

AGENDA
SCIO VILLAGE COUNCIL MEETING

April 10, 2024

Kindly mute all electronics-thank you!

Visitors are limited to 5 minutes.

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors-

1. Clerk/ Treasurer- -Res 2024-007 Request new revenue certificate and amend appropriations for drop down funds.
 - Insurance Ohio Plan
 - Demo project bid awarded
 - Nominate a representative for the HC CIC
 - LGOC- updates
2. Water/WW-Income Tax Dept.-.
3. Solicitor
4. Mayor- Resident letter: Set W/WW Committee meeting
5. Village Administrator- See below
- 6 Old Business- Silver Spade Contract
E Main Street resident driving on sidewalk
Cat Problem
- 7 New Business
8. Financial Report Approval
9. Pay bills.
10. Adjourn.

Village Administrator
Current Project List:

-**WTP**- new water lines Eastport Rd, E Elm St, partially funded

-**Oil and Shale**: Village roadways, application is due January 30, 2024. Carrollton St, Eastport St, E College St, N. Eastport and Eastport Street

-**Hilltop Drive Sanitary Project**: Pending additional funding / Planning phase/ Cost estimate provided, PTI approved.

-136-138 Storm Sewer line repair

1) WTP: 2024

Ongoing Projects

-Flooding April 3-5, 2024. The plant operator will need a new pair of chest waders to access the facility during flood events.

-Water line project: Eastport Rd and E. Elm St

- The \$300,000.00 grant from Senator Brown's office will be used for this project.

- The cost estimate will be \$945,000.00 as of 8/23/2023. The current shortfall is \$158,000.00. The Village will proceed with the CDBG grant application.

This project has partial funding awarded. 90% of the plans have been reviewed and submitted to the engineer with a detailed list of required materials.

A PTI is not required, once funding is secured, the bidding process will start.

- One new furnace will be needed at the WTP in 2024, this will be included in the 2024 appropriations. Heartland Heating and Cooling have been contacted, once the new furnace is available, it will be installed at the WTP. * The furnace installed will be started the second week of April or sooner.

-Ohio EPA: All Community water systems are required to submit a *lead line inventory and distribution map* by *October 16, 2024*. The Village will address the potential for any additional lead service lines in the distribution system, once those lines have been identified, the Capital Improvement plan is under revision. The Village is in the process of updating its infrastructure improvement plan to be completed within the OEPA Guidelines.

-Cost analysis is being done for water line replacement on the following streets.

Fowler Ave, Church St, Carrollton St, 3rd St extension. and Hilltop Drive.

This will meet the Ohio EPA guidelines for removal of lead service lines in the distribution system.

-*Hydrant flushing will start April 15-18 and conclude in October 2024.

It will be done by zones within the Village, a "one call" will be done to alert the Village residents.

-The hatch on filter #2 is on order to be replaced, the hatch and seal will be replaced once the parts are available.

2) WWTP:

Pending projects:

Wastewater sanitation project for Hilltop Drive.

-Cost estimates for this project have been completed, plans are completed.

-Cost estimate is **\$1,276,720.00** dollars for this project. The final price projections are being done for this project.

Material list costs and prevailing wage rate sheets will be updated closer to the solicitation for Bids.

The Ohio EPA approved the PTI on January 23,2024. The Cost for the PTI is \$8,498.66. Reference Village financial sheet.

Estimated total project cost to be **\$1.35 million**, the current shortfall is \$230,000.00, the Village intends to apply for CDBG grants and an OEPA loan to offset the shortfall. The application was submitted on November 28,2023.

The initial grant application was open for submission in the workforce porthole on 8/21/2023.

The new sewer is tentatively scheduled for late Spring to early summer 2024, completion should be within 180 days once the project is started.

This will include the main line, laterals, and paving of the roadway. The paving portion could potentially be in 2025, depending on the weather.

Letters were sent to the residents affected by the sewer project as directed by the Council.

-Council approved the storm pipe replacement at 136-138 E College St, the cost estimate was received. Estimated cost remains at \$7500.00 +/- . The tree was removed in the designated work area; this is required due to the root growth damaging the pipes' integrity. Materials are on hand. The storm drain replacement is scheduled for April 2024. (Project is Weather Dependent)

-*Walnut Street storm drain: A VAC trailer is needed; the rental will be \$2200 for the week. The location of the storm drainpipe is unknown, the vac trailer will be used to drain the current pipes and attempt to locate the damaged storm pipe. Several alternative solutions are being discussed.

*The storm drains on E College and Walnut Street will be addressed when the weather subsides. Awaiting a pick up date for the VAC trailer from the rental agency in New Phila.

3) Oil and Shale Grant program:

Oil and Shale Grant opportunity for road repairs within the Village. A meeting was held on 11/29/2023 with OMEGA to proceed with the grant process.

The engineering firm that will be doing the cost estimates for road repairs will be Quicksall and Associates.

-The Oil and Shale application was submitted on January 30th. OMEGA, the engineer, and the Village will be working together for resurfacing of Village roadways. The initial cost is being assessed, currently the cost estimate has been reduced. Once the final estimate is completed, it will be presented to Council. Carrollton, N Eastport, Eastport, and E College Streets are earmarked for the resurfacing project per the Councils vote. The current cost is \$592,000.00.

The Village will be responsible for any portion over the grant of \$500,000.00.

-A portion of SR151 will be nominated by the Village in the next Oil and Shale submission.
Not awarded

4) Roadways/ Equipment/ Buildings/ Park

- *Ramp installation on Church Street alley, the contractor was contacted and made aware the Council approved the installation and waived the permit fee. - Service Truck replacement 2024, appropriated from the water, wastewater, and street funds. (65% W, 20%WW, 15% Street) The order has been placed, anticipating delivery in July 2024. The current service truck has been evaluated by the Ford dealer; the Village will solicit for bids on the current service vehicle per the Solicitors recommendation.

-Mowing equipment was moved from the park to the Garage at Allensworth drive due to flooding April 3-5. The equipment will be moved back the week of April 15th due to the upcoming weather.

-The Park will be open May 1, 2024. The plumbing will be inspected, and the sanitary pump will be installed prior to this date.

-Paint will be needed for the summer season to remark the Village roadways.

5) General:

-*SAL chemical costs are anticipated to rise in July 2024, a price sheet is to be sent to each customer in June 2024.

- The WWTP NPDES permit renewal application is completed, Cost is \$775.00

-Employee evaluations:

May 8, 2024, full time -Committee meeting requested prior to the May 8th Council meeting to review the employee evaluation forms.

September 25,2024 full time

October 9, 2024, Office staff

-General Laborer: Started April 8, 2024. All paperwork and screening has been completed, Orientation completed and keys were issued on April 8th.

March 27, 2024

Scio Village Council met in regular session on March 27, 2024, at 6 pm with Mayor Jim Clark presiding. Council members present were Kari Salsberry, Betty Gotschall, Trish Copeland, Erin Thompson, Jeanne Edwards, and Zoe Newbrough. Others included Jason Tubaugh, Village Administrator, Water/Wastewater Clerk, Income Tax Administrator Janeen Scott. Clerk/Treasurer Heidi Trice was attending the State Auditors Conference.

Mayor Clark appointed Trish Copeland Secretary Pro-Tem.

Thompson moved to approve minutes from the previous meeting as presented, Salsberry seconded. All present voted in the affirmative.

Visitors: Ron Thompson and Kaci Edwards SVFD to speak with council about parade route. Gary Myer and Travis Albaugh, North Township Trustee to speak about recent developments in North Township. Attorney Matthews to speak with council about annexation.

Ron Thompson addressed council regarding the parade route for the Scio Summer Fest 2024, he requested that council allow the parade route to once again consist of College Street. Salsberry made a motion to allow the parade to use the College Street route, seconded by Edwards. Roll call reflected: Gotschall, yea; Edwards, yea; Copeland, yea; Thompson, yea; Salsberry, yea; Newbrough, yea. Motion passed.

Gary Myer and Travis Albaugh spoke to council stating that the North Township Trustees have taken the steps need to release themselves from both pending lawsuits involving the Village. Village Council and North Township will continue to work on negotiations to ensure a sense of community.

Council member Salsberry made a motion to enter executive session pursuant to R.C. 121...22 (6) (3) to convene in Executive Session with council for the Board regarding pending litigation, Thompson seconded. Roll call reflected: Gotschall, yea; Edwards, yea; Copeland, yea; Thompson, yea; Salsberry, yea; Newbrough, yea. Motion passed. Entered executive at 6:13 pm

Council member Thompson made a motion to exit executive session, Salsberry seconded Roll call reflected: Gotschall, yea; Edwards, yea; Copeland, yea; Thompson, yea; Salsberry, yea; Newbrough, yea. Motion passed. Exited at 8:34 pm

Clerk-Treasurer: -Commissioners are requesting that the fee for the -
Building Permits be waived for the Demo projects.

Pertaining to Resolution 2024-006 passed at the last meeting, it was again addressed. Salsberry made a motion to suspend the 3 readings as an emergency basis for a RESOLUTION, Newbrough seconded. Roll call reflected: Gotschall, yea; Edwards, yea; Copeland, yea; Thompson, yea; Salsberry, yea; Newbrough, yea. Motion passed.

Council Member Salsberry made a motion to pass Resolution 2024-006 AN EMERGENCY RESOLUTION TO USE THE 2.25 MIL LEVY FOR THE PROVISION OF AMBULANCE AND EMS SERVICE TO THE RESIDENTS OF THE VILLAGE OF SCIO AND REPEAL RESOLUTION 2023-010, seconded by Gotschall. Roll call reflected: Gotschall, yea; Edwards, yea; Copeland, yea; Thompson, yea; Salsberry, yea; Newbrough, yea. Motion passed.

Council member Copeland made a motion to waive the building permit fees for the Demolition and Revitalization Grant contractors, Edwards seconded. Roll call reflected: Gotschall, yea; Edwards, yea; Copeland, yea; Thompson, yea; Salsberry, yea; Newbrough, yea. Motion passed.

Water/WW: Shut-off report

Income Tax:

Solicitor:

Mayor: Mayor Clark was contacted by Mr. Blanchard on East Main Street regarding a bicycle that was put in the trash when the property was cleaned up. Mayor Clark looked at the bike and found it rusted and bent. Mayor Clark also spoke about an incident on 125 W College Street while a clean-up was in process.

Mayor Clark spoke about Village clean-up day being set for May 18th 9-12:30. Will need a vote at the next meeting.

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4) Roadways/ Equipment/ Buildings/ Park

- *Ramp installation on Church Street alley, the area was measured, and it is determined it will not impact traffic in the rear of the post office. The contractor is requesting the approval of the Council prior to them proceeding with the installation. I recommend the \$10 fee be waived for a disabled veteran.

-Mower Boom for the Kubota has arrived, it has been installed and a trial run has been completed.

- Service Truck replacement 2024, appropriated from the water, wastewater, and street funds. (65% W, 20%WW, 15% Street) The order has been placed, anticipating delivery in August 2024.

The current service truck has been evaluated by the Ford dealer; the Village of Hopedale is interested in possibly purchasing the vehicle. The Village solicitor has been contacted to review the provisions for a Village to Village purchase of equipment.

-Mowing equipment is prepared for Spring use.

-The Park will be open May 1, 2024. The plumbing will be inspected, and the sanitary pump will be installed prior to this date.

5) General:

- *Ream and Haager laboratory costs for analytical processing of the Water and Wastewater weekly samples has been received, the cost has gone up for 2024.

-*SAL chemical costs are anticipated to rise in July 2024, a price sheet is to be sent to each customer in June 2024.

- The WWTP NPDES permit renewal application is completed, Cost is \$775.00

-Employee evaluations:

March 27,2024 full time *Personnel committee review and meeting

May 8, 2024, full time

September 25,2024 full time

October 9, 2024, Office staff

-General Laborer: Start April 8, 2024. The proper paperwork and drug screen has been completed. The position is 40 hours per pay period.

OLD BUSINESS:

Silver Spade Contract
E Main Street resident driving on sidewalk
Cat Problem
Parking problem on Eastport
Ramp for Edwards from VA

Ramp for Mr. Edwards regarding the building permit has been waved per council consensus.

Mayor Clark sent councils questions to Mark Marchetta, Silver Spade EMS contract.

Council member Newbrough made a motion to give Laborer Ron Thompson a 3.2% raise effective April 6, 2024, as per recommended by the personnel committee, Gotchall seconded. Roll call reflected: Gotschall, yea; Edwards, yea; Copeland, yea; Thompson, abstain; Salsberry, yea; Newbrough, yea. Motion passed.

Mayor Clark spoke to resident parking on Eastport, resident thanked the Mayor and no further problems with parking has been noticed.

NEW BUSINESS:

A Financial Committee meeting was set for April 4, 2024 at 4:00pm.

An Insurance Committee meeting was set for April 4, 2024 at 4:00pm.

Thompson moved to approve the Financial Report and Salsberry seconded. Roll call reflected: Gotschall, yea; Edwards, yea; Copeland, yea; Thompson, yea; Salsberry, yea; Newbrough, yea. Motion passed.

Thompson moved to pay the bills as presented and seconded by Gotschall Roll call reflected: Gotschall, yea; Edwards, yea; Copeland, yea; Thompson, yea; Salsberry, yea; Newbrough, yea. Motion passed.

As there was no further business Thompson moved to adjourn the meeting, seconded by Salsberry. All affirmed.



Mayor



Secretary Pro-Tem

DATE	CHECK # PAY IN #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT	ENDING BALANCE	RECORD #
04/03/2024	2855	06000	FP MAILING SOLUTIONS	147.57		1,373,410.13	22644
04/03/2024	2856	18999	SCIO NAPA AUTO PARTS	378.28		1,373,031.85	22645
04/03/2024	2857	20038	HEIDI TRICE	179.56		1,372,852.29	22646
04/03/2024	2858	24205	ALONOVUS	22.35		1,372,829.94	22647
04/03/2024	2859	24212	STULL LAWNCARE & SNOW REM	3,395.00		1,369,434.94	22648
04/09/2024	2860	07016	GOVERNMENT ACCOUNTING SOL	1,500.00		1,366,500.05	22659
04/09/2024	2861	10003	Kimble Recycling & Dispos	74.50		1,366,425.55	22660
04/09/2024	2862	14012	NATIONAL DOMAINS LLC	380.00		1,366,045.55	22661
04/09/2024	2863	16031	QUILL	197.55		1,365,848.00	22662
04/09/2024	2864	19044	SIERRA R STULL	88.00		1,365,760.00	22663
04/09/2024	2865	20010	Ronald Thompson II	88.00		1,365,672.00	22664
04/09/2024	2866	20018	OHIO EPA/TREAS OF STATE	8,498.66		1,357,173.34	22665
04/09/2024	2867	23007	GLCAP	412.27		1,356,761.07	22666
04/03/2024	040324	15002	AMERICAN ELECTRIC POWER	6,179.32		1,363,255.62	22649
04/02/2024	040524	18012	SCIO PAYROLL	10,537.90		1,374,827.10	22641
04/03/2024	0403242	19799	T-MOBILE	128.84		1,363,126.78	22650
04/03/2024	0403243	22013	FLEET Services	576.28		1,362,550.50	22651
04/09/2024	0405241	02988	THE CITIZENS BANK	20.25		1,356,740.82	22667
04/02/2024	0405242	18012	SCIO PAYROLL	1,269.40		1,373,557.70	22642
04/09/2024	0409241	15002	AMERICAN ELECTRIC POWER	2,556.42		1,354,184.40	22668
04/09/2024	0409242	15001	OHIO JOB & FAMILY SERVICE	414.32		1,353,770.08	22669
04/02/2024	PI017978	08005	HARRISON COUNTY AUDITOR	4.27		1,362,546.23	22652
04/09/2024	PI017983	08005	HARRISON COUNTY AUDITOR	1,746.07		1,360,942.55	22673
				38,794.81	0.00		

Kari Sabbeny

crpe land

Jeanne Edwards

RECONCILIATION REPORT FOR THE MONTH MARCH

DATE: 04/02/24 PAGE: 1
COMPUTER DATE 4/2/2024 11:22:37 AM

0245

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
03	1045841	CITIZENS BANK	1,315,614.04
03	10458PAYROLL	CITIZENS BANK PR	0.00
03	4227351786	PNC	0.00
03	6736763	CD # 3	1,053.47
03	6766316	CD # 1	58,350.20
03	8366936	CD # 2	12,660.01
03	90100	BANK ERROR	0.00
03	90200	PAYROLL TO BUDGET ACCT	0.00
03	90300	DEPOSITS NOT POSTED	0.00
		TOTAL CASH BALANCES	1,387,677.72
		TOTAL OUTSTANDING CHECKS	-2,721.13
		TOTAL DEPOSITS IN TRANSIT	408.41
		TOTAL RECONCILED BALANCE	1,385,365.00
		TOTAL COMPUTER FUND BALANCE	1,385,365.00
		RECONCILED DIFFERENCE	0.00

Kari Saloberry

Keopeland

Jeanne Edwards

OPEN ITEMS REPORT - ALL ITEMS
MARCH 2024

DATE: 04/02/24 PAGE: 2
COMPUTER DATE 4/2/2024 11:22:37 AM

DATE	CHECK #	VEN #	VENDOR NAME RECEIVED FROM	CHECK PAY IN #	CHECK AMOUNT	PAY IN AMOUNT
3/25/2024	2854	09021	JOHNKRISTIN Properties LT		750.00	
3/22/2024	2853	19001	SEDGWICK		90.00	
2/28/2024	2842	08022	HARRISON CO FARM BUREAU		126.00	
2/13/2024	2836	20010	Ronald Thompson II		88.00	
12/7/2022	126226	06000	FP MAILING SOLUTIONS		269.86	
8/16/2022	2481	01018	AIRGAS USA INC		186.59	
12/21/2021	016446		W/S			408.41
11/30/2021	113021	06000	FP MAILING SOLUTIONS		520.00	
4/7/2021	040721E	03031	CENTRAL PAYMENT		197.86	
10/6/2020	2056	08030	DAVID HAAS		53.82	
9/21/2020	2051	20399	UNIFIED BANK		439.00	
			GRAND TOTALS		2,721.13	408.41

REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	193,497.70	0.00	0.00	193,497.70	49,286.61	144,211.09 MTD 144,211.09 YTD
A02	GENERAL FUND CD#1	229,253.18	21,312.48	57,067.96	193,497.70	49,286.61	
A03	GENERAL FUND CD#2	29,282.40	0.00	0.00	29,282.40	0.00	29,282.40 MTD 29,282.40 YTD
A04	GENERAL FUND CD#3	28,796.31	486.09	0.00	29,282.40	0.00	
B01	STREET FUND	595.10	0.00	0.00	595.10	0.00	595.10 MTD 595.10 YTD
B02	STATE HIGHWAY	508.92	86.18	0.00	595.10	0.00	
B04	PARK FUND	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
B05	OPWC EPA FOWLER AVE PROJECT WW	1,000.00	0.00	0.00	1,000.00	0.00	
B08	POLICE LEVY	40,150.50	0.00	0.00	40,150.50	502.92	39,647.58 MTD 39,647.58 YTD
B09	OWDA WWTP CLARIFIER LOAN	38,572.39	8,613.50	7,035.39	40,150.50	502.92	
B10	PERMISSIVE MVI	21,394.89	0.00	0.00	21,394.89	715.92	20,678.97 MTD 20,678.97 YTD
B11	COVID RELIEF	20,930.57	698.40	234.08	21,394.89	715.92	
B12	AMERICAN RESCUE PLAN ACT	21,495.00	0.00	0.00	21,495.00	3,529.11	17,965.89 MTD 17,965.89 YTD
B13	WATERLINE REP OPWC ARC EPA STR	22,940.89	0.00	1,445.89	21,495.00	3,529.11	
B14	646 STREET PROJECT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
C01	TRUCK DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
D01	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
D03	INCOME TAX/PERM IMPROVE	123,779.15	0.00	0.00	123,779.15	114.00	123,665.15 MTD 123,665.15 YTD
E01	WATER FUND	113,308.85	14,885.04	4,414.74	123,779.15	114.00	449,676.26 MTD 449,676.26 YTD
		484,854.73	0.00	0.00	484,854.73	35,178.47	449,676.26 MTD 449,676.26 YTD
		472,439.44	55,496.06	43,080.77	484,854.73	35,178.47	

Kari Salaberry

Josephland

Stam Edwards

EXPENSE STATEMENT - BY ACCOUNT #	REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E08-5A-000-0	2024		DEPOSITS REFUNDED	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E08-5B-000-0	2024		DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
			WATER DEPOSIT FUND SUB TO	12,300.00	0.00	0.00	0.00	0.00	12,300.00	100.00%
E09-7X-250-0			WWTP CLAIR OMDA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			WWTP CLAIR OMDA LOAN FUND SUB	0.00	0.00	0.00	0.00	0.00	0.00	.00%
E13-7X-250-0			WATERLINE REP OPWC CAP OUT	9,000.00	0.00	0.00	0.00	0.00	9,000.00	100.00%
E13-7X-250-1			WATERLINE CBDG CAP OUT	92,678.86	0.00	0.00	0.00	0.00	92,678.86	100.00%
E13-7X-251-0			WATERLINE ARC CAP OUT	29,466.49	0.00	0.00	0.00	0.00	29,466.49	100.00%
E13-7X-252-0			WATERLINE REP EPAOWDA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			WATERLINE REP OPWC ARC EPA FUN	131,145.35	0.00	0.00	0.00	0.00	131,145.35	100.00%
E15-7X-250-0			EASTPORT ELM WAT OMDA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E16-7X-250-0			SAN SEW HILLTOP OMDA CAP OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
G01-7X-273-0			RUMA BOND REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
			RUMA ESCROW FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
GRAND TOTAL				1,587,527.10	0.00	38,794.81	195,551.03	109,716.33	1,282,259.74	80.77%

ACCT #	ACCOUNT DESCRIPTION	UNCOLLECT BAL	ORG ESTIMATE	ESTIMATE POST	NEW ESTIMATE
E13-D-141-00	WATERLINE REP ARC	.00	.00	17050.76	17050.76
SUB E13				17050.76	
GRAND TOTAL				17050.76	

Res 2024-007

Request new revenue certificate and amend app. to reflect drop down fund for Waterline project from ARC.

- Kari
- Erin

Betty $\frac{Y}{Y}$ Irish $\frac{Y}{Y}$
 Kari $\frac{Y}{Y}$ Jeanne $\frac{Y}{Y}$
 Mei $\frac{Y}{Y}$ Erin $\frac{Y}{Y}$

Passed: April 10, 2024

Mayor: [Signature]

Clerk/Sec. [Signature]

ACCT #	ACCOUNT DESCRIPTION	UNENC BAL	ORG APP	APP POST	NEW APP
B13-7X-251-0	WATERLINE REPL ARC CAP OUT	.00	.00	17050.76	17050.76
SUB B13				17050.76	
GRAND TOTAL				17050.76	

Scheduled Village Meetings

April 1, 2024, 4pm The Village Insurance Committee will meet.

Topic of discussion: New Insurance policy

April 3, 2024, 4pm The Village Financial Committee will meet.

Topic of discussion: Fiscal year expenses

These are scheduled Public meetings

Thank You

Village of Scio

Financial Committee Meeting
April 3, 2024, at 4:00pm

Present:

Mayor Jim Clark

Village Administrator Jason Tubaugh

Clerk/Treasurer Heidi Trice

Kari Salsberry, Committee Chair

Jeanne Edwards

Trish Copland

Committee met to review Fiscal year expense, recommended that expenditures remain the same for fiscal year 2024.

Committee will also recommend limiting pay raises after June of 2024.

Committee reviewed current CD values.



Kari Salsberry, Committee Chair



Clerk/Treasurer, Heidi Trice

Village of Scio - Income Tax
 COMPARISON REPORT - YEARLY PAYMENT SUMMARY

FOR COLLECTION YEAR 2023

	Q1	Q2	Q3	Q4	TOTAL
DECLARATION PAYMENTS:					
11 Individual Payment (s):	\$.00	\$1,698.76	\$46.30	\$.00	\$1,745.06
1 Company Payment (s):	\$.00	\$11.00	\$.00	\$.00	\$11.00
PAYROLL WITHHOLDING PAYMENTS:					
109 Withholding Payment (s):	\$11,322.04	\$10,250.12	\$12,056.15	\$8,944.57	\$42,572.88
FINAL RETURN PAYMENTS:					
162 Individual Payment (s):	\$7,477.40	\$19,054.38	\$3,004.95	\$3,936.00	\$33,472.73
8 Company Payment (s):	\$39.00	\$409.92	\$.00	\$11.00	\$459.92
1276 Total Payment (s):					
	\$18,838.44	\$31,424.18	\$15,107.40	\$12,891.57	\$78,261.59
Total Refunds					
					\$2,927.24

FOR COLLECTION YEAR 2024

	Q1	Q2	Q3	Q4	TOTAL
DECLARATION PAYMENTS:					
2 Individual Payment (s):	\$2,179.00	\$.00	\$.00	\$.00	\$2,179.00
0 Company Payment (s):	\$.00	\$.00	\$.00	\$.00	\$.00
PAYROLL WITHHOLDING PAYMENTS:					
315 Withholding Payment (s):	\$9,130.91	\$1,123.39	\$.00	\$.00	\$10,254.30
FINAL RETURN PAYMENTS:					
49 Individual Payment (s):	\$8,070.83	\$5,259.21	\$.00	\$.00	\$13,330.04
1 Company Payment (s):	\$.00	\$98.00	\$.00	\$.00	\$98.00
367 Total Payment (s):					
	\$19,380.74	\$6,480.60	\$.00	\$.00	\$25,861.34
Total Refunds					
					\$.00



Ohio Plan

From: Amy J. Ballachino (amy.ballachino@assuredpartners.com)

To: scio1@frontier.com

Date: Tuesday, April 9, 2024 at 01:49 PM EDT

Hi Heidi,

Per our conversation, Ohio Plan has some great resources that the Village will be able to take advantage of, at no additional charge. Attached is a brochure. You can also check out their website at [Ohio Government Risk Management & Resources - Ohio Plan](#)

We will make sure you get Scio linked up for a review on property values and coverages.

Thank you,

Amy Ballachino

Senior Account Manager



AssuredPartners

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Ohio Plan Brochure.pdf

8.9MB

Group 2 with Asbestos

From: Nicole Viers (nviers@harrisoncountyohio.org)

To: scio1@frontier.com

Date: Thursday, March 28, 2024 at 09:50 AM EDT

The results of the bid opening Group 2 with Asbestos. 107 Eastport St and 111 Maple Ave. were opened yesterday and Commissioners awarded the asbestos abatement and Demo to H&H Environmental and Demo to Kovarik Excavating . Our office is working on drawing the contract documents. We will notify you of a start date of abatement and demo as soon as the contractors advise us. If you have any questions call the office 740-942-2027.

Thank you,
Nicole Viers

Capital Improvement Plan: updated /revised: 3/1/2021.

Water Line replacement and paving projects:

Phase I- Second street in between Carrollton St and Eastport street in 2017 (Completed)
The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second street from Eastport to Custer way alley to encompass all cross street such as schoolhouse junction and masonic way, projected date 2019 for initial planning and cost assessment, engineering and grant possibilities for upgraded line from a four inch to a six-inch line. Project start will be 2020 depending on grant and allocated funds available. (Completed)

Phase III- Proposed engineering and grant feasibility for Eastport street
This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton street 2020/ 2021 would be the projected period. Extended timeline, this Phase has been reassigned to Phase VI, due to EPA's guidance for Lead service lines.

Phase IV- Maple and Walnut street 2021/2022 (Moved to Phase III)
Engineering and grant proposal for upgrading from a 4-inch main line to a six-inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport street
Eastport from the intersection of West College St to the intersection of Crimm road 2023-2024
Engineering services and grant possibilities, move the existing four-inch water line to the sidewalk area and replace it with a new six-inch line, replace any fire hydrants that are needed.

Phase VI- Brown street / Elm street / Grandview Street from west College St to the Village limit at Cemetery road replace existing line with new C900 plastic, repave as needed.
Proposed for 2024/2025. Reassigned to Phase III due to funding agencies and EPA grant monies for replacing lead service lines.

Update: Phase III will encompass Brown, Maple, Walnut, and Grandview Streets. Change due to Funding and EPA Guidelines on lead service lines.

Lift Station Upgrades:

East Port Lift station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection (Completed)

College Lift Station

New T6 pump purchase and install in 2018.

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection. (Completed)

Church St lift station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment.

Scheduled for 2025.

Water Treatment plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

- Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)
 - Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)
 - Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)
 - EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump)
- The WTP will have 4 pumps in service and 4 spares on hand
- Schedule 80 pipe-Plumbing is rated for 40-year life span at 120 PSI, inspect annually
 - Additional equipment and inspections will be required with the upgrade project in 2018 (WTP upgrade completed November 2018)

Wastewater Treatment plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20-year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 years) (Funding for the Clarifier rebuild has been secured March 2021, rehabilitation 2021-2022)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually, repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years.
- Screw Screen - inspect semiannually. Replace brushes annually or as needed.
- Generators - Inspect annually and service
- 3way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs before rebuilding is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
(Replaced in 2020, recommend next purchase in 2025 on a five-year rotation period)
- Street Department Truck - 2006 Dodge Ram 2500 4x4 (bought in 2014)
(In service, used for part time and summer youth)
- Backhoe
- Plow Truck - 2009 F-450 requires a new bed (bought in 2008)
(*Replaced with a 2019 F450 diesel)
- Tractor - New 2016 Massey Ferguson 4x4 with brush hog
A vehicle replacement program is recommended for every 5 years.
- Covid package 2020 F150 4x4

Lawn equipment:

- 2019 Cub cadet zero turn
- 2017 Toro riding lawn mower for the park
- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed.

Updated 3/ 14/19 and 3/23/21.

LMI updated survey completed in 2019.

*Phase III and IV have been updated due to EPA guidelines and funding for replacement of Lead service lines. Brown, Maple, Walnut, and Grandview St have been combined to be Phase III. Phase IV and beyond will be reviewed by the Street / water committee for final determination.

Added Requirements to the Capital Improvement plan

-Water lines not captured in original planning: iron Ductile replacement with C909 plastic
Fowler Ave, Church St, Hilltop Dr to include cross connection to Carrollton Street. Third St cross connection emplacement, Elm Street with cross connection to Grandview St.

-Sanitary service to Hilltop Drive; Proposed 2025/ 2026 to receive feasibility of the project and cost estimates. Require tap fees and resident participation. Encapsulate several homes on East Main St and Utility St during the project scope of work.