

## AGENDA

## SCIO VILLAGE COUNCIL MEETING

November 10, 2021

***Kindly mute all electronics-thank you!******Visitors are limited to 5 minutes***

Pledge of Allegiance

Roll Call

Approval of Minutes

Visitors-

1. Clerk/ Treasurer:
2. Water/WW-Income Tax Dept.-
3. Solicitor-
4. Mayor-
  - Marine Corps Birthday November 10th 246 years old / Semper Fidelis
  - November 11th Veterans Day
  - The 11th day of the 11th month at the 11th Hour (paid Holiday for employees)
  - Nov 25th, Thanksgiving Day (paid holiday for employees)
5. Village Administrator- See below
6. Old Business
7. New Business
8. Financial Report Approval
9. Pay bills.
10. Adjourn.

**Village Administrator****Current Project**

- -Annexation, 9/20/2021. Pending
- WWTP -Clarifier rebuild project, fully funded: Awarded
- WTP- new water lines to be replaced in the distribution system, funding in process. ARC, CDBG, OEPA
- Oil and Shale: SR 646 and East College St, funded Multiple Grants

-Fowler Ave sewer line repair, funded: Awarded

**Annexation:**

- Reference Submittal to Land and Business Committee
- Ordinance 2021-007, refer to pending litigation

**WTP:**

- Water line project: Brown, Maple, Walnut, and Grandview Streets. The ARC Grant has been awarded to cover a portion of the cost, the CDBG Grant is in process. The Village and Thrasher Group are in the process of submittals to multiple funding sources for this project. *This is a pending project.*
- The Village has had six (6) water line repairs to date.
- VFD #2 H/S pump 2 issue found on 11/9/21. AOP is aware and the issue is being addressed.

**WWTP:**

- Clarifier WWTP:** The bid from Border Patrol was the lowest bidder at \$556,291.00. The Kickoff meeting was held on November 8, 2021, at 10am. The estimated start date for construction is 22 weeks due to material arrival times. Late March to early April construction will start on this project.

**Collection system on Fowler Ave:** The kickoff meeting was held Nov 8, 2021, at 1030 am. The estimated start date will be Dec 6, 2021. The final completion will be approximately 165 days from the start date. This will be reclamation and repaving the work zone. A three-to-four-day closure of Fowler Ave (SR646) will be required from 7am to 5pm.

-Clarifier one is down; we are in the process of finding a solution to resolve the issue. The manufacturer of the current parts is no longer in business, we are searching for solutions at this juncture.

**Oil and Shale program:**

-Project ID 112295 HAS-646-6.37 -Phase III has started, right of way procurement. January / February 2023 this project will be out for bids.

**Roadways/ Equipment/ Buildings/ Park:**

- Salt purchase: Salt delivery is pending for 16-19 November 2021. The Village will receive 100-120 tons in November, the remaining tonnage will be delivered in January 2022. The total order is 200 tons +/- .
- Durapatching is completed for 2021 and will resume in 2022.
- Winterization of some of the lawn equipment and Durapatcher is underway in preparation for winter.
- Vehicle regular services are being completed prior to winter.

**General:**

- Pending, 104 Maple Ave storm sewer line replacement. New storm sewer pipe will be reassessed in 2022.

-Part time employees, the layoff date is set for October 29, 2021 for the park and Nov 5th for part time grounds maintenance personnel.

**-Litigation material submitted to the Land and Business Committe**

## October 27, 2021

*Scio Village Council* met in regular session on October 27, 2021, at 6 pm with Mayor Michelle Carpenter presiding. Council members present were Erin Thompson, Betty Gotschall, Andrew Turner, Kari Salsberry and Jim Clark. Others included Village Administrator Jason Tubaugh, Clerk-Treasurer Heidi Trice, Janeen Scott, Water/WW/Income Tax.

Clark moved to approve minutes from the previous meeting as presented and Salsberry seconded. All present voted in the affirmative.

### Visitors:

**Clerk-Treasurer:** Res 2021-011 to Amend the Appropriations. Salsberry made a motion to amend the appropriations, Gotschall seconded. Roll call reflected: Thompson, yea; Turner, yea; Clark, yea; Salsberry, yea; Gotschall, yea. Motion carried.

**Water/WW:** Requested that council review the credit card charges policy.

### **Income Tax:**

### **Solicitor:**

**Mavor:** Presented council with new contract for Village Solicitor Jack Felgenhauer.

### Village Administrator:

#### **Current Project**

- Annexation, 9/20/2021. The appeal is pending
- WWTP -Clarifier rebuild project, fully funded: Bids opened
- WTP- new water lines to be replaced in the distribution system, funding in process. ARC, CDBG, OEPA
- Oil and Shale: SR 646 and East College St, funded Multiple Grants
- Fowler Ave sewer line repair, funded: Grant/Loan

#### **Annexation:**

- The annexation appeal court date has not been set; it is pending.
- Ordinance 2021-007, refer to pending litigation

#### **WTP:**

- Water line project: Brown, Maple, Walnut, and Grandview Streets. The ARC Grant has been awarded to cover a portion of the cost, the CDBG Grant is in process. ***This is a pending project.***
- The Village has had six (6) water line repairs to date.

**WWTP:**

-**Clarifier WWTP:** The bid from Border Patrol was the lowest bidder at \$556,291.00. The Thrasher engineer and VA have requested that the County Commissioners office enter into a contractual agreement and award the contract at their earliest convenience. (Letters attached within your Council packet) The estimated start date will be February/ March 2022. This is fully funded at a cost of \$604,000 (+/-5%). An extension may be required for this project due to the generator order and arrival.

**Collection system on Fowler Ave:** The OEPA SEDO has issued the PTI for this project. Thrasher Groups engineer has finalized the front-end submittal. This project has been deemed an emergency, Solicitation of bids by direct contact is authorized under the emergency provision of this project. Once bids are received, a complete review of bid submittals will be done to ensure the scope of work is being met, once completed a award of the project will be done.

A two-day closure of Fowler Ave (SR646) will be required. The roadway will be one lane for the rest of the project.

-Clarifier one is down; we are in the process of finding a solution to resolve the issue. The manufacturer of the current parts is no longer in business, we are searching for solutions at this juncture.

**Oil and Shale program:**

-Project ID 112295 HAS-646-6.37 -Phase III has started, right of way procurement. January / February 2023 this project will be out for bids.

**Roadways/ Equipment/ Buildings/ Park:**

- Salt purchase: Salt order estimated arrival will be in early November 2021
- Durapatching is completed for 2021 and will resume in 2022.
- Winterization of some of the lawn equipment and Durapatcher will be forthcoming.
- Vehicle services will be completed by mid-November

**General:**

- Pending, 104 Maple Ave storm sewer line replacement. New storm sewer pipe will be reassessed in 2022.

-Part time employees, the layoff date is set for October 29, 2021for the park and Nov 5th for part time grounds maintenance personnel.

**request an Executive / Pending Litigation**

**OLD BUSINESS**

Councilmember Clark briefed council on the AFLAC benefits packages. Clark made a motion to deduct from employees pays and to pay out AFLAC benefits from the benefits line items, Turner seconded. Roll call reflected: Thompson, yea; Davy, yea; Turner, yea; Clark, yea; Salsberry, yea; Gotschall, yea. Motion carried.

## NEW BUSINESS

Councilmember Salsberry advised council that the mirror on the corner of Eastport and Carrollton Street had been vandalized. VA Tubaugh has already assessed the situation and will be repairing the mirror.

Council addressed the cars that are parked on Eastport and Second Street. These cars will need to be moved. Councilmember Clark stated that he will discuss this with the residents parking in this area.

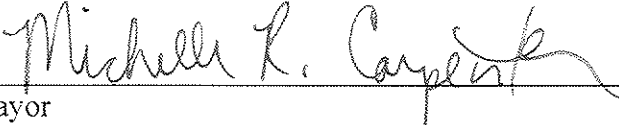
Turner moved to enter executive session "To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing and pending legal Salsberry seconded. Roll call reflected: Thompson, yea; Turner, yea; Clark, yea; Salsberry, yea; Gotschall, yea. Motion carried. Entered Executive at 6:24pm. Mayor Michelle Carpenter exited the room at 6:30pm and reentered at 6:56 pm.


Council member Turner made a motion to exit executive session at 7:01pm, Thompson seconded. Roll call reflected: Thompson, yea; Turner, yea; Clark, yea; Salsberry, yea; Gotschall, yea. Motion passed

Thompson moved to approve the Financial Report and Salsberry seconded. Roll call reflected: Thompson, yea; Turner, yea; Clark, yea; Salsberry, yea; Gotschall, yea. Motion passed

Salsberry moved to pay the bills as presented and seconded by Thompson. Roll call reflected: Thompson, yea; Turner, abstain; Clark, yea; Salsberry, yea; Gotschall, yea. Motion carried.

As there was no further business Thompson moved to adjourn the meeting, seconded by Salsberry. All affirmed.

  
 \_\_\_\_\_  
 Mayor

  
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 Clerk-Treasurer

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RECONCILIATION REPORT FOR THE MONTH OCTOBER

DATE: 11/01/21 PAGE: 1  
COMPUTER DATE 11/1/2021 12:16:39 PM

DATE	BANK ACCT #	BANK ACCOUNT NAME	CASH BALANCE
10	1045841	CITIZENS BANK	1,322,805.95
10	10458PAYROLL	CITIZENS BANK FR	0.00
10	4227351786	PNC	0.00
10	6736763	CD # 3	1,022.04
10	6766316	CD # 1	56,080.81
10	8366936	CD # 2	12,281.75
10	90100	BANK ERROR	0.00
10	90200	PAYROLL TO BUDGET ACCT	0.00
10	90300	DEPOSITS NOT POSTED	0.00
		TOTAL CASH BALANCES	1,392,190.55
		TOTAL OUTSTANDING CHECKS	-4,515.54
		TOTAL DEPOSITS IN TRANSIT	143.30
		TOTAL RECONCILED BALANCE	1,387,818.31
		TOTAL COMPUTER FUND BALANCE	1,387,818.31
		RECONCILED DIFFERENCE	0.00

*[Handwritten signature: Carol Dwyer]*

*[Handwritten signature: Betty Entwistle]*

*[Handwritten signature: Kari Salsbery]*

OPEN ITEMS REPORT - ALL ITEMS  
 OCTOBER 2021

DATE: 11/01/21 PAGE: 2  
 COMPUTER DATE 11/1/2021 12:16:41 PM

DATE	CHECK #	VEN #	VENDOR NAME RECEIVED FROM	CHECK AMOUNT	PAY IN AMOUNT
3/31/2005	1				
9/21/2020	2051	20399	UNIFIED BANK	439.00	
10/16/2020	2056	08030	DAVID HAAS	53.82	
4/7/2021	040721E	03031	CENTRAL PAYMENT	197.86	
10/12/2021	2303	20010	Ronald Thompson II	88.00	
10/25/2021	2307	01033	ASHS ELECTRIC MOTOR REPAIR	600.00	
10/25/2021	2310	09021	JOHNKRISTIN Properties LT	750.00	
10/25/2021	102521S	17003	REAM & HANGER Environ Lab	1,100.00	
10/25/2021	1025216	01001	ACTION NOW PEST CONTROL	560.00	
10/25/2021	1025217	22013	FLEET Services	726.86	
10/28/2021	016341		W/S		143.30
			GRAND TOTALS	4,515.54	143.30



REPORTING YEAR FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
A01 GENERAL FUND	421,902.32 470,193.94	767.08 132,199.15	6,060.48 185,784.17	416,608.92 416,608.92	11,258.73 11,258.73	405,350.19 MTD 405,350.19 YTD
A02 GENERAL FUND CP#1	27,013.01 26,980.33	0.00 32.68	0.00 0.00	27,013.01 27,013.01	0.00 0.00	27,013.01 MTD 27,013.01 YTD
A03 GENERAL FUND CP#2	216.84 215.82	0.00 1.02	0.00 0.00	216.84 216.84	0.00 0.00	216.84 MTD 216.84 YTD
A04 GENERAL FUND CP#3	1,000.00 1,000.00	0.00 0.00	0.00 0.00	1,000.00 1,000.00	0.00 0.00	1,000.00 MTD 1,000.00 YTD
B01 STREET FUND	15,256.12 789.52	0.00 25,853.36	957.17 12,343.93	14,298.95 14,298.95	1.13 1.13	14,297.82 MTD 14,297.82 YTD
B02 STATE HIGHWAY	19,980.34 13,139.77	0.00 7,848.21	0.00 1,007.64	19,980.34 19,980.34	592.36 592.36	19,387.98 MTD 19,387.98 YTD
B04 PARK FUND	32,476.02 27,679.21	0.00 13,404.36	248.98 8,856.53	32,227.04 32,227.04	570.38 570.38	31,656.66 MTD 31,656.66 YTD
B05 FEMA	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B08 POLICE LEVY	19,198.12 16,878.83	0.00 3,111.76	270.16 1,062.63	18,927.96 18,927.96	0.00 0.00	18,927.96 MTD 18,927.96 YTD
B09 BLOCK GRANT WATERLINE REPLACE	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B10 PERMISSIVE MVL	3,030.30 1,057.00	0.00 2,923.60	0.00 950.30	3,030.30 3,030.30	0.00 0.00	3,030.30 MTD 3,030.30 YTD
B11 COVID RELIEF	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
B12 AMERICAN RESCUE PLAN ACT	37,500.88 0.00	0.00 37,500.88	0.00 0.00	37,500.88 37,500.88	0.00 0.00	37,500.88 MTD 37,500.88 YTD
C01 TRUCK DEBT SERVICE	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
D01 OPWC GRANT	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 MTD 0.00 YTD
D03 INCOME TAX/FERM IMPROVE	167,003.14 152,855.22	2,151.23 49,922.11	526.81 34,149.77	168,627.56 168,627.56	425.00 425.00	168,202.56 MTD 168,202.56 YTD
E01 WATER FUND	407,941.79 365,100.43	5,064.69 206,779.29	2,631.12 161,504.36	410,375.36 410,375.36	17,172.29 17,172.29	393,203.07 MTD 393,203.07 YTD
E02 SEWER FUND	165,823.10 156,909.69	3,901.83 144,747.40	4,287.07 136,219.23	165,437.86 165,437.86	15,493.82 15,493.82	149,944.04 MTD 149,944.04 YTD

*Carol Perry*

*Patty Stachal*

*Kari Sababery*

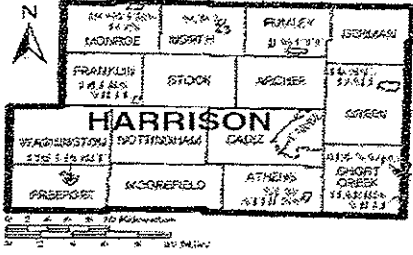
REPORTING YEAR	FUND DESCRIPTION	BEGINNING BALANCE	REVENUE	EXPENSE	ENDING BALANCE	ENCUMBERED AMOUNTS	AVAILABLE BALANCE
E03	WATER CONTINGENCY	52,003.25	0.00	0.00	52,003.25	0.00	52,003.25
		49,736.24	2,267.01	0.00	52,003.25	0.00	52,003.25
E08	WATER DEPOSIT FUND	17,473.08	258.48	0.00	17,731.56	0.00	17,731.56
		16,042.10	1,752.50	63.04	17,731.56	0.00	17,731.56
G01	RUNA ESCROW	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL ALL FUNDS MONTH-TO-DATE		1,387,818.31	12,143.31	14,981.79	1,384,979.83	45,513.71	1,339,466.12
GRAND TOTAL ALL FUNDS YEAR-TO-DATE		1,298,578.10	628,343.33	541,941.60	1,384,979.83	45,513.71	1,339,466.12



REPORTING YEAR EXPENSE #	2021 EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	ENCUMBERED UNENCUMBERED AMOUNT	PERCENTAGE
B01-6B-211-0	WAGES	26,222.02	0.00	645.12	7,486.01	0.00	18,736.01	71.45%
B01-6B-212-0	BENEFITS	3,800.00	0.00	99.67	1,152.53	0.00	2,647.47	69.67%
B01-6X-230-0	STATE AUDITOR FEE	100.00	0.00	0.00	0.00	0.00	100.00	100.00%
B01-6X-230-1	STREET CONTRACTUAL SERVICES	428.00	0.00	0.00	428.00	0.00	0.00	0.00%
B01-6X-240-0	SUPPLIES & MATERIALS	3,499.98	0.00	212.38	3,277.39	1.13	221.46	6.33%
B01-6X-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	STREET FUND SUB TOTAL	34,050.00	0.00	957.17	12,343.93	1.13	21,704.94	63.74%
B02-6B-240-0	SUPPLIES & MATERIALS	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
B02-6C-211-0	STATE HWY/WAGES	2,100.00	0.00	0.00	0.00	0.00	2,100.00	100.00%
B02-6C-240-0	CLEANING/SNOW REMOVAL	800.00	0.00	0.00	0.00	0.00	800.00	100.00%
B02-6E-230-0	TRAFFIC SIGNS/SIGNALS	300.00	0.00	0.00	0.00	0.00	300.00	100.00%
B02-6E-231-0	UTILITIES	1,800.00	0.00	0.00	857.64	592.36	350.00	19.44%
B02-6X-230-0	STATE AUDITOR FEE	150.00	0.00	0.00	150.00	0.00	0.00	0.00%
	STATE HIGHWAY FUND SUB TOTAL	6,950.00	0.00	0.00	1,007.64	592.36	5,350.00	76.98%
B04-3B-231-0	UTILITIES	3,600.00	0.00	0.00	2,987.12	437.88	175.00	4.86%
B04-3B-240-0	SUPPLIES & MATERIALS	12,990.00	0.00	248.98	5,324.38	132.50	7,533.12	57.99%
B04-3K-230-0	STATE AUDITOR FEE	400.00	0.00	0.00	400.00	0.00	0.00	0.00%
B04-3K-230-1	COUNTY AUDITOR FEE	150.00	0.00	0.00	132.45	0.00	17.55	11.70%
B04-3K-230-2	DEL. REAL EST. TAX & COLL. FEE	40.00	0.00	0.00	12.58	0.00	27.42	68.55%
B04-3K-230-3	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B04-7H-230-0	DELIQ LAND TAX ADVERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	PARK FUND SUB TOTAL	17,180.00	0.00	248.98	8,856.53	570.38	7,753.09	45.13%
B05-7A-230-0	FEMA ADMINISTRATION COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-192-0	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-250-0	CDGB SEWER PLANT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B05-8X-255-0	FEMA REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	FEMA FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-1A-211-0	POLICE WAGES	15,184.00	0.00	234.00	819.00	0.00	14,365.00	94.61%
B08-1A-212-0	POLICE BENEFITS	1,216.00	0.00	36.16	126.54	0.00	1,089.46	89.59%
B08-1A-240-0	SUPPLIES & MATERIALS	50.00	0.00	0.00	0.00	0.00	50.00	100.00%
B08-1A-261-0	CRUISER PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B08-7G-230-0	COUNTY AUDITOR FEE	130.00	0.00	0.00	107.70	0.00	22.30	17.15%
B08-7H-230-0	DELIQ LAND TAX ADVERT	90.00	0.00	0.00	0.02	0.00	89.98	99.98%
B08-7H-230-1	DEL. REAL EST. TAX & COLL FEES	35.00	0.00	0.00	9.37	0.00	25.63	73.23%
B08-7H-272-0	ADVANCE TO BE REIMBURSED	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	POLICE LEVY FUND SUB TOTAL	16,705.00	0.00	270.16	1,062.63	0.00	15,642.37	93.64%
B09-7X-272-0	REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	BLOCK GRANT WATERLINE REPLACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
B10-6X-230-0	STATE AUDITOR FEE	80.00	0.00	0.00	80.00	0.00	0.00	0.00%
B10-6X-240-0	SUPPLIES AND MATERIALS	2,120.00	0.00	0.00	870.30	0.00	1,249.70	58.95%
	PERMISSIVE MVL FUND SUB TOTAL	2,200.00	0.00	0.00	950.30	0.00	1,249.70	56.80%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
B11-7X-240-0	COVID RELIEF EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	COVID RELIEF FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
B12-7X-240-0	AMERICAN RESCUE PLAN ACT	37,500.88	0.00	0.00	0.00	0.00	37,500.88	100.00%
C01-7X-261-0	TRUCK PRINCIPLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
C01-7X-262-0	TRUCK INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TRUCK DEBT SERVICE FUND SUB TO	37,500.88	0.00	0.00	0.00	0.00	37,500.88	100.00%
D01-5D-250-0	OPWC GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	OPWC GRANT FUND SUB TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	.00%
D03-7I-271-0	TRANSFER TO TRUCK DEBT	12,511.84	0.00	0.00	0.00	0.00	12,511.84	100.00%
D03-7I-271-1	TRANSFER TO WATER LOAN 5022	6,202.00	0.00	0.00	0.00	0.00	6,202.00	100.00%
D03-7K-211-0	WAGES	10,500.00	0.00	378.35	8,624.50	0.00	1,875.50	17.86%
D03-7K-212-0	BENEFITS	3,000.00	0.00	58.46	1,531.28	0.00	1,468.72	48.96%
D03-7K-230-0	STATE AUDIT FEE	3,000.00	0.00	1,093.00	1,093.00	0.00	1,907.00	63.57%
D03-7K-230-1	SOLICITOR CONTRACT SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
D03-7K-240-0	IT SUPPLIES & MATERIALS	4,000.00	0.00	90.00	3,092.24	425.00	482.76	12.07%
D03-7K-241-0	CREDIT CARD FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
D03-7K-250-0	CAPITAL OUTLAY	130,000.00	0.00	0.00	19,808.75	0.00	110,191.25	84.76%
D03-7K-272-0	INCOME TAX REFUNDS	700.00	0.00	0.00	0.00	0.00	700.00	100.00%
D03-7K-273-0	PRIOR YEAR REFUND	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.00%
	INCOME TAX/FERM IMPROVE FUND S	171,413.84	0.00	526.81	34,149.77	425.00	136,839.07	79.83%
E01-5A-211-1	SUPERINTENDENT WAGES	13,000.00	0.00	536.46	11,168.96	123.17	1,707.87	13.14%
E01-5A-211-2	CLERK WAGES	5,200.00	0.00	209.42	4,816.66	0.00	383.34	7.37%
E01-5A-211-3	METER READER WAGES	1,200.00	0.00	0.00	401.90	0.00	798.10	66.51%
E01-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-211-6	CLERK HELPER WAGES	2,700.00	0.00	120.32	2,622.10	0.00	77.90	2.89%
E01-5A-211-7	LABORER WAGES	42,100.00	0.00	970.43	34,386.92	0.00	7,713.08	18.32%
E01-5A-212-1	SUPERINTENDENT BENEFITS	1,800.00	0.00	65.27	1,702.72	0.00	97.28	5.40%
E01-5A-212-2	CLERK BENEFITS	1,100.00	0.00	32.36	958.15	0.00	141.84	12.89%
E01-5A-212-3	METER READER BENEFITS	250.00	0.00	0.00	157.06	0.00	92.94	37.18%
E01-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5A-212-6	CLERK HELPER BENEFITS	580.00	0.00	18.58	404.94	0.00	175.06	30.18%
E01-5A-212-7	LABORER BENEFITS	14,625.00	0.00	193.93	6,376.55	44.00	8,204.45	56.10%
E01-5B-240-0	BILLING SUPPLIES & MATERIALS	1,800.00	0.00	13.00	1,469.69	48.50	281.81	15.66%
E01-5B-241-0	CREDIT CARD CHARGES	2,100.00	0.00	0.00	1,113.36	0.00	986.64	46.98%
E01-5D-250-0	CDBG-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-1	HARR CTY GRANT CAP OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5D-250-2	ARC OMEGA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E01-5N-243-0	AUTO REPAIR & MAINT	700.00	0.00	0.00	245.34	6.20	448.46	64.07%
E01-5I-230-0	LANDS & BUILDINGS	5,300.00	0.00	0.00	1,353.00	0.00	3,947.00	74.47%
E01-5I-231-0	UTILITIES	31,380.00	0.00	0.00	24,518.04	440.05	6,421.91	20.47%
E01-5K-230-0	STATE AUDITOR FEE	5,880.00	0.00	0.00	0.00	0.00	5,880.00	100.00%
E01-5K-230-1	SOLICITOR CONTRACTUAL SERVICE	200.00	0.00	0.00	0.00	0.00	200.00	100.00%
E01-5K-230-2	ENGINEERING SERVICE	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.00%
E01-5K-230-4	CONTRACTUAL SERVICES	7,500.00	0.00	0.00	5,732.53	398.01	1,369.46	18.26%
E01-5X-240-0	SUPPLIES & MATERIALS	38,240.00	0.00	471.35	20,199.44	10,461.37	7,579.19	19.82%
E01-5X-250-0	OWDA GRANT CAP OUTLAY	32,470.00	0.00	0.00	32,470.00	0.00	0.00	.00%

REPORTING YEAR EXPENSE #	EXPENSE DESCRIPTION	APPROPRIATION AMOUNT	CARRY OVER AMOUNT	M-T-D EXPENSE	Y-T-D EXPENSE	ENCUMBERED AMOUNT	UNENCUMBERED AMOUNT	PERCENTAGE
E01-5X-260-0	LOAN PRINCIPLE	22,401.24	0.00	0.00	10,992.91	5,650.99	5,757.34	25.70%
E01-5X-261-0	LOAN INTEREST	1,770.00	0.00	0.00	247.44	0.00	1,522.56	86.02%
E01-5X-273-0	MISC REFUNDS	650.00	0.00	0.00	166.64	0.00	483.36	74.36%
	<b>WATER FUND FUND SUB TOTAL</b>	<b>236,946.24</b>	<b>0.00</b>	<b>2,631.12</b>	<b>161,504.36</b>	<b>17,172.29</b>	<b>58,269.59</b>	<b>24.59%</b>
E02-5A-211-1	SUPERINTENDENT WAGES	11,500.00	0.00	422.46	9,658.62	0.00	1,841.38	16.01%
E02-5A-211-2	LABORER WAGES	60,500.00	0.00	1,703.90	55,331.41	0.00	5,168.59	8.54%
E02-5A-211-3	METER READER WAGES	1,400.00	0.00	0.00	401.90	0.00	998.10	71.29%
E02-5A-211-4	TEMP LABOR WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-211-5	CLERK WAGES	5,200.00	0.00	209.43	4,816.89	0.00	383.11	7.37%
E02-5A-211-6	CLERK HELPER WAGES	1,100.00	0.00	0.00	0.00	0.00	1,100.00	100.00%
E02-5A-212-1	SUPERINTENDENT BENEFITS	1,900.00	0.00	65.27	1,750.13	0.00	149.87	7.89%
E02-5A-212-2	LABORER BENEFITS	9,200.00	0.00	307.27	9,091.78	44.00	64.22	.70%
E02-5A-212-3	METER READER BENEFITS	300.00	0.00	0.00	157.10	0.00	142.90	47.63%
E02-5A-212-4	TEMP LABOR BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5A-212-5	CLERK BENEFITS	1,033.35	0.00	32.36	927.87	0.00	105.48	10.21%
E02-5A-212-6	CLERK HELPER BENEFITS	166.65	0.00	0.00	0.00	0.00	166.65	100.00%
E02-5B-240-0	BILLING SUPPLIES & MATERIALS	900.00	0.00	0.00	600.69	48.50	250.81	27.87%
E02-5D-240-0	AUTO SUPPLIES & MATERIALS	1,200.00	0.00	258.75	590.39	11.14	598.47	49.87%
E02-5E-230-0	LAND & BUILDINGS	13,210.00	0.00	0.00	12,824.57	231.40	154.03	1.17%
E02-5E-231-0	UTILITIES	27,000.00	0.00	0.00	15,254.07	5,017.00	6,728.93	24.92%
E02-5E-250-0	CAP OUT-OWDA CLARIFIER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-0	STATE AUDITOR FEE	1,800.00	0.00	0.00	0.00	0.00	1,800.00	100.00%
E02-5X-230-1	SOLICITOR CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-230-2	ENGINEERING SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.00%
E02-5X-230-4	CONTRACTUAL SERVICES	2,500.00	0.00	0.00	2,306.60	150.00	44.00	1.76%
E02-5X-243-0	SUPPLIES & MATERIALS	29,500.00	0.00	1,287.63	20,257.81	7,741.78	1,500.41	5.09%
E02-5X-260-0	LOAN PRINCIPLE	6,236.00	0.00	0.00	2,250.00	2,250.00	1,736.00	27.84%
E02-5X-261-0	LOAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
E02-5X-273-0	MISC REFUNDS	80.00	0.00	0.00	0.00	0.00	80.00	100.00%
	<b>SEWER FUND FUND SUB TOTAL</b>	<b>175,226.00</b>	<b>0.00</b>	<b>4,287.07</b>	<b>136,219.23</b>	<b>15,493.82</b>	<b>23,512.95</b>	<b>13.42%</b>
E03-5D-250-0	CONTINGENCY CAPITAL OUTLAY	12,900.00	0.00	0.00	0.00	0.00	12,900.00	100.00%
	<b>WATER CONTINGENCY FUND SUB TOT</b>	<b>12,900.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,900.00</b>	<b>100.00%</b>
E08-5A-000-0	DEPOSITS REFUNDED	9,000.00	0.00	0.00	63.04	0.00	8,936.96	99.30%
E08-5B-000-0	DEPOSITS APPLIED	3,300.00	0.00	0.00	0.00	0.00	3,300.00	100.00%
	<b>WATER DEPOSIT FUND FUND SUB TO</b>	<b>12,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>63.04</b>	<b>0.00</b>	<b>12,236.96</b>	<b>99.49%</b>
G01-7X-273-0	RUMA BOND REFUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	<b>RUMA ESCROW FUND SUB TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>.00%</b>
	<b>GRAND TOTAL</b>	<b>1,132,901.96</b>	<b>0.00</b>	<b>14,981.79</b>	<b>541,941.60</b>	<b>45,513.71</b>	<b>545,446.65</b>	<b>48.15%</b>



# Harrison Regional Planning Commission Meeting

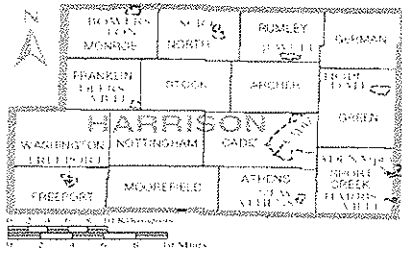
September 21, 2021

7:00 p.m. at Commissioner's Office

## Agenda

- Call Meeting to order
- Pledge
- Roll Call
- Visitors
- Previous Meeting Minutes
- Treasurer's Report
- Engineer's Report
- Old Business:
  - ❖ Strategic Plan
    - Committee Reports
      - Broadband
      - GIS
      - Energy
    - ❖ Legislative Committee
    - ❖ Pittsburgh to Columbus Corridor
  - New Business:
  - Next Meeting  
November 23<sup>rd</sup>

***If you are unable to attend this meeting please contact either Don Bethel, Chair at 740-942-4623 or Jenny Bargar, Secretary at 740-229-4706 or email: [deersville@gmail.com](mailto:deersville@gmail.com) to inform them of your absence from meeting.***



HARRISON REGIONAL  
PLANNING COMMISSION  
P.O. Box 101  
Deersville OH 44693

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## 2022 Meeting Dates

January 25<sup>th</sup>

Election of Chair, Vice Chair, Secretary/Treasurer

March 22<sup>nd</sup>

May 24<sup>th</sup>

July 26<sup>th</sup>

September 27<sup>nd</sup>

November 22<sup>nd</sup>

Time: 7:00 p.m.

Location: Commissioner's Office - Courthouse



## Capital Improvement Plan: updated /revised: 3/1/2021.

Water Line replacement and paving projects:

Phase I- Second street in between Carrollton St and Eastport street in 2017 (Completed)

The Village will purchase the material and bid the labor work to a local contractor.

Phase II - Second street from Eastport to Custer way alley to encompass all cross street such as schoolhouse junction and masonic way, projected date 2019 for initial planning and cost assessment, engineering and grant possibilities for upgraded line from a four inch to a six-inch line. Project start will be 2020 depending on grant and allocated funds available. (Completed)

Phase III- Proposed engineering and grant feasibility for Eastport street

This would encompass the intersection of SR 151 (Main Street) and Eastport to the intersection of Carrollton street 2020/ 2021 would be the projected period. Extended timeline, this Phase has been reassigned to Phase VI, due to EPA's guidance for Lead service lines.

Phase IV- Maple and Walnut street 2021/2022 (Moved to Phase III)

Engineering and grant proposal for upgrading from a 4-inch main line to a six-inch main line for proper fire coverage and removal of any lead joints, fixtures, and service lines.

Phase V- Eastport street

Eastport from the intersection of West College St to the intersection of Crimm road 2023-2024

Engineering services and grant possibilities, move the existing four-inch water line to the sidewalk area and replace it with a new six-inch line, replace any fire hydrants that are needed.

Phase VI- Brown street / Elm street / Grandview Street from west College St to the Village limit at Cemetery road replace existing line with new C900 plastic, repave as needed.

Proposed for 2024/2025. Reassigned to Phase III due to funding agencies and EPA grant monies for replacing lead service lines.

Update: Phase III will encompass Brown, Maple, Walnut, and Grandview Streets. Change due to Funding and EPA Guidelines on lead service lines.

Lift Station Upgrades:

East Port Lift station

New T6 pump 2017

Proposed second new T6 pump installation in 2019 with new control panel and instruments, well casing inspection (Completed)

College Lift Station

New T6 pump purchase and install in 2018.

Proposed second new T6 pump installation in 2020 with new control panel and well casing inspection. (Completed)

Church St lift station

Currently up to specs / Recommend in 2025 a possible overhaul if needed of existing equipment.

Scheduled for 2025.

Water Treatment plant

-Filter media - Recommend testing on filter media in 2025 to assess its expected shelf life

- Well #1 and #2 - Well cleaning and assessment of pumps and associated equipment to be conducted per manufacturer's guidelines in 2026 (every 7-10 years)
- Aerator, Tanks, and surface pumps - Condition assessment, maintenance, and service life inspection in summer of 2023 (every 5 years)
- Water Storage Tank - Inspection and cleaning required in 2022 (every 5 years per EPA guidelines)
- EZ chemical pumps- Inspected, repaired or replaced every 12 months (estimated cost \$680 per pump)  
The WTP will have 4 pumps in service and 4 spares on hand
- Schedule 80 pipe-Plumbing is rated for 40-year life span at 120 PSI, inspect annually
- Additional equipment and inspections will be required with the upgrade project in 2018 (WTP upgrade completed November 2018)

#### Wastewater Treatment plant:

- New T4 pumps installed in 2016 - inspect and possible rebuild in 2024, replace in 2036 (20-year usable life span)
- Clarifiers - In need of new weirs, flights, new chains and possible sprockets (replace every 10-15 years) (Funding for the Clarifier rebuild has been secured March 2021, rehabilitation 2021-2022)
- Digesters- Inspect annually, repair or replace as needed (associated equipment and bubbler)
- Inner and outer oxidation ditches- Repairs done in 2015-2016 / Inspect concrete walls annually, repair as needed. Drain each oxidation ditch every two years for inspection, cleaning, and repair as needed. Alternate between each ditch to ensure both are cleaned and inspected every two years.
- Screw Screen - inspect semiannually. Replace brushes annually or as needed.
- Generators - Inspect annually and service
- 3way Valves - inspect annually
- Inner and outer paddle wheels - estimated life span of 5 yrs before rebuilding is required / recommend one spare on hand for emergency repair if needed

#### Vehicles:

- WWTP Service Truck - 2005 Chevy 2500 4x2 (bought in 2012)  
(Replaced in 2020, recommend next purchase in 2025 on a five-year rotation period)
- Street Department Truck - 2006 Dodge Ram 2500 4x4 (bought in 2014)  
(In service, used for part time and summer youth)
- Backhoe
- Plow Truck - 2009 F-450 requires a new bed (bought in 2008)  
(\*Replaced with a 2019 F450 diesel)
- Tractor - New 2016 Massey Ferguson 4x4 with brush hog
- A vehicle replacement program is recommended for every 5 years.
- Covid package 2020 F150 4x4

#### Lawn equipment:

- 2019 Cub cadet zero turn
- 2017 Toro riding lawn mower for the park
- JD diesel mower with new (2018) mower deck
- Zero turn Toro mower - 2014 model
- Small JD lawn mower- 2009 model (Needs replaced)
- Various weed eaters: replaced as needed.

Updated 3/ 14/19 and 3/23/21.

LMI updated survey completed in 2019.

\*Phase III and IV have been updated due to EPA guidelines and funding for replacement of Lead service lines. Brown, Maple, Walnut, and Grandview St have been combined to be Phase III. Phase IV and beyond will be reviewed by the Street / water committee for final determination.

Added Requirements to the Capital Improvement plan

-Water lines not captured in original planning: iron Ductile replacement with C909 plastic

Fowler Ave, Church St, Hilltop Dr to include cross connection to Carrollton Street. Third St cross connection emplacement, Elm Street with cross connection to Grandview St.

-Sanitary service to Hilltop Drive; Proposed 2025/ 2026 to receive feasibility of the project and cost estimates. Require tap fees and resident participation. Encapsulate several homes on East Main St and Utility St during the project scope of work.