

AGENDA  
SCIO VILLAGE COUNCIL MEETING  
July 28, 2021

*Kindly mute all electronics-thank you!*

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors-

1. Clerk/ Treasurer: Auditor  
Resolution 2021-006
2. Water/WW-Income Tax Dept.-
3. Solicitor-
4. Mayor-
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills.
10. Adjourn.

**Village Administrator**

Current project overview:

- WWTP -Clarifier rebuild project, fully funded
- WTP- new water lines to be replaced in the distribution system, funding in process
- Oil and Shale: SR 646 and East College St, funded Multiple Grants
- Fowler Ave sewer line repair, funded: Grant/Loan

**WTP:**

-Water line project: Brown, Maple, Walnut, and Grandview Streets. The ARC Grant has been awarded to cover a portion of the cost, the CDBG Grant is in process, the ARC and CDBG Grants will be combined, once awarded, into one agreement, this will streamline the grant process. The engineering is 99% complete, the plans will be submitted to the OEPA for a PTI once the total funding amount is secured. The advertisement for bidding will be approximately

December / January. The contract award is estimated to be in January/ February 2022. Construction will be in the Spring of 2022. This is all contingent on the award of the CDBG amount.

-The 10 Cu/Pb samples will be done the first week in August to meet the EPA requirements for the WTP, they will be collected from 10 residences within the Village. The lab requested the dates.

### **WWTP:**

-Collection system on Fowler Ave, The Village and Thrasher Group submitted the emergency Grant paperwork to OPWC. The Grant was awarded at \$165,058.00 in Grant funds and a 0% loan in the amount of \$41,264. Total \$206,322.00

This estimated cost increase is due to the 10% overage on materials if needed. An onsite meeting was held on July 16, the manholes in the scope of work will have dampening material added to compensate for the semi traffic. The total length of the project has changed to 550 Feet. The engineer is in the process of completing and submitting plans to the OEPA, once approved the EPA will issue the PTI for the project. It is anticipated that this emergency project will be completed in 2021.

-Clarifier WWTP: The intent is to advertise for bids in late August or early September of 2021. The potential award date will be September 2021. Start date for this project will be 2021, the end date may be in 2022 depending on material procurement.

-The WWTP sanitation inspection results have been received from the OEPA SEDO. The results are in the Council packets.

### **Oil and Shale program:**

-Project ID 112295 HAS-646-6.37 -Phase two submittals are due August 2<sup>nd</sup> from Thrasher to ODOT. The right of way survey and procurement is in process. This is required due to the widening of the roadway.

-Scheduling for 2022 is still pending, to date the project is slated for 2023. No updates to this project at this time.

### **Roadways/ Equipment/ Buildings/ Park:**

- The three park benches have been ordered, the order and receipt are in the Council packets In August/ Sept the company will se  
Total cost \$1800.00

### **Properties:**

Review of the list that received clean up letters

-Street signs quote is in the Council packets, once on order, the estimated delivery time is 4-6 weeks.

### **Annexation:**

-Public hearing August 20, 2021, at 10am

### **Summer Youth Program Update**

**July 14, 2021**

**Scio Village Council** met in regular session on June 14, 2021, at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Erin Thompson, Carol Davy, Betty Gotschall, Andrew Turner, and Jim Clark. Others included Clerk-Treasurer Heidi Trice, Janeen Scott, Water/WW/Income Tax, Village Solicitor Jack Felgenhauer. ~~Thompson~~ was absent.

Salsberry

Clark moved to approve minutes from the previous meeting as presented and Davy seconded. All present voted in the affirmative.

**Visitors:** Preston Stull, Carlene Fodor, and Jackie Greene

Preston Stull addressed council about using the ball fields for little league. Council granted permission for him to do so.

**Clerk-Treasurer:** Present Resolution 2021-005 AUTHORIZING AND DIRECTING THE MAYOR TO ACT AS THE SIGNATURE DESIGNEE AND TO FILE AN APPLICATION FOR FINANCIAL ASSISTANCE UNDER TITLE 1 OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974 TO THE OFFICE OF COMMUNITY DEVELOPMENT, DIVISION OF THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF LOCAL GOVERNMENT SERVICES.

Council member Turner made a motion to pass Resolution number 2021-005 Thompson seconded. Roll Call: Gotschall, yea; Davy, yea; Tuner, yea; Clark, yea; Thompson, yea. Motion passed.

Clerk/Treasurer, Heidi Trice informed council of the letter provided by OPWC (in the packets) stating the pre-approval for OPWC emergency funds for the Fowler Street Sanitary Sewer Project. They are providing 100% of the projects estimated cost for a total of up to \$206,322 (\$165,058 Grant/ \$41,264 Interest-Free Loan).

**Water/WW:** Provided council with the Shut-off and turn on water report.

**Income Tax:**

**Solicitor:**

**Mayor:** Spoke about nuisance properties and provided council with a list of action dates for those properties. Councilmember Clark made a motion to finish list of uncleaned properties, Gotschall seconded. All in favor; motion passed.

Presented Council with Ordinance 2021-005 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE VILLAGE OF SCIO TO ENTER INTO A PURCHASE AGREEMENT WITH THE HENDERSON FAMILY FARM ENTERPRISES, LTD FOR THE REAL ESTATE PARCEL KNOWN AS LOT 163 IN THE VILLAGE OF SCIO, OHIO AND FURTHER TO EXECUTE ALL NECESSARY DOCUMENTS AND MAKE THE NECESSARY RECORDINGS TO ACCOMPLISH THAT ACQUISITION OF REAL ESTATE AND DECLARING AN EMERGENCY.

Council member Turner made a motion to suspend the rules for Ord. 2021-005, seconded by Thompson. Roll Call: Gotschall, yea; Davy, yea; Tuner, yea; Clark, yea; Thompson, yea. Motion passed.

Council member Thompson made a motion to pass ORD. 2021-005, seconded by Clark. Roll Call: Gotschall, yea; Davy, yea; Tuner, yea; Clark, yea; Thompson, yea. Motion passed.

Water/wastewater committee meeting to be held on 7-21-2021

*\*Requested an executive session for Personnel.*

#### Village Administrator:

Current project overview:

- WWTP -Clarifier rebuild project, fully funded
- WTP- new water lines to be replaced in the distribution system, funding in process
- Oil and Shale: SR 646 and East College St, funded
- Fowler Ave sewer line repair, funding in process

#### WTP:

- Water line project, the lines to be replaced are Brown, Maple, Walnut, and Grandview Streets. The grant application is in process, additional information will be available in the coming weeks.
- The annual CCR was published on the website and submitted to the OEPA, please review as your convenience. The CCR is for calendar year 2020.
- OEPA METRICS; Published and submitted to the OEPA on June 14, 2021. The form shows cost of water production for the Village, please review at your convenience.
- The 10 Cu/Pb samples will be done in July to meet the OEPA requirements for the WTP, they will be collected from 10 residences within the Village.

#### WWTP:

- Collection system on Fowler Ave, the manhole and sewer line from Fowler Ave to East College St is the scope of this project. The manhole on Fowler Ave (SR646) and 10" line will be replaced. The sewer and storm sewer will be separated at this time. The storm drains will be addressed during the follow-on project with ODOT. This project is estimated at \$194,000.00. The Village and Thrasher Group are working with OPWC to apply for an emergency Grant to assist in the cost of the repairs.
- Clarifier WWTP: The intent is to advertise for bids in August 2021. The potential award date will be September 2021. Construction may be possible in 2021 but is dependent on the procurement of materials for the project.
- The WWTP sanitation inspection results are forthcoming for the OEPASEDO

#### Oil and Shale program:

-Project ID 112295 HAS-646-6.37 -Phase two submittals are due August 2<sup>nd</sup> from Thrasher to ODOT. The right of way survey and procurement is in process. This is required due to the widening of the roadway.

-Scheduling for 2022 is still pending, to date the project is slated for 2023

Roadways/ Equipment/ Buildings:

-Painting within the Village is being done: Main Street will be done in August prior to the Street Fair.

-DruaPatching will continue through the summer and fall for road maintenance.

-a New PH meter was purchased for the WWTP

Annexation:

-The annexation petition was submitted June 2, 2021, to the Harrison County Commissioners office

The ordinance listing the services that will be provided by the Village to the proposed property to be annexed has been completed. The public notices have been mailed to all parties that are part of, impacted by, or boarder the proposed annexation area. The public hearing is scheduled for August 20, 2021, at 10am at the County Court House. A public notice will be published in the County paper on July 17, 2021, to fulfil legal requirements for the annexation.

Action requested:

1. The Village has two tractors that are inoperable: The old John Deere small tractor (15 years old) and the red zero turn (10 years old). I am requesting the Village Council authorize the purchase of a new 60" zero turn Toro E24-to replace the two other tractors. The cost is estimated to be \$4200.00, if the extended warranty is included the price will increase to \$4500.00. Please use line item A017E240-0 Land and Building supplies and materials if the council authorizes the purchase.

2. The Harrison County Water Board has requested that two council persons attend the County water board meeting on August 3, 2021, at 10am. The meeting will be held at the Fairgrounds in the commercial building. The request letter is attached to your packets.

**OLD BUSINESS**

Council member Davy made a motion to purchase park benches from Scenic Hills in Sugarcreek not to exceed \$700.00 per bench from the park fund. Gotschall seconded. Roll call: Gotschall, yea; Davy, yea; Tuner, yea; Clark, yea; Thompson, yea. Motion passed.

Davy will be checking with Gils Thermes for a quote on back stop fencing at the park.

Council discussed dead trees at the park. No action at this time.

Citations are to be given to people living in campers in the Village limits.

**NEW BUSINESS**

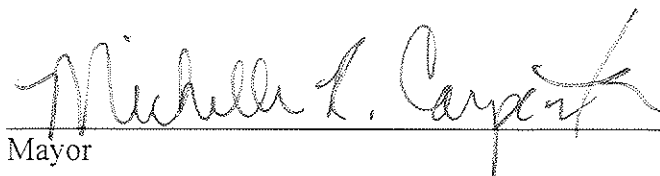
Clark moved to enter executive session "To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing. Thompson seconded. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Turner, yea; Clark, yea motion carried. Entered Executive at 7:07pm

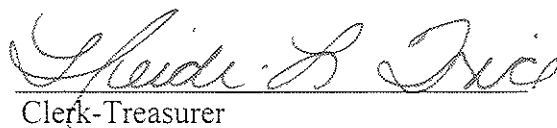
Turner made a motion to exit executive, Thompson seconded. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Turner, yea; Clark, yea motion carried. Exited executive session at 8:25pm.

Thompson moved to approve the Financial Report and Clark seconded. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Turner, yea; Clark, yea motion carried.

Thompson moved to pay the bills as presented and seconded by Davy. Roll call reflected: Thompson, yea; Gotschall, yea; Davy, yea; Turner, abstain; Clark, yea motion carried.

As there was no further business Clark moved to adjourn the meeting, seconded by Turner. All affirmed.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk-Treasurer

ENTITY NAME : VILLAGE OF SCIO

FUND CASH BALANCE STATEMENT - BY ACCOUNT # REPORTING PERIOD: JUL 2021

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REPORTING YEAR FUND	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01	GENERAL FUND	423,483.97	2,920.23	17,931.21	408,472.99	24,778.78	383,694.21 MTD 383,694.21 YTD
A02	GENERAL FUND CD#1	470,193.94	70,998.46	132,719.41	408,472.99	24,778.78	
A03	GENERAL FUND CD#2	26,999.89	0.00	0.00	26,999.89	0.00	26,999.89 MTD 26,999.89 YTD
A04	GENERAL FUND CD#3	26,980.33	19.56	0.00	26,999.89	0.00	
B01	STREET FUND	216.43	0.00	0.00	216.43	0.00	216.43 MTD 216.43 YTD
B02	STATE HIGHWAY	215.82	0.61	0.00	216.43	0.00	
B04	PARK FUND	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00 MTD 1,000.00 YTD
B05	FEMA	1,000.00	0.00	0.00	1,000.00	0.00	
B08	POLICE LEVY	4,072.04	3,129.64	73.89	7,127.79	124.76	7,003.03 MTD 7,003.03 YTD
B09	BLOCK GRANT WATERLINE REPLACE	789.52	16,011.58	9,673.31	7,127.79	124.76	
B10	PERMISSIVE MVL	19,459.79	253.76	81.29	19,632.26	392.24	19,240.02 MTD 19,240.02 YTD
B11	COVID RELIEF	13,139.77	7,050.25	557.76	19,632.26	392.24	
C01	TRUCK DEPT SERVICE	32,239.49	35.00	671.02	31,603.47	1,124.98	30,478.49 MTD 30,478.49 YTD
D01	OPWC GRANT	27,679.21	8,564.88	4,640.62	31,603.47	1,124.98	
D03	INCOME TAX/FERM IMPROVE	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E01	WATER FUND	0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
E02	SEWER FUND	18,461.97	0.00	0.00	18,461.97	0.00	18,461.97 MTD 18,461.97 YTD
E03	WATER CONTINGENCY	16,878.83	1,648.17	65.03	18,461.97	0.00	
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		2,044.86	212.94	0.00	2,257.80	0.00	2,257.80 MTD 2,257.80 YTD
		1,057.00	2,071.10	870.30	2,257.80	0.00	
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		0.00	0.00	0.00	0.00	0.00	0.00 MTD 0.00 YTD
		157,575.25	1,400.03	11,060.72	157,914.56	524.00	157,390.56 MTD 157,390.56 YTD
		152,855.22	34,182.66	29,123.32	157,914.56	524.00	
		373,946.37	15,486.82	8,526.07	380,907.12	25,640.24	355,266.88 MTD 355,266.88 YTD
		365,100.43	145,693.21	129,886.52	380,907.12	25,640.24	
		152,740.28	12,605.52	11,306.81	154,038.99	33,084.62	120,954.37 MTD 120,954.37 YTD
		156,909.69	94,869.17	97,739.87	154,038.99	33,084.62	
		50,917.09	0.00	0.00	50,917.09	0.00	50,917.09 MTD 50,917.09 YTD
		49,736.24	1,180.85	0.00	50,917.09	0.00	

*Kari Salsbery*

*Patty Botchard*

*Paul Bray*

ENTITY NAME : VILLAGE OF SCIO

FUND CASH BALANCE STATEMENT - BY ACCOUNT # REPORTING PERIOD: JUL 2021

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REPORTING YEAR	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
2021							
E08	WATER DEPOSIT FUND	16,750.72	248.48	0.00	16,999.20	0.00	16,999.20 MTD
		16,942.10	1,020.14	63.04	16,999.20	0.00	16,999.20 YTD
G01	RUMA ESCROW	0.00	0.00	0.00	0.00	0.00	0.00 MTD
		0.00	0.00	0.00	0.00	0.00	0.00 YTD
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,279,908.15	36,292.42	39,651.01	1,276,549.56	85,669.62	1,190,879.94 MTD
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,298,578.10	383,310.64	405,339.18	1,276,549.56	85,669.62	1,190,879.94 YTD





REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
2021	B01-6B-211-0	WAGES	26,222.02	0.00	26.31	5,668.05	0.00	20,553.97	78.38%
	B01-6B-212-0	BENEFITS	3,800.00	0.00	0.00	871.65	0.00	2,928.35	77.06%
	B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
	B01-6X-230-1	STREET CONTRACTUAL SERVICES	428.00	0.00	0.00	428.00	0.00	0.00	0.00%
	B01-6X-240-0	SUPPLIES & MATERIALS	3,499.98	0.00	47.58	2,705.61	124.76	669.61	19.13%
	B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		STREET FUND SUB TOTAL	34,050.00	0.00	73.89	9,673.31	124.76	24,251.93	71.22%
	B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
	B02-6C-211-0	STATE HWY/WAGES	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
	B02-6C-240-0	CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
	B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
	B02-6E-231-0	UTILITIES	1,000.00	0.00	81.29	557.76	392.24	50.00	5.00%
	B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	0.00	0.00	150.00	100.00%
		STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	81.29	557.76	392.24	6,000.00	86.33%
	B04-3B-231-0	UTILITIES	3,200.00	0.00	300.07	2,052.47	872.53	275.00	8.59%
	B04-3B-240-0	SUPPLIES & MATERIALS	19,600.00	0.00	370.95	2,506.90	252.45	16,840.65	85.92%
	B04-3K-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	0.00	0.00	400.00	100.00%
	B04-3X-230-1	COUNTY AUDITOR FEE	150.00	0.00	0.00	68.67	0.00	81.33	54.22%
	B04-3X-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	12.58	0.00	27.42	68.55%
	B04-3K-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		PARK FUND SUB TOTAL	23,390.00	0.00	671.02	4,640.62	1,124.98	17,624.40	75.35%
	B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B08-1A-211-0	POLICE WAGES	15,184.00	0.00	0.00	0.00	0.00	15,184.00	100.00%
	B08-1A-212-0	POLICE BENEFITS	1,216.00	0.00	0.00	0.00	0.00	1,216.00	100.00%
	B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
	B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B08-7G-230-0	COUNTY AUDITOR FEE	130.00	0.00	0.00	55.64	0.00	74.36	57.20%
	B08-7H-230-0	DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.02	0.00	89.98	99.98%
	B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	9.37	0.00	25.63	73.23%
	B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		POLICE LEVY FUND SUB TOTAL	16,705.00	0.00	0.00	65.03	0.00	16,639.97	99.61%
	B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
	B10-6X-240-0	SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	870.30	0.00	1,249.70	58.95%
		PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	870.30	0.00	1,329.70	60.44%

REPORTING YEAR	EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B11-7X-240-0		COVID RELIEF EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		COVID RELIEF FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-261-0		TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0		TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		TRUCK DEBT SERVICE FUND SUB TO	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D01-5D-250-0		OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7I-271-0		TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1		TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0		WAGES	10,500.00	0.00	756.70	5,976.05	0.00	4,523.95	43.09%
D03-7K-212-0		BENEFITS	3,000.00	0.00	184.02	1,073.01	0.00	1,926.99	64.23%
D03-7K-230-0		STATE AUDIT FEE	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.00%
D03-7K-230-1		SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0		IT SUPPLIES & MATERIALS	4,000.00	0.00	120.00	2,265.51	524.00	1,210.49	30.26%
D03-7K-241-0		CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7K-250-0		CAPITAL OUTLAY	130,000.00	0.00	0.00	19,808.75	0.00	110,191.25	84.76%
D03-7K-272-0		INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%
D03-7K-273-0		PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
		INCOME TAX/PERM IMPROVE FUND S	171,413.84	0.00	1,060.72	29,123.32	524.00	141,766.52	82.70%
E01-5A-211-1		SUPERINTENDENT WAGES	11,200.00	0.00	1,426.57	8,097.74	237.17	2,865.09	25.58%
E01-5A-211-2		CLERK WAGES	5,200.00	0.00	418.84	3,350.72	0.00	1,849.28	35.56%
E01-5A-211-3		METER READER WAGES	1,400.00	0.00	25.00	351.90	0.00	1,048.10	74.86%
E01-5A-211-4		TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6		CLERK HELPER WAGES	2,300.00	0.00	240.64	1,779.86	0.00	520.14	22.61%
E01-5A-211-7		LABORER WAGES	42,100.00	0.00	2,691.64	25,311.50	0.00	16,788.50	39.88%
E01-5A-212-1		SUPERINTENDENT BENEFITS	1,800.00	0.00	197.64	1,245.83	0.00	554.17	30.79%
E01-5A-212-2		CLERK BENEFITS	900.00	0.00	131.82	682.58	0.00	217.42	24.16%
E01-5A-212-3		METER READER BENEFITS	250.00	0.00	70.96	149.34	0.00	100.66	40.26%
E01-5A-212-4		TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6		CLERK HELPER BENEFITS	380.00	0.00	37.16	274.88	0.00	105.12	27.66%
E01-5A-212-7		LABORER BENEFITS	14,625.00	0.00	526.94	4,705.38	220.00	9,699.62	66.32%
E01-5B-240-0		BILLING SUPPLIES & MATERIALS	1,800.00	0.00	194.08	1,145.60	84.50	569.90	31.66%
E01-5B-241-0		CREDIT CARD CHARGES	2,100.00	0.00	0.00	1,113.36	750.00	236.64	11.27%
E01-5D-250-0		CDRG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1		HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2		ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5H-243-0		AUTO REPAIR & MAINT	1,100.00	0.00	0.00	139.95	60.05	900.00	81.82%
E01-5I-230-0		LANDS & BUILDINGS	7,300.00	0.00	0.00	1,198.00	0.00	6,102.00	83.59%
E01-5I-231-0		UTILITIES	31,380.00	0.00	1,601.25	18,003.87	2,444.06	10,932.07	34.84%
E01-5X-230-0		STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5X-230-1		SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5X-230-2		ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5X-230-4		CONTRACTUAL SERVICES	5,500.00	0.00	0.00	4,720.52	760.02	19.46	.35%
E01-5X-240-0		SUPPLIES & MATERIALS	38,240.00	0.00	963.53	13,738.50	15,433.45	9,068.05	23.71%
E01-5X-250-0		ONDA GRANT CAP OUTLAY	32,470.00	0.00	0.00	32,470.00	0.00	0.00	0.00%
E01-5X-260-0		LOAN PRINCIPLE	22,401.24	0.00	0.00	10,992.91	5,650.99	5,757.34	25.70%

REPORTING YEAR	EXPENSE DESCRIPTION	APPROPRIATION	CARRY OVER	M-T-D	Y-T-D	ENCUMBERED	UNENCUMBERED	PERCENTAGE
EXPENSE #		AMOUNT	AMOUNT	EXPENSE	EXPENSE	AMOUNT	AMOUNT	
E01-5X-261-0	LOAN INTEREST	1,770.00	0.00	0.00	247.44	0.00	1,522.56	86.02%
E01-5X-273-0	MISC REFUNDS	650.00	0.00	0.00	166.64	0.00	483.36	74.36%
	<b>WATER FUND FUND SUB TOTAL</b>	<b>234,946.24</b>	<b>0.00</b>	<b>8,526.07</b>	<b>129,886.52</b>	<b>25,640.24</b>	<b>79,419.48</b>	<b>33.80%</b>
E02-5A-211-1	SUPERINTENDENT WAGES	12,500.00	0.00	844.92	6,701.40	0.00	5,798.60	46.39%
E02-5A-211-2	LABORER WAGES	38,700.00	0.00	5,406.62	37,808.47	0.00	891.53	2.30%
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	25.00	351.90	0.00	1,048.10	74.86%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,200.00	0.00	418.86	3,350.88	0.00	1,849.12	35.56%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	197.65	1,244.18	0.00	655.82	34.52%
E02-5A-212-2	LABORER BENEFITS	6,700.00	0.00	879.30	6,164.52	220.00	315.48	4.71%
E02-5A-212-3	METER READER BENEFITS	300.00	0.00	70.97	149.38	0.00	150.62	50.21%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	833.35	0.00	131.82	652.29	0.00	181.06	21.73%
E02-5A-212-6	CLERK HELPER BENEFITS	166.65	0.00	0.00	0.00	0.00	166.65	100.00%
E02-5B-240-0	BUILDING SUPPLIES & MATERIALS	1,300.00	0.00	160.50	340.57	84.50	874.93	67.30%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	50.56	205.56	94.44	900.00	75.00%
E02-5E-230-0	LAND & BUILDINGS	16,910.00	0.00	0.00	11,858.57	231.40	4,820.03	28.50%
E02-5E-231-0	UTILITIES	30,000.00	0.00	1,317.97	9,806.11	18,418.89	1,775.00	5.92%
E02-5E-250-0	CAP OUT-OWDA CLARIFIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTRACTUAL SERVICES	2,500.00	0.00	0.00	2,306.00	150.00	44.00	1.76%
E02-5X-243-0	SUPPLIES & MATERIALS	35,000.00	0.00	1,802.64	14,550.04	1.1,635.39	8,814.57	25.18%
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
	<b>SEWER FUND FUND SUB TOTAL</b>	<b>164,326.00</b>	<b>0.00</b>	<b>11,306.81</b>	<b>97,739.87</b>	<b>33,084.62</b>	<b>33,501.51</b>	<b>20.39%</b>
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	<b>WATER CONTINGENCY FUND SUB TOT</b>	<b>12,900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,900.00</b>	<b>100.00%</b>
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	63.04	0.00	8,936.96	99.30%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	<b>WATER DEPOSIT FUND FUND SUB TO</b>	<b>12,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>63.04</b>	<b>0.00</b>	<b>12,236.96</b>	<b>99.49%</b>
G01-7K-273-0	RUMA BOND REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	<b>RUMA ESCROW FUND SUB TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
	<b>GRAND TOTAL</b>	<b>1,095,401.08</b>	<b>0.00</b>	<b>39,651.01</b>	<b>405,339.18</b>	<b>85,669.62</b>	<b>604,392.28</b>	<b>55.18%</b>

VILLAGE OF SCIO, OHIO  
RESOLUTION 2021-006

ADOPTING A RESIDENTIAL ANTI-DISPLACEMENT & RELOCATION ASSISTANCE PLAN, AS REQUIRED BY THE OHIO DEVELOPMENT SERVICES AGENCY'S CDBG SMALL CITIES PROGRAM, AND DECLARING AN EMERGENCY

WHEREAS, the Ohio Development Services Agency, through its Office of Community Development, requires each Village participating in the CDBG Program to adopt a Residential Anti-Displacement & Relocation Assistance Plan (Plan”);

WHEREAS, the Village is aware that a required Plan should be updated every five (5) years, and the Village’s Plan should be revised in 2025; and

WHEREAS, the adoption of an updated Plan will allow the Village to remain eligible for grants under the State of Ohio’s CDBG Small Cities Program, which are of significant benefit to the community.

NOW, THEREFORE, THE VILLAGE OF SCIO HEREBY RESOLVES, and the members of Council and the Mayor of the Council concurring, that:

Section 1. This Resolution is n emergency because the Village of Scio is planning to have the 2021 Residential Public Infrastructure Grant and Village Staff needs to immediately implement this Plan for inclusion in that application.

Section 2. The Village hereby adopts the Residential Anti-Displacement & Relocation Assistance Plan, attached hereto as Exhibit A, as required under Section 104(d) of the Housing and Community Development Act of 1974.

Section 3. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall be effective immediately upon its passage.

Passed: July 28, 2021

Attest:

Michelle R. Carpenter  
Mayor

Quin Thompson  
Council President

Sharon Drie  
Clerk/Treasurer

## **Village of Scio Residential Anti-Displacement & Relocation Assistance Plan**

The Village of Scio will replace all occupied and vacant, occupiable low- to- moderate- income (LMI) dwelling units demolished or converted to a use other than low-to -moderate-income housing units as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR 570.488. HUD regulations has extended this requirement to the HOME program as well.

All replacement housing will be provided within three (3) years of the commencement of the demolition or rehabilitation relating to conversion. Before obligation or expending funds that will directly result in such demolition or conversion, the Village of Scio will make public and submit to the Ohio Development Services Agency (ODSA), Office of Community Development, the following information in writing:

- A description of the proposed assisted activity;
- The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than low-to-moderate-income (LMI) dwelling units as a direct result of the assisted activity;
- A time schedule for the commencement and completion of a demolition or conversion;
- The general location on a map and approximate number of dwelling units by bedroom size that will be provided as replacement units;
- The funding source and a time schedule for providing replacement dwelling units;
- An explanation of how the replacement dwelling units will remain a LMI unit for at least 10 years from date of initial occupancy;
- An analysis determining whether a dwelling unit proposed to be demolished is habitable or not; and
- An analysis determining whether a dwelling unit proposed to be demolished or converted is considered an LMI unit.

The Village of Scio will provide relocation assistance as described in 24 CFR 570.488, to each LMI household displaced by the demolition of housing demolition or by the conversion of an LMI dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives under the Act, the Village agrees to provide substantial levels of assistance to individuals displaced by HUD-assisted programs and will further seek to minimize displacing individuals as a result of assisted activities.

# Residential Anti-Displacement and Relocation Assistance Plan

## General Information

An Anti-Displacement and Relocation Assistance Plan is required by all grantees prior to funding, whether or not demolition activities are planned. If you have not previously adopted a plan, utilize this format at a minimum to adopt a plan. If you have previously adopted a plan, you may submit an executed copy of that plan in lieu of completing this form (if your activities include demolition or conversion, you will need to get clearance from the Office of Community Development (OCD) prior to proceeding with any demolition or conversion. ATTACH INFORMATION REQUESTED IN THE FORM TO THE PLAN.

Ordinance or Resolution Number:

2021-006

Date:

7-21

Village of Scio

will replace all occupied and vacant occupiable low- and moderate-income (LMI) dwelling units demolished or converted to a use other than LMI housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, and as described in 24 CFR 570.488. HUD regulation have extended this requirement to the HOME program as well.

All replacement housing will be provided within three years of beginning the demolition or rehabilitation related to conversion. Before obligating or expending funds that will directly result in demolition or conversion, the community will make public and submit to OCD the following information in writing:

- A description of the proposed activity;
- The location of each site on a map and the number of dwelling units by bedroom size that will be demolished or converted to a use other than as LMI dwelling units as a direct result of the activities;
- A time schedule for the demolition or conversion commencement and completion;
- The general location on a map and approximate number of dwelling units by bedroom size that will be provided as replacement dwelling units;
- The funding source and a time schedule for providing replacement dwelling units;
- An explanation of how the replacement dwelling unit will remain a LMI unit for at least 10 years from the date of initial occupancy;
- An analysis determining whether a dwelling unit proposed to be demolished is occupiable or not; and
- An analysis determining whether a dwelling unit proposed to be demolished or converted is considered a LMI unit.

Village of Scio

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Consistent with the goals and objectives under the Act, the Community agrees to provide substantial levels of assistance to individuals displaced by HUD-assisted programs and will further seek to minimize displacing individuals as a result of assisted activities.

*Michelle L. Carpenter*

Signature of Chief Elected Official (CEO)

CEO Name:

Michelle Carpenter

CEO Title:

Mayor

# **Environmental Review Documentation and Certification Form**

FOR GENERAL ADMINISTRATION, FAIR HOUSING AND PLANNING

## **Instructions**

The Environmental Review Documentation and Certification Form For General Administration, Fair Housing, and Planning Activities (only) is the:

Environmental Review;  
Environmental Review Certification; and  
Notice of Project Specific Release of Funds Respecting Environmental Grant Conditions

Applicants executing an Environmental Review Documentation and Certification Form For General Administration, Fair Housing, and Planning are certifying that the environmental review evaluation and the determination of exemption are accurate for general administration, fair housing, and planning activities funded with administrative dollars. This will satisfy the grantee's environmental review documentation process for these select activities. Applicants must submit an original, executed Environmental Review Documentation and Certification Form For General Administration, Fair Housing, and Planning with the application and keep one original, executed form on file. Once the grant agreement is fully executed, grant recipients will be able to access grant funds for these three activities. Please refer to OCD Policy 06-01 for further information and guidance.

## **General Administration, Fair Housing, and Planning Defined**

General administration and fair housing activities are defined as "Exempt" per 24 Code of Federal Regulations (CFR) 58.34(a)(3). Environmental and other studies, resource identification and the development of plans and strategies are defined as "Exempt" per 24 CFR 58.34(a)(1).

By executing this form, the certifying officer is certifying that the project description listed below is accurate; an environmental evaluation for general administration, fair housing, and planning activities was completed; and an exemption was found for general administration, fair housing, and planning activities.

## **Project Description**

Planning activities include environmental and other studies, resource identification and developing plans and strategies. Program administration activities for this project include all or some of the following: staff and related costs required for overall program management, coordination, monitoring, reporting and evaluation; citizen participation costs; fair housing activities; indirect costs charged using an accepted cost allocation plan; developing submissions or applications for federal programs; staff and overhead costs for project delivery; and certain costs of administering the (check all applicable):

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships (HOME)
- Emergency Shelter (ESG) Programs



# Environmental Review Documentation and Certification Form

FOR GENERAL ADMINISTRATION, FAIR HOUSING AND PLANNING

## Instructions

The Environmental Review Documentation and Certification Form For General Administration, Fair Housing, and Planning Activities (only) is the:

- Environmental Review;
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By executing this form, the certifying officer is certifying that the project description listed below is accurate; an environmental evaluation for general administration, fair housing, and planning activities was completed; and an exemption was found for general administration, fair housing, and planning activities.

## Project Description

Planning activities include environmental and other studies, resource identification and developing plans and strategies. Program administration activities for this project include all or some of the following: staff and related costs required for overall program management, coordination, monitoring, reporting and evaluation; citizen participation costs; fair housing activities; indirect costs charged using an accepted cost allocation plan; developing submissions or applications for federal programs; staff and overhead costs for project delivery; and certain costs of administering the (check all applicable):

Community Development Block Grant (CDBG)

HOME Investment Partnerships (HOME)

Emergency Shelter (ESG) Programs

**Environmental Review Documentation and Certification Form**

# Environmental Review Documentation and Certification Form

FOR GENERAL ADMINISTRATION, FAIR HOUSING AND PLANNING

## Certification

An environmental evaluation has been conducted for general administration, fair housing, and planning activities. Pursuant to the review, it is the finding of the responsible entity that the activities listed in the project description above are exempt. Therefore, per 24 CFR 58.34, the responsible entity does not have to undertake any environmental review, consultation, or other action under NEPA and the other provisions of law or authorities cited in 24 CFR 58.5 and 58.6 for these projects.

### I certify the accuracy of these statements:

Grant Recipient: Village of Scio


Grant Number or Project Type and Name: 2HB - Waterline Improvements

Name and Title of Certifying Officer: Michelle Carpenter

Mailing Address (Line 1): 210 East Main Street

Mailing Address (Line 2): P.O. Box 307

City, State & Zip: Scio, Ohio 43988

Signature of Certifying Officer: 

Date of Signature: 7-14-21

Program Administrator Name: Erin Wright

E-Mail Address of Program Administrator: erwright@thetrashergroup.com

Administrator's Phone Number: 330-451-2042

**VILLAGE OF SCIO - EXHIBIT "A"**  
**WATER AND SEWER RATES**  
**EFFECTIVE JANUARY 1, 2021 - ORDINANCE 019-003**

SVC CODE	LOCATION	UTILITY	CLASSIFICATION	DISTRIBUTION BASE RATE	1000 GALS. RATE	2000 GALS. RATE	3000 GALS. RATE	OVER 3000 GALS. RATE PER 1000 GALS. OVERAGE	TABLE
00	INSIDE	WATER	RESIDENTIAL	\$ 32.31	\$ 1.00	\$ 2.00	\$ 3.00	\$ 5.39	00
02	INSIDE	WATER	NON-RESIDENTIAL	\$ 40.92	\$ 1.00	\$ 2.00	\$ 3.00	\$ 5.39	01
03	INSIDE	WATER	MULTI-USE	\$ 40.92	\$ 1.00	\$ 2.00	\$ 3.00	\$ 5.39	01
01	OUTSIDE	WATER	RESIDENTIAL	\$ 43.08	\$ 1.00	\$ 2.00	\$ 3.00	\$ 7.54	02
04	OUTSIDE	WATER	NON-RESIDENTIAL	\$ 57.89	\$ 1.00	\$ 2.00	\$ 3.00	\$ 12.16	03
05	OUTSIDE	WATER	MULTI-USE	\$ 43.08	\$ 1.00	\$ 2.00	\$ 3.00	\$ 7.54	02

SVC CODE	LOCATION	UTILITY	CLASSIFICATION	COLLECTION BASE RATE	1000 GALS. RATE	2000 GALS. RATE	3000 GALS. RATE	OVER 3000 GALS. RATE PER 1000 GALS. OVERAGE	TABLE
00	INSIDE	SEWER	RESIDENTIAL	\$ 32.31	\$ 1.00	\$ 2.00	\$ 3.00	\$ 5.39	00
02	INSIDE	SEWER	NON-RESIDENTIAL	\$ 40.92	\$ 1.00	\$ 2.00	\$ 3.00	\$ 5.39	01
03	INSIDE	SEWER	MULTI-USE	\$ 40.92	\$ 1.00	\$ 2.00	\$ 3.00	\$ 5.39	01
01	OUTSIDE	SEWER	RESIDENTIAL	\$ 43.08	\$ 1.00	\$ 2.00	\$ 3.00	\$ 7.54	02
04	OUTSIDE	SEWER	NON-RESIDENTIAL	\$ 57.89	\$ 1.00	\$ 2.00	\$ 3.00	\$ 12.16	03
05	OUTSIDE	SEWER	MULTI-USE	\$ 43.08	\$ 1.00	\$ 2.00	\$ 3.00	\$ 7.54	02
06			ADM. FEE	\$ 1.00					00

**HILLTOP APARTMENTS**      44 UNITS @ \$40.92      \$ 1,800.48      WATER      FLAT RATE TABLE 01  
**HILLTOP APARTMENTS**      44 UNITS @ \$40.92      \$ 1,800.48      SEWER  
**UNMETERED WATER**      \$86.15      OUTSIDE      FLAT TABLE 02      ALBRIGHT, ZANTENE & RICH  
**UNMETERED WATER**      \$64.62      INSIDE      FLAT TABLE 00      MCFARLAND & LAUGHLIN



Mike DeWine, Governor  
Jon Husted, Lt. Governor  
Laurie A. Stevenson, Director

July 14, 2021

**Transmitted Electronically**

Mayor and Council  
Village of Scio  
210 E. Main Street  
P.O. Box 307  
Scio, OH 43988

**Re: Scio WWTP  
Inspection  
Inspection  
NPDES  
Harrison County  
0PB00058**

**Subject: Comprehensive Desktop Compliance Review**

Dear Mayor and Council:

Ohio EPA completed a Comprehensive Desktop Compliance Review from June 15, 2021 to July 12, 2021, of the wastewater treatment plant serving the Village of Scio located in Scio, Ohio. This review consisted of a telephone interview and picture review. Along with myself from the Ohio EPA, Division of Surface Water's (DSW) Southeast District Office, Brian Jurosko, Professional Operator of Record (ORC), and Jason Tubaugh, Village Administrator, was also present during a telephone conference as part of the desktop review.

The purpose of the inspection was to evaluate compliance with the terms and conditions of your National Pollutant Discharge Elimination System (NPDES) permit and to evaluate the operation and maintenance of the plant.

**Findings:**

1. There were two permit effluent limit violations that occurred between August 1, 2018 and July 1, 2021. Permit effluent limit violations have not occurred since July 2020.
2. The renewal application was received on February 5, 2019, at least 180 days prior to permit expiration.
3. On April 19, 2021. Ohio EPA received a complaint of an overflowing manhole on State Route 646. A 5-day follow up for the occurrence of the Sanitary Sewer Overflow (SSO) was not received by Ohio EPA. A Notice of Violation (NOV) letter was issued on April 23, 2021 as a result.

4. All sections of the collection system are separated except for the recently discovered area of College Avenue and Fowler Avenue. This was discovered during recent investigations into an SSO that occurred in the area.
5. Current Operator of Record notification form does not designate an operator over the collections system at the time of the inspection. An updated ORC notification form was submitted via email on July 2, 2021.

**Recommendations:**

The recommendations set out below are not Orders. The recommendations are offered by Ohio EPA in an effort to provide compliance assistance to your facility.

1. Continue to provide updates on the State Route 646 manhole issue as necessary.
2. Continue operations such that the plant will remain in compliance with the current permit.

If you have any questions or comments concerning the enclosed inspection report, please contact me at (740) 380-5218 or e-mail at [Ariel.Ruth@epa.ohio.gov](mailto:Ariel.Ruth@epa.ohio.gov).

Sincerely,

*Ariel Ruth*

Ariel Ruth  
Environmental Specialist 2  
Compliance and Enforcement  
Ohio EPA Division of Surface Water  
Southeast District Office

AR/cs

NPDES Compliance Inspection Report

SECTION A: NATIONAL DATA SYSTEM CODING						
Permit #	NPDES #	Inspection Type	Sig. Non-Compliance	Inspection Date	Entry Time	Exit Time
OH0029271	0PB00058	CEI	No	6/15/2021	N/A	N/A

SECTION B: FACILITY DATA	
Name and Location of Facility Inspected	Permit Effective Date
Scio WWTP Intersection of Allensworth Dr. and State Route 151 Scio, Oh. 43988	9/1/2019
	Permit Expiration Date
	8/31/2024
Name(s) and Title(s) of On-Site Representatives	Phone Numbers
Jason Tubaugh, Village Administrator Brian Jurosko, Professional Operator of Record	740-945-5571
Name and Title of Responsible Official	Phone Number
Brian Jurosko, Operator	304-670-1801

SECTION C: AREAS EVALUATED DURING INSPECTION		
Evaluated? Y-Yes; N-No	Area Evaluated	Recommendations noted in report? Y – Yes; N – No; N/A – Not Applicable
Y	E. NPDES Compliance	N
Y	F. Operations & Maintenance	N
Y	G. Operator Certification	N
Y	H. Collection System	N
Y	I. Sludge Management	N
N	J. Storm Water	N/A
Y	K. Self-Monitoring Program	N
Y	L. Laboratory	N
Y	M. Effluent / Receiving Water Observations	N

Signatures			
<i>Ariel Ruth</i>	<i>7/14/21</i>	<b>Jennifer Witte</b>	<b>7/14/21</b>
Ariel Ruth Compliance and Enforcement Division of Surface Water Southeast District Office	Date	Jennifer Witte Compliance & Enforcement Supervisor Division of Surface Water Southeast District Office	Date

## Compliance Data for Scio WWTP between 8/1/2018 and 7/1/2021

### Summary

Permit Effluent Limit Violations: 2  
 Permit Effluent Code Events: 0  
 Permit Effluent Frequency Violations: 0  
 Compliance Schedule Milestones Not Entered: 0  
 Reported SSO Events: 2

Limit Violations						
Reporting Period	Station	Parameter	Limit Type	Limit	Reported Value	Violation Date
June 2020	001	pH	1D Conc	9.0	9.17	6/3/2020
July 2020	001	Dissolved Oxygen	1D Conc	5.0	4.4	7/16/2020

Scio WWTP SSO Events			
Parameter	Units	Date	Reported Value
Overflow Occurrence	No./Month	5/5/2021	1
Overflow Occurrence	No./Month	5/6/2021	1

### High Flow Data for Scio WWTP between 8/1/2018 and 7/1/2021

Top 10 Flows	
Date	Flows (MGD)
11/2/2019	0.838
3/19/2021	0.252
1/24/2019	0.244
1/25/2020	0.228
3/21/2020	0.221
1/25/2019	0.219
4/27/2020	0.215
3/1/2021	0.201
6/21/2019	0.198
1/4/2020	0.196
Average	0.052

**SECTION G: OPERATOR CERTIFICATION**

a. Wastewater Treatment Works Classification	I		
	Yes	No	N/A
b. Operator of Record holds unexpired license of class required by Permit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Current Operator of Record form submitted?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
d. Copy certificate(s) and renewal card(s) of all professional operators displayed on-site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
e. Minimum operator staffing requirements fulfilled (OAC 3745-7)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
f. If required (Class A or 1), are daily visits conducted by an owner's representative?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. If a Staffing Reduction plan has been approved, are the stipulations of the plan being met?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Has the Operator of Record submitted written notifications to the permittee, Ohio EPA and, if applicable, any local environmental agencies when a collection system overflow, treatment plant bypass or effluent limit violation has occurred?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Professional Operator of Record logbook provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
j. Logbook location	Office		
k. Logbook Format	Hardbound		
l. Has the professional Operator of Record(s) completed their electronic time submission (DMR or other option)?	Yes		
m. Do the electronic time submissions match the logbook?	Yes		
Logbook contains the following:			
n. Identification of treatment works	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
o. Date/times of arrival/departure for Operator of Record and any other operator required by OAC 3745-7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
p. Daily record of operator and maintenance activities (including preventative maintenance, repairs and request for repairs, process control test results, etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
q. Laboratory results (unless documented on bench sheets)	Bench Sheets		
r. Identification of person making entries	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

**Comment:**

- On April 19, 2021. Ohio EPA received a complaint of an overflowing manhole on State Route 646. A 5-day follow up for the occurrence of the SSO was not received by OEPA. A NOV was issued on April 23, 2021 as a result.



<b>Capacity / SSOs / I&amp;I / WIB</b>		Yes	No
a. Are portable pumps used to relieve the system?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Any complaints received since last inspection of basement flooding?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Have there been any SSOs since the last inspection?		<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. What progress has been made in SSO elimination if applicable?	The village is currently working with Ohio EPA and ODOT on plans for a permanent solution to abate the SSO		
e. Are any portions of the sewer system at or near dry weather capacity? If yes, describe plans.	No		
f. Is there an inflow and infiltration reduction plan being followed? If yes, describe plans.	Have performed smoke testing in the past and corrected corresponding issues		

<b>Combined Sewer System</b>		Yes	No
a. Does the collection system include combined sewers?		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Skip following questions if there are no combined sewers</b>			
b. Are all CSOs included in your NPDES permit? If not, explain.	No; this is a recently discovered area of combined sewers.		
c. What is the status of the LTCP implementation?	N/A		
d. If there is no LTCP, what is the status of preparation of the LTCP?	N/A – the village is currently working with Ohio EPA and ODOT on a permanent solution for abating the SSO and separating the sewer.		

**Comments:**

- All sections of the collection system are separated except for the recently discovered area of College Ave. and Fowler Ave. This was discovered during recent investigations into an SSO that occurred in the area.
- Current Operator of Record notification form did not have someone designated over the collections system. The ORC notification form was submitted via email on July 2, 2021.

<b>Sampling, Monitoring, and Records</b>	Yes	No	N/A
a. Secondary instruments operated and maintained	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Sampling location(s) are as specified by permit	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Sampling frequency agree with permit (look at compliance table for frequency violations or missing DMRs)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
d. Are proper sampling methods used (i.e. Oil & Grease collected in a glass container)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
e. Are the proper sampling types used (i.e., Grab, Composite, Flow proportionate, etc.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
f. Are the field parameters (pH, DO, total residual chlorine, temperature) measured within 15 minutes of collection?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Monitoring records (i.e., flow, pH, DO) maintained for a minimum of three years including all original strip chart recordings (i.e. continuous monitoring instrumentation, calibration and maintenance records)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

**SECTION L: LABORATORY**

**In-House Sampling:**

Parameter	Analytical testing methods used
pH	Oakton 510
DO	EPA 360.1

	Yes	No	N/A
a. Quality assurance manual provided and maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Does quality assurance manual contain SOPs for all sampling and analyses conducted on site?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. If alternate procedures are used, are they U.S. EPA approved?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Are permit required parameters analyzed more frequently than required by the permit?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
i. If yes, are results recorded in permittee's e-DMR report?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>