

AGENDA
 SCIO VILLAGE COUNCIL MEETING
 April 28, 2021

Kindly mute all electronics-thank you!

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors- Thrasher Group via phone conference

1. Clerk/ Treasurer- ORD 2021-002 second reading
Cyber insurance- in packet
2. Water/WW-Income Tax Dept.-
3. Solicitor-
4. Mayor- 3 well properties
Clean-up letters.
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills.
10. Adjourn.

Village Administrator

Current Project Overview:

- WWTP: Clarifier / Updates
- WTP: Water lines to be replaced / plans completed, pending grant submission
- Oil and Shale: SR 646 112295 HAS-646-6.37 -Updates

WTP:

- Water line project
- Updates

WWTP:

- Clarifier project
- Update: Shortfalls / Meetings / Public hearings

-Collections System:

- Reference NPDES OP00058 Violation 4/23/2021

Oil and Shale Program:

-Project ID: 112295 HAS-646-6.37

-Phase 1 in progress, Date change / UPDATE: Scope of work changes, revised contract

Roadways/ Equipment/ Buildings:

-Clarifier building

-Electrical, auto sampler bld

-DuraPatcher

-Road closures

-SR646 -Repairs

- Park facilities

- Annual Calibration of equipment

General:

-Mosquito Spraying, dates posted

-Summer Youth season

-Part time seasonal employee

-Village Web Site updated

- electrical aggregation contract

April 14, 2021

Scio Village Council met in regular session on April 14, 2021 at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Carol Davy, Betty Gotschall, Erin Thompson, Andrew Turner, and Kari Salsberry. Others included Village Administrator Jason Tubaugh, Clerk-Treasurer Heidi Trice, Janeen Scott, Water/WW/Income Tax. Clark was absent.

Salsberry moved to approve minutes from the previous meeting as presented and Thompson seconded. All present voted in the affirmative.

Visitors: JT Thompson: extended s thank you from the Scio Volunteer Fire Department for the sub-grant from the Covid-19 relief fund. Thompson also discussed this year upcoming street fair which will take place on August 19-21, 2021. They will be rerouting the parade this year from 646 to main street.

Clerk-Treasurer: First reading for Ord # 2021-002 AN ORDINANCE MERGING THE DUTIES OF THE CLERK OF THE WATER DEPARTMENT WITH THOSE OF THE VILLAGE CLERK-TREASURER AND ALLOWING ADDITIONAL COMPENSATION AND ASSISTANCE.

The Clerk Treasurer attended the 2021 AOS conference on April 13th and 14th.

Water/WW: . Presented council with the shut-off report.

Income Tax: .

Solicitor:

Mavor: Topics to be discussed: Village Clean-up day

Councilmember Davy made a motion to set Village clean-up day for June 5, 2021 from 9am-1pm and to get estimates on dumpsters. Gotschall seconded. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea; Turner, yea; motion carried.

Mayor read a letter sent to the Village regarding properties needing to be cleaned up- these properties will be added to the list of letters sent out.

Village Administrator

Current Project Overview:

-WWTP: Clarifier Awarded

-WTP: Water lines to be replaced / plans completed, pending grant submission

-Oil and Shale: SR 646 112295 HAS-646-6.37 -Planning Phase, Stage one completion estimated April 2021.

WTP:

-Pending Water line project: Final design is completed, Cost estimate is \$1,019,871.

CDBG \$457, 832: Ohio Public works \$299,800; Ohio EPA Pb Grant \$194,532

Shortfall funding application to ARC \$70,000 (Total \$1,022,164)

Update: Potential funding opportunity through Congressional District six, The Village has sent an application for additional funding.

We anticipate that the cost estimates will rise prior to the grant submission.

-Normal water production: The WTP is under normal production conditions. The plant production is staying within the 45k-55k gallon range daily.

WWTP:

- **Awarded** Clarifier Project: Village, County, and OMEGA

Grant award notification received: \$489,100 Local Share \$65,132

Estimated Cost \$565,132.00. Public hearings, bid information to follow for late Summer / Fall 2021.

Update: The cost estimates for the project were evaluated, the price of materials has increased, the new shortfall is \$104,000.00

-A meeting with the County Commissioners, OMEGA, the Village of Scio, and Thrasher Group was held April 7th. A contract will be provided to the Village to manage the payment schedule for the Grant.

Oil and Shale Program:

-Project ID: **112295 HAS-646-6.37**

UPDATE: Please note the attachment in your council packets, ODOT has established the timeline for this project.

Phase one is scheduled to be completed in April 2021.

Environmental surveys, scope of work, engineering, and right of way survey and purchase will be forthcoming. Funds are allocated for the project. Pending additional funding for project shortfall. (ODOT / Thrasher Group)

Roadways/ Equipment/ Buildings:

-Electrical at the UV beds and Auto sampler building needs attention, we are scheduled with Conrad electric within the next 4-5 weeks.

-DuraPatcher: The road repairs will continue through the Spring and Summer as needed. The Village will repair the worst areas first and progress to the least worn areas as the season continues.

-Road Closures for August 19-21, for the VFD festival. Request a discussion on proposed routes and closure dates and times.

-SR 646 towards New Rumley is going to be repaired with the DuraPatcher machine.

General:

-Mosquito Spraying for Spring/ Summer 2021 schedule:

May 20th, June 24th, July 22nd, Aug 17th, Sept 23rd. Schedule may change due to the weather. Mosquito spraying will be done at 8pm

-Summer youth program will start April 19th with one participant. One additional participant will come on the program in late May. The Village will receive two this season.

-*Request an executive session for pending litigation.

OLD BUSINESS

Council member Turner made a motion to accept the contract from Onyx aggregation for the village for 3 years. Salsberry seconded. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea; Turner, yea; motion carried.

Council member Gotschall presented quotes for benches for the park, was asked to check with the Harrison Career Center on pricing. Gotschall also provided a revised quote from Circle L Fence pertaining to the backstop at the baseball field. The new quote is \$8,470.00. Council discussed if the field should be finished based on the Baseball/T-Ball association disbanding.

Council also discussed the tennis courts and converting them into various sizes of basketball courts for smaller children.

No Actions were taken at this time regarding these matters.

Council member Gotschall made a motion to open the park restrooms on May 1st until Labor Day. Salsberry seconded. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea; Turner, yea; motion carried.

Davy also discussed the interview for Part-Time Laborer and made a motion to hire Ed Quick starting at \$10.00/ hour with a max of 20 hours a week. Mr. Quick will start on April 19, 2021. Salsberry seconded the motion. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea; Turner, yea; motion carried.

NEW BUSINESS

Council member Davy spoke about festivities at the park on July 3rd. Discussion was made for getting the organizations in the community involved.

Thompson moved to enter executive session at 6:59pm "To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing. Salsberry seconded. Roll Call: Davy, yea; Gotschall, yea; Thompson, yea; Salsberry, yea; Turner, nay; Motion carried. Clerk Treasurer Trice exited the council chambers.

At 7:12 pm Thompson made a motion to exit executive session, Salsberry seconded. Roll call: Davy, yea; Gotschall, yea; Thompson, yea; Salsberry, yea; Turner, yea; Motion carried. Clerk-Treasurer Trice reentered meeting.

Turner made a motion to enter executive session for pending litigation at 7:14, Thompson seconded. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea; Turner, yea; motion carried. Mayor Michelle Carpenter left the meeting.

At 7:36pm Turner made a motion to exit executive session. Salsberry seconded. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea; Turner, yea; motion carried. Mayor reentered meeting.

Turner made a motion to suspend the three readings of Ordinance 2021-003 and to pass as an emergency. Salsberry seconded. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea; Turner, yea; motion carried.

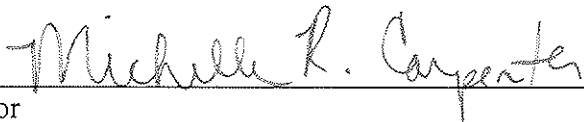
Turner made a motion to pass Ordinance 2021-003, Salsberry seconded. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea; Turner, yea; motion carried.

Turner made a motion to pass Resolution 2021-002, Salsberry seconded. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea; Turner, yea; motion carried.

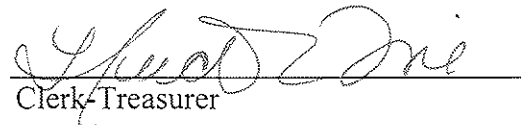
Thompson moved to approve the Financial Report and Davy seconded. Roll call: Davy, yea; Gotschall, yea; Thompson, yea; Salsberry, yea; Turner, yea; Motion carried.

Thompson moved to pay the bills as presented and seconded by Davy. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Salsberry, yea; Turner, abstain; motion carried.

As there was no further business Thompson moved to adjourn the meeting, seconded by Salsberry. All affirmed.



 Mayor



 Clerk-Treasurer

REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	446,945.67	21,035.73	21,625.18	446,356.22	37,269.64	409,086.58 MTD 409,086.58 YTD
A02	GENERAL FUND CD#1	470,193.94	41,446.25	65,283.97	446,356.22	37,269.64	
A03	GENERAL FUND CD#2	26,990.00	0.00	0.00	26,990.00	0.00	26,990.00 MTD 26,990.00 YTD
A04	GENERAL FUND CD#3	26,980.33	9.67	0.00	26,990.00	0.00	
B01	STREET FUND	216.12	0.00	0.00	216.12	0.00	216.12 MTD 216.12 YTD
B02	STATE HIGHWAY	215.82	0.30	0.00	216.12	0.00	
B04	PARK FUND	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
B05	FEMA	1,000.00	0.00	0.00	1,000.00	0.00	
B09	POLICE LEVY	2,054.36	525.43	1,841.11	738.68	224.32	514.36 MTD 514.36 YTD
B09	BLOCK GRANT WATERLINE REPLACE	789.52	9,044.11	9,094.95	738.68	224.32	
B10	PERMISSIVE MVL	13,592.07	2,597.39	83.40	16,106.06	628.19	15,477.87 MTD 15,477.87 YTD
B11	COVID RELIEF	13,139.77	3,288.10	321.81	16,106.06	628.19	
C01	TRUCK DEBT SERVICE	29,575.79	1,911.81	1,029.59	30,458.01	2,935.60	27,522.41 MTD 27,522.41 YTD
D01	OPWC GRANT	27,679.21	5,136.08	2,357.28	30,458.01	2,935.60	
D03	INCOME TAX/FERM IMPROVE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E01	WATER FUND	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E02	SEWER FUND	16,878.83	1,309.91	65.03	18,123.71	0.00	18,123.71 MTD 18,123.71 YTD
E03	WATER CONTINGENCY	16,878.83	1,309.91	65.03	18,123.71	0.00	
		822.10	435.26	0.00	1,257.36	0.00	1,257.36 MTD 1,257.36 YTD
		1,057.00	1,070.66	870.30	1,257.36	0.00	
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		162,826.94	8,528.53	21,877.35	149,478.12	974.00	148,504.12 MTD 148,504.12 YTD
		152,855.22	22,002.53	25,379.63	149,478.12	974.00	
		374,250.05	14,792.54	13,909.11	375,133.48	29,702.86	345,430.62 MTD 345,430.62 YTD
		365,100.43	97,389.35	87,356.30	375,133.48	29,702.86	
		164,267.90	12,432.03	19,150.14	157,549.79	40,893.18	116,656.61 MTD 116,656.61 YTD
		156,909.69	54,199.91	53,559.81	157,549.79	40,893.18	
		50,264.94	0.00	0.00	50,264.94	0.00	50,264.94 MTD 50,264.94 YTD
		49,736.24	528.70	0.00	50,264.94	0.00	

Kari Salaberry

Betty Spence

Carol Perry

REPORTING YEAR	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
E08	WATER DEPOSIT FUND	16,496.56	124.92	0.00	16,621.48	0.00	16,621.48
		16,042.10	642.42	63.04	16,621.48	0.00	16,621.48
G01	RUMA ESCROW	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,306,181.33	63,693.55	79,580.91	1,290,293.97	112,627.79	1,177,666.18
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,298,578.10	236,067.99	244,352.12	1,290,293.97	112,627.79	1,177,666.18

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0	WAGES	26,222.02	0.00	0.00	5,641.74	0.00	20,580.28	78.48%
B01-6B-212-0	BENEFITS	3,800.00	0.00	0.00	871.65	0.00	2,928.35	77.06%
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	428.00	0.00	428.00	428.00	0.00	0.00	.00%
B01-6X-240-0	SUPPLIES & MATERIALS	3,499.98	0.00	1,413.11	2,153.56	224.32	1,122.10	32.06%
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET FUND SUB TOTAL	34,050.00	0.00	1,841.11	9,094.95	224.32	24,730.73	72.63%
B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0	STATE HWY/WAGES	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
B02-6C-240-0	CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
B02-6E-231-0	UTILITIES	1,000.00	0.00	83.40	321.81	628.19	50.00	5.00%
B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
	STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	83.40	321.81	628.19	6,000.00	86.33%
B04-3B-231-0	UTILITIES	3,200.00	0.00	272.97	1,134.97	1,790.03	275.00	8.59%
B04-3B-240-0	SUPPLIES & MATERIALS	19,600.00	0.00	675.37	1,141.06	1,145.57	17,313.37	88.33%
B04-3X-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
B04-3X-230-1	COUNTY AUDITOR FEE	150.00	0.00	68.67	68.67	0.00	81.33	54.22%
B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	12.58	12.58	0.00	27.42	68.55%
B04-3X-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	PARK FUND SUB TOTAL	23,390.00	0.00	1,029.59	2,357.28	2,935.60	18,097.12	77.37%
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B08-1A-211-0	POLICE WAGES	15,184.00	0.00	0.00	0.00	0.00	15,184.00	100.00%
B08-1A-212-0	POLICE BENEFITS	1,216.00	0.00	0.00	0.00	0.00	1,216.00	100.00%
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0	COUNTY AUDITOR FEE	130.00	0.00	55.64	55.64	0.00	74.36	57.20%
B08-7H-230-0	DELIQ LAND TAX ADVERT	90.00	0.00	0.02	0.02	0.00	89.98	99.98%
B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	0.00	9.37	9.37	0.00	25.63	73.23%
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	POLICE LEVY FUND SUB TOTAL	16,705.00	0.00	65.03	65.03	0.00	16,639.97	99.61%
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
B10-6X-240-0	SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	870.30	0.00	1,249.70	58.95%
	PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	870.30	0.00	1,329.70	60.44%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B11-7X-240-0	COVID RELIEF EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	COVID RELIEF FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	10,500.00	0.00	743.74	3,342.88	0.00	7,157.12	68.16%
D03-7K-212-0	BENEFITS	3,000.00	0.00	182.36	599.05	0.00	2,400.95	80.03%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	1,142.50	1,628.95	974.00	1,397.05	34.93%
D03-7K-241-0	CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7K-250-0	CAPITAL OUTLAY	130,000.00	0.00	19,808.75	19,808.75	0.00	110,191.25	84.76%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/PERM IMPROVE FUND S	171,413.84	0.00	21,877.35	25,379.63	974.00	145,060.21	84.63%
E01-5A-211-1	SUPERINTENDENT WAGES	11,200.00	0.00	1,272.14	4,292.67	814.00	6,093.33	54.40%
E01-5A-211-2	CLERK WAGES	5,200.00	0.00	418.84	1,884.78	0.00	3,315.22	63.75%
E01-5A-211-3	METER READER WAGES	1,400.00	0.00	0.00	276.90	0.00	1,123.10	80.22%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	2,300.00	0.00	216.36	966.24	0.00	1,333.76	57.99%
E01-5A-211-7	LABORER WAGES	42,100.00	0.00	3,265.54	14,981.81	0.00	27,118.19	64.41%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	272.57	721.84	0.00	1,078.16	59.90%
E01-5A-212-2	CLERK BENEFITS	900.00	0.00	132.14	388.96	0.00	511.04	56.78%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	12.73	70.66	0.00	179.34	71.74%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	380.00	0.00	33.40	149.24	0.00	230.76	60.73%
E01-5A-212-7	LABORER BENEFITS	14,625.00	0.00	968.25	2,910.37	352.00	11,362.63	77.69%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,800.00	0.00	150.00	696.52	125.00	978.48	54.36%
E01-5B-241-0	CREDIT CARD CHARGES	1,300.00	0.00	197.86	923.96	0.00	376.04	28.93%
E01-5D-250-0	CBBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0	AUTO REPAIR & MAINT	1,100.00	0.00	0.00	126.64	73.36	900.00	81.82%
E01-5I-230-0	LANDS & BUILDINGS	7,300.00	0.00	0.00	1,198.00	0.00	6,102.00	83.59%
E01-5I-231-0	UTILITIES	31,380.00	0.00	3,527.24	12,008.96	8,438.97	10,932.07	34.84%
E01-5X-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5X-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5X-230-4	CONTRACTUAL SERVICES	5,500.00	0.00	1,851.00	3,985.01	1,308.03	206.96	3.76%
E01-5X-240-0	SUPPLIES & MATERIALS	39,040.00	0.00	1,484.40	9,197.10	18,591.50	11,251.40	28.82%
E01-5X-250-0	OWDA GRANT CAP OUTLAY	32,470.00	0.00	0.00	32,470.00	0.00	0.00	.00%
E01-5X-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	0.00	0.00	22,401.24	100.00%

ENTITY NAME : VILLAGE OF SCIO
EXPENSE STATEMENT - BY ACCOUNT #

REPORTING PERIOD: APR 2021

PAGE: 4

COMPUTER DATE 4/28/2021 12:43:43 PM

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E01-5X-261-0	LOAN INTEREST	1,770.00	0.00	0.00	0.00	0.00	1,770.00	100.00%
E01-5X-273-0	MISC REFUNDS	650.00	0.00	106.64	106.64	0.00	543.36	83.59%
	WATER FUND FUND SUB TOTAL	234,946.24	0.00	13,909.11	87,356.30	29,702.86	117,887.08	50.18%
E02-5A-211-1	SUPERINTENDENT WAGES	12,500.00	0.00	844.92	3,744.18	0.00	8,755.82	70.05%
E02-5A-211-2	LABORER WAGES	38,700.00	0.00	5,841.12	18,359.25	0.00	20,340.75	52.56%
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	0.00	276.90	0.00	1,123.10	80.22%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,200.00	0.00	418.86	1,884.87	0.00	3,315.13	63.75%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	272.18	720.18	0.00	1,179.82	62.10%
E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	946.46	3,027.65	352.00	3,320.35	49.56%
E02-5A-212-3	METER READER BENEFITS	300.00	0.00	12.76	70.69	0.00	229.31	76.44%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	833.35	0.00	132.15	358.67	0.00	474.68	56.96%
E02-5A-212-6	CLERK HELPER BENEFITS	166.65	0.00	0.00	0.00	0.00	166.65	100.00%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	1,300.00	0.00	150.00	150.00	125.00	1,025.00	78.85%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	0.00	155.00	45.00	1,000.00	83.33%
E02-5E-230-0	LAND & BUILDINGS	16,910.00	0.00	6,950.00	8,618.32	309.18	7,982.50	47.21%
E02-5E-231-0	UTILITIES	30,000.00	0.00	1,356.36	5,253.98	22,971.02	1,775.00	5.92%
E02-5E-250-0	CAP OUT-OWDA CLARIFIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTACTUAL SERVICES	2,500.00	0.00	1,142.50	1,818.50	450.00	231.50	9.26%
E02-5X-243-0	SUPPLIES & MATERIALS	35,000.00	0.00	1,082.83	9,121.62	16,640.98	9,237.40	26.39%
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	0.00	0.00	6,236.00	100.00%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
	SEWER FUND FUND SUB TOTAL	164,326.00	0.00	19,150.14	53,559.81	40,893.18	69,873.01	42.52%
E03-5D-250-0	CONTINGENCY CAPITAL OURLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	WATER CONTINGENCY FUND SUB TOT	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	63.04	0.00	8,936.96	99.30%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	WATER DEPOSIT FUND FUND SUB TO	12,300.00	0.00	0.00	63.04	0.00	12,236.96	99.49%
G01-7X-273-0	RUMA BOND REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	RUMA ESCROW FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	GRAND TOTAL	1,095,401.08	0.00	79,580.91	244,352.12	112,627.79	738,421.17	67.41%



Mike DeWine, Governor
Jon Husted, Lt. Governor
Laurie A. Stevenson, Director

April 23, 2021

Transmitted Electronically

Mayor and Council
Village of Scio
210 E. Main St.
P.O. Box 307
Scio, OH 43988

Re: Village of Scio WWTP
Notice of Violation (NOV)
NOV
NPDES
Harrison
0PB00058

Subject: Notice of Violation

Dear Mr. Jurosko:

On April 19, 2021, Ohio EPA, Division of Surface Water (DSW), received a complaint regarding an overflowing manhole on State Route 646. The complainant alleged that the situation has been ongoing for at least a year. During our discussions, Ohio EPA DSW was informed the Village of Scio determined the sewer line collapsing under the roadway carries both stormwater and sanitary sewage. The Ohio Department of Transportation (ODOT) and the Village of Scio have been collaborating on a long-term solution to address both State Route 646 and the sewer line repair. The long-term solution, however, to address State Route 646 and the sewer line cannot be initiated till at least 2022 or potentially 2023.

Ohio EPA DSW's investigation confirmed that raw sewage combined with stormwater is exiting a manhole on State Route 646 and is flowing down the street. Currently, the Village of Scio is unable to control the flow of sewage exiting the manhole. The situation is violating public health and environmental regulations.

The goal of our evaluation was to determine your facility's compliance with Ohio's environmental laws and regulations as found in Chapter 6111 of the Ohio Revised Code (ORC) and Chapter 3745 of the Ohio Administrative Code (OAC) and the terms and conditions of the Village of Scio's National Pollutant Discharge Elimination System (NPDES) permit #0PB00058 issued on July 17, 2019.

Violations

Ohio EPA DSW observed the following two violations of Ohio's environmental laws and regulations and the Village of Scio's permit terms and conditions. Ohio EPA DSW recommends you promptly address these violations.

Please pay special attention to the **Violation Description** and **Requested Action** associated with each violation listed below as they describe what exactly is in violation and the requested action to address the violation.

Village of Scio WWTP

April 23, 2021

Page 2

1. **ORC 6111.04(C)**: No person to whom a permit has been issued shall place or discharge, or cause to be placed or discharged, in any waters of the state any sewage, sludge, sludge materials, industrial waste, or other wastes in excess of the permissive discharges specified under an existing permit without first receiving a permit from the director to do so.
ORC 6111.07(A): No person shall violate or fail to perform any duty imposed by sections 6111.01 to 6111.08 of the Revised Code or violate any order, rule, or term or condition of a permit issued or adopted by the director of environmental protection pursuant to those sections. Each day of violation is a separate offense.
NPDES 0PB00058 Part 1, B.: SSO Monitoring Effluent Limitations and Monitoring Requirements - All sanitary sewer overflows are prohibited.
NPDES 0PB00058 Part II, Item E - SSO Reporting Requirements: A sanitary sewer overflow is an overflow, spill, release, or diversion of wastewater from a sanitary sewer system. SSOs do not include wet weather discharges from combined sewer overflows specifically listed in Part II of this NPDES permit (if any). All SSOs are prohibited.
 - a. **Violation Description**: There is a sanitary sewer overflow (SSO) occurring on State Route 646 in the Village of Scio due to a collapsing/collapsed combined storm and sanitary sewer line underneath the roadway.
 - b. **Requested Action**: Please submit a plan detailing how the Village of Scio plans to temporarily abate the SSO until ODOT and the Village of Scio can implement the long-term solution in 2022/2023.
2. **ORC 6111.07(A)**: See citation above.
NPDES 0PB00058 Part II, Item E - SSO Reporting Requirements: See citation above.
 - a. **Violation Description**: The Village of Scio has not provided immediate notification, or the 5-day follow up report(s) to Ohio EPA DSW for the State Route 646 SSO.
 - b. **Additional Information**: An acceptable 5-day follow-up written report can be filled-in or downloaded from the Ohio EPA Division of Surface Water Permits Program Technical Assistance Web page at:

http://www.epa.ohio.gov/dsw/permits/technical_assistance.aspx
 - c. **Requested Action**: Please provide immediate notification to the Ohio EPA DSW and the Harrison County Health Department within 24-hours of discovery of an SSO. In addition, please submit the 5-day follow-up written report in accordance with the permit. If the Village of Scio is unable to submit the 5-day follow-up written report, please submit a plan detailing how the Village of Scio plans to return to compliance with the terms and conditions of NPDES permit # 0PB00058.

Conclusion

Within **10 days** of receipt of this letter, please provide documentation to Ohio EPA DSW of the actions taken and/or will be taken to resolve the violations cited above. If circumstances delay resolution of violations, the Village of Scio shall submit written correspondence describing the steps that will be taken and dates when compliance will be achieved. The correspondence can include but is not limited to updated policies, procedures, and photographs, as appropriate, and may be submitted via the postal service or electronically to Ariel.Ruth@epa.ohio.gov.

Village of Scio WWTP
April 23, 2021
Page 3

Additionally, if the Village of Scio believes that the COVID-19 State of Emergency directly prevented or negatively impacted efforts to comply, please include detailed documentation of efforts to comply and any mitigation steps taken to minimize any negative impacts to public health or the environment of noncompliance and include in the compliance plan the impact of the COVID-19 State of Emergency on current-efforts to comply.

Please note that the submission of any requested information to respond to this letter does not constitute waiver of the Ohio EPA's authority to seek relief as provided in Chapter 6111.09 of the Ohio Revised Code.

Should you have any questions, please contact me/us at (740) 380-5218 or by e-mail at Ariel.Ruth@epa.ohio.gov.

Sincerely,

Ariel Ruth

Ariel Ruth
Environmental Specialist 2
Compliance and Enforcement
Ohio EPA Division of Surface Water
Southeast District Office

AR/mr

ec: Brian Jurosko, Representative, Village of Scio
Jason Tubaugh, Administrator, Village of Scio
Scott Sheerin, DSW, CO

Cyber Insurance Coverage

From: Amy J. Ballachino (amy.ballachino@assuredpartners.com)

To: scio1@frontier.com

Date: Thursday, April 22, 2021, 03:53 PM EDT

Heidi,

Due to changes in the Cyber market, the current policy that the Pool provides to all members, at no cost is no longer an option. That policy has been extended to 5/1/21.

As an alternative, the Pool is offering all members the opportunity to purchase their own individual Cyber policy. This would not be shared with the other members, like the expiring policy. Allowing the Village to pick the limits and deductible options that make sense for them.

Please have the attached application completed and returned as soon as possible. We will then provide you with your quote option. The Pool will be reimbursing a portion of the total premium, but the Village will be responsible for a portion as well. Once we receive your application, we will provide you with a quote, and the amount the Pool will be subsidizing.

On the application it asks for Gross Revenue – we ask that you use this figure: \$874,634. This is a adjusted expenditure figure that we pulled from the Village's budget.

Let me know if you have any questions!

Amy Ballachino

Public Entity Program Manager

3900 Kinross Lakes Parkway #300, Richfield, OH 44286

assuredpartners.com

d: 440.895.6536

o: 440.895.6536 | f: 440.356.2126

e: amy.ballachino@assuredpartners.com

In response to Coronavirus, AssuredPartners has launched a COVID-19 resources page on our [website](#).

Capital Improvement Plan: updated /revised: 3/1/2021.

Water Line replacement and paving projects:

Phase I- Second street in between Carrollton St and Eastport street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second street from Eastport to Custer way alley to encompass all cross street such as schoolhouse junction and masonic way, projected date 2019 for initial planning and cost assessment, engineering and grant possibilities for upgraded line from a four inch to a six-inch line. Project start will be 2020 depending on grant and allocated funds available. (Completed)

Phase III- Proposed engineering and grant feasibility for Eastport street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton street 2020/ 2021 would be the projected period. Extended timeline, this Phase has been reassigned to Phase VI, due to EPA's guidance for Lead service lines.

Phase IV- Maple and Walnut street 2021/2022 (Moved to Phase III)

Engineering and grant proposal for upgrading from a 4-inch main line to a six-inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport street

Eastport from the intersection of West College St to the intersection of Crimm road 2023-2024

Engineering services and grant possibilities, move the existing four-inch water line to the sidewalk area and replace it with a new six-inch line, replace any fire hydrants that are needed.

Phase VI- Brown street / Elm street / Grandview Street from west College St to the Village limit at Cemetery road replace existing line with new C900 plastic, repave as needed.

Proposed for 2024/2025. Reassigned to Phase III due to funding agencies and EPA grant monies for replacing lead service lines.

Update: Phase III will encompass Brown, Maple, Walnut, and Grandview Streets. Change due to Funding and EPA Guidelines on lead service lines.

Lift Station Upgrades:

East Port Lift station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection (Completed)

College Lift Station

New T6 pump purchase and install in 2018.

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection. (Completed)

Church St lift station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment. Scheduled for 2025.

Water Treatment plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

- Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)
- Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)
- Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)
- EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump)
The WTP will have 4 pumps in service and 4 spares on hand
- Schedule 80 pipe-Plumbing is rated for 40-year life span at 120 PSI, inspect annually
- Additional equipment and inspections will be required with the upgrade project in 2018 (WTP upgrade completed November 2018)

Wastewater Treatment plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20-year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 years) (Funding for the Clarifier rebuild has been secured March 2021, rehabilitation 2021-2022)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually, repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years.
- Screw Screen - inspect semiannually. Replace brushes annually or as needed.
- Generators - Inspect annually and service
- 3way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs before rebuilding is required / recommend one spare on hand for emergency repair if needed

Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)
(Replaced in 2020, recommend next purchase in 2025 on a five-year rotation period)
- Street Department Truck - 2006 Dodge Ram 2500 4x4 (bought in 2014)
(In service, used for part time and summer youth)
- Backhoe
- Plow Truck - 2009 F-450 requires a new bed (bought in 2008)
(*Replaced with a 2019 F450 diesel)
- Tractor - New 2016 Massey Ferguson 4x4 with brush hog
A vehicle replacement program is recommended for every 5 years.
- Covid package 2020 F150 4x4

Lawn equipment:

- 2019 Cub cadet zero turn
- 2017 Toro riding lawn mower for the park
- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed.

Updated 3/ 14/19 and 3/23/21.

LMI updated survey completed in 2019.

*Phase III and IV have been updated due to EPA guidelines and funding for replacement of Lead service lines. Brown, Maple, Walnut, and Grandview St have been combined to be Phase III. Phase IV and beyond will be reviewed by the Street / water committee for final determination.

Added Requirements to the Capital Improvement plan

-Water lines not captured in original planning: iron Ductile replacement with C909 plastic

Fowler Ave, Church St, Hilltop Dr to include cross connection to Carrollton Street. Third St cross connection emplacement, Elm Street with cross connection to Grandview St.

-Sanitary service to Hilltop Drive; Proposed 2025/ 2026 to receive feasibility of the project and cost estimates. Require tap fees and resident participation. Encapsulate several homes on East Main St and Utility St during the project scope of work.