:15 PM  
**To:** Jason Tubaugh <[tubaugh.jasonusmc@gmail.com](mailto:tubaugh.jasonusmc@gmail.com)>  
**Subject:** FW: Harrison County - Village of Scio - S.R. 646 - Federal Project No. Non-Federal - PID No. 112295

Jake,

Please see below and attached for your records. The project is good to move forward to bid opening on September 15<sup>th</sup>. I will let you know the bid results as soon as I am notified.

Thank you,

**Daniel J. Lorenz, P.E.**

*LPA Manager*  
ODOT District 11, Engineering  
2201 Reiser Ave SE New Philadelphia, Ohio 44663  
330.308.7875  
[transportation.ohio.gov](http://transportation.ohio.gov)

**From:** Newhouse, Scott <[Scott.Newhouse@dot.ohio.gov](mailto:Scott.Newhouse@dot.ohio.gov)>  
**Sent:** Tuesday, August 2, 2022 11:03 AM  
**To:** Struchen, Jacquie <[Jacquie.Struchen@dot.ohio.gov](mailto:Jacquie.Struchen@dot.ohio.gov)>  
**Cc:** Lorenz, Daniel <[Dan.Lorenz@dot.ohio.gov](mailto:Dan.Lorenz@dot.ohio.gov)>; Balsley, Daniel <[Daniel.Balsley@dot.ohio.gov](mailto:Daniel.Balsley@dot.ohio.gov)>  
**Subject:** Harrison County - Village of Scio - S.R. 646 - Federal Project No. Non-Federal - PID No. 112295

Receipt is hereby acknowledged of the following legislation which has been executed by the Village of **Scio**, pertaining to the above subject project.

Final Resolution

Fiscal Officer's Certificate

Contract

Invoice No. **11531**, with Check No. **2460** in the amount of **\$83,349.00**

Please send a copy to the Village

**Scott Newhouse, PMP**

*Section Manager, Funding and Economics*  
ODOT Office of Contract Sales & Estimating  
1980 W. Broad Street, Mail Stop 4110, Columbus, Ohio 43223  
office 614.387.2317

[transportation.ohio.gov](http://transportation.ohio.gov)



OHIO DEPARTMENT OF  
TRANSPORTATION

**From:** Rysavy, George <[George.Rysavy@dot.ohio.gov](mailto:George.Rysavy@dot.ohio.gov)>  
**Sent:** Tuesday, July 19, 2022 2:21 PM  
**To:** Struchen, Jacquie <[Jacquie.Struchen@dot.ohio.gov](mailto:Jacquie.Struchen@dot.ohio.gov)>  
**Cc:** Lorenz, Daniel <[Dan.Lorenz@dot.ohio.gov](mailto:Dan.Lorenz@dot.ohio.gov)>; Ware, Helene <[Helene.Ware@dot.ohio.gov](mailto:Helene.Ware@dot.ohio.gov)>; Pritchard, Timothy <[Timothy.Pritchard@dot.ohio.gov](mailto:Timothy.Pritchard@dot.ohio.gov)>; Newhouse, Scott <[Scott.Newhouse@dot.ohio.gov](mailto:Scott.Newhouse@dot.ohio.gov)>; Jackson, Katherine <[Katie.Jackson@dot.ohio.gov](mailto:Katie.Jackson@dot.ohio.gov)>  
**Subject:** 112295 Village Of Scio Final Legislation

This office is transmitting herewith the following suggested final legislation documents for the Village of **Scio**, relating to the above subject project:

- a - Sample Final Resolution
- b - Fiscal Officer's Certificate
- c - Contract
- d - Official Highway Invoice No. **11531**

Items **a**, **b**, and **c** are required to be executed in this chronological order to comply with Section 5705.41 and Chapter 5521, Ohio Revised Code. Also, it should be noted that no changes can be made to these documents, except the Final Resolution is a sample. This sample form may be utilized by the Local Public Agency or submit a copy of their Final Resolution.

When the legislation has been properly executed, one copy of item **a** (or a copy of the LPA's Final Resolution), one copy of item **b**, one copy of item **c**, and one copy of item **d**, must be scanned and returned by email to **Scott Newhouse**. The original items may be retained for the District files.

In addition, a check for the invoiced amount with one copy of the invoice (item **d**) must be returned by U.S. mail or ODOT pony to the **Office of Contract Sales & Estimating, Attn. Scott Newhouse, mail stop #4110**.

An Escrow agreement is allowed on projects where the Local Public Agency owes \$25,000.00 or more. It will be provided upon request.

Since it is contemplated to schedule this project for the Letting of **September 15, 2022**, these documents must reach the Office of Contract Sales & Estimating no later than **September 2, 2022**.

**George Rysavy, P.E.**

*Analyst – Bid Analysis & Review Team*

ODOT Office of Contract Sales & Estimating

1980 W. Broad Street, Mail Stop 4110, Columbus, Ohio 43223

614.752.9978

[transportation.ohio.gov](http://transportation.ohio.gov)



OHIO DEPARTMENT OF  
TRANSPORTATION



## Capital Improvement Plan: updated /revised: 3/1/2021.

Water Line replacement and paving projects:

Phase I- Second street in between Carrollton St and Eastport street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II- Second street from Eastport to Custer way alley to encompass all cross street such as schoolhouse junction and masonic way, projected date 2019 for initial planning and cost assessment, engineering and grant possibilities for upgraded line from a four inch to a six-inch line. Project start will be 2020 depending on grant and allocated funds available. (Completed)

Phase III- **Proposed** engineering and grant feasibility for Eastport street

This would **encompass** the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton street 2020/ 2021 would be the projected period. Extended timeline, this Phase has been reassigned to Phase VI, due to EPA's guidance for Lead service lines.

Phase IV- Maple and Walnut street 2021/2022 (Moved to Phase III)

Engineering and grant proposal for upgrading **from** a 4-inch main line to a six-inch main line for proper fire coverage and removal of any lead joints, **fixtures**, and service lines.

Phase V- Eastport street

Eastport from the intersection of West College St to the intersection of Crimm road 2023-2024

Engineering services and grant possibilities, move the existing four-inch water line to the sidewalk area and replace it with a new six-inch line, replace any fire hydrants that are needed.

Phase VI- Brown street / Elm street / Grandview Street from west College St to the Village limit at Cemetery road replace existing line with new C900 plastic, repave as needed.

Proposed for 2024/2025. Reassigned to Phase III due to funding agencies and EPA grant monies for replacing lead service lines.

Update: Phase III will encompass Brown, Maple, Walnut, and Grandview Streets. Change due to Funding and EPA Guidelines on lead service lines.

### Lift Station Upgrades:

East Port Lift station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection (Completed)

College Lift Station

New T6 pump purchase and install in 2018.

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection. (Completed)

Church St lift station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment.

Scheduled for 2025.

Water **Treatment** plant

-Filter **media** - Recommend testing on filter media in 2025 to assess its expected shelf life

- Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)
- Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)
- Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)
- EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump)  
The WTP will have 4 pumps in service and 4 spares on hand
- Schedule 80 pipe-Plumbing is rated for 40-year life span at 120 PSI, inspect annually
- Additional equipment and inspections will be required with the upgrade project in 2018 (WTP upgrade completed November 2018)

#### Wastewater Treatment plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20-year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 years) (Funding for the Clarifier rebuild has been secured March 2021, rehabilitation 2021-2022)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually, repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years.
- Screw Screen - inspect semiannually. Replace brushes annually or as needed.
- Generators - Inspect annually and service
- 3way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs before rebuilding is required / recommend one spare on hand for emergency repair if needed

#### Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)  
(Replaced in 2020, recommend next purchase in 2025 on a five-year rotation period)
- Street Department Truck - 2006 Dodge Ram 2500 4x4 (bought in 2014)  
(In service, used for part time and summer youth)
- Backhoe
- Plow Truck - 2009 F-450 requires a new bed (bought in 2008)  
(\*Replaced with a 2019 F450 diesel)
- Tractor - New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.
- Covid package 2020 F150 4x4

#### Lawn equipment:

- 2019 Cub cadet zero turn
- 2017 Toro riding lawn mower for the park
- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed.

Updated 3/ 14/19 and 3/23/21.

LMI updated survey completed in 2019.

\*Phase III and IV have been updated due to EPA guidelines and funding for replacement of Lead service lines. Brown, Maple, Walnut, and Grandview St have been combined to be Phase III. Phase IV and beyond will be reviewed by the Street / water committee for final determination.

Added Requirements to the Capital Improvement plan

- Water lines not captured in original planning: iron Ductile replacement with C909 plastic

  - Fowler Ave, Church St, Hilltop Dr to include cross connection to Carrollton Street, Third St

  - cross connection emplacement, Elm Street with cross connection to Grandview St.

- Sanitary service to Hilltop Drive; Proposed 2025/ 2026 to receive feasibility of the project and cost estimates. Require tap fees and resident participation. Encapsulate several homes on East Main St and Utility St during the project scope of work.